

MEMORANDUM

TO: Governing Board
FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources
DATE: July 31, 2019
RE: Authorization to Enter into a Contract with Agriculture Construction Services LLC for Featured Site Recreation Maintenance Services and Dispersed Recreation Maintenance Services for Fiscal Year 2020

RECOMMENDATION

Staff recommends the Governing Board authorize the Executive Director to enter into a contract with Agriculture Construction Services LLC for Featured Site Recreation Maintenance Services and Dispersed Recreation Maintenance Services for an amount not to exceed \$192,000.00.

BACKGROUND

Recreational maintenance is an integral part of owning public lands. The vast majority of District lands are open to the public and District staff strives to provide quality resource-based recreation opportunities. Recreation maintenance services, include but not limited to, road mowing, removal of litter; removal of downed trees from roads, repair or installation of signs, gates, and cables; mowing of vegetation surrounding signs, kiosks, gates, cables, and parking areas; checking for vandalism; coordinating with the District on opening or closing of tracts; building fences around parking areas, constructing erosion control measures; repairing recreational structures or facilities; and installing concrete post to protect resources from damage.

Invitations to Bid (ITB), for Featured Site Recreation Maintenance Services ITB 18/19-035 WLR and Dispersed Recreation Maintenance Services ITB 18/19-034 WLR were released on July 2, 2019. Bids were received on July 23, 2019. Featured Site Recreation Maintenance Services bids were received for the following sites: Suwannee Springs Park, Falmouth Springs Park, Goose Pasture Campground, and Steinhatchee Falls Park. Bids for Dispersed Recreation Maintenance Services are divided into four regions: Northeast, Northwest, Southeast, and Southwest. Each ITB has a scope of work detailing the maintenance and mowing standards and specifications for each site.