

**TROY UNIVERSITY**



**Archaeological  
Research Center**

*Date: November 9, 2018*

*Paul Jackson*

TerraXplorations  
3523 18<sup>th</sup> Ave NE  
Tuscaloosa, Alabama 35406

*Dear Paul,*

As per your request, this letter is to confirm our standing agreement with you to provide curation services to Terra Explorations on an as-needed basis. As you know, we are recognized by a variety of Federal agencies as a repository meeting the standards in 36 CFR Part 79 and have formal agreements to provide curation under these guidelines to multiple federal agencies such as the Army National Guard and Natural Resources Conservation Service.

Please be advised that once a year we must be notified of all reports in which we were named as the repository. Project collections must be submitted within one calendar year of completion. Small projects may be complied for periodic submission. The AHC survey policy specifies which materials must be curated (Administrative Code of Alabama, Chapter 460-X-9). Renewal of this agreement is contingent upon compliance.

We appreciate this opportunity to be of assistance and look forward to working with you in the future.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Jason Mann', followed by a horizontal line extending to the right.

Jason Mann  
Director