

1. Eligibility:
 - a. The District will fund projects designed to further the implementation of the District's core mission areas.
 - b. Only schools within the District's 15-county boundary are eligible for funding assistance once per academic year.
 - c. Only community groups within the District's 15-county boundary are eligible for funding assistance once per fiscal year.
 - d. Non-profit public charities community groups must provide a copy of their Internal Revenue Code Section 501(c)(3) status.
2. Funding:
 - a. Funding assistance is contingent upon the availability of District funds as approved by the Governing Board.
 - b. Funding shall be for science technology, engineering, mathematics, agricultural, natural resources, and other educational topics related to water resources to fund the projects.
 - c. The District reserves the right to fully or partially fund projects based on funding and project availability.
 - d. Each project funding request from a community group or school shall not exceed \$20,000 for any one project per fiscal year.
3. Reimbursement:
 - a. The District will only reimburse for authorized expenditures as specified in the funding agreement and only for expenditures made after the funding is awarded and a notice to process is issued.
 - b. The District will require recipients to submit invoices and proper documentation as specified in the funding agreement.
 - c. The District will review and approve invoices and documentation prior to remitting payment via check or automatic clearing house transfer to the recipient as specified in the funding agreement.
 - d. Reimbursement will only be made to the school district or community group as specified in the funding agreement.
4. Reporting and Documentation:
 - a. A final report and documentation are due prior to remittance of the final reimbursement.
 - b. Final documentation to be submitted upon completion of the project must include:
 - i. Description of the activities,
 - ii. Dates and locations of any field studies,
 - iii. Photographs of students participating in project activities, and
 - iv. Presentation to the Governing Board.
 - c. A photo release is required for each student pictured. The photo release will authorize the District's use of the photo for any purpose, including website, social media and marketing materials. A photo release for a minor must be signed by the minor's parents or guardians. Releases must specifically state that they are valid until revoked, in writing.
 - d. The District will provide annual guidance regarding proposal deadlines, funding amounts, and programmatic oversight.