

## AGENDA

### SUWANNEE RIVER WATER MANAGEMENT DISTRICT GOVERNING BOARD MEETING AND PUBLIC HEARING

#### OPEN TO THE PUBLIC

September 10, 2019  
3:00 p.m.

District Headquarters  
Live Oak, Florida

1. Call to Order
2. Roll Call
3. Election of Board Officers and Committee Assignments
4. Announcement of any Amendments to the Agenda by the Chair  
**Amendments Recommended by Staff:** None
5. Public Comment
6. Consideration of the following Items Collectively by Consent:
  - Agenda Item No. 7 - August 13, 2019 Governing Board and Workshops Minutes
  - Agenda Item No. 11 - Approval of July 2019 Financial Report
  - Agenda Item No. 17 - Approval of a Modification of Water Use Permit 2-041-221351-2, Jody Stephenson Farm, for Agricultural Use, Gilchrist County
  - Agenda Item No. 23 - Authorization to Execute a Contract for the Sale of Timber with Big Bend Timber Services, LLC., for the Wolf Creek #1 Timber Sale
  - Agenda Item No. 24 - Authorization to Enter into an Agreement with Florida Forest Service to Accept Grant Funding for Prescribed Fire and Roller-Chopping Work on the Mallory Swamp Tract

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7. Approval of Minutes – August 13, 2019 Governing Board and Workshops Minutes - **Recommend Consent**
8. Items of General Interest for Information/Cooperating Agencies and Organizations
  - A. Presentation of Hydrologic Conditions by Fay Baird, Senior Hydrologist, Water Resource Division
  - B. Cooperating Agencies and Organizations

#### **GOVERNING BOARD LEGAL COUNSEL** **Tom Reeves**

9. Update on Legal Activities / Enforcement Status Report

**BUSINESS AND COMMUNITY SERVICES**  
**Steve Minnis, Deputy Executive Director**

*Legislative and Government Program*

BCS Page 1      10. Land Acquisition and Disposition Activity Report

*Office of Finance*

BCS Page 6      11. Approval of July 2019 Financial Report – **Recommend Consent**

BCS Page 15     12. Authorization for the Executive Director to Procure Professional Insurance Coverage from Public Risk Insurance Agency

*Office of Information Technology*

BCS Page 18     13. Authorization to Renew Environmental Systems Research Institute GIS Software License Maintenance

*Resource Management*

BCS Page 25     14. Permitting Summary Report

15. Bradford County Update

BCS Page 28     16. Approval of a Modification of Water Use Permit 2-121-219095-6, Pilgrim's Pride Project, for Industrial Use, Suwannee County

BCS Page 38     17. Approval of a Modification of Water Use Permit 2-041-221351-2, Jody Stephenson Farm, for Agricultural Use, Gilchrist County - **Recommend Consent**

*Agriculture and Environmental Projects*

BCS Page 48     18. Approval of Qualified Firms and Authorization to Enter into Contracts

BCS Page 50     19. Approval to Enter into Contracts for Calendar Year 2019 Regional Initiative Valuing Environmental Resources Cost-Share Program

BCS Page 53     20. Authorization to Enter into Agreements with the Florida Department of Environmental Protection to Receive Springs Grant Funds and to Enter into Local Cooperative Agreements

BCS Page 55     21. Approval to Negotiate and Enter into Sustainable Suwannee Program Agreements

**WATER AND LAND RESOURCES**  
**Tom Mirti, Deputy Executive Director**

*Land Management Program*

WLR Page 1      22. District Land Management & Twin Rivers State Forest (TRSF) Activity Summary

WLR Page 4      23. Authorization to Execute a Contract for the Sale of Timber with Big Bend Timber Services, LLC., for the Wolf Creek #1 Timber Sale – **Recommend Consent**

- WLR Page 5      24. Authorization to Enter into an Agreement with Florida Forest Service to Accept Grant Funding for Prescribed Fire and Roller-Chopping Work on the Mallory Swamp Tract – **Recommend Consent**

Water Resources Program

- WLR Page 6      25. Agricultural Water Use Monitoring Report

- WLR Page 7      26. Approval of Governing Board Directive Number GBD19-0007 Regarding Water Use Monitoring Assistance

Water Supply / MFL Programs

27. MFL Update - Informational

**EXECUTIVE OFFICE**  
**Hugh Thomas, Executive Director**

- EO Page 1      28. District's Weekly Activity Reports

- EO Page 10     29. Approval of Governing Board Directive GBD19-0006 Educational Water Resource Funding Program

30. Announcements

Unless otherwise noted, all meetings are at District Headquarters in Live Oak, Florida

|                    |           |  |
|--------------------|-----------|--|
| September 10, 2019 | 5:05 p.m. | First Public Hearing on FY2019-2020 Budget |
|--------------------|-----------|--|

|                    |           |  |
|--------------------|-----------|--|
| September 24, 2019 | 3:00 p.m. | Committee Meetings/Workshops               |
|                    | 5:05 p.m. | Final Public Hearing on FY2019-2020 Budget |

|                  |           |  |
|------------------|-----------|--|
| October 10, 2019 | 9:00 a.m. | Board Meeting / Workshops<br>Cedar Key, FL |
|------------------|-----------|--|

|                  |           |   |
|------------------|-----------|---|
| October 11, 2019 | 9:00 a.m. | Workshops/Committee Meetings<br>Cedar Key, FL |
|------------------|-----------|---|

**\*\*Board Workshops immediately follow Board Meetings unless otherwise noted.**

31. Adjournment

Any member of the public, who wishes to address the Board on any agenda item, or any other topic, must sign up (including the completion of the required speaker forms) with the Executive Director or designee before the time designated for Public Comment. During Public Comment, the Chair shall recognize those persons signed up to speak on agenda items first. To the extent time permits, the Chair shall thereafter recognize those persons signed up to speak on non-agenda items. Unless, leave is given by the Chair, (1) all speakers will be limited to three minutes per topic, (2) any identifiable group of three persons or more shall be required to choose a representative, who shall be limited to five minutes per topic. When recognized by the Chair during Public Comment, a speaker may request to be allowed

to make his or her comments at the time the Board considers an agenda item. The Chair may grant or deny such request in the Chair's sole discretion.

Definitions:

- "Lobbies" is defined as seeking to influence a district policy or procurement decision or an attempt to obtain the goodwill of a district official or employee. (112.3261(1)(b), Florida Statutes [F.S.]

"Lobbyist" is a person who is employed and receives payment, or who contracts for economic consideration, for the purpose of lobbying, or a person who is principally employed for governmental affairs by another person or governmental entity to lobby on behalf of that other person or governmental entity. (112.3215(1)(h), F.S.)

The Board may act upon (including reconsideration) any agenda item at any time during the meeting. The agenda may be changed only for good cause as determined by the Chair and stated in the record. If, after the regular time for Public Comment, the agenda is amended to add an item for consideration, the Chair shall allow public comment on the added agenda item prior to the Board taking action thereon.

All decisions of the Chair concerning parliamentary procedures, decorum, and rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.

If any person decides to appeal any decision with respect to any action considered at the above referenced meeting and hearing, such person may need to ensure a verbatim record of the proceeding is made to include testimony and evidence upon which the appeal is made.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
MINUTES OF  
GOVERNING BOARD MEETING AND PUBLIC HEARING

Note: A digital recording system has been used to record these proceedings and is on file in the permanent files of the District. A copy of the Governing Board materials and handouts are a part of the record as if set out in full herein and are filed in the permanent files of the District.

9:00 a.m., Tuesday  
August 13, 2019

District Headquarters  
Live Oak, Florida

Agenda Item No. 1 – Call to Order. The meeting was called to order at 9:03 a.m.

Agenda Item No 2 – Roll Call

**Governing Board**

| Seat                    | Name              | Office      | Present | Not Present |
|-------------------------|-------------------|-------------|---------|-------------|
| Aucilla Basin           | Bradley Williams  |             | X       |             |
| Coastal River Basin     | Richard Schwab    | Sec./Treas. | X       |             |
| Lower Suwannee Basin    | Don Quincey, Jr.  | Vice Chair  | X       |             |
| Santa Fe & Wacc. Basins | Kevin W. Brown    |             | X       |             |
| Upper Suwannee Basin    | Vacant            |             | --      | --          |
| At Large                | Virginia H. Johns | Chair       | X       |             |
| At Large                | Virginia Sanchez  |             |         | X           |
| At Large                | Gary Jones        |             | X*      |             |
| At Large                | Vacant            |             | --      | --          |

\* Mr. Jones arrived at 9:40 a.m.

**Governing Board Legal Counsel**

| Name             | Firm                                      | Present | Not Present |
|------------------|---|---------|-------------|
| George T. Reeves | Davis, Schnitker, Reeves & Browning, P.A. | X       |             |

**Leadership Team**

| Position                             | Name         | Present | Not Present |
|--------------------------------------|--------------|---------|-------------|
| Executive Director                   | Hugh Thomas  | X       |             |
| Deputy Executive Director            | Tom Mirti    | X       |             |
| Deputy Executive Director            | Steve Minnis | X       |             |
| Executive Office & Board Coordinator | Robin Lamm   | X       |             |

**Guests:**

|                                       |   |
|---------------------------------------|---|
| Tom Bartol, JEA                       | Rebecca Perry, North Florida Land Trust |
| Cory Mikell, H2O Mobile Lab           | Madeline Hart, FDACS OAWP               |
| Morgan Westberry, FDEP                | Lucinda Merritt, Ichetucknee Alliance   |
| Lisa Balzar, Locklear & Associates    | Jered Lizotte, Locklear & Associates    |
| Craig Varn, Manson Bolves & Varn      | Kevin Wright, Generation Farms          |
| Charles Shinn, Farm Bureau            | Jim Tatum, Our Santa Fe River           |
| Kristin Rubin, Our Santa Fe River     | Mike Roth, Our Santa Fe River           |
| Joanie LaRoy, Arthur & Gallagher, Inc | Isaac Augsburg                          |
| Emma Turner                           | Elizabeth Wallar                        |
| Noah Turner                           | Janet Augsburg                          |
| Georgia Schmitz                       | Merrillee M. Jipson                     |
| Jeff Hill                             | Garth Brewster                          |
| Lindsey Dank                          | Amanda Sapp                             |

**Staff:**

Tyler Jordan  
Warren Zwanka  
Lindsey Garland  
Darlene Velez  
Katie Kelly  
John Good  
Fay Baird  
Lisa Cheshire

Stefanie Weeks  
Pam Shaw  
Sky Notestein  
Bill McKinstry  
Steve Schroeder  
Edwin McCook  
Tilda Musgrove

Agenda Item No. 3 - Announcement of any Amendments to the Agenda by the Chair: None

Agenda Item No. 4 – Public Comment:

- Garth Brewster - Bottled water use permit application and Springs concerns.
- Kristin Rubin, Our Santa Fe River - Bottled water use permit application concerns.
- Jim Tatum, Our Santa Fe River – Bottled water use permit application concerns.
- Kristin Rubin, Our Santa Fe River – Bottled water use permit application concerns.
- Mike Roth, Our Santa Fe River – Bottled water use permit application concerns.
- Amanda Sapp – Bottled water use permit application concerns.
- Isaac Augsburg – Bottled water use permit application concerns.
- Lindsey Dank - Bottled water use permit application concerns.
- Lu Merritt - Bottled water use permit application concerns.
- Jeff Hill – Declined public comments since two Board members were not present.

Agenda Item No. 5 - Consideration of the Following Items Collectively by Consent:

- Agenda Item No. 6 - Approval of Minutes – July 9, 2019 Board, Workshops, and Land Committee Minutes
- Agenda Item No. 10 - Decline an Offer for 218 +/- Acres from William E. “Bubba” Greene, Madison County
- Agenda Item No. 11 - Decline the Purchase of 20 +/- acres from Doug Sasser, Columbia County
- Agenda Item No. 12 - Accept a Donation of 2.5 +/- Acres from Sara E. O’Toole, Madison County
- Agenda Item No. 13 - Approval to Surplus 1.175 +/- Acre Parcel Located Within Suwannee Run Shores, Dixie County
- Agenda Item No. 14 - Approval to Surplus 0.918 +/- Acres Located Within Three Rivers Estates, Columbia County
- Agenda Item No.15 - Authorization to Commence Detailed Assessment and Negotiations with Molpus Woodlands Group on the Purchase of the Rocky Creek Tract, Hamilton County
- Agenda Item No. 16 - Approval of June 2019 Financial Report
- Agenda Item No. 20 - Approval and Authorization to Submit the Fiscal Year 2019-2020 Annual Regulatory Plan
- Agenda Item No. 21 - Authorization to Enter into an Interagency Agreement with Northwest Florida Water Management District, Simpson Nurseries Project, Jefferson County
- Agenda Item No. 22 - Approval of a Modification of Water Use Permit 2-001-215948-2, Shaw and Shaw Farms, Agricultural Use, to Shaw and Shaw Farms Partnership, Madison County
- Agenda Item No. 23 - Approval of a Modification of Water Use Permit 2-079-220783-2, Richardson, for Agricultural Use, to Lee Peanut Farms, LLC., Madison County
- Agenda Item No. 27 - Authorization to Enter into Contracts with Agriculture Construction Services for Feature Site Recreation Maintenance Services; and Dispersed Recreation Maintenance Services for Fiscal Year 2020

- Agenda Item No. 28 - Hydrological and Road Maintenance Field Supplies for Fiscal Year 2020
- Agenda Item No. 32 - Authorization to Modify and Extend Contract Number 05/06-102 with Nestlé Waters North America
- Agenda Item No. 33 - Authorization to Enter into a Memorandum of Agreement with St. Johns River Water Management District for Surface and Groundwater Chemistry Analysis for Fiscal Year 2020

MOTION WAS MADE BY SCHWAB, SECONDED BY BROWN TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 6 – Approval of Minutes – July 9, 2019 Governing Board Meeting and Workshops Minutes. Approved on Consent.

Agenda Item No. 7 - Items of General Interest for Information/Cooperating Agencies and Organizations.

- Faye Baird gave a presentation of hydrologic conditions of the District.
- Cooperating Agencies and Organizations – None

Board member Jones arrived at 9:40 a.m.

### **GOVERNING BOARD LEGAL COUNSEL**

Agenda Item No. 8 – Legal Activities Update. Tom Reeves, Board Legal Counsel, updated the Board on the Hill appeal.

Mr. Reeves also reviewed proposed draft rule language change to the WUP Applicant’s Handbook and draft letter to send to FDEP regarding suggested revision of the Water Caution Area terminology to Water Planning Area.

Jones made a motion to amend Agenda to include a recommendation regarding language change in rulemaking and not to send the letter to FDEP. Schwab seconded.

The following attendees provided comments to the Board:

Charles Shinn, Farm Bureau  
Mike Roth, Our Santa Fe River  
Lu Merritt, Ichetucknee Alliance

Merrilee M. Jipson  
Jim Tatum, Our Santa Fe River  
Noah Turner

MOTION MADE BY SCHWAB, SECONDED BY JONES TO PROCEED WITH THE WORDING CHANGE FROM CAUTION AREA TO PLANNING AREA IN THE RULEMAKING PROCESS  
MOTION CARRIED.

### **BUSINESS AND COMMUNITY SERVICES**

#### Legislative and Governmental Affairs

Agenda Item No. 9 – Land Acquisition and Disposition Activity Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 10 – Decline an Offer for 218 +/- Acres from William E. “Bubba” Greene, Madison County. Approved on Consent.

Agenda Item No. 11 – Decline the Purchase of 20 +/- acres from Doug Sasser, Columbia County.  
Approved on Consent.

Agenda Item No. 12 – Accept a Donation of 2.5 +/- Acres from Sara E. O’Toole, Madison County.  
Approved on Consent.

Agenda Item No. 13 – Approval to Surplus 1.175 +/- Acre Parcel Located Within Suwannee Run Shores, Dixie County. Approved on Consent.

Agenda Item No. 14 – Approval to Surplus 0.918 +/- Acres Located Within Three Rivers Estates, Columbia County. Approved on Consent.

Agenda Item No. 15 – Authorization to Commence Detailed Assessment and Negotiations with Molpus Woodlands Group on the Purchase of the Rocky Creek Tract, Hamilton County. Approved on Consent.

Office of Finance

Agenda Item No. 16 – Approval of June 2019 Financial Report. Approved on Consent.

Agenda Item No. 17 – Authorization for the Executive Director to Procure Professional Insurance Coverage from Public Risk Insurance Agency. Pam Shaw, Chief Financial Officer, presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY JONES TO CONTINUE THIS RECOMMENDATION UNTIL FURTHER IN THE MEETING. MOTION CARRIED UNANIMOUSLY.

This agenda item was revisited after Agenda Item No. 34.

Office of Information Technology

No Items.

Resource Management

Agenda Item No. 18 – Permitting Summary Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 19 – Authorization to Enter into Contract with the Federal Emergency Management Agency to Administer Risk MAP for Program. Leroy Marshall, Senior Professional Engineer, presented this item to the Board.

MOTION WAS MADE BY JONES, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 20 – Approval and Authorization to Submit the Fiscal Year 2019-2020 Annual Regulatory Plan. Approved on Consent.

Agenda Item No. 21 – Authorization to Enter into an Interagency Agreement with Northwest Florida Water Management District, Simpson Nurseries Project, Jefferson County. Approved on Consent.



Agenda Item No. 22 – Approval of a Modification of Water Use Permit 2-001-215948-2, Shaw and Shaw Farms, Agricultural Use, to Shaw and Shaw Farms Partnership, Madison County. Approved on Consent.

Agenda Item No. 23 – Approval of a Modification of Water Use Permit 2-079-220783-2, Richardson, for Agricultural Use, to Lee Peanut Farms, LLC., Madison County. Approved on Consent.

Agenda Item No. 24 – Approval of a Modification of Water Use Permit 2-079-220674-2, Stewart/Alderman West for Agricultural Use, to Lee Peanut Farms, LLC., Madison County. Stefanie Weeks, WUP/WWC Program Engineer, presented this item to the Board.

MOTION WAS MADE BY SCHWAB, SECONDED BY JONES TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 25 – Approval of a Modification of Water Use Permit 2-079-216490-4, Andrews/Alderman East, for Agricultural Use, to Lee Peanut Farms, LLC., Madison County. Mrs. Weeks presented this item to the Board.

MOTION WAS MADE BY JONES, SECONDED BY BROWN TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

#### Agriculture and Environmental Projects

No Items.

### **WATER AND LAND RESOURCES**

#### Land Management Program

Agenda Item No. 26 - Land Management & Twin River State Forest (TRSF) Activity Summary. This summary was provided as an informational item in the Board materials.

Agenda Item No. 27 – Authorization to Enter into Contracts with Agriculture Construction Services for Feature Site Recreation Maintenance Services; and Dispersed Recreation Maintenance Services for Fiscal Year 2020. Approved on Consent.

Agenda Item No. 28 - Hydrological and Road Maintenance Field Supplies for Fiscal Year 2020. Approved on Consent.

Agenda Item No. 29 - Approval of Expenditure for Contract 05/06-131 for Florida Forest Service -Twin Rivers State Forest Land Management Activities. Bill McKinstry, Land Management Chief, presented this item to the Board.

Brad Ellis, Florida Forest Service, provided comments to the Board.

MOTION WAS MADE BY QUINCEY, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Water Resources Program

Agenda Item No. 30 – Agricultural Monitoring Report. This report was provided as an informational item in the Board materials.

Agenda Item No. 31 - Authorization to Enter into an Interagency Joint Funding Agreement with the United States Geological Survey, for Streamgaging Services for Fiscal Year 2020. Tom Mirti, Deputy Executive Director, presented this item to the Board.

MOTION WAS MADE BY JONES, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 32 – Authorization to Modify and Extend Contract Number 05/06-102 with Nestlé Waters North America. Approved on Consent.

Agenda Item No. 33 – Authorization to Enter into a Memorandum of Agreement with St. Johns River Water Management District for Surface and Groundwater Chemistry Analysis for Fiscal Year 2020. Approved on Consent.

Water Supply / MFL Programs

Agenda Item No. 34 – Lower Santa Fe and Ichetucknee River MFL Update – Informational. John Good, Senior Professional Engineer, updated the Board on this item.

Merrilee M. Jipson provided comments regarding Agenda Item 32, Authorization to Modify and Extend Contract Number 05/06-102 with Nestlé Waters North America.

Agenda Item No. 17 Continued – Authorization for the Executive Director to Procure Professional Insurance Coverage from Public Risk Insurance Agency. Pam Shaw, Chief Financial Officer, presented this item to the Board.

AMENDED MOTION WAS MADE BY QUINCEY, SECONDED BY JONES TO PLACE THE PROFESSIONAL INSURANCE COVERAGE OUT FOR BIDS AND BRING RECOMMENDATION TO SEPTEMBER BOARD MEETING FOR CONSIDERATION. MOTION CARRIED UNANIMOUSLY.

**EXECUTIVE OFFICE**

Agenda Item No. 35 - District's Weekly Activity Reports. These reports were provided as an informational item in the Board materials.

Agenda Item No. 36 – Approval of Employee Health Care Insurance Coverage for Fiscal Year 2020. Lisa Cheshire, Human Resources Chief, presented this item to the Board.

Joanie LaRoy, Arthur & Gallagher, Inc., provided comments to the Board.

MOTION WAS MADE BY QUINCEY, SECONDED BY SCHWAB TO APPROVE THE RECOMMENDATION. MOTION CARRIED UNANIMOUSLY.

Agenda Item No. 37 - Announcements. Mr. Thomas updated the Board on District activities.

Agenda Item No. 38 - Adjournment. Meeting adjourned at 12:01 p.m.

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Chair

ATTEST:

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SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
GOVERNING BOARD WORKSHOP

Workshop began at 12:23 p.m.

5-Year Water Resource Development Workshop

Amy Brown presented a powerpoint providing an overview of the 5-year Water Resource Development Work Program. This document will be finalized and routed following final budget adoption.

Derelict Vessels Discussion

Warren Zwanka presented a powerpoint presentation identifying the nineteen items / vessels and debris found during the June 17-21, 2019 SRWMD inventory of derelict vessels and debris on the Suwannee and Santa Fe rivers.

My Home / My Springs Campaign

Lindsey Garland presented a powerpoint presentation highlighting the My Home My Springs statewide outreach effort that the District participated in with FDEP and other water management Districts. The presentation provided the Governing Board members with insight about the overall campaign, the content used to educate the public and the analytics of the social media campaigns.

Workshop adjourned at 12:23 p.m.

MEMORANDUM

TO: Governing Board

FROM: Stephen Schroeder, Business and Community Services Manager

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: August 30, 2019

RE: Land Acquisition and Disposition Activity Report

**Proposed Property Offers**

| Tract                 | Acres  | County                  | Submittal Date | Asking Price   | Acquisition Type | Comments  |
|-----------------------|--------|-------------------------|----------------|--|------------------|---|
| Citizen's Bank        | 5      | Taylor                  | 9/20/2018      | Donation   | Donation         | Governing Board Approved Donation 6/11/2019. Warranty Deed recorded.  |
| James Moses/Blue Sink | 10     | Hamilton and Suwannee   | 3/26/2018      | Exchange   | Fee/Easement     | Agreement signed by all parties. Awaiting CE survey and Environmental Assessment.   |
| Gilchrist Lyme        | 17,854 | Gilchrist               | 3/12/2019      | Exchange acreage dependent on configuration/ Sandlin Bay 2,023 ac (USFS) | Easement         | Tabled by Lands Committee 6/11/2019.  |
| Long Pond             | 964    | Levy                    | 9/18/2018      | \$2,200,000  | Fee              | Governing Board. Approved to be included on springs project list 4/9/2019.  |
| Greene                | 218    | Madison                 | 2/8/2019       | TBD  | Fee              | Staff recommended SRWMD decline the offer. Lands Committee accepted Staff recommendation 7/9/2019. Board accepted recommendation 8/13/19.                     |
| Sasser                | 20.01  | Columbia                | 1/5/2019       | \$200,000  | Fee              | Staff recommended SRWMD decline the offer. Lands Committee accepted Staff recommendation 7/9/2019. Board accepted recommendation 8/13/19.                     |
| Dollinger             | 1      | Lafayette and Gilchrist | 03/17/1995     | Exchange   | Fee              | Staff recommended SRWMD decline the exchange offer. The Lands Committee accepted the Staff recommendation on 7/9/2019. Offer withdrawn 8/1/19.                |
| O'Toole               | 2.5    | Columbia                | 3/15/2019      | Donation   | Fee              | Staff recommended accepting the donation. Lands Committee accepted Staff recommendation 7/9/2019 with donor bearing related costs. Approved by Board 8/13/19. |

|                               |        |           |          |  |                       |   |
|-------------------------------|--------|-----------|----------|--|-----------------------|---|
| Updegraff                     | 616.25 | Levy      | 5/28/19  | \$900,000                                    | Conservation Easement | Staff reviewed 6/13/19. Follow-up questions sent to Offeror. Staff reviewed again 7/11/19. Site visit being planned for potential project and benefit to the District assessment.   |
| Chasteen                      | 148    | Hamilton  | 6/3/19   | \$3,000/acre                                 | Fee                   | Staff review on 6/13/19 not recommended. Offeror withdrew offer on 6/21/19.   |
| Moses Exchange (New)          | 48.98  | Columbia  | 6/25/19  | Trade for equal value in land                | Fee                   | Offer withdrawn 7/12/19.  |
| Quail Heights                 | 40.63  | Columbia  | 7/8/19   | \$2,000,000                                  | Fee                   | Staff review on 8/8/19 recommends purchase in partnership with FDOT. Scheduled for October Lands Committee.   |
| Drufner                       | 10     | Hamilton  | 12/13/18 | TBD  | Fee                   | Appraisal requested and received setting value at \$25,000 (7/16/19). Scheduled for October Lands Committee.  |
| Walker Springs                | 84.32  | Jefferson | 7/15/19  | \$500,000.00                                 | Fee                   | Request for decision by SRWMD on Right of First Refusal to purchase. Previously declined by GB in 2016. Staff recommend declining. Scheduled for September Lands Committee.   |
| Locala/High Springs Wellfield |        | Hamilton  | 7/19/19  | Trade for acreage of equal or greater value. | Fee                   | Offer to trade 200 acres of offerors land in Hamilton County for 377.69 acres of SRWMD land in Alachua. Staff recommending and requesting approval to move forward with detailed analysis funded by offeror. Scheduled for October Lands Committee. |

### Easement Requests

| Name                                | Type                     | County   | Tract         | Comments   |
|-------------------------------------|--------------------------|----------|---------------|--|
| Berneice Knight                     | Access                   | Levy     | Manatee South | Closed. Pending final recording of documents.  |
| Carter Estate Conservation Easement | Amendment to existing CE | Hamilton |               | Request to add access road in exchange for adding additional protected acreage. Staff recommends approving the amendment. Scheduled for September Lands Committee. |

### Approved for Detailed Assessment

| Owner                  | Project Name                        | Acres | County    | Comments   |
|------------------------|-------------------------------------|-------|-----------|--|
| Michael and Freda Shaw | Shaw Conservation Easement Exchange | 1,099 | Lafayette | Negotiations ongoing.  |
| Jerry Coker, Etal.     | Lumber Camp Springs                 | 37    | Gilchrist | Title issue regarding access. Landowners evaluating access alternatives with Gilchrist County. |
| Tim Walker, Etal.      | Tim Walker Conservation Easement    | 90    | Lafayette | Appraisal required.  |

### Authorized for Surplus

| Tract                       | Acres | County    | Acquired Date | Funding Source  | Appraisal Date             | Price                                 | Comments   |
|-----------------------------|-------|-----------|---------------|-----------------|----------------------------|---------------------------------------|--|
| Falmouth North (8 lots)     | 6     | Suwannee  | 4/1998        | WMLTF           | 8/27/10                    | To be determined by appraisal update. | Appraisal update required.   |
| Timber River                | 1     | Madison   | 3/1998        | WMLTF           | 8/5/10;<br>Updated 7/30/14 | To be determined by appraisal update. | Appraisal update required.   |
| Turtle Spring Surplus Tract | 32    | Lafayette | 5/13/2015     | Florida Forever | 5/24/15                    | To be determined by appraisal update. | Suspended until further review. Staff review scheduled for 8.8.2019. Deferred to September staff review.   |
| Bay Creek                   | 55    | Columbia  | 2/1/1988      | Save Our Rivers | N/A                        | To be determined by appraisal.        | Suspended until further review. Staff review scheduled for 8.8.2019. Staff recommends removing from surplus process 8/8/19. Scheduled for October Lands Committee.   |
| Branford Bend               | 50    | Suwannee  | 6/30/2004     | Florida Forever | N/A                        | To be determined by appraisal.        | Suspended until further review. Staff review scheduled for 8.8.2019. Staff recommends continuing surplus process to explore potential land exchanges adjacent to tract. 8/8/19. Scheduled for October Lands Committee. |
| RO Ranch West               | 570   | Lafayette | 7/27/2006     | Florida Forever | N/A                        | To be determined by appraisal.        | Appraisal required. Extended offer to BOT of IITF on 8/1/19 per Statute.   |

| Tract                    | Acres | County    | Acquired Date | Funding Source     | Appraisal Date | Price                          | Comments   |
|--------------------------|-------|-----------|---------------|--------------------|----------------|--------------------------------|--|
| RO Ranch Equestrian Area | 707   | Lafayette | 7/27/2006     | Florida Forever    | N/A            | To be determined by appraisal. | Appraisal required. Extended offer to BOT of IITF on 8/1/19 per statute.   |
| Country Club Road        | 80    | Columbia  | 7/2015        | Enforcement Action | TBD            | To be determined by appraisal. | Title Commitment and survey completed. Governing Board approved surplus 7/9/2019.  |
| Suwannee Run Shores      | 1.175 | Dixie     | 12/1/1989     | Save Our Rivers    | TBD            | To be determined by appraisal. | Staff recommended for surplus. Lands Committee accepted Staff recommendation 7/9/2019. Board accepted recommendation 8/13/19.  |
| Three Rivers Estates     | 0.918 | Columbia  | 12/30/1997    | Save Our Rivers    | TBD            | To be determined by appraisal. | Staff recommended for surplus. Lands Committee accepted Staff recommendation 7/9/2019. Board accepted recommendation 8/13/19.  |
| Santa Fe Oasis (Weaver)  | .76   | Gilchrist | 4/28/1998     | Save Our Rivers    | TBD            | To be determined by appraisal. | Staff recommended surplus with any disposition to include CE. To be presented to August Lands Committee.   |
| Mud Swamp (Stuebe)       | 25    | Suwannee  | 12/13/2004    | Florida Forever    | TBD            | To be determined by appraisal. | Offer to purchase 25 acres of upland land for timber operations. Staff recommends decline the offer as not being of benefit to the District. Selling would limit access to remaining portion of the property. Scheduled for October Lands Committee. |



| Tract                      | Acres | County    | Acquired Date | Funding Source  | Appraisal Date | Price                          | Comments   |
|----------------------------|-------|-----------|---------------|-----------------|----------------|--------------------------------|--|
| Forest Woodlands (Padgett) | 10.56 | Gilchrist | 10/11/1996    | Save Our Rivers | TBD            | To be determined by appraisal. | Staff recommends for surplus. CE to be retained on disposition. Scheduled for October Lands Committee. |

SS/tm

MEMORANDUM

TO: Governing Board

FROM: Pam Shaw, Chief Financial Officer

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: August 30, 2019

RE: Approval of July 2019 Financial Report

RECOMMENDATION

**Staff recommends the Governing Board approve the July 2019 Financial Report and confirm the expenditures of the District.**

BACKGROUND

Section 373.553(1), Florida Statutes, authorizes the delegation of authority by the Governing Board to the Executive Director to disburse District funds, providing certification is made to the Board at the next regular meeting that such disbursement is proper, in order, and within budgetary limits. In compliance with the statutory provisions in Chapter 373, the Governing Board of the Suwannee River Water Management District has directed staff to prepare a Financial Report as attached.

If you have any questions about this recommendation or if you would like any further information regarding the District's financial transactions, please contact me.

/tm  
Attachments

**Suwannee River Water Management District  
Cash Report  
July 2019**

| <b>Financial Institution/Account</b>       | <b>Monthly Interest</b>    | <b>Interest Rate %</b> | <b>Closing Balance</b>        |
|--|----------------------------|------------------------|-------------------------------|
| First Federal Permit Fee                   | \$0.00                     |                        | \$8,665.00                    |
| First Federal Accounts Payable             | \$0.00                     |                        | \$35,000.00                   |
| First Federal EFT Disbursements            | \$0.00                     |                        | \$51,868.47                   |
| First Federal Depository                   | \$149.13                   | 0.04%                  | \$404,878.26                  |
| Special Purpose Investment Account (SPIA)* | <u>\$113,707.36</u>        | 3.26%                  | <u>\$40,687,741.43</u>        |
| TOTAL                                      | <u><u>\$113,856.49</u></u> |                        | <u><u>\$41,188,153.16</u></u> |

\*SPIA is part of the Florida Treasury Investment Pool

**Suwannee River Water Management District  
Statement of Sources and Uses of Funds  
For the Month ending July 31, 2019  
(Unaudited)**

|                            | <b>Current<br/>Budget</b> | <b>Actuals<br/>Through<br/>7/31/2019</b> | <b>Variance<br/>(Under)/Over<br/>Budget</b> | <b>Actuals As A<br/>% of Budget</b> |
|----------------------------|---------------------------|--|---|-------------------------------------|
| <b>Sources</b>             |                           |  |   |                                     |
| Ad Valorem Property Taxes  | \$ 5,715,938              | \$ 5,852,149                             | \$ 136,211                                  | 102.4%                              |
| Intergovernmental Revenues | \$ 56,967,463             | \$ 12,873,605                            | \$ (44,093,858)                             | 22.6%                               |
| Interest on Invested Funds | \$ 310,000                | \$ 812,980                               | \$ 502,980                                  | 262.3%                              |
| License and Permit Fees    | \$ 150,000                | \$ 180,932                               | \$ 30,932                                   | 120.6%                              |
| Other                      | \$ 1,000,000              | \$ 944,311                               | \$ (55,689)                                 | 94.4%                               |
| Fund Balance <sup>1</sup>  | \$ 6,816,967              | \$ 1,116,508                             | \$ (5,700,459)                              | 16.4%                               |
| <b>Total Sources</b>       | <b>\$ 70,960,368</b>      | <b>\$ 21,780,484</b>                     | <b>\$ (49,179,884)</b>                      | <b>30.7%</b>                        |

|  | <b>Current<br/>Budget</b> | <b>Expenditures</b>  | <b>Encumbrances <sup>2</sup></b> | <b>Available<br/>Budget</b> | <b>%Expended</b> | <b>%Obligated <sup>3</sup></b> |
|--|---------------------------|----------------------|----------------------------------|-----------------------------|------------------|--------------------------------|
| <b>Uses</b>                                  |                           |                      |                                  |                             |                  |                                |
| Water Resources Planning and Monitoring      | \$ 10,279,861             | \$ 3,244,860         | \$ 2,343,822                     | \$ 4,691,179                | 32%              | 54%                            |
| Acquisition, Restoration and Public Works    | \$ 52,489,529             | \$ 8,700,425         | \$ 22,741,088                    | \$ 21,048,016               | 17%              | 60%                            |
| Operation and Maintenance of Lands and Works | \$ 4,947,220              | \$ 2,506,776         | \$ 1,297,304                     | \$ 1,143,139                | 51%              | 77%                            |
| Regulation                                   | \$ 1,472,442              | \$ 1,076,194         | \$ 40,842                        | \$ 355,406                  | 73%              | 76%                            |
| Outreach                                     | \$ 233,763                | \$ 192,856           | \$ -                             | \$ 40,907                   | 83%              | 83%                            |
| Management and Administration                | \$ 1,537,553              | \$ 1,239,534         | \$ 32,620                        | \$ 265,399                  | 81%              | 83%                            |
| <b>Total Uses</b>                            | <b>\$ 70,960,368</b>      | <b>\$ 16,960,646</b> | <b>\$ 26,455,676</b>             | <b>\$ 27,544,046</b>        | <b>24%</b>       | <b>61%</b>                     |

<sup>1</sup> Actual Fund Balance used is recorded at the end of the fiscal year. This amount represents Fund Balance used for the Monitor Well Improvement Program and the AG and RIVER Cost-Share Programs

<sup>2</sup> Encumbrances represent unexpended balances of open purchase orders and contracts.

<sup>3</sup> Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This financial statement is prepared as of July 31, 2019 and covers the interim period since the most recent audited financial statements.

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 7/31/2019**

|  | Y-T-D<br>ACTUAL   | ENCUMBRANCE         | ANNUAL<br>BUDGET  |
|--|-------------------|---------------------|-------------------|
| <b><u>FUND Report Recap -</u></b>                |                   |                     |                   |
| <b>REVENUES</b>                                  |                   |                     |                   |
| DISTRICT REVENUES                                | 7,790,371         | 0                   | 7,175,938         |
| LOCAL REVENUES                                   | 91,600            | 0                   | 91,600            |
| STATE REVENUES                                   | 12,411,327        | 0                   | 51,942,863        |
| FEDERAL REVENUES                                 | 370,678           | 0                   | 4,933,000         |
| FUND BALANCE UTILIZATION                         | 1,116,508         | 0                   | 6,816,967         |
| <b>TOTAL REVENUES</b>                            | <b>21,780,484</b> | <b>0</b>            | <b>70,960,368</b> |
| <b>EXPENDITURES</b>                              |                   |                     |                   |
| SALARIES AND BENEFITS                            | 4,758,254         | 0                   | 6,292,000         |
| CONTRACTUAL SERVICES                             | 6,348,769         | 8,349,374           | 29,621,819        |
| OPERATING EXPENDITURES                           | 746,940           | 273,544             | 1,520,899         |
| OPERATING CAPITAL OUTLAY                         | 237,976           | 29,839              | 368,044           |
| FIXED CAPITAL OUTLAY                             | 11,668            | 0                   | 1,050,000         |
| INTERAGENCY EXPENDITURES                         | 4,857,039         | 17,802,919          | 32,107,606        |
| <b>TOTAL EXPENDITURES</b>                        | <b>16,960,646</b> | <b>26,455,676</b>   | <b>70,960,368</b> |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b> | <b>4,819,838</b>  | <b>(26,455,676)</b> | <b>0</b>          |
| <b><u>FUND 01 - GENERAL FUND</u></b>             |                   |                     |                   |
| <b>REVENUES</b>                                  |                   |                     |                   |
| DISTRICT REVENUES                                | 6,666,491         | 0                   | 5,207,719         |
| LOCAL REVENUES                                   | 0                 | 0                   | 0                 |
| STATE REVENUES                                   | 2,742,905         | 0                   | 2,740,000         |
| FEDERAL REVENUES                                 | 17,432            | 0                   | 0                 |
| FUND BALANCE UTILIZATION                         | 0                 | 0                   | 152,000           |
| <b>TOTAL REVENUES</b>                            | <b>9,426,828</b>  | <b>0</b>            | <b>8,099,719</b>  |
| <b>EXPENDITURES</b>                              |                   |                     |                   |
| SALARIES AND BENEFITS                            | 3,799,518         | 0                   | 4,966,397         |
| CONTRACTUAL SERVICES                             | 412,034           | 315,163             | 1,055,909         |
| OPERATING EXPENDITURES                           | 433,486           | 196,742             | 954,333           |
| OPERATING CAPITAL OUTLAY                         | 85,635            | 3,852               | 172,580           |
| FIXED CAPITAL OUTLAY                             | 0                 | 0                   | 0                 |
| INTERAGENCY EXPENDITURES                         | 486,776           | 429,802             | 950,500           |
| <b>TOTAL EXPENDITURES</b>                        | <b>5,217,449</b>  | <b>945,559</b>      | <b>8,099,719</b>  |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b> | <b>4,209,379</b>  | <b>(945,559)</b>    | <b>0</b>          |
| <b><u>FUND 05 - MIDDLE SUWANNEE</u></b>          |                   |                     |                   |
| <b>REVENUES</b>                                  |                   |                     |                   |
| DISTRICT REVENUES                                | 0                 | 0                   | 0                 |
| LOCAL REVENUES                                   | 0                 | 0                   | 0                 |
| STATE REVENUES                                   | 159,640           | 0                   | 250,000           |
| FEDERAL REVENUES                                 | 0                 | 0                   | 0                 |
| FUND BALANCE UTILIZATION                         | 0                 | 0                   | 0                 |
| <b>TOTAL REVENUES</b>                            | <b>159,640</b>    | <b>0</b>            | <b>250,000</b>    |
| <b>EXPENDITURES</b>                              |                   |                     |                   |
| SALARIES AND BENEFITS                            | 0                 | 0                   | 0                 |
| CONTRACTUAL SERVICES                             | 159,640           | 80,385              | 250,000           |
| OPERATING EXPENDITURES                           | 0                 | 0                   | 0                 |
| OPERATING CAPITAL OUTLAY                         | 0                 | 0                   | 0                 |
| FIXED CAPITAL OUTLAY                             | 0                 | 0                   | 0                 |
| INTERAGENCY EXPENDITURES                         | 0                 | 0                   | 0                 |
| <b>TOTAL EXPENDITURES</b>                        | <b>159,640</b>    | <b>80,385</b>       | <b>250,000</b>    |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b> | <b>0</b>          | <b>(80,385)</b>     | <b>0</b>          |

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 7/31/2019**

|  | Y-T-D<br>ACTUAL    | ENCUMBRANCE         | ANNUAL<br>BUDGET  |
|--|--------------------|---------------------|-------------------|
| <b><u>FUND 06 - SPRINGS GRANTS</u></b>             |                    |                     |                   |
| <b>REVENUES</b>                                    |                    |                     |                   |
| DISTRICT REVENUES                                  | 0                  | 0                   | 152,000           |
| LOCAL REVENUES                                     | 0                  | 0                   | 0                 |
| STATE REVENUES                                     | 4,657,290          | 0                   | 43,302,400        |
| FEDERAL REVENUES                                   | 0                  | 0                   | 0                 |
| FUND BALANCE UTILIZATION                           | 0                  | 0                   | 0                 |
| <b>TOTAL REVENUES</b>                              | <b>4,657,290</b>   | <b>0</b>            | <b>43,454,400</b> |
| <b>EXPENDITURES</b>                                |                    |                     |                   |
| SALARIES AND BENEFITS                              | 0                  | 0                   | 0                 |
| CONTRACTUAL SERVICES                               | 1,697,449          | 4,527,595           | 16,182,300        |
| OPERATING EXPENDITURES                             | 5,703              | 249                 | 0                 |
| OPERATING CAPITAL OUTLAY                           | 0                  | 0                   | 0                 |
| FIXED CAPITAL OUTLAY                               | 0                  | 0                   | 0                 |
| INTERAGENCY EXPENDITURES                           | 3,149,602          | 15,154,550          | 27,272,100        |
| <b>TOTAL EXPENDITURES</b>                          | <b>4,852,754</b>   | <b>19,682,394</b>   | <b>43,454,400</b> |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>   | <b>(195,464)</b> * | <b>(19,682,394)</b> | <b>0</b>          |
| <i>* Expenditures to be covered by FDEP Grants</i> |                    |                     |                   |
| <b><u>FUND 07 - LOCAL REVENUE</u></b>              |                    |                     |                   |
| <b>REVENUES</b>                                    |                    |                     |                   |
| DISTRICT REVENUES                                  | 0                  | 0                   | 0                 |
| LOCAL REVENUES                                     | 91,600             | 0                   | 91,600            |
| STATE REVENUES                                     | 0                  | 0                   | 0                 |
| FEDERAL REVENUES                                   | 0                  | 0                   | 0                 |
| FUND BALANCE UTILIZATION                           | 0                  | 0                   | 0                 |
| <b>TOTAL REVENUES</b>                              | <b>91,600</b>      | <b>0</b>            | <b>91,600</b>     |
| <b>EXPENDITURES</b>                                |                    |                     |                   |
| SALARIES AND BENEFITS                              | 0                  | 0                   | 0                 |
| CONTRACTUAL SERVICES                               | 0                  | 0                   | 0                 |
| OPERATING EXPENDITURES                             | 0                  | 0                   | 0                 |
| OPERATING CAPITAL OUTLAY                           | 0                  | 0                   | 0                 |
| FIXED CAPITAL OUTLAY                               | 0                  | 0                   | 0                 |
| INTERAGENCY EXPENDITURES                           | 91,600             | 0                   | 91,600            |
| <b>TOTAL EXPENDITURES</b>                          | <b>91,600</b>      | <b>0</b>            | <b>91,600</b>     |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>   | <b>0</b>           | <b>0</b>            | <b>0</b>          |
| <b><u>FUND 08 - WMLTF - SPRINGS</u></b>            |                    |                     |                   |
| <b>REVENUES</b>                                    |                    |                     |                   |
| DISTRICT REVENUES                                  | 3,743              | 0                   | 0                 |
| LOCAL REVENUES                                     | 0                  | 0                   | 0                 |
| STATE REVENUES                                     | 31,150             | 0                   | 150,000           |
| FEDERAL REVENUES                                   | 0                  | 0                   | 0                 |
| FUND BALANCE UTILIZATION                           | 0                  | 0                   | 0                 |
| <b>TOTAL REVENUES</b>                              | <b>34,893</b>      | <b>0</b>            | <b>150,000</b>    |
| <b>EXPENDITURES</b>                                |                    |                     |                   |
| SALARIES AND BENEFITS                              | 4,406              | 0                   | 0                 |
| CONTRACTUAL SERVICES                               | 0                  | 0                   | 0                 |
| OPERATING EXPENDITURES                             | 0                  | 0                   | 0                 |
| OPERATING CAPITAL OUTLAY                           | 0                  | 0                   | 0                 |
| FIXED CAPITAL OUTLAY                               | 0                  | 0                   | 0                 |
| INTERAGENCY EXPENDITURES                           | 30,488             | 164,187             | 150,000           |
| <b>TOTAL EXPENDITURES</b>                          | <b>34,894</b>      | <b>164,187</b>      | <b>150,000</b>    |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>   | <b>(1)</b>         | <b>(164,187)</b>    | <b>0</b>          |

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 7/31/2019**

|   | Y-T-D<br>ACTUAL | ENCUMBRANCE | ANNUAL<br>BUDGET |
|---|-----------------|-------------|------------------|
| <b><u>FUND 09 - MONITOR WELL</u></b>                                    |                 |             |                  |
| <b>REVENUES</b>   |                 |             |                  |
| DISTRICT REVENUES   | 0               | 0           | 0                |
| LOCAL REVENUES  | 0               | 0           | 0                |
| STATE REVENUES  | 0               | 0           | 0                |
| FEDERAL REVENUES  | 0               | 0           | 0                |
| FUND BALANCE UTILIZATION  | 12,073          | 0           | 115,000          |
| <b>TOTAL REVENUES</b>   | <b>12,073</b>   | <b>0</b>    | <b>115,000</b>   |
| <b>EXPENDITURES</b>   |                 |             |                  |
| SALARIES AND BENEFITS   | 0               | 0           | 0                |
| CONTRACTUAL SERVICES  | 11,460          | 0           | 100,000          |
| OPERATING EXPENDITURES  | 613             | 0           | 15,000           |
| OPERATING CAPITAL OUTLAY  | 0               | 0           | 0                |
| FIXED CAPITAL OUTLAY  | 0               | 0           | 0                |
| INTERAGENCY EXPENDITURES  | 0               | 0           | 0                |
| <b>TOTAL EXPENDITURES</b>   | <b>12,073</b>   | <b>0</b>    | <b>115,000</b>   |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>                        | <b>0</b>        | <b>0</b>    | <b>0</b>         |
| <b><u>FUND 10 - LAND CONSERVATION - FLORIDA FOREVER &amp; P2000</u></b> |                 |             |                  |
| <b>REVENUES</b>   |                 |             |                  |
| DISTRICT REVENUES   | 1,448           | 0           | 0                |
| LOCAL REVENUES  | 0               | 0           | 0                |
| STATE REVENUES  | 0               | 0           | 0                |
| FEDERAL REVENUES  | 0               | 0           | 0                |
| FUND BALANCE UTILIZATION  | 11,386          | 0           | 300,000          |
| <b>TOTAL REVENUES</b>   | <b>12,834</b>   | <b>0</b>    | <b>300,000</b>   |
| <b>EXPENDITURES</b>   |                 |             |                  |
| SALARIES AND BENEFITS   | 0               | 0           | 0                |
| CONTRACTUAL SERVICES  | 6,066           | 0           | 45,000           |
| OPERATING EXPENDITURES  | 68              | 0           | 2,500            |
| OPERATING CAPITAL OUTLAY  | 0               | 0           | 0                |
| FIXED CAPITAL OUTLAY  | 6,700           | 0           | 252,500          |
| INTERAGENCY EXPENDITURES  | 0               | 0           | 0                |
| <b>TOTAL EXPENDITURES</b>   | <b>12,834</b>   | <b>0</b>    | <b>300,000</b>   |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>                        | <b>0</b>        | <b>0</b>    | <b>0</b>         |
| <b><u>FUND 12 - DOT ETDM</u></b>  |                 |             |                  |
| <b>REVENUES</b>   |                 |             |                  |
| DISTRICT REVENUES   | 789             | 0           | 0                |
| LOCAL REVENUES  | 0               | 0           | 0                |
| STATE REVENUES  | 0               | 0           | 0                |
| FEDERAL REVENUES  | 0               | 0           | 0                |
| FUND BALANCE UTILIZATION  | 217             | 0           | 5,335            |
| <b>TOTAL REVENUES</b>   | <b>1,006</b>    | <b>0</b>    | <b>5,335</b>     |
| <b>EXPENDITURES</b>   |                 |             |                  |
| SALARIES AND BENEFITS   | 1,005           | 0           | 5,335            |
| CONTRACTUAL SERVICES  | 0               | 0           | 0                |
| OPERATING EXPENDITURES  | 0               | 0           | 0                |
| OPERATING CAPITAL OUTLAY  | 0               | 0           | 0                |
| FIXED CAPITAL OUTLAY  | 0               | 0           | 0                |
| INTERAGENCY EXPENDITURES  | 0               | 0           | 0                |
| <b>TOTAL EXPENDITURES</b>   | <b>1,005</b>    | <b>0</b>    | <b>5,335</b>     |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>                        | <b>1</b>        | <b>0</b>    | <b>0</b>         |

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 7/31/2019**

|  | Y-T-D<br>ACTUAL  | ENCUMBRANCE        | ANNUAL<br>BUDGET |
|--|------------------|--------------------|------------------|
| <b><u>FUND 13 - LAND MANAGEMENT &amp; OPERATIONS</u></b>             |                  |                    |                  |
| <b>REVENUES</b>  |                  |                    |                  |
| DISTRICT REVENUES  | 943,714          | 0                  | 1,816,219        |
| LOCAL REVENUES   | 0                | 0                  | 0                |
| STATE REVENUES   | 2,224,839        | 0                  | 2,326,119        |
| FEDERAL REVENUES   | 0                | 0                  | 40,000           |
| FUND BALANCE UTILIZATION   | 0                | 0                  | 1,197,382        |
| <b>TOTAL REVENUES</b>  | <b>3,168,553</b> | <b>0</b>           | <b>5,379,720</b> |
| <b>EXPENDITURES</b>  |                  |                    |                  |
| SALARIES AND BENEFITS  | 523,109          | 0                  | 667,664          |
| CONTRACTUAL SERVICES   | 1,167,520        | 864,406            | 2,542,291        |
| OPERATING EXPENDITURES   | 298,599          | 67,510             | 523,066          |
| OPERATING CAPITAL OUTLAY   | 152,341          | 25,987             | 195,464          |
| FIXED CAPITAL OUTLAY   | 4,968            | 0                  | 797,500          |
| INTERAGENCY EXPENDITURES   | 361,669          | 174,289            | 653,735          |
| <b>TOTAL EXPENDITURES</b>  | <b>2,508,206</b> | <b>1,132,192</b>   | <b>5,379,720</b> |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>                     | <b>660,347</b>   | <b>(1,132,192)</b> | <b>0</b>         |
| <b><u>FUND 19 - FDOT MITIGATION</u></b>                              |                  |                    |                  |
| <b>REVENUES</b>  |                  |                    |                  |
| DISTRICT REVENUES  | 8,825            | 0                  | 0                |
| LOCAL REVENUES   | 0                | 0                  | 0                |
| STATE REVENUES   | 72,383           | 0                  | 161,000          |
| FEDERAL REVENUES   | 0                | 0                  | 0                |
| FUND BALANCE UTILIZATION   | 0                | 0                  | 100,000          |
| <b>TOTAL REVENUES</b>  | <b>81,208</b>    | <b>0</b>           | <b>261,000</b>   |
| <b>EXPENDITURES</b>  |                  |                    |                  |
| SALARIES AND BENEFITS  | 60               | 0                  | 0                |
| CONTRACTUAL SERVICES   | 80,042           | 212,117            | 261,000          |
| OPERATING EXPENDITURES   | 1,105            | 9,043              | 0                |
| OPERATING CAPITAL OUTLAY   | 0                | 0                  | 0                |
| FIXED CAPITAL OUTLAY   | 0                | 0                  | 0                |
| INTERAGENCY EXPENDITURES   | 0                | 0                  | 0                |
| <b>TOTAL EXPENDITURES</b>  | <b>81,207</b>    | <b>221,160</b>     | <b>261,000</b>   |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>                     | <b>1</b>         | <b>(221,160)</b>   | <b>0</b>         |
| <b><u>FUND 20 - MINIMUM FLOWS AND MINIMUM WATER LEVELS (MFL)</u></b> |                  |                    |                  |
| <b>REVENUES</b>  |                  |                    |                  |
| DISTRICT REVENUES  | 0                | 0                  | 0                |
| LOCAL REVENUES   | 0                | 0                  | 0                |
| STATE REVENUES   | 907,371          | 0                  | 1,891,604        |
| FEDERAL REVENUES   | 0                | 0                  | 0                |
| FUND BALANCE UTILIZATION   | 0                | 0                  | 0                |
| <b>TOTAL REVENUES</b>  | <b>907,371</b>   | <b>0</b>           | <b>1,891,604</b> |
| <b>EXPENDITURES</b>  |                  |                    |                  |
| SALARIES AND BENEFITS  | 424,978          | 0                  | 637,604          |
| CONTRACTUAL SERVICES   | 347,445          | 308,755            | 1,059,000        |
| OPERATING EXPENDITURES   | 3,698            | 0                  | 20,000           |
| OPERATING CAPITAL OUTLAY   | 0                | 0                  | 0                |
| FIXED CAPITAL OUTLAY   | 0                | 0                  | 0                |
| INTERAGENCY EXPENDITURES   | 131,250          | 47,500             | 175,000          |
| <b>TOTAL EXPENDITURES</b>  | <b>907,371</b>   | <b>356,255</b>     | <b>1,891,604</b> |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>                     | <b>0</b>         | <b>(356,255)</b>   | <b>0</b>         |



**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 7/31/2019**

|  | Y-T-D<br>ACTUAL | ENCUMBRANCE      | ANNUAL<br>BUDGET |
|--|-----------------|------------------|------------------|
| <b>FUND 29 - SUWANNEE RIVER PARTNERSHIP (SRP)</b>  |                 |                  |                  |
| <b>REVENUES</b>                                    |                 |                  |                  |
| DISTRICT REVENUES                                  | 19,786          | 0                | 0                |
| LOCAL REVENUES                                     | 0               | 0                | 0                |
| STATE REVENUES                                     | 48,082          | 0                | 34,000           |
| FEDERAL REVENUES                                   | 0               | 0                | 0                |
| FUND BALANCE UTILIZATION                           | 23,550          | 0                | 119,000          |
| <b>TOTAL REVENUES</b>                              | <b>91,418</b>   | <b>0</b>         | <b>153,000</b>   |
| <b>EXPENDITURES</b>                                |                 |                  |                  |
| SALARIES AND BENEFITS                              | 0               | 0                | 0                |
| CONTRACTUAL SERVICES                               | 0               | 0                | 0                |
| OPERATING EXPENDITURES                             | 3,668           | 0                | 6,000            |
| OPERATING CAPITAL OUTLAY                           | 0               | 0                | 0                |
| FIXED CAPITAL OUTLAY                               | 0               | 0                | 0                |
| INTERAGENCY EXPENDITURES                           | 87,750          | 59,250           | 147,000          |
| <b>TOTAL EXPENDITURES</b>                          | <b>91,418</b>   | <b>59,250</b>    | <b>153,000</b>   |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>   | <b>0</b>        | <b>(59,250)</b>  | <b>0</b>         |
| <b>FUND 33 - PCS MITIGATION - LAND ACQUISITION</b> |                 |                  |                  |
| <b>REVENUES</b>                                    |                 |                  |                  |
| DISTRICT REVENUES                                  | 145,574         | 0                | 0                |
| LOCAL REVENUES                                     | 0               | 0                | 0                |
| STATE REVENUES                                     | 0               | 0                | 0                |
| FEDERAL REVENUES                                   | 0               | 0                | 0                |
| FUND BALANCE UTILIZATION                           | 0               | 0                | 0                |
| <b>TOTAL REVENUES</b>                              | <b>145,574</b>  | <b>0</b>         | <b>0</b>         |
| <b>EXPENDITURES</b>                                |                 |                  |                  |
| SALARIES AND BENEFITS                              | 0               | 0                | 0                |
| CONTRACTUAL SERVICES                               | 0               | 0                | 0                |
| OPERATING EXPENDITURES                             | 0               | 0                | 0                |
| OPERATING CAPITAL OUTLAY                           | 0               | 0                | 0                |
| FIXED CAPITAL OUTLAY                               | 0               | 0                | 0                |
| INTERAGENCY EXPENDITURES                           | 0               | 0                | 0                |
| <b>TOTAL EXPENDITURES</b>                          | <b>0</b>        | <b>0</b>         | <b>0</b>         |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>   | <b>145,574</b>  | <b>0</b>         | <b>0</b>         |
| <b>FUND 51 - DISTRICT AG COST-SHARE</b>            |                 |                  |                  |
| <b>REVENUES</b>                                    |                 |                  |                  |
| DISTRICT REVENUES                                  | 0               | 0                | 0                |
| LOCAL REVENUES                                     | 0               | 0                | 0                |
| STATE REVENUES                                     | 0               | 0                | 0                |
| FEDERAL REVENUES                                   | 0               | 0                | 0                |
| FUND BALANCE UTILIZATION                           | 551,378         | 0                | 2,180,579        |
| <b>TOTAL REVENUES</b>                              | <b>551,378</b>  | <b>0</b>         | <b>2,180,579</b> |
| <b>EXPENDITURES</b>                                |                 |                  |                  |
| SALARIES AND BENEFITS                              | 0               | 0                | 0                |
| CONTRACTUAL SERVICES                               | 551,378         | 826,283          | 2,160,579        |
| OPERATING EXPENDITURES                             | 0               | 0                | 0                |
| OPERATING CAPITAL OUTLAY                           | 0               | 0                | 0                |
| FIXED CAPITAL OUTLAY                               | 0               | 0                | 0                |
| INTERAGENCY EXPENDITURES                           | 0               | 0                | 20,000           |
| <b>TOTAL EXPENDITURES</b>                          | <b>551,378</b>  | <b>826,283</b>   | <b>2,180,579</b> |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>   | <b>0</b>        | <b>(826,283)</b> | <b>0</b>         |

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**  
**STATEMENT OF ACTIVITY - REVENUE AND EXPENSE ROLLUP (UNAUDITED)**  
**FOR 7/31/2019**

|   | Y-T-D<br>ACTUAL  | ENCUMBRANCE        | ANNUAL<br>BUDGET |
|---|------------------|--------------------|------------------|
| <b><u>FUND 53 - DISTRICT RIVER COST-SHARE</u></b> |                  |                    |                  |
| <b>REVENUES</b>                                   |                  |                    |                  |
| DISTRICT REVENUES                                 | 0                | 0                  | 0                |
| LOCAL REVENUES                                    | 0                | 0                  | 0                |
| STATE REVENUES                                    | 0                | 0                  | 0                |
| FEDERAL REVENUES                                  | 0                | 0                  | 0                |
| FUND BALANCE UTILIZATION                          | 517,905          | 0                  | 2,647,671        |
| <b>TOTAL REVENUES</b>                             | <b>517,905</b>   | <b>0</b>           | <b>2,647,671</b> |
| <b>EXPENDITURES</b>                               |                  |                    |                  |
| SALARIES AND BENEFITS                             | 0                | 0                  | 0                |
| CONTRACTUAL SERVICES                              | 0                | 0                  | 0                |
| OPERATING EXPENDITURES                            | 0                | 0                  | 0                |
| OPERATING CAPITAL OUTLAY                          | 0                | 0                  | 0                |
| FIXED CAPITAL OUTLAY                              | 0                | 0                  | 0                |
| INTERAGENCY EXPENDITURES                          | 517,905          | 1,773,340          | 2,647,671        |
| <b>TOTAL EXPENDITURES</b>                         | <b>517,905</b>   | <b>1,773,340</b>   | <b>2,647,671</b> |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>  | <b>0</b>         | <b>(1,773,340)</b> | <b>0</b>         |
| <b><u>FUND 56 - FEMA</u></b>                      |                  |                    |                  |
| <b>REVENUES</b>                                   |                  |                    |                  |
| DISTRICT REVENUES                                 | 0                | 0                  | 0                |
| LOCAL REVENUES                                    | 0                | 0                  | 0                |
| STATE REVENUES                                    | 0                | 0                  | 0                |
| FEDERAL REVENUES                                  | 353,246          | 0                  | 4,593,000        |
| FUND BALANCE UTILIZATION                          | 0                | 0                  | 0                |
| <b>TOTAL REVENUES</b>                             | <b>353,246</b>   | <b>0</b>           | <b>4,593,000</b> |
| <b>EXPENDITURES</b>                               |                  |                    |                  |
| SALARIES AND BENEFITS                             | 0                | 0                  | 0                |
| CONTRACTUAL SERVICES                              | 353,246          | 1,195,285          | 4,593,000        |
| OPERATING EXPENDITURES                            | 0                | 0                  | 0                |
| OPERATING CAPITAL OUTLAY                          | 0                | 0                  | 0                |
| FIXED CAPITAL OUTLAY                              | 0                | 0                  | 0                |
| INTERAGENCY EXPENDITURES                          | 0                | 0                  | 0                |
| <b>TOTAL EXPENDITURES</b>                         | <b>353,246</b>   | <b>1,195,285</b>   | <b>4,593,000</b> |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>  | <b>0</b>         | <b>(1,195,285)</b> | <b>0</b>         |
| <b><u>FUND 60 - REIMBURSABLE GRANTS</u></b>       |                  |                    |                  |
| <b>REVENUES</b>                                   |                  |                    |                  |
| DISTRICT REVENUES                                 | 0                | 0                  | 0                |
| LOCAL REVENUES                                    | 0                | 0                  | 0                |
| STATE REVENUES                                    | 1,567,668        | 0                  | 1,087,740        |
| FEDERAL REVENUES                                  | 0                | 0                  | 300,000          |
| FUND BALANCE UTILIZATION                          | 0                | 0                  | 0                |
| <b>TOTAL REVENUES</b>                             | <b>1,567,668</b> | <b>0</b>           | <b>1,387,740</b> |
| <b>EXPENDITURES</b>                               |                  |                    |                  |
| SALARIES AND BENEFITS                             | 5,179            | 0                  | 15,000           |
| CONTRACTUAL SERVICES                              | 1,562,489        | 19,385             | 1,372,740        |
| OPERATING EXPENDITURES                            | 0                | 0                  | 0                |
| OPERATING CAPITAL OUTLAY                          | 0                | 0                  | 0                |
| FIXED CAPITAL OUTLAY                              | 0                | 0                  | 0                |
| INTERAGENCY EXPENDITURES                          | 0                | 0                  | 0                |
| <b>TOTAL EXPENDITURES</b>                         | <b>1,567,668</b> | <b>19,385</b>      | <b>1,387,740</b> |
| <b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>  | <b>0</b>         | <b>(19,385)</b>    | <b>0</b>         |

MEMORANDUM

TO: Governing Board

FROM: Pam Shaw, Chief Financial Officer

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: August 30, 2019

RE: Authorization for the Executive Director to Procure Professional Insurance Coverage from Public Risk Insurance Agency

RECOMMENDATION

**Staff recommends the Governing Board authorize the Executive Director to procure Property and Casualty, Comprehensive General Liability, Public Officials Liability, Auto, and Workers Compensation insurance coverage from Public Risk Insurance Agency at an annual premium cost of \$58,868 for Fiscal Year 2019-20.**

BACKGROUND

In order to achieve sufficient insurance coverage at competitive rates, the District uses a competitive selection process every third year. Property and Casualty, Comprehensive General Liability, Public Officials Liability, Crime, Auto, and Workers Compensation coverages were solicited through a competitive bid on August 15, 2019 on ITB 18/19-042BCS for Fiscal Year (FY) 2019-20. Bid responses were received by one company on August 29, 2019. The Public Risk Insurance Agency (PRIA) was the only bid received. PRIA's bid met the requested specifications. This proposal explored multiple liability limits and deductibles. Staff recommends maintaining the \$5,000,000 General and Public Officials Liability limits with a \$10,000 deductible option. See PRIA's bid response attached.

| COVERAGE                              | CARRIER  | FY 2018 & 2019<br>PREMIUM | FY 2020<br>PREMIUM | INCREASE<br>(DECREASE) |
|---------------------------------------|----------|---------------------------|--------------------|------------------------|
| Comprehensive<br>General Liability    | PGIT     | \$8,023                   | \$8,434            | \$411                  |
| Public Officials<br>Liability & Crime | PGIT     | \$10,908                  | \$10,514           | (\$394)                |
| Workers Comp                          | PGIT     | \$7,931                   | \$7,748            | (\$183)                |
| Auto                                  | PGIT     | \$9,182                   | \$9,996            | \$814                  |
| Property<br>Governing Board           | PGIT     | \$20,285                  | \$21,578           | \$1,293                |
| Travel                                | Hartford | \$598                     | \$598              | \$0                    |
| <b>TOTAL</b>                          |          | <b>\$56,927</b>           | <b>\$58,868</b>    | <b>\$1,941</b>         |

Funding for this recommendation is included in the FY 2019-2020 Tentative Budget under account codes 13-3804-3-3300 and 13-3805-3-3300 and is contingent upon approval of the final budget.

PS/tm  
Attachment

SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
 INVITATION TO BID NUMBER 18/19-042BCS  
 FY2019-20 Insurance Specification Summary Bid Response

PROPOSER: Public Risk Insurance Advisors

|                             | OCCURRENCE COVERAGE                                 | LIABILITY LIMITS | DEDUCTIBLE                | PREMIUM  | SUBTOTAL |                                       |
|-----------------------------|---|------------------|---------------------------|----------|----------|---------------------------------------|
| <b>OPTION 1 - LIABILITY</b> |   |                  |                           |          |          |                                       |
|                             | Comprehensive General Liability                     | \$ 300,000       | \$ -                      | N/A      |          |                                       |
|                             | Employee Benefits Liability                         | \$ 300,000       | \$ -                      |          |          |                                       |
|                             | Deadly Weapon Protection                            | \$ 1,000,000     | \$ -                      |          |          |                                       |
|                             | *Public Officials Liability                         | \$ 300,000       | \$ -                      |          |          |                                       |
|                             | *Public Officials Empl. Practices Liability         | \$ 300,000       | \$ -                      |          |          |                                       |
|                             | Media Content, Network, Security, Privacy Liability | \$ 2,000,000     | \$ -                      |          |          |                                       |
|                             | Crime & Employee Dishonesty Coverage                | \$ 100,000       | \$ -                      |          |          |                                       |
|                             | <b>SUBTOTAL LIABILITY - OPTION 1</b>                |                  |                           |          |          | <b>N/A</b>                            |
|                             | <i>*(Claims Made)</i>                               |                  |                           |          |          |                                       |
| <b>OPTION 2 - LIABILITY</b> |   |                  |                           |          |          |                                       |
|                             | Comprehensive General Liability                     | \$ 300,000       | \$ 10,000                 | N/A      |          |                                       |
|                             | Employee Benefits Liability                         | \$ 300,000       | \$ 10,000                 |          |          |                                       |
|                             | Deadly Weapon Protection                            | \$ 1,000,000     | \$ -                      |          |          |                                       |
|                             | *Public Officials Liability                         | \$ 300,000       | \$ -                      |          |          |                                       |
|                             | *Public Officials Empl. Practices Liability         | \$ 300,000       | \$ -                      |          |          |                                       |
|                             | Media Content, Network, Security, Privacy Liability | \$ 2,000,000     | \$ -                      |          |          |                                       |
|                             | Crime - Employee Dishonesty Coverage                | \$ 100,000       | \$ 1,000                  |          |          |                                       |
|                             | <b>SUBTOTAL LIABILITY - OPTION 2</b>                |                  |                           |          |          | <b>N/A</b>                            |
|                             | <i>*(Claims Made)</i>                               |                  |                           |          |          |                                       |
| <b>OPTION 3 - LIABILITY</b> |   |                  |                           |          |          |                                       |
|                             | Comprehensive General Liability                     | \$ 1,000,000     | \$ -                      | \$7,668  |          |                                       |
|                             | Employee Benefits Liability                         | \$ 300,000       | \$ -                      | Included |          |                                       |
|                             | Deadly Weapon Protection                            | \$ 1,000,000     | \$ -                      | Included |          |                                       |
|                             | *Public Officials Liability                         | \$ 1,000,000     | \$ -                      | \$10,761 |          |                                       |
|                             | *Public Officials Empl. Practices Liability         | \$ 1,000,000     | \$ -                      | Included |          |                                       |
|                             | Media Content, Network, Security, Privacy Liability | \$ 2,000,000     | \$ -                      | Included |          |                                       |
|                             | Crime - Employee Dishonesty Coverage                | \$ 100,000       | \$ 1,000                  | \$500    |          |                                       |
|                             | <b>SUBTOTAL LIABILITY - OPTION 3</b>                |                  |                           |          |          | <b>\$18,929</b>                       |
|                             | <i>*(Claims Made)</i>                               |                  |                           |          |          |                                       |
| <b>OPTION 4 - LIABILITY</b> |   |                  |                           |          |          |                                       |
|                             | Comprehensive General Liability                     | \$ 1,000,000     | \$ 10,000                 | \$6,901  |          |                                       |
|                             | Employee Benefits Liability                         | \$ 300,000       | \$ 10,000                 | Included |          |                                       |
|                             | Deadly Weapon Protection                            | \$ 1,000,000     | \$ 10,000                 | Included |          |                                       |
|                             | *Public Officials Liability                         | \$ 1,000,000     | \$ 10,000                 | \$8,831  |          |                                       |
|                             | *Public Officials Empl. Practices Liability         | \$ 1,000,000     | \$ 10,000                 | Included |          |                                       |
|                             | Media Content, Network, Security, Privacy Liability | \$ 2,000,000     | \$ 10,000                 | Included |          |                                       |
|                             | Crime - Employee Dishonesty Coverage                | \$ 100,000       | \$ 1,000                  | \$500    |          |                                       |
|                             | <b>SUBTOTAL LIABILITY - OPTION 4</b>                |                  |                           |          |          | <b>\$16,232</b>                       |
|                             | <i>*(Claims Made)</i>                               |                  |                           |          |          |                                       |
| <b>OPTION 5 - LIABILITY</b> |   |                  |                           |          |          |                                       |
|                             | Comprehensive General Liability                     | \$ 2,500,000     | \$ 10,000                 | N/A      |          |                                       |
|                             | Employee Benefits Liability                         | \$ 300,000       | \$ 10,000                 | Included |          |                                       |
|                             | Deadly Weapon Protection                            | \$ 1,000,000     | \$ -                      | Included |          |                                       |
|                             | *Public Officials Liability                         | \$ 2,500,000     | \$ 10,000                 | N/A      |          |                                       |
|                             | *Public Officials Empl. Practices Liability         | \$ 2,500,000     | \$ 10,000                 | Included |          |                                       |
|                             | Media Content, Network, Security, Privacy Liability | \$ 2,000,000     | \$ 10,000                 | Included |          |                                       |
|                             | Crime - Employee Dishonesty Coverage                | \$ 100,000       | \$ 1,000                  | \$500    |          |                                       |
|                             | <b>SUBTOTAL LIABILITY - OPTION 5</b>                |                  |                           |          |          | <b>N/A</b>                            |
|                             | <i>*(Claims Made)</i>                               |                  |                           |          |          |                                       |
| <b>OPTION 6 - LIABILITY</b> |   |                  |                           |          |          |                                       |
|                             | Comprehensive General Liability                     | \$ 2,500,000     | \$ <del>25,000</del> \$0* | N/A      |          |                                       |
|                             | Employee Benefits Liability                         | \$ 300,000       | \$ -                      | Included |          |                                       |
|                             | Deadly Weapon Protection                            | \$ 2,500,000     | \$ -                      | Included |          |                                       |
|                             | *Public Officials Liability                         | \$ 2,500,000     | \$ -                      | N/A      |          |                                       |
|                             | *Public Officials Empl. Practices Liability         | \$ 1,000,000     | \$ -                      | Included |          |                                       |
|                             | Media Content, Network, Security, Privacy Liability | \$ 2,000,000     | \$ -                      | Included |          |                                       |
|                             | Crime - Employee Dishonesty Coverage                | \$ 100,000       | \$ 1,000                  | \$500    |          |                                       |
|                             | <b>SUBTOTAL LIABILITY - OPTION 6</b>                |                  |                           |          |          | <b>N/A</b>                            |
|                             | <i>*(Claims Made)</i>                               |                  |                           |          |          |                                       |
| <b>OPTION 7 - LIABILITY</b> |   |                  |                           |          |          |                                       |
|                             | Comprehensive General Liability                     | \$ 5,000,000     | \$ 10,000                 | \$8,434  |          |                                       |
|                             | Employee Benefits Liability                         | \$ 300,000       | \$ 10,000                 | Included |          |                                       |
|                             | Deadly Weapon Protection                            | \$ 1,000,000     | \$ -                      | Included |          |                                       |
|                             | *Public Officials Liability                         | \$ 5,000,000     | \$ 10,000                 | \$10,014 |          | \$11,943                              |
|                             | *Public Officials Empl. Practices Liability         | \$ 5,000,000     | \$ 10,000                 | Included |          |                                       |
|                             | Media Content, Network, Security, Privacy Liability | \$ 2,000,000     | \$ 10,000                 | Included |          |                                       |
|                             | Crime - Employee Dishonesty Coverage                | \$ 100,000       | \$ 1,000                  | \$500    |          | \$500                                 |
|                             | <b>SUBTOTAL LIABILITY - OPTION 7</b>                |                  |                           |          |          | <b>\$18,948</b>                       |
|                             | <i>*(Claims Made)</i>                               |                  |                           |          |          |                                       |
|                             |   |                  |                           |          |          | <b>Zero Deductible Option \$9,201</b> |
|                             |   |                  |                           |          |          | <b>\$21,644</b>                       |

SUWANNEE RIVER WATER MANAGEMENT DISTRICT  
 INVITATION TO BID NUMBER 18/19-042BCS  
 FY2019-20 Insurance Specification Summary Bid Response

PROPOSER: Public Risk Insurance Advisors

| OCCURRENCE COVERAGE   | LIABILITY LIMITS        | DEDUCTIBLE  | PREMIUM         | SUBTOTAL               |                 |
|---|-------------------------|---|-----------------|------------------------|-----------------|
| <b>AUTOMOBILE</b>   |                         |   |                 |                        | <b>Zero</b>     |
| Automobile Liability - Any Once Accident  | \$ 1,000,000            | \$ 10,000   | <u>\$5,410</u>  |                        | \$6,754         |
| Personal Injury Protection  | Statutory               |   | <u>Included</u> |                        |                 |
| Uninsured/Underinsured Motorist   | \$ 10,000               |   | <u>Included</u> |                        |                 |
| Automobile Physical Damage Comp   | Included                | \$ 1,000  | <u>\$4,586</u>  |                        | \$4,586         |
| Automobile Physical Damage Collision  | Included                | \$ 1,000  | <u>Included</u> |                        |                 |
| Automobile Hired Physical Damage  | \$ 35,000               | \$ 1,000  | <u>Included</u> |                        |                 |
| <b>SUBTOTAL AUTO</b>  |                         |   |                 | <b>\$9,996</b>         | <b>\$11,340</b> |
| <b>PROPERTY</b>   |                         |   |                 |                        |                 |
| Real Property-All Risk (100% Replacement Cost)  | Blanket-\$4,038,134     | \$ 2,500  | <u>\$15,149</u> |                        |                 |
| Personal Property (100% Replacement Cost)   | Blanket-\$667,000       | \$ 2,500  | <u>Included</u> |                        |                 |
| Equipment Breakdown   | \$ 4,705,134            | \$ 2,500  | <u>Included</u> |                        |                 |
| Flood, Earthquake, Terrorism, Windstorm   | \$ 1,000,000            | \$ 2,500  | <u>Included</u> |                        |                 |
| Errors & Omissions \$250K, Business Income \$500K, Accounts Receivable \$500K and Additional Expense \$1M | See limits to the left  | \$ 2,500  | <u>Included</u> |                        |                 |
| Misc Unscheduled Location   | \$ 150,000              | \$ 2,500  | <u>Included</u> |                        |                 |
| <b>SUBTOTAL PROPERTY</b>  |                         |   |                 | <b>\$15,149</b>        |                 |
| <b>INLAND MARINE</b>  |                         |   |                 |                        |                 |
| Inland Marine (Field Equipment + unscheduled)   | Blanket - \$1,400,679   | \$ 2,500  | <u>\$6,429</u>  |                        |                 |
| Inland Marine (Watercraft)  | Blanket - \$30,546      | \$ 1,000  | <u>Included</u> |                        |                 |
| Other Inland Marine   | \$ 227,658              | \$ 2,500  | <u>Included</u> |                        |                 |
| Valuable Papers   | \$ 200,000              | \$ 2,500  | <u>Included</u> |                        |                 |
| EDP Equipment   | \$ 687,636              | \$ 2,500  | <u>Included</u> |                        |                 |
| Electronic Data and Media unscheduled   | \$ 500,000              | \$ 2,500  | <u>Included</u> |                        |                 |
| <b>SUBTOTAL INLAND MARINE</b>   |                         |   |                 | <b>\$6,429</b>         |                 |
| <b>WORKERS' COMPENSATION</b>  |                         |   |                 |                        |                 |
|   |                         | <b>No Deductible</b>  |                 |                        |                 |
| Workers' Compensation   | Statutory               | \$ 798,654  |                 | Code 8601-15 Employees |                 |
| Employer Liability  | \$1M/\$1M/\$1M          | \$ 3,376,376  |                 | Code 8810-51 Employees |                 |
| <b>SUBTOTAL WC</b>  | .93 Experience Mod      | \$ 4,175,030  |                 | Total Payroll          | <b>\$7,748</b>  |
| <b>BUSINESS LIFE / ACCIDENT</b>   |                         |   |                 |                        |                 |
| Governing Board   | ADD - \$250,000         | 10% of Principal<br>Max \$25K, \$25%<br>of Principal Max<br>\$50K |                 |                        |                 |
| (ADD, Rehab, SBLT)<br>ANNUAL PREM.  | Aggregate - \$2,000,000 |   |                 |                        | <b>\$598</b>    |

Information regarding underwriters of choice including financial strength rating and specimen endorsements, declarations, and exclusions must accompany all proposals.

SIGNATURE 

DATE 8/27/2019

MEMORANDUM

TO: Governing Board

FROM: Jon Wood, Chief Information Officer

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE August 30, 2019

RE: Authorization to Renew Environmental Systems Research Institute GIS Software License Maintenance

RECOMMENDATION

**Staff recommends the Governing Board authorize the Executive Director to renew Environmental Systems Research Institute software license maintenance for Fiscal Year 2019-2020 in the amount not to exceed \$45,250.00.**

BACKGROUND

Computer software programs are essential to the mission of the District. ArcGIS and other associated tools, provided by Environmental Systems Research Institute, Inc., (ESRI) have become essential tools used by the District for planning, inventorying, querying or analyzing spatial data in an effort to resolve problems in a timely manner. The District's entire geographic mapping and spatial data management systems are based upon ESRI products.

All major state agencies and water management districts utilize ESRI systems which facilitates data exchange and analyses. Maintenance includes technical support for users, upgrades for all licensed products and 40 users, and 4,000 credits for ArcGIS Online.

Funding for this recommendation is included in the Fiscal Year (FY) 2019-2020 Tentative Budget under code 13-3-801-5-3700-09 and is contingent upon approval of the budget.

JW/tm  
Attachment



Esri Inc  
380 New York Street  
Redlands CA 92373

## Subject: Renewal Quotation

**Date:** 07/02/2019  
**To:** Paul Buchanan  
**Organization:** Suwannee River Water Management DIS  
**Fax #:** 386-362-1056 **Phone #:** 386-362-1001

**From:** Shelbie Acevedo  
**Fax #:** 909-307-3083 **Phone #:** 909-793-2853 Ext. 4385  
**Email:** sacevedo@esri.com

Number of pages transmitted  
(including this cover sheet): 6

Quotation #25909113  
Document Date: 07/02/2019

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level  
<http://www.esri.com/apps/products/maintenance/qualifying.cfm>

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit  
<http://www.esri.com/legal/licensing/software-license.html>

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.



**esri**<sup>®</sup> 380 New York Street  
 Redlands, CA 92373  
 Phone: 909-793-2853/4385  
 Fax #: 909-307-3083

# Quotation

**Date:** 07/02/2019

**Quotation Number:** 25909113

Suwannee River Water Management DIS  
 9225 County Rd 49  
 Live Oak FL 32060-7056  
**Attn:** Paul Buchanan

**Phone:** 386-362-1001

**Customer Number:** 70

For questions regarding this document, please contact Customer Service at 888-377-4575.

**Send Purchase Orders To:**

Environmental Systems Research Institute, Inc.  
 380 New York Street  
 Redlands, CA 92373-8100  
 Attn: Shelbie Acevedo

**Please include the following remittance address on your Purchase Order:**

Environmental Systems Research Institute, Inc.  
 P.O. Box 741076  
 Los Angeles, CA 90074-1076

| Item | Qty | Material#   | Unit Price | Extended Price |
|------|-----|---|------------|----------------|
| 10   | 2   | 52384<br>ArcGIS Desktop Advanced Concurrent Use Primary Maintenance<br>Start Date: 10/01/2019<br>End Date: 09/30/2020   | 3,000.00   | 6,000.00       |
| 1010 | 10  | 52385<br>ArcGIS Desktop Advanced Concurrent Use Secondary Maintenance<br>Start Date: 10/01/2019<br>End Date: 09/30/2020 | 1,200.00   | 12,000.00      |
| 2010 | 2   | 87194<br>ArcGIS Desktop Basic Concurrent Use Primary Maintenance<br>Start Date: 10/01/2019<br>End Date: 09/30/2020      | 700.00     | 1,400.00       |
| 3010 | 15  | 87195<br>ArcGIS Desktop Basic Concurrent Use Secondary Maintenance<br>Start Date: 10/01/2019<br>End Date: 09/30/2020    | 500.00     | 7,500.00       |
| 4010 | 1   | 87232   | 500.00     | 500.00         |

**Quotation is valid for 90 days from document date.**

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

**Issued By:** Shelbie Acevedo      **Ext:** 4385

[CSBATCHDOM]

To expedite your order, please reference your customer number and this quotation number on your purchase order.





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380 New York Street  
Redlands, CA 92373  
Phone: 909-793-28534385  
Fax #: 909-307-3083

# Quotation

Page 2

Date: 07/02/2019

Quotation Number: 25909113

| Item  | Qty | Material#  | Unit Price | Extended Price |
|-------|-----|--|------------|----------------|
|       |     | ArcGIS Spatial Analyst for Desktop Concurrent Use Primary Maintenance<br>Start Date: 10/01/2019<br>End Date: 09/30/2020            |            |                |
| 5010  | 4   | 87233<br>ArcGIS Spatial Analyst for Desktop Concurrent Use Secondary Maintenance<br>Start Date: 10/01/2019<br>End Date: 09/30/2020 | 200.00     | 800.00         |
| 6010  | 1   | 87198<br>ArcGIS 3D Analyst for Desktop Concurrent Use Primary Maintenance<br>Start Date: 10/01/2019<br>End Date: 09/30/2020        | 500.00     | 500.00         |
| 7010  | 2   | 87199<br>ArcGIS 3D Analyst for Desktop Concurrent Use Secondary Maintenance<br>Start Date: 10/01/2019<br>End Date: 09/30/2020      | 200.00     | 400.00         |
| 8010  | 1   | 98696<br>ArcGIS Publisher for Desktop Concurrent Use Primary Maintenance<br>Start Date: 10/01/2019<br>End Date: 09/30/2020         | 500.00     | 500.00         |
| 9010  | 6   | 87192<br>ArcGIS Desktop Basic Single Use Primary Maintenance<br>Start Date: 10/01/2019<br>End Date: 09/30/2020                     | 400.00     | 2,400.00       |
| 10010 | 5   | 87193<br>ArcGIS Desktop Basic Single Use Secondary Maintenance<br>Start Date: 10/01/2019<br>End Date: 09/30/2020                   | 300.00     | 1,500.00       |
| 11010 | 7   | 114511<br>ArcPad Maintenance<br>Start Date: 10/01/2019<br>End Date: 09/30/2020   | 250.00     | 1,750.00       |
| 12010 | 1   | 161339<br>ArcGIS Image Server Up to Four Cores Maintenance<br>Start Date: 10/01/2019<br>End Date: 09/30/2020                       | 5,000.00   | 5,000.00       |
| 13010 | 1   | 115680   | 5,000.00   | 5,000.00       |

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# Quotation

Page 3

Date: 07/02/2019

Quotation Number: 25909113

| Item  | Qty | Material#  | Unit Price | Extended Price |
|-------|-----|--|------------|----------------|
|       |     |  |            |                |
|       |     | ArcGIS for Server Enterprise Standard Up to Four Cores from ArcIMS 9.1 Migrated Maintenance Includes Enterprise Basic Up to Four Cores from ArcSDE 9.1 Migrated Maintenance Bundle<br>Start Date: 10/01/2019<br>End Date: 09/30/2020 |            |                |
| 13020 | 1   | 109839   |            |                |
|       |     | ArcGIS for Server Enterprise Standard Up to Four Cores Migrated Maintenance<br>Item equals \$2,000.00 of the bundled price.<br>Start Date: 10/01/2019<br>End Date: 09/30/2020  |            |                |
| 13030 | 1   | 109840   |            |                |
|       |     | ArcGIS for Server Enterprise Basic Up to Four Cores Migrated Maintenance<br>Item equals \$3,000.00 of the bundled price.<br>Start Date: 10/01/2019<br>End Date: 09/30/2020   |            |                |

|                      |                      |
|----------------------|----------------------|
| <b>Item Subtotal</b> | 45,250.00            |
| <b>Estimated Tax</b> | 0.00                 |
| <b>Total</b>         | <b>USD 45,250.00</b> |

DUNS/CEC: 06-313-4175 CAGE: 0AMS3



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Fax #: 909-307-3083

# Quotation

Page 4

Date: 07/02/2019

Quotation Number: 25909113

| Item | Qty | Material# | Unit Price | Extended Price |
|------|-----|-----------|------------|----------------|
|------|-----|-----------|------------|----------------|

IF YOU WOULD LIKE TO RECEIVE AN INVOICE FOR THIS MAINTENANCE QUOTE YOU MAY DO ONE OF THE FOLLOWING:

- RESPOND TO THIS EMAIL WITH YOUR AUTHORIZATION TO INVOICE
- SIGN BELOW AND FAX TO 909-307-3083
- FAX OR EMAIL YOUR PURCHASE ORDER TO 909-307-3083/Service@esri.com

REQUESTS VIA EMAIL OR SIGNED QUOTE INDICATE THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION AND THAT YOUR ORGANIZATION DOES NOT REQUIRE A PURCHASE ORDER.

If there are any changes required to your quotation please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <http://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <http://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full.pdf> apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <http://www.esri.com/en-us/legal/terms/state-supplemental> apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

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# Quotation

Page 5

**Date:** 07/02/2019    **Quotation No:** 25909113    **Customer No:** 70

| Item | Qty | Material# | Unit Price | Extended Price |
|------|-----|-----------|------------|----------------|
|------|-----|-----------|------------|----------------|

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD \_\_\_\_\_ plus sales tax, if applicable.

Please check one of the following:

I agree to pay any applicable sales tax.

I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

\_\_\_\_\_  
Signature of Authorized Representative

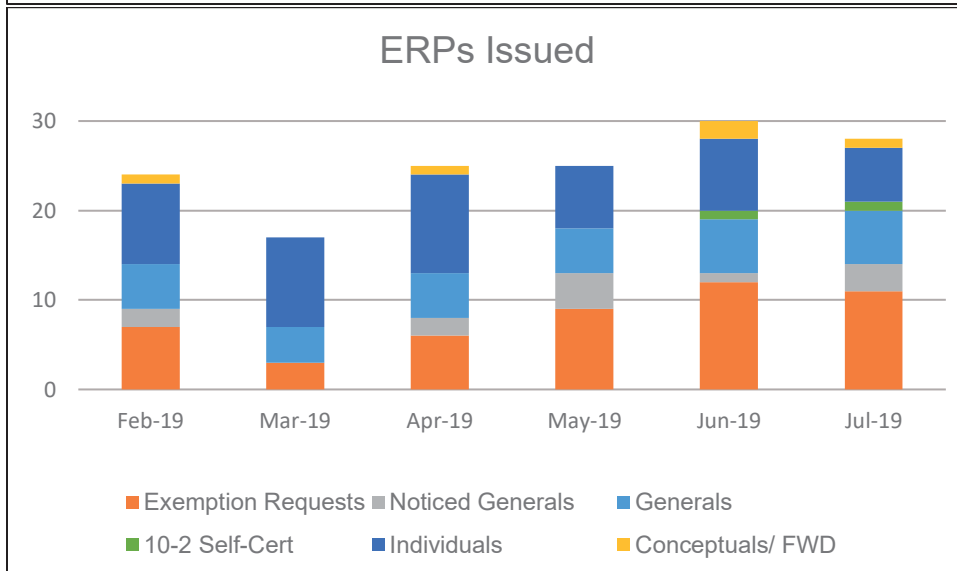
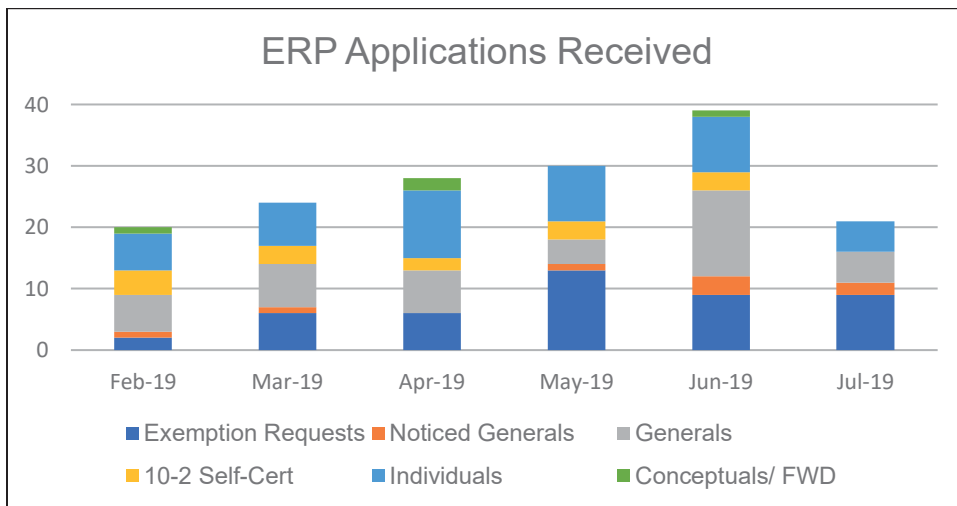
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Date

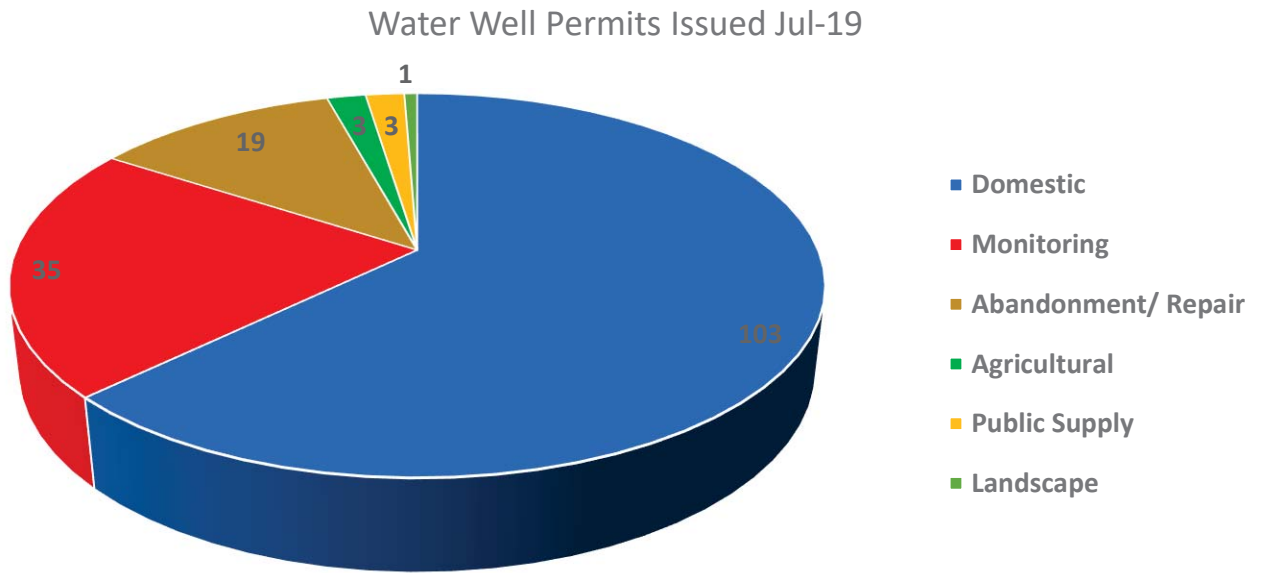
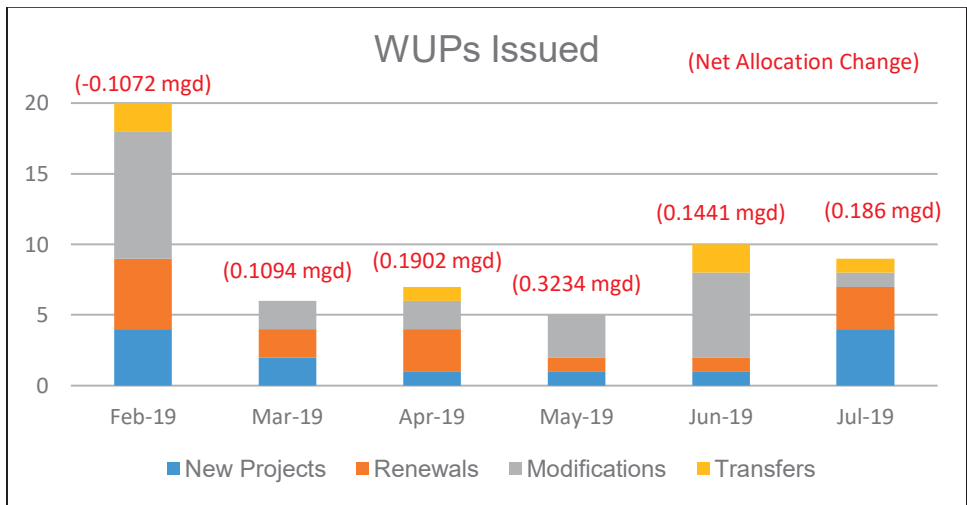
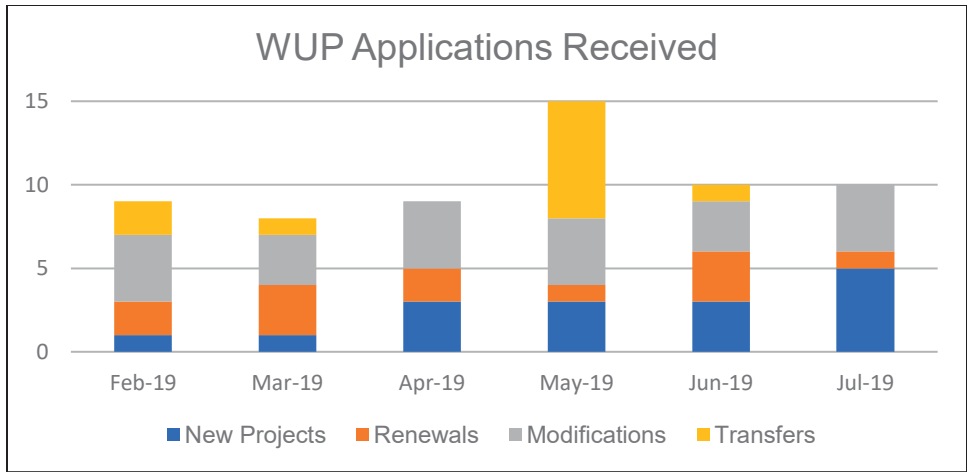
\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Title

MEMORANDUM

TO: Governing Board  
FROM: Warren Zwanka, P.G., Division Director, Resource Management  
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services  
DATE: August 30 2019  
RE: Permitting Summary Report





**40B-8.021 (Amendments)  
Minimum Flows and Levels Definitions**

|                            |                  |
|----------------------------|------------------|
| GB Authorized Rulemaking   | 5/14/2019        |
| Notice of Rule Development | 5/21/2019        |
| Public Workshop            | N/A              |
| Notice of Proposed Rule    | 6/5/2019         |
| Notice of Rule Change      |                  |
| Mail to DOS                | 7/25/2019        |
| <b>Effective Date</b>      | <b>8/15/2019</b> |

**40B-8.101 (New Rule)  
Steinhatchee River MFLs**

|                            |                  |
|----------------------------|------------------|
| GB Authorized Rulemaking   | 5/14/2019        |
| Notice of Rule Development | 5/21/2019        |
| Public Workshop            | N/A              |
| Notice of Proposed Rule    | 6/5/2019         |
| Notice of Rule Change      |                  |
| Mail to DOS                | 7/25/2019        |
| <b>Effective Date</b>      | <b>8/15/2019</b> |

**40B-2.301 (Amendments)  
Western Water Supply Planning Area**

|                            |           |
|----------------------------|-----------|
| GB Authorized Rulemaking   | 7/9/2019  |
| Notice of Rule Development | 7/18/2019 |
| Public Workshop            |           |
| Notice of Proposed Rule    |           |
| Notice of Rule Change      |           |
| Mail to DOS                |           |
| <b>Effective Date</b>      |           |

|                            |  |
|----------------------------|--|
| GB Authorized Rulemaking   |  |
| Notice of Rule Development |  |
| Public Workshop            |  |
| Notice of Proposed Rule    |  |
| Notice of Rule Change      |  |
| Mail to DOS                |  |
| <b>Effective Date</b>      |  |

**Compliance Agreements:**

None to report

## MEMORANDUM

TO: Governing Board

FROM: Warren Zwanka, P.G., Division Director, Resource Management

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: August 30, 2019

RE: Approval of a Modification of Water Use Permit 2-121-219095-6, Pilgrim's Pride Project, for Industrial Use, Suwannee County

### RECOMMENDATION

**Staff recommends the Governing Board approve Water Use Permit number 2-121-219095-6 with seventeen standard conditions and six special limiting conditions, to Pilgrim's Pride Corporation, in Suwannee County.**

### BACKGROUND

This is a renewal of an existing industrial water use. The project consists of a 452-acre poultry processing facility located approximately 12 miles northwest of Live Oak in Suwannee County. Groundwater from seven active and two proposed wells is used for industrial uses. The 1.9500 mgd allocation includes 1.1450 mgd for process water, 0.0400 mgd for potable use, 0.3150 mgd for evaporative losses, and 0.5500 mgd of water contained in the product; and results in no change from the previous permit allocation. The facility emphasizes water conservation by reusing 0.1000 mgd of reclaimed water to supplement groundwater for wash-down, cooling, and feather transport, and a portion of the total use is also recharged by application on a 50-acre spray field.

All wells will be monitored by the permittee using totalizing flow meters and will be reported monthly to the District's E-permitting website. There have been no reports of interference or observed harm to water resources associated with previous withdrawals at this project.

Staff has determined the proposed withdrawals are in accordance with Minimum Flows and Minimum Water Levels (MFLs) and MFL recovery strategies pursuant to Chapters 62-42, 40B-8, and Emergency Rule 40BER17-01, Florida Administrative Code (F.A.C.). The application is complete and satisfies the conditions for issuance in Chapter 40B-2, F.A.C.

/tm



WATER USE TECHNICAL STAFF REPORT  
26-Aug-2019  
APPLICATION #: 2-121-219095-6

**Owner:** Bill Lovette  
Pilgrim's Pride Corporation  
1770 Promontory Cir  
Greeley, CO 80634-9039  
(970) 347-5730

**Applicant:** David Townsend  
Pilgrim's Pride Corporation  
1770 Promontory Cir  
Greeley, CO 80634-9039  
(970) 347-5730

**Agent:** David A. Wiley  
WSP USA, Inc.  
2202 N Westshore Blvd  
Suite 300  
Tampa, FL 33607  
(813) 437-8954

**Compliance Contact:** Stephen James  
Pilgrim's Pride Corporation  
19740 US 90  
Live Oak, FL 32060  
(706) 202-5839

**Project Name:** Pilgrim's Pride  
**County:** Suwannee

**Located in WRCA:** Yes  
**Objectors:** No

**Authorization Statement:**  
The permittee is authorized to withdraw a maximum of 1.9500 mgd of groundwater for industrial use.

**Recommendation:** Approval  
**Reviewers:** Stefani Weeks; Warren Zwanka

**WATER USE SUMMARY:**

| <b>Allocation Summary</b>                               |   |  |
|---|---|--|
| <b>Average Daily Rate<br/>(Million Gallons Per Day)</b> | <b>Freeze Protection (Million<br/>Gallons Per Year)</b> | <b>Allocation Change<br/>(Million Gallons Per Day)</b> |
| 1.9500  | 0.0000  | 0.0000   |

**Recommended Permit Duration and Compliance Reporting:** 20-year permit duration; daily water use reported monthly.

**USE STATUS:** This is a renewal of an existing industrial use with no change in allocation.

**PROJECT DESCRIPTION:**

This project is located on US-90 approximately twelve miles northwest of Live Oak, in Suwannee County and consists of approximately 452 controlled acres. Groundwater from seven active and two proposed wells is used for food processing at the facility. There is no planned project expansion through the duration of this permit.

The permittee will provide reports totalizing the groundwater use each month at the project to comply with the reporting requirements of special condition 18. The reports will be submitted via e-permitting and are due no later than the 10th day of the following month.

**WATER USE CALCULATIONS:**

The 1.9500 mgd water use demand was based on efficient use of water for the following industrial processes:

Process water: 1.1450 mgd

Potable water (employee use): 0.0400 mgd

Evaporation losses: 0.3150 mgd

Water contained in product: 0.5500 mgd

An estimated 0.1000 mgd of wastewater is treated and reused within the processing facility.

**PERMIT APPLICATION REVIEW:**

Section 373.223, Florida Statutes (F.S.), and rule 40B-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

(a) is a reasonable-beneficial use;

(b) will not interfere with any presently existing legal use of water; and

(c) is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permitting Applicant's Handbook ("A.H."). District staff has reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit. Highlights of the staff review are provided below.

**Is this a reasonable-beneficial use?**

**[ref. subsection 40B-2.301(1)(a)]**

Yes. Based on the evaluation of criteria listed in subsections 40B-2.301(2)(a)-(k), F.A.C.

**Will this use interfere with any presently existing legal use of water?  
[ref. subsection 40B-2.301(1)(b)]**

No. Project withdrawals were modeled and showed a simulated Upper Floridan aquifer drawdown of less than 0.5 feet at the project boundary and no complaints of interference have been received by the District for the existing withdrawals at the project. Therefore, groundwater withdrawals at this project are not expected to interfere with any presently existing legal uses of water.

**Will this use be consistent with the public interest?  
[ref. subsection 40B-2.301(1)(c)]**

Yes. The use of water for industrial purposes is consistent with the public interest.

**Will this use be in such a quantity that is necessary for economic and efficient use?  
[ref. subsection 40B-2.301(2)(a)]**

Yes. The permittee will implement the following water conservation measures for the industrial uses: using thermostat controlled throttling valves to regulate cooling water to a minimum; recycling wash-down water to supply vacuum pumps and to transport waste product; implementing process refrigeration to incorporate heat rejection from a cooling tower system; utilizing conductivity in the cooling process; installing water saving nozzles for product washing; and executing checklists to verify all water is turned off during breaks and at the end of each shift.

**Will the source of the water be suitable for the consumptive use?  
[ref. subsection 40B-2.301(2)(c)]**

Yes. Staff determined the Upper Floridan aquifer is suitable for the consumptive use.

**Will the source of the water be capable of producing the requested amount?  
[ref. subsection 40B-2.301(2)(d)]**

Yes. Staff determined the Upper Floridan aquifer is capable of producing the requested amounts.

**Except when the use is for human food preparation and direct human consumption, is the lowest quality water source that is suitable for the purpose and is technically, environmentally, and economically feasible being utilized?  
[ref. subsection 40B-2.301(2)(e)]**

Yes. The lowest quality water source that is suitable for the purpose and that is technically, environmentally, and economically feasible is being utilized. An estimated 0.1000 mgd of wash-down wastewater is reused to supply vacuum pumps and transport waste product.

**Will the use harm existing offsite land uses as a result of hydrologic alterations?  
[ref. subsection 40B-2.301(2)(f)]**

No. The use is not expected to harm offsite land uses.

**Will the use cause harm to the water resources of the area that include water quality impacts to the water source resulting from the withdrawal or diversion, water quality impacts from dewatering discharge to receiving waters, saline water intrusion or harmful upconing, hydrologic alterations to natural systems, including wetlands or other surface waters, or other harmful hydrologic alterations to the water resources of the area?  
[ref. subsection 40B-2.301(2)(g)]**

No. Project withdrawals were modeled and showed a simulated Upper Floridan aquifer drawdown of less than 0.5 feet at the project wetlands. There are no wetlands on or proximate to the project boundary, therefore continued water use is not expected to cause harm to natural systems or the water resources of the area for the duration of the permit.

**Is the use in accordance with any minimum flow or level and implementation strategy established pursuant to Sections 373.042 and 373.0421, F.S.?  
[ref. subsection 40B-2.301(2)(h)]**

Yes. The proposed withdrawals are in accordance with MFLs and MFL recovery strategies pursuant to Chapters 62-42 and 40B-8, F.A.C.; and Emergency Rule 40BER17-01. Additionally, cumulative reductions in flow from the reduced allocation were evaluated at the Outstanding Florida Springs (OFS) and no measurable reductions were recorded. No OFS listed in Emergency Rule 40BER17-01 has an estimated cumulative flow decline of 9.9%.

**Will the project use water reserved pursuant to subsection 373.223(4), F.S.?  
[ref. subsection 40B-2.301(2)(i)]**

No. The project will not use water reserved by the Governing Board pursuant to subsection 373.223(4), F.S.

## WITHDRAWAL POINT INFORMATION:

Site Name: Pilgrim's Pride

| Well Details |                  |                          |                |                              |          |            |
|--------------|------------------|--------------------------|----------------|------------------------------|----------|------------|
| District ID  | Station Name     | Casing Diameter (inches) | Capacity (GPM) | Source Name                  | Status   | Use Type   |
| 127139       | PW-4             | 8                        | 500            | FAS - Upper Floridan Aquifer | Inactive | unknown    |
| 131198       | PW-3             | 8                        | 500            | FAS - Upper Floridan Aquifer | Inactive | unknown    |
| 131199       | PW-2             | 8                        | 500            | FAS - Upper Floridan Aquifer | Active   | Industrial |
| 131200       | PW-1             | 8                        | 200            | FAS - Upper Floridan Aquifer | Active   | Industrial |
| 131201       | PW-5             | 8                        | 500            | FAS - Upper Floridan Aquifer | Active   | Industrial |
| 131202       | PW-6             | 8                        | Unknown        | FAS - Upper Floridan Aquifer | Active   | Industrial |
| 131359       | PW-3 Replacement | 12                       | Unknown        | FAS - Upper Floridan Aquifer | Active   | Industrial |
| 131360       | TW-2             | 4                        | Unknown        | FAS - Upper Floridan Aquifer | Inactive | unknown    |
| 131379       | PW-7             | 12                       | 500            | FAS - Upper Floridan Aquifer | Active   | Industrial |
| 133742       | PW-8             | 12                       | 500            | FAS - Upper Floridan Aquifer | Active   | Industrial |
| 133743       | PW-9             | 12                       | Unknown        | FAS - Upper Floridan Aquifer | Proposed | Industrial |
| 133744       | PW-10            | 12                       | Unknown        | FAS - Upper Floridan Aquifer | Proposed | Industrial |

### Conditions

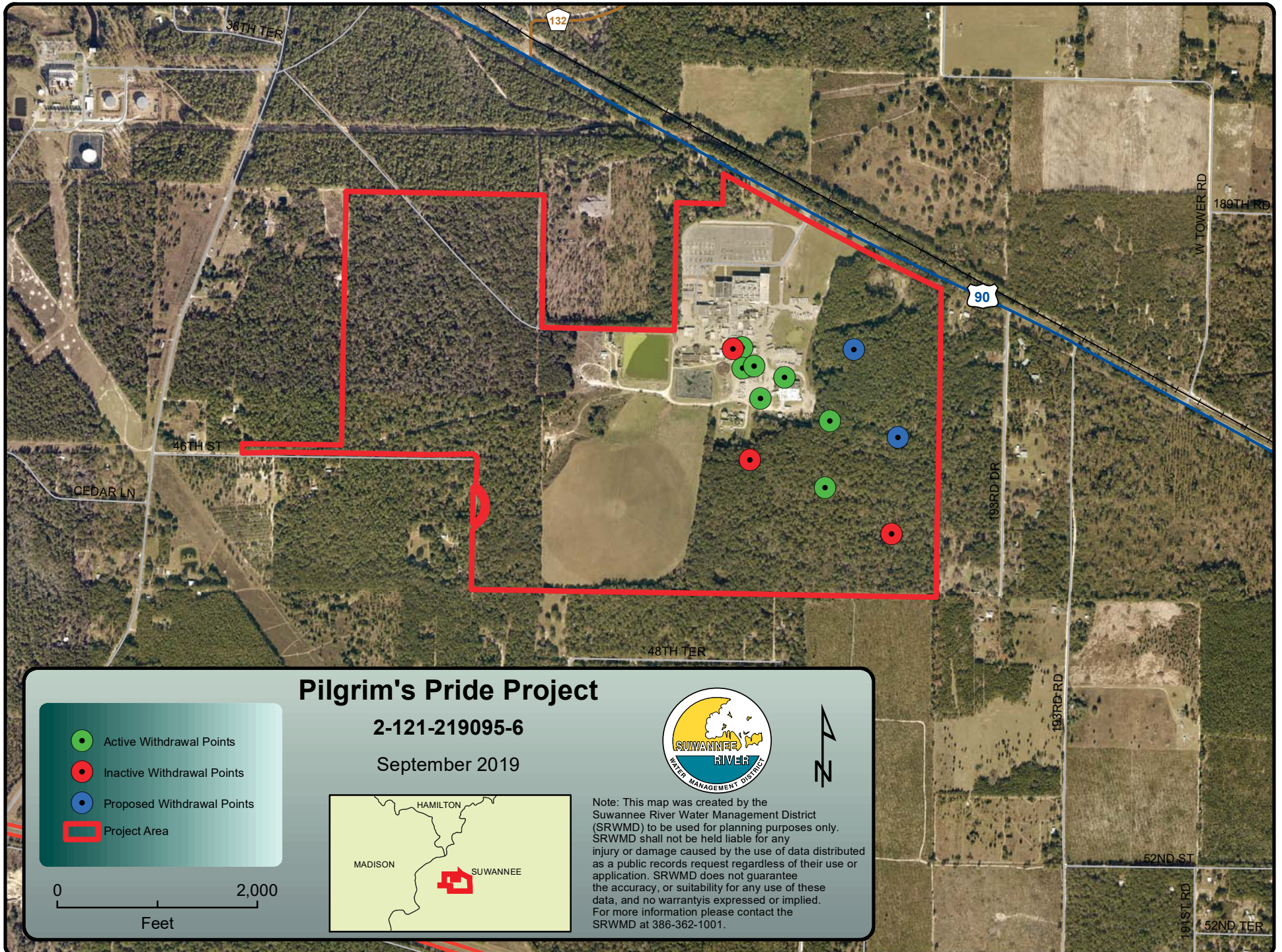
1. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained. The permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.

2. This permit does not convey to the permittee any property rights or privileges other than those specified herein, nor relieve the permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
3. The permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and / or related facilities from which the permitted water use is made. Where the permittee's control of the land subject to the permit was demonstrated through a lease, the permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system / project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of rule 40B-2.351, F.A.C. Alternatively, the permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
4. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to chapter 373, F.S. In the event of a declared water shortage, the permittee must adhere to the water shortage restrictions, as specified by the District. The permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
5. With advance notice to the permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The permittee shall either accompany District staff onto the property or make provision for access onto the property.
6. A permittee may seek modification of any term of an unexpired permit. The permittee is advised that section 373.239, F.S. and rule 40B-2.331, F.A.C., are applicable to permit modifications.
7. This permit shall expire on **9/10/2039**. The permittee must submit the appropriate application form incorporated and the required fee to the District pursuant to rule 40B-2.361, F.A.C., up to one year prior to this expiration date in order to continue the use of water.
8. Use classification is **Industrial**.
9. Source classification is **Groundwater**.
10. The permitted water withdrawal facilities consist of the stations in the Withdrawal Point Information table(s).

11. The permittee must mitigate interference with existing legal uses caused in whole or in part by the permittee's withdrawals, consistent with a District-approved mitigation plan. As necessary to offset such interference, mitigation may include, but is not limited to, reducing pumpage, replacing the existing legal user's withdrawal equipment, relocating wells, changing withdrawal source, supplying water to existing legal user, or other means needed to mitigate the impacts.
12. The permittee must mitigate harm to existing off-site land uses caused by the permittee's withdrawals. When harm occurs, or is imminent, the permittee must modify withdrawal rates or mitigate the harm.
13. The permittee must mitigate harm to the natural resources caused by the permittee's withdrawals. When harm occurs or is imminent, the permittee must modify withdrawal rates or mitigate the harm.
14. If any condition of the permit is violated, the permittee shall be subject to enforcement action pursuant to chapter 373, F.S.
15. The permittee must notify the District in writing prior to implementing any changes in the water use that may alter the permit allocations. Such changes include, but are not limited to, change in irrigated acreage, crop type, irrigation system, water treatment method, or entry into one or more large water use agreements. In the event a proposed change will alter the allocation, permittee must first obtain a permit modification.
16. All correspondence sent to the District regarding this permit must include the permit number **(2-121-219095-6)**.
17. The District reserves the right to open this permit, following notice to the permittee, to include a permit condition prohibiting withdrawals for resource protection.
18. The permittee shall implement automated monitoring of groundwater withdrawals, at permittee's expense, upon commencement of withdrawals. Monthly reports shall include volume pumped by each well of inside diameter eight inches or greater at land surface and shall be delivered within the following month in an approved District format.
19. The permittee shall maintain all totalizing flow meters. In case of failure or breakdown of any meter, the District shall be notified in writing within five days of its discovery. A defective meter shall be repaired or replaced within 30 days of its discovery.

20. The permittee shall have all flow meters checked for accuracy once every five years within 30 days of the anniversary date of the issuance of this permit. The meters must be recalibrated if the difference between the actual flow and the meter is greater than five percent
21. The permittee shall implement and/or maintain the conservation practices selected in the Water Conservation Plan submitted to the District. Any new practices selected shall be implemented within one year from the date of permit issuance. Practices that involve scheduling methods or maintenance shall be documented. Documentation for implementation and/or maintenance shall be maintained on all practices and available upon request.
22. The permittee's water use shall be consistent with the MFL prevention or recovery strategy developed for any water body from which this permitted water use directly or indirectly withdraws or diverts water, pursuant to subsection 40B-2.301(2)(h), F.A.C.
23. The lowest quality water source, such as reclaimed water, shall be used in lieu of groundwater for industrial use at this project when technically, economically, and environmentally feasible.
24. Following the effective date of the re-evaluated Minimum Flows and Levels adopted pursuant to subsection 62-42.300(1)(e), F.A.C., this permit is subject to modification during the term of the permit, upon reasonable notice by the District to the permittee, to achieve compliance with any approved MFL recovery or prevention strategy for the Lower Santa Fe River, Ichetucknee River, and Associated Priority Springs. Nothing herein shall be construed to alter the District's authority to modify a permit under circumstances not addressed in this condition.
25. The permittee is authorized to withdraw a maximum of 1.9500 mgd of groundwater for industrial use. Daily allocations are calculated on an average annual basis.





## MEMORANDUM

TO: Governing Board

FROM: Warren Zwanka, P.G., Division Director, Resource Management

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: August 30, 2019

RE: Approval of a Modification of Water Use Permit 2-041-221351-2, Jody Stephenson Farm, for Agricultural Use, Gilchrist County

### RECOMMENDATION

**Staff recommends the Governing Board approve Water Use Permit number 2-041-221351-2 with seventeen standard conditions and eight special limiting conditions, to Jody Stephenson, in Gilchrist County.**

### BACKGROUND

This is a modification of an existing agricultural water use to receive a ten-year permit extension for voluntary implementation of automated monitoring of withdrawals. The project consists of approximately 80 controlled and 75 irrigated acres and is located approximately 3.5 miles northwest of Bell in Gilchrist County. Groundwater is used to irrigate corn, peanuts, green beans and rye through one center pivot. Supplemental irrigation models were used to determine the 0.1313 mgd 1-in-10-year drought allocation, a 0.0234 mgd decrease from the previous sequence.

The one 10-inch diameter well will be monitored through electrical consumption. There have been no reports of interference or observed harm to water resources associated with previous withdrawals at this project.

Staff has determined the proposed withdrawals are in accordance with Minimum Flows and Minimum Water Levels (MFLs) and MFL recovery strategies pursuant to Chapters 62-42, 40B-8, and Emergency Rule 40BER17-01, Florida Administrative Code (F.A.C.). The application is complete and satisfies the conditions for issuance in Chapter 40B-2, F.A.C.

/tm

WATER USE TECHNICAL STAFF REPORT  
26-Aug-2019  
APPLICATION #: 2-041-221351-2

**Owner:** Jody Stephenson  
591 NE 831st Street  
Old Town, FL 32680  
(352) 542-5079

**Applicant:** Jody Stephenson  
591 NE 831st Street  
Old Town, FL 32680  
(352) 542-5079

**Agent:** Herman Sanchez, III  
479 NE 446th Street  
Old Town, FL 32680  
(352) 498-5360

**Compliance Contact:** Herman Sanchez, III  
479 NE 446th Street  
Old Town, FL 32680  
(352) 498-5360

**Project Name:** Jody Stephenson Farm  
**County:** Gilchrist

**Located in WRCA:** Yes  
**Objectors:** No

**Authorization Statement:**  
The permittee is authorized to withdraw a maximum of 0.1313 mgd of groundwater for supplemental irrigation of corn/ green beans/ rye, or a maximum of 0.1164 mgd of groundwater for supplemental irrigation of green beans/ peanuts/ rye.

**Recommendation:** Approval  
**Reviewers:** Stefani Weeks; Greg Trotter; Warren Zwanka

**WATER USE SUMMARY:**

| <b>Allocation Summary</b>                               |   |  |
|---|---|--|
| <b>Average Daily Rate<br/>(Million Gallons Per Day)</b> | <b>Freeze Protection (Million<br/>Gallons Per Year)</b> | <b>Allocation Change<br/>(Million Gallons Per Day)</b> |
| 0.1313  | 0.0000  | -0.0234  |

**Recommended Permit Duration and Compliance Reporting:** 10-year permit extension; to expire February 1, 2037.

**USE STATUS: This is a modification of an existing agricultural water use to voluntarily implement automated monitoring of groundwater withdrawals and receive a 10-year permit extension.**

**PROJECT DESCRIPTION:**

This project is located on CR-340, 0.5 miles east of CR-341, approximately 3.5 miles north west of Bell in Gilchrist County; and consists of 80 controlled and 75 irrigated acres. Groundwater from one well is used to irrigate corn, peanuts, green beans, and rye through one center pivot.

The permittee has elected to provide SRWMD electrical consumption to comply with the water use reporting requirement of special condition 18.

**WATER USE CALCULATIONS:**

The District's WUPAR model was used to determine the 15.61 inches/year of supplemental irrigation for corn grown from February 20 to August 15.

The GIS-Based Water Resources and Agricultural Permitting and Planning System was used to determine the following supplemental irrigation requirements:

Peanuts grown from March 20 to October 30: 12.17 inches/year

Rye grown from October 30 to April 30: 4.82 inches/year

Green Beans grown from February 10 to April 1: 3.87 inches/year

Green Beans grown from August 15 to October 1: 3.11 inches/year

**PERMIT APPLICATION REVIEW:**

Section 373.223, Florida Statutes (F.S.), and rule 40B-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

(a) is a reasonable-beneficial use;

(b) will not interfere with any presently existing legal use of water; and

(c) is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permitting Applicant's Handbook ("A.H."). District staff has reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit. Highlights of the staff review are provided below.

**Is this a reasonable–beneficial use?**

**[ref. subsection 40B-2.301(1)(a)]**

Yes. Based on the evaluation of criteria listed in subsections 40B-2.301(2)(a)-(k), F.A.C.

**Will this use interfere with any presently existing legal use of water?  
[ref. subsection 40B-2.301(1)(b)]**

No. Project withdrawals were modeled and showed a simulated Upper Floridan aquifer drawdown of less than 0.5 foot at the project boundary. Therefore, groundwater withdrawals at this project are not expected to interfere with any presently existing legal uses of water.

**Will this use be consistent with the public interest?  
[ref. subsection 40B-2.301(1)(c)]**

Yes. The use of water for agricultural purposes is consistent with the public interest.

**Will this use be in such a quantity that is necessary for economic and efficient use?  
[ref. subsection 40B-2.301(2)(a)]**

Yes. Water use consistent with the aforementioned supplemental irrigation models is economic and efficient. The permittee will implement the following water conservation measures for the agricultural uses: checking daily for irrigation leaks and repairing them as needed, using new or retrofitted pivot irrigation systems and efficiency testing those systems every five years to maintain an 80% distribution uniformity, burying irrigation pipe to prevent damage, using UF-IFAS and NRCS-approved methods and soil moisture probes for scheduling irrigation, using conservation tillage and cover crops to increase soil health and the soil water holding capacity, operating with a pump safety shutdown in the event of an irrigation system malfunction, and irrigating at night and when the wind is less than 5 mph when feasible.

**Will the source of the water be suitable for the consumptive use?  
[ref. subsection 40B-2.301(2)(c)]**

Yes. Staff determined the Upper Floridan aquifer is suitable for the consumptive use.

**Will the source of the water be capable of producing the requested amount?  
[ref. subsection 40B-2.301(2)(d)]**

Yes. Staff determined the Upper Floridan aquifer is capable of producing the requested amounts.

**Except when the use is for human food preparation and direct human consumption, is the lowest quality water source that is suitable for the purpose and is technically, environmentally, and economically feasible being utilized?**  
[ref. subsection 40B-2.301(2)(e)]

Yes. The lowest quality water source that is suitable for the purpose and that is technically, environmentally, and economically feasible is being utilized.

**Will the use harm existing offsite land uses as a result of hydrologic alterations?**  
[ref. subsection 40B-2.301(2)(f)]

No. The use is not expected to harm offsite land uses.

**Will the use cause harm to the water resources of the area that include water quality impacts to the water source resulting from the withdrawal or diversion, water quality impacts from dewatering discharge to receiving waters, saline water intrusion or harmful upcoming, hydrologic alterations to natural systems, including wetlands or other surface waters, or other harmful hydrologic alterations to the water resources of the area?**  
[ref. subsection 40B-2.301(2)(g)]

No. Project withdrawals were modeled and showed a simulated Upper Floridan aquifer drawdown of less than 0.5 feet at the project's boundaries. There are no wetlands on or proximate to the project, therefore, staff determined the use will not cause harm to the water resources of the area.

**Is the use in accordance with any minimum flow or level and implementation strategy established pursuant to Sections 373.042 and 373.0421, F.S.?**  
[ref. subsection 40B-2.301(2)(h)]

Yes. The proposed withdrawals are in accordance with MFLs and MFL recovery strategies pursuant to Chapters 62-42 and 40B-8, F.A.C.; and Emergency Rule 40BER17-01. Additionally, cumulative reductions in flow from the reduced allocation were evaluated at the Outstanding Florida Springs (OFS) and no measurable reductions were recorded. No OFS listed in Emergency Rule 40BER17-01 has an estimated cumulative flow decline of 9.9%.

**Will the project use water reserved pursuant to subsection 373.223(4), F.S.?**  
[ref. subsection 40B-2.301(2)(i)]

No. The project will not use water reserved by the Governing Board pursuant to subsection 373.223(4), F.S.

## WITHDRAWAL POINT INFORMATION:

**Site Name:** Jody Stephenson Farm

| Well Details |              |                          |                |                              |        |              |
|--------------|--------------|--------------------------|----------------|------------------------------|--------|--------------|
| District ID  | Station Name | Casing Diameter (inches) | Capacity (GPM) | Source Name                  | Status | Use Type     |
| 136776       | Well 1       | 10                       | 1000           | FAS - Upper Floridan Aquifer | Active | Agricultural |

## Conditions

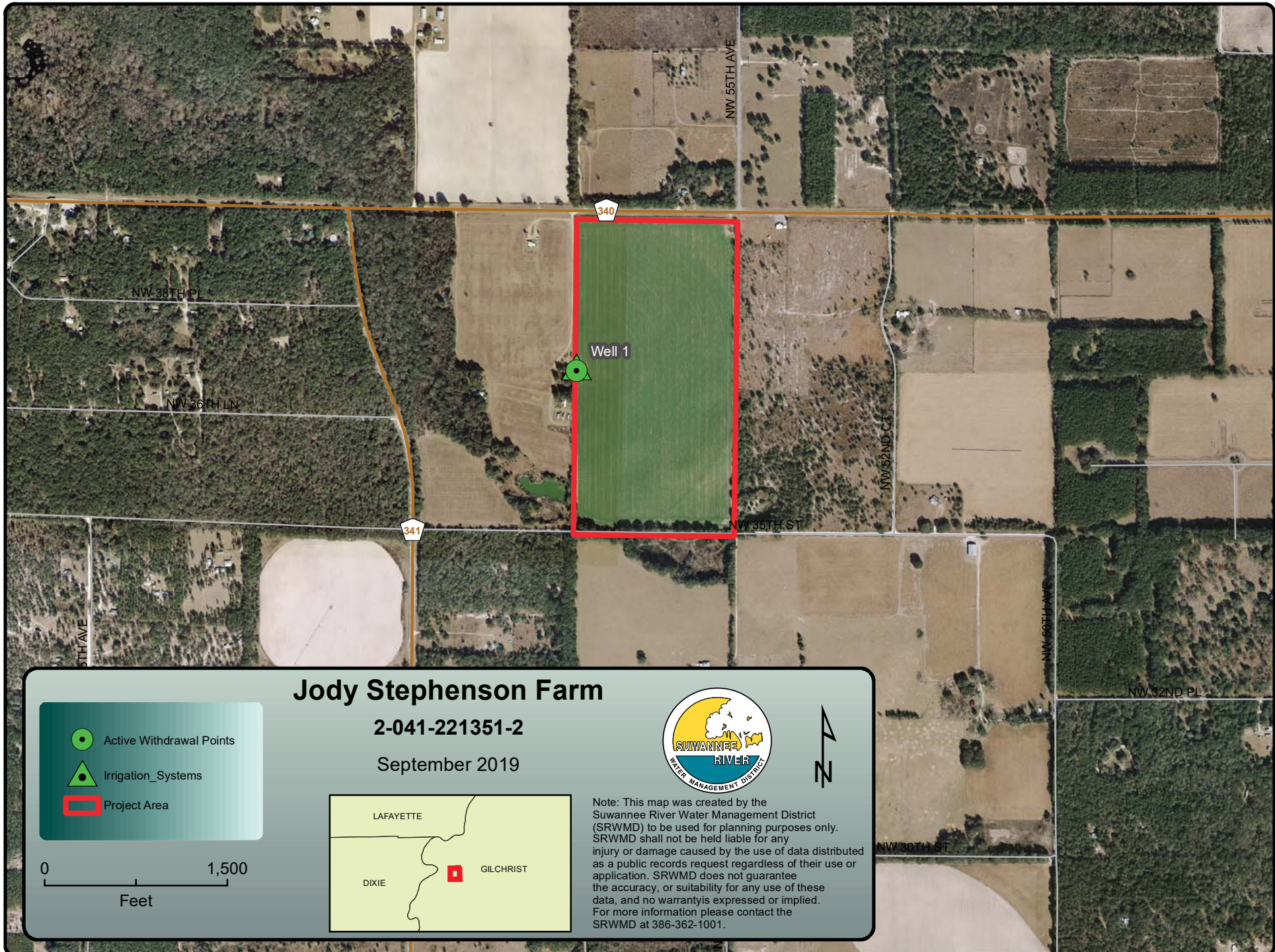
1. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained. The permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
2. This permit does not convey to the permittee any property rights or privileges other than those specified herein, nor relieve the permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
3. The permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and / or related facilities from which the permitted water use is made. Where the permittee's control of the land subject to the permit was demonstrated through a lease, the permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system / project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of rule 40B-2.351, F.A.C. Alternatively, the permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
4. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to chapter 373, F.S. In the event of a declared water shortage, the permittee must adhere to the water shortage restrictions, as specified by the District. The permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.

5. With advance notice to the permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The permittee shall either accompany District staff onto the property or make provision for access onto the property.
6. A permittee may seek modification of any term of an unexpired permit. The permittee is advised that section 373.239, F.S. and rule 40B-2.331, F.A.C., are applicable to permit modifications.
7. This permit shall expire on **2/1/2037**. The permittee must submit the appropriate application form incorporated and the required fee to the District pursuant to rule 40B-2.361, F.A.C., up to one year prior to this expiration date in order to continue the use of water.
8. Use classification is **Agricultural**.
9. Source classification is **Groundwater**.
10. The permitted water withdrawal facilities consist of the stations in the Withdrawal Point Information table(s).
11. The permittee must mitigate interference with existing legal uses caused in whole or in part by the permittee's withdrawals, consistent with a District-approved mitigation plan. As necessary to offset such interference, mitigation may include, but is not limited to, reducing pumpage, replacing the existing legal user's withdrawal equipment, relocating wells, changing withdrawal source, supplying water to existing legal user, or other means needed to mitigate the impacts.
12. The permittee must mitigate harm to existing off-site land uses caused by the permittee's withdrawals. When harm occurs, or is imminent, the permittee must modify withdrawal rates or mitigate the harm.
13. The permittee must mitigate harm to the natural resources caused by the permittee's withdrawals. When harm occurs or is imminent, the permittee must modify withdrawal rates or mitigate the harm.
14. If any condition of the permit is violated, the permittee shall be subject to enforcement action pursuant to chapter 373, F.S.



15. The permittee must notify the District in writing prior to implementing any changes in the water use that may alter the permit allocations. Such changes include, but are not limited to, change in irrigated acreage, crop type, irrigation system, water treatment method, or entry into one or more large water use agreements. In the event a proposed change will alter the allocation, permittee must first obtain a permit modification.
16. All correspondence sent to the District regarding this permit must include the permit number **(2-041-221351-2)**.
17. The District reserves the right to open this permit, following notice to the permittee, to include a permit condition prohibiting withdrawals for resource protection.
18. The permittee shall implement automated monitoring of groundwater withdrawals, at permittee's expense, upon commencement of withdrawals. Monthly reports shall include volume pumped by each well of inside diameter eight inches or greater at land surface and shall be delivered within the following month in an approved District format. The permittee may opt for a standardized SRWMD automated monitoring system to fulfill this requirement.
19. The permittee shall implement and/or maintain the conservation practices selected in the Water Conservation Plan submitted to the District. Any new practices selected shall be implemented within one year from the date of permit issuance. Practices that involve scheduling methods or maintenance shall be documented. Documentation for implementation and/or maintenance shall be maintained on all practices and available upon request.
20. The permittee's water use shall be consistent with the MFL prevention or recovery strategy developed for any water body from which this permitted water use directly or indirectly withdraws or diverts water, pursuant to subsection 40B-2.301(2)(h), F.A.C.
21. The permittee shall ensure that the irrigation systems will water target areas only under field operations. Irrigation of non-target areas (roads, woods, structures, etc.) is prohibited.
22. The permittee agrees to participate in a Mobile Irrigation Lab (MIL) program and allow access to the Project Site for the purpose of conducting a MIL evaluation at least once every five years.

23. Following the effective date of the re-evaluated Minimum Flows and Levels adopted pursuant to subsection 62-42.300(1)(e), F.A.C., this permit is subject to modification during the term of the permit, upon reasonable notice by the District to the permittee, to achieve compliance with any approved MFL recovery or prevention strategy for the Lower Santa Fe River, Ichetucknee River, and Associated Priority Springs. Nothing herein shall be construed to alter the District's authority to modify a permit under circumstances not addressed in this condition.
24. The permittee shall install and maintain no less than one backflow prevention device when fertigating and no less than two backflow prevention devices when chemigating on all wells or surface water pumps connected to the irrigation system. The backflow prevention device(s) shall be installed between the water source and the injection point.
25. The permittee is authorized to withdraw a maximum of 0.1313 mgd of groundwater for supplemental irrigation of corn/ green beans/ rye, or a maximum of 0.1164 mgd of groundwater for supplemental irrigation of green beans/ peanuts/ rye. Daily allocations are calculated on an average annual basis and the maximum allocation is only authorized in 1-in-10 year drought conditions.



## MEMORANDUM

TO: Governing Board  
FROM: Patrick Webster, Chief Professional Engineer  
THRU: Steve Minnis, Deputy Executive Director  
DATE: August 30, 2019  
RE: Approval of Qualified Firms and Authorization to Enter into Contracts

### RECOMMENDATION

**Staff recommends the Governing Board approve the lists of qualified engineering and environmental firms and authorize the Executive Director to enter into contracts with each firm.**

### BACKGROUND

The District has several programs that support its mission to ensure the sustainable use and protection of water resources for the benefit of the people of the District and the state of Florida. Due to the amount of work required to support its mission through various projects and the desire for outside expertise and peer review related to this work, the District solicited qualifications from interested engineering and environmental service firms through RFQ No 18/19-025AE. The deadline to receive proposals under this RFQ was July 2, 2019.

Since there are several programs within the District which have discrete services, the District requested qualifications from interested firms on the below seven Chapters.

- A. Surface and Groundwater Modeling
- B. Assessment of Natural Systems/Environmental Monitoring and Water Supply Planning
- C. Engineering Assessments, Project Development, Design, Permitting, Construction Monitoring, and other related services
- D. Agricultural Engineering Assessments, Project Development, Design Permitting, Construction Monitoring, and other related services
- E. Environmental Data Collection and Assessment
- F. Environmental Compliance and Permitting
- G. Surveying and Mapping

The District received 31 acceptable submittals from firms requesting to be qualified under one or more of the stated chapters. The submittals were reviewed by a selection committee during a public meeting. Each qualified firm will enter into a contract with the District to provide the specific services under the chapters for which they were approved. Work under the contracts will be conducted through task work assignments issued by staff for specific projects. The initial contracts will be for a period of three years with the potential for two subsequent one-year renewals based upon the same terms and conditions or those more favorable to the District and mutual agreement of the District and the Consultant.

The following list shows the qualified firms recommended under each of the chapters:

RFQ 18/19-025AE  
Engineering and Environmental Services  
Qualified Firms

**Chapter A:**

ATM  
BFA Environmental  
Black + Veatch  
Cardno  
ECT  
EUTAW, Inc  
Gannett Fleming  
HSW Engineering  
Intera  
Kimley-Horn  
Kleinfelder  
Northstar  
Progressive Water Resources  
Singhofen & Associates  
Stanley Consultants  
SWET, Inc  
Taylor Engineering  
Wood

**Chapter B**

ATM  
BFA Environmental  
Black + Veatch  
Brown Caldwell  
ECT  
EXP  
HSW Engineering  
Intera  
Kimley-Horn  
Kleinfelder  
Progressive Water Resources  
RPI  
Stanley Consultants  
SWET, Inc  
VHB  
Water & Air Research. Inc  
Wetland Solutions, Inc  
Wood

**Chapter C**

BFA Environmental  
Black + Veatch  
Brown Caldwell  
CHW  
ECT  
EUTAW, Inc  
EXP  
Four Waters Eng.  
Gannett Fleming  
HSW Engineering  
Jones Edmunds  
Kimley-Horn  
NFPS  
Northstar  
Progressive Water Resources  
Singhofen & Associates  
Stanley Consultants  
SWET, Inc  
Taylor Engineering  
VHB  
Wetland Solutions, Inc  
Wood

**Chapter D**

HSW Engineering  
Kimley-Horn  
Progressive Water Resources  
SWET, Inc

**Chapter E**

ATM  
BFA Environmental  
Cardno  
ECT  
Gannett Fleming  
Northstar  
RPI  
VHB  
Water & Air Research. Inc  
Wetland Solutions, Inc  
Wood  
YSI / Xylem

**Chapter F**

BFA Environmental  
Black + Veatch  
CHW  
ECT  
EXP  
Gannett Fleming  
HSW Engineering  
Jones Edmunds  
Northstar  
RPI  
Stanley Consultants  
SWET, Inc  
VHB  
Water & Air Research. Inc  
Wood

**Chapter G**

BFA Environmental  
CHW  
Gannett Fleming  
GPI Geospatial, Inc  
Land & Sea Surveying  
SWET, Inc  
Wood

PW/tm

## MEMORANDUM

TO: Governing Board

FROM: Patrick Webster, Chief Professional Engineer, Ag and Environmental Projects

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: August 30, 2019

RE: Approval to Enter into Contracts for Calendar Year 2019 Regional Initiative Valuing Environmental Resources Cost-Share Program

### RECOMMENDATION

**Staff recommends the Governing Board authorize the Executive Director to enter into contracts for the Fiscal Year 2019 Regional Initiative Valuing Environmental Resources Cost-Share Program.**

### BACKGROUND

The Governing Board proposed budget includes funding for Regional Initiative Valuing Environmental Resources (RIVER) projects that enhance or address the District's water supply, water quality, flood protection and/or natural systems responsibilities. This funding is consistent with sections 373.703 and 373.705, Florida Statutes (F.S.), which state water management districts may provide assistance to local governments, regional water supply authorities, and water utilities. The funding awarded in prior years has facilitated the District mission and achieved improvements to the infrastructure, economy, and public health of communities throughout the District.

Applications submitted to the District through January 16, 2019, were considered for the Summer 2019 RIVER funding cycle. Staff is recommending dispersing a total of the \$983,094 for 8 projects. Three of these projects have been submitted for funding through the Alternative Water Supply (AWS) Funding. Staff is recommending funding for one or both of the contingency projects should one or more of the three identified projects receive funding from the AWS Funding program. Total funding not to exceed the proposed budget amount.

As in previous years, the number of applications received, and the funding requested demonstrates the scope of the water supply needs that exist across the District. Additionally, in accordance with Executive Order Number 2019-12 District staff worked with applicants where appropriate to maximize nutrient reductions. The quality of the applications received, and the overall funding requested has resulted in a highly competitive process. As a result, the Summer 2019 funding cycle focused on addressing applications that were previously submitted to the District and have been revised, as well as new projects. District staff will continue to work with local governments, water utilities, and other agencies to identify additional funding resources.

Attached is a list of the proposed recipients and proposed funding amounts, a map that shows the recommended project locations and a brief description of project submittals recommended for the Calendar Year 2019 RIVER Cost-Share Program.

Funding for this recommendation is included in the Fiscal Year 2019-20 Tentative Budget and is contingent upon approval of the final budget.

PW/tm  
Attachments

**FY 2019 / 2020 RIVER Cost-Share Program Recommended Projects**

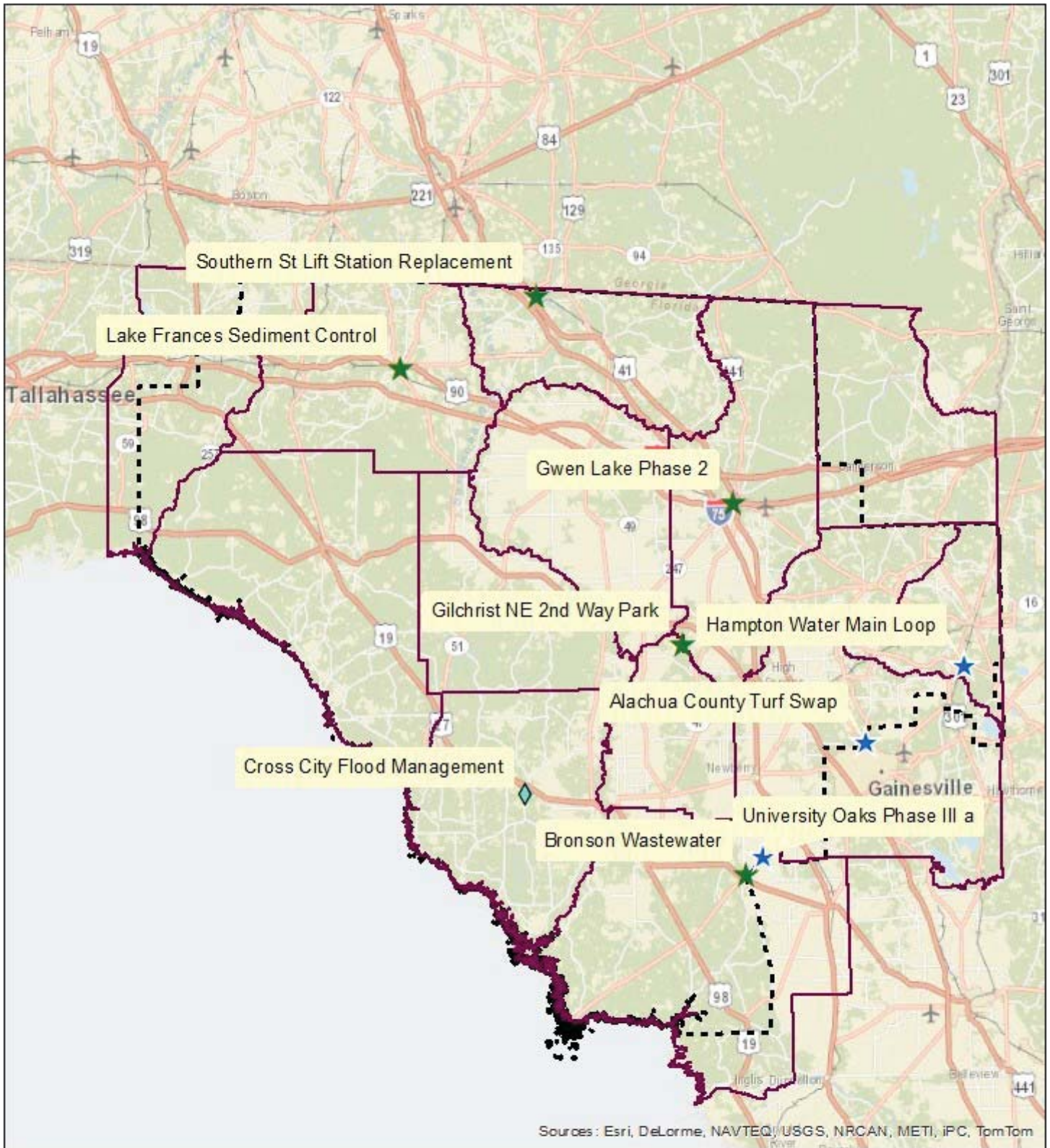
|   | <b>Project Name</b>                         | <b>Cooperator</b> | <b>Water Body Name</b>             | <b>RIVER Revenue Requested</b> | <b>Applicant's Share</b> | <b>Total Estimate Cost</b> | <b>Note</b>                       |
|---|---|-------------------|------------------------------------|--------------------------------|--------------------------|----------------------------|-----------------------------------|
| 1 | <b>Bronson Wastewater</b>                   | Town of Bronson   | Waccasassa River                   | \$100,000.00                   | \$650,000.00             | \$750,000.00               |                                   |
| 2 | <b>Hampton Water Main Loop</b>              | City of Hampton   | Upper Santa Fe River               | \$164,000.00                   | \$18,250.00              | \$182,250.00               | May be considered for AWS funding |
| 3 | <b>Alachua County Turf Swap</b>             | Alachua County    | Lower Santa Fe River               | \$100,000.00                   | \$100,000.00             | \$200,000.00               | May be considered for AWS funding |
| 4 | <b>University Oaks Phase III a</b>          | Levy County       | Waccasassa River                   | \$95,124.00                    | \$7,609.92               | \$102,733.92               | May be considered for AWS funding |
| 5 | <b>Lake Francis Sediment Control</b>        | City of Madison   | Lake Francis / Madison Blue Spring | \$80,000.00                    | \$7,351.20               | \$87,351.20                |                                   |
| 6 | <b>Gilchrist NE 2nd Way Park</b>            | Gilchrist County  | Santa Fe River                     | \$143,970.00                   | \$167,973.70             | \$311,943.70               |                                   |
| 7 | <b>Southern St Lift Station Replacement</b> | Town of Jennings  | Alapaha River                      | \$200,000.00                   | \$2,670,000.00           | \$2,870,000.00             |                                   |
| 8 | <b>Cross City Flood Management</b>          | Dixie County      | Coastal Rivers                     | \$100,000.00                   | \$346,655.00             | \$446,655.00               |                                   |
|   | <b>TOTAL COSTS</b>                          |                   |                                    | <b>\$983,094.00</b>            | <b>\$3,967,839.82</b>    | <b>\$4,950,933.82</b>      |                                   |

**FY 2019 / 2020 RIVER Cost-Share Program Contingency Projects**

|   |                                    |                   |                            |              |              |              |  |
|---|------------------------------------|-------------------|----------------------------|--------------|--------------|--------------|--|
| 1 | <b>Gwen Lake Phase 2</b>           | City of Lake City | Gwen Lake / Santa Fe River | \$220,000.00 | \$75,000.00  | \$295,000.00 |  |
| 2 | <b>Cross City Flood Management</b> | Dixie County      | Coastal Rivers             | \$100,000.00 | \$246,655.00 | \$446,655.00 |  |

Legend:

AWS Alternative Water Supply



## FY 19/20 RIVER Projects



### Mission

-  Flood Control
-  Water Quality
-  Water Supply



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001. Map Created on 8/22/2019



## MEMORANDUM

TO: Governing Board  
FROM: Patrick Webster, Chief Professional Engineer  
THUR: Steve Minnis, Deputy Executive Director  
DATE: August 30, 2019  
RE: Authorization to Enter into Agreements with the Florida Department of Environmental Protection to Receive Springs Grant Funds and to Enter into Local Cooperative Agreements

### RECOMMENDATION

**Staff recommends the Governing Board authorize the Executive Director to enter into agreements with the Florida Department of Environmental Protection to receive springs grant funds and to enter into agreements with the appropriate entities to implement the projects.**

### BACKGROUND

On June 21, 2019, Governor DeSantis signed the “Bold Vision for a Brighter Future” state budget, which includes an investment of \$100 million for springs protection. This appropriation included \$50 million for the Florida Department of Environmental Protection (FDEP) Springs Restoration Plan presented to the Legislative Budget Commission during Fiscal Year (FY) 2018-19 and an additional \$50 million for springs protection in FY 2019-20.

District staff collaborated with local governments and interested stakeholders throughout the 15-county area and invited them to submit spring protection and restoration project concepts. District staff presented all the projects to the Governing Board during the April 9, 2019, Board Meeting that were submitted to the District and reviewed for springs grant funding. At that meeting, the Governing Board approved 11 projects to be submitted to the FDEP for review. Staff prepared and submitted the proposed projects to FDEP for consideration.

In August 2019, FDEP informed the District that it will receive over \$8.3 million in state springs grant funding for 3 projects.

Staff recommends the Executive Director be authorized to enter into agreements with the FDEP to receive spring grant funds and subsequently enter into agreements with the cooperators to implement the projects.

Attached is a list of the projects approved for state springs grant funding that are the subject of this recommendation. The District will enter into agreements on the first two projects listed in the attached spreadsheet. The other project, the cooperator will contract directly with FDEP. Funding for these projects is included in the Tentative FY 2019-20 Budget and is contingent upon approval of the final budget.

PW/tm  
Attachment

**SRWMD FY 19/20 SPRINGS GRANTS**

| Project Name  | Cooperator               | FDEP Grant Amount  | Local Match | Total Funding for Project | Project Description   | Water Saved (MGD) | Nitrogen Load Reduction lbs./yr. |
|---|--------------------------|--------------------|-------------|---------------------------|---|-------------------|----------------------------------|
| Bradford County Silviculture Enhancement and Recharge Project | SRWMD                    | \$2,000,000        | \$0         | \$2,000,000               | The Project will take place in Bradford County and enhance opportunities for aquifer recharge on silvicultural lands and areas with excess surface waters. The project will continue and enhance previous work between the District and its partner Rayonier Atlantic Timber Co. in an around the feature known as Brooks Sink. Historic silvicultural drainage systems may be used to direct water to control structures or recharge wells. Timber operations may be introduced to increase the yield of water from the tract. Replacement of two drainage wells near Lake Sampson will also be pursued as an opportunity for additional recharge. | 3                 | 0                                |
| Dixie County Multiple Basin Aquifer Recharge                  | Dixie County             | \$2,993,000        | \$150,000   | \$3,143,000               | Design and construct a wetland restoration system that will re-establish natural drainage patterns using culverts, flashboard risers and other engineering controls. The improved system will funnel excess surface water to existing and newly constructed recharge features, enhance aquifer recharge, and rehydrate wetlands and dry sand ponds within the three drainage basins totaling 45,465 acres. Acreage of restored wetland totals 2,273.25 acres.   | 6.06              | 0                                |
| Fanning Springs Ph VI   | Fanning Springs, City of | \$3,350,000        | \$4,000     | \$3,354,000               | The \$15 M project is planned to be funded over 3 consecutive cycles. The first year will be to buy land, design the master plan, design & permit a 0.4 MGD Regional AWTF and construct an interim sludge processing facility and convert 18 OSTDS in Area 10B. Future requests are: Year 2 bids and starts construction of the AWTF . Year 3 completes construction. The AWT will have a constructed wetland treatment/aquifer recharge for effluent disposal. This will be master planned for an overall capacity of 0.8 MGD.   | 0.4               | 181                              |
| <b>TOTAL</b>  |                          | <b>\$8,343,000</b> |             |                           |   |                   |                                  |

Legend:  
 AWT - Advanced Waste Treatment  
 AWTF - Advance Waste Treatment Facility

## MEMORANDUM

TO: Governing Board  
FROM: Ben Glass, Community Affairs Manager  
THRU: Steve Minnis, Deputy Executive Director, Business and Community Services  
DATE: August 30, 2019  
RE: Approval to Negotiate and Enter into Sustainable Suwannee Program Agreements

### RECOMMENDATION

**Staff recommends the Governing Board approve the Executive Director to negotiate and enter into individual contracts with three agricultural producers to implement low input rotations.**

### BACKGROUND

At the September 13, 2016, Governing Board Meeting, the Board approved the District to enter into a contract with the Florida Department of Environmental Protection (FDEP) to receive \$5,000,000 in springs funding for the Sustainable Suwannee Program. Under this program, agriculture producers were invited to submit proposals to implement lower input rotations in their operations that will cost effectively reduce nutrients (nitrogen) in groundwater that contributes to spring flow. Lower input rotations include converting to silviculture, Bahia grass, or a sod-based rotation using Bahia grass.

The District has received 25 applications for this program, of which 15 met the eligibility requirements. These requirements include, but are not limited to, active farming occurring, the applicant is the active producer, the length of the agreement, and minimum and maximum acreage. Based on the evaluation criteria, three applicants are being recommended for the Executive Director to negotiate and enter into contract for incentive funding. These three producers were evaluated using the Sustainable Suwannee Evaluation Tool presented to the Board in a workshop on July 9, 2019. This tool gives each producer a 1-5 score based on their location, 1 being the most desirable locations, 5 being the least. That location score is then multiplied by the cost/benefit ratio as calculated by the the Land Conversion Analysis Spreadsheet to yield the ranking score. These three projects ranked highest out of all qualified applications. It is estimated that 222,650 pounds of nitrogen loading to the groundwater will be reduced across 505 acres at an estimated average cost of \$4.42 / pound of N over 10 years.

The total maximum cost of the 3 projects for a 10-year agreement shall not exceed \$984,750. The FDEP Springs Funding will contribute 100% of the project costs. See Exhibit A for a detail project cost and environmental benefit breakdown.

Wayne Moseley is converting 200 acres of his row crop operation located in the Ichetucknee Springshed to Bahia grass pasture. It is estimated that 122,000 pounds of nitrogen loading to

the groundwater will be reduced across 200 acres at a maximum estimated cost of \$3.90 / pound of N loading over 10 years. His total contract amount shall not exceed \$390,000, \$1,950 / acre, and \$10 / pound of N loading reduced. This project scored a 3.9 in the Sustainable Suwannee Evaluation Tool.

Michael Wilkerson is converting 125 acres of his row crop operation in the Fanning Springshed to Bahia grass pasture. It is estimated that 41,250 pounds of nitrogen loading to the groundwater will be reduced across 125 acres at a maximum estimated cost of \$8.86 / pound of N loading over 10 years. His total contract amount shall not exceed \$243,750, \$1,950 / acre, and \$10 / pound of N loading reduced. This project scored a 8.9 in the Sustainable Suwannee Evaluation Tool.

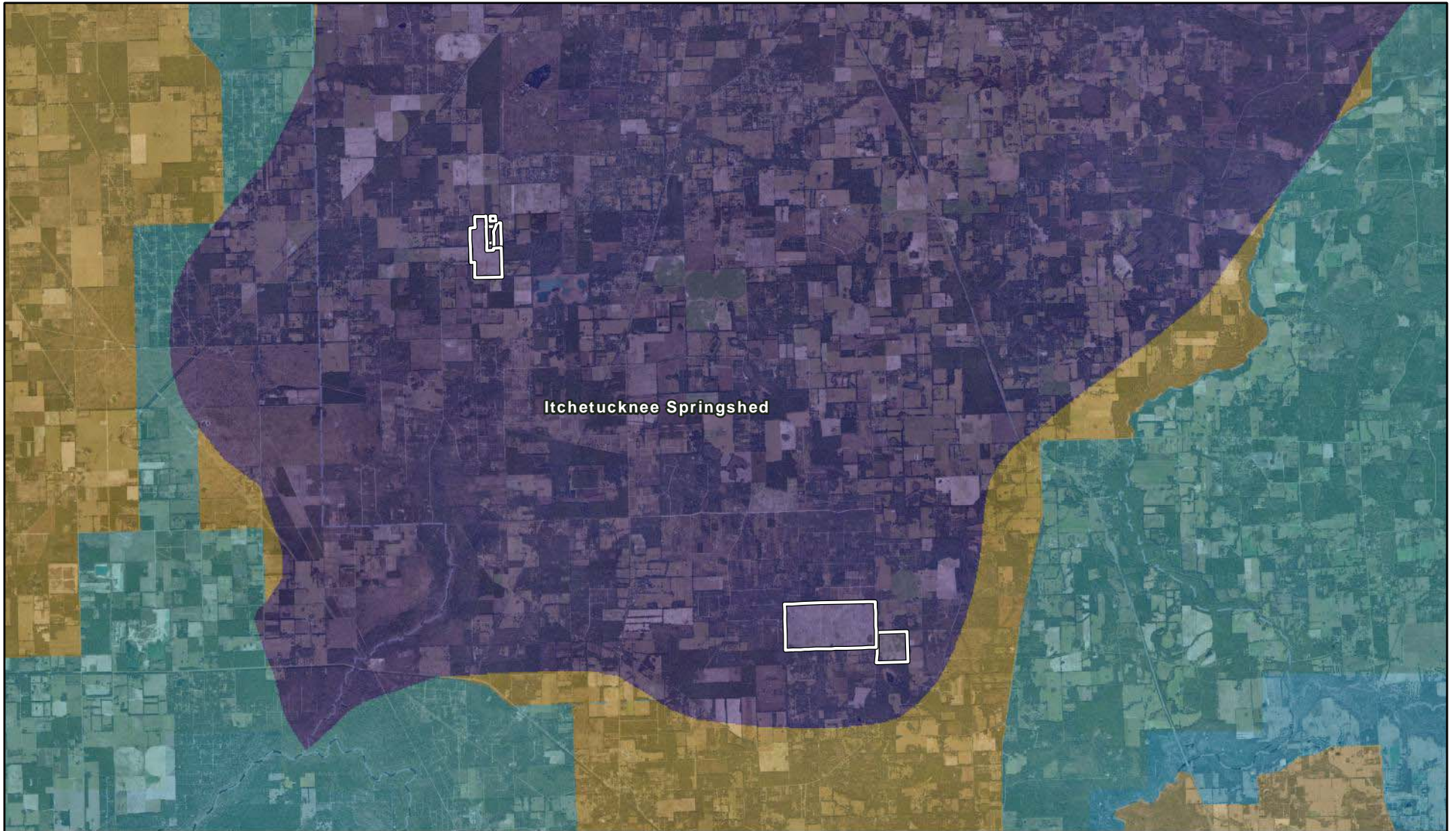
Jason Dicks and the Kenneth Dicks Farm is converting 180 acres of row crop operation in the Ichetucknee Springshed to Bahia grass pasture. It is estimated that 59,400 pounds of nitrogen loading to the groundwater will be reduced across 180 acres at a maximum estimated cost of \$8.86 / pound of N loading over 10 years. His total contract amount shall not exceed \$351,000, \$1,950 / acre, and \$10 / pound of N loading reduced. This project scored a 8.9 in the Sustainable Suwannee Evaluation Tool.

Funding for this program is included in the FY 2018 budget under account code 06-2586-7-2400-06-03.

**Exhibit A**


| <b>Applicant</b>   | <b>Springs Grant Amount For a 10 Year Term</b> | <b>Acres</b> | <b>Benefit Lbs. N Loadign to Groundwater Reduced</b> | <b>Springshed/PFA /BMAP</b> |
|--------------------|--|--------------|--|-----------------------------|
| Wayne Moseley      | \$390,000                                      | 200          | 122,000  | Ichetucknee                 |
| Michael Wilkerson  | \$243,750                                      | 125          | 41,250   | Fanning                     |
| Kenneth Dicks Farm | \$351,000                                      | 180          | 59,400   | Ichetucknee                 |
| <b>Total</b>       | <b>\$984,750.00</b>                            | <b>505</b>   | <b>222,650</b>                                       |                             |






BG/tm  
Attachments

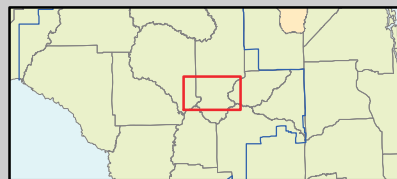


**Wayne Mosely Farm**  
Columbia County

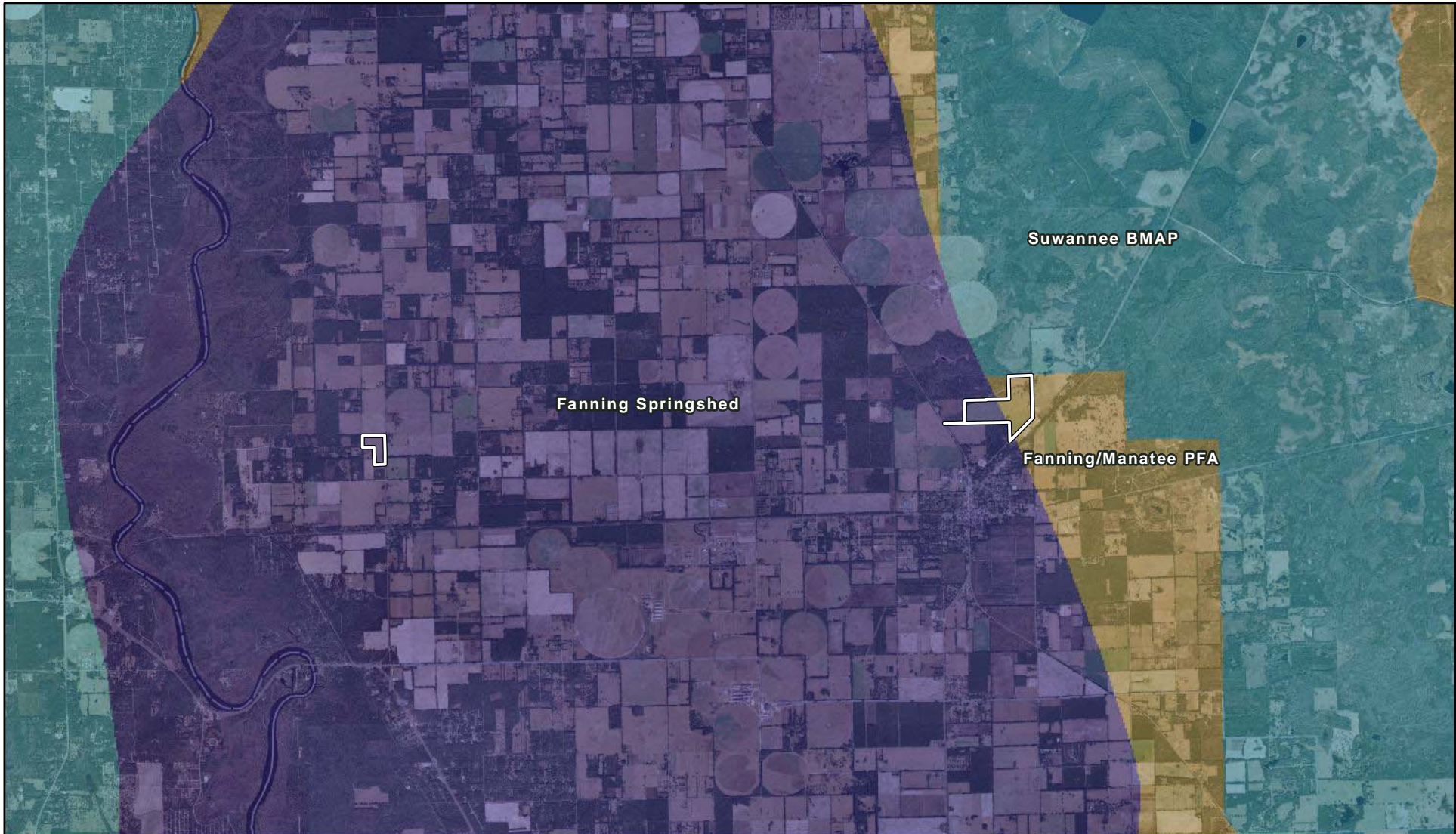


 Farm Boundary  
**Sustainable Suwannee Evaluation Tool**

-  1 - Springsheds
-  2 - PFAs
-  3 - BMAPs
-  4 - WRCAs
-  5 - None of the Above









Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.  
Map Created on 8/29/2019

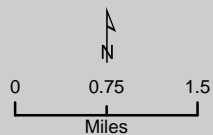


**Michael Wilkerson Farm**  
 Gilchrist County

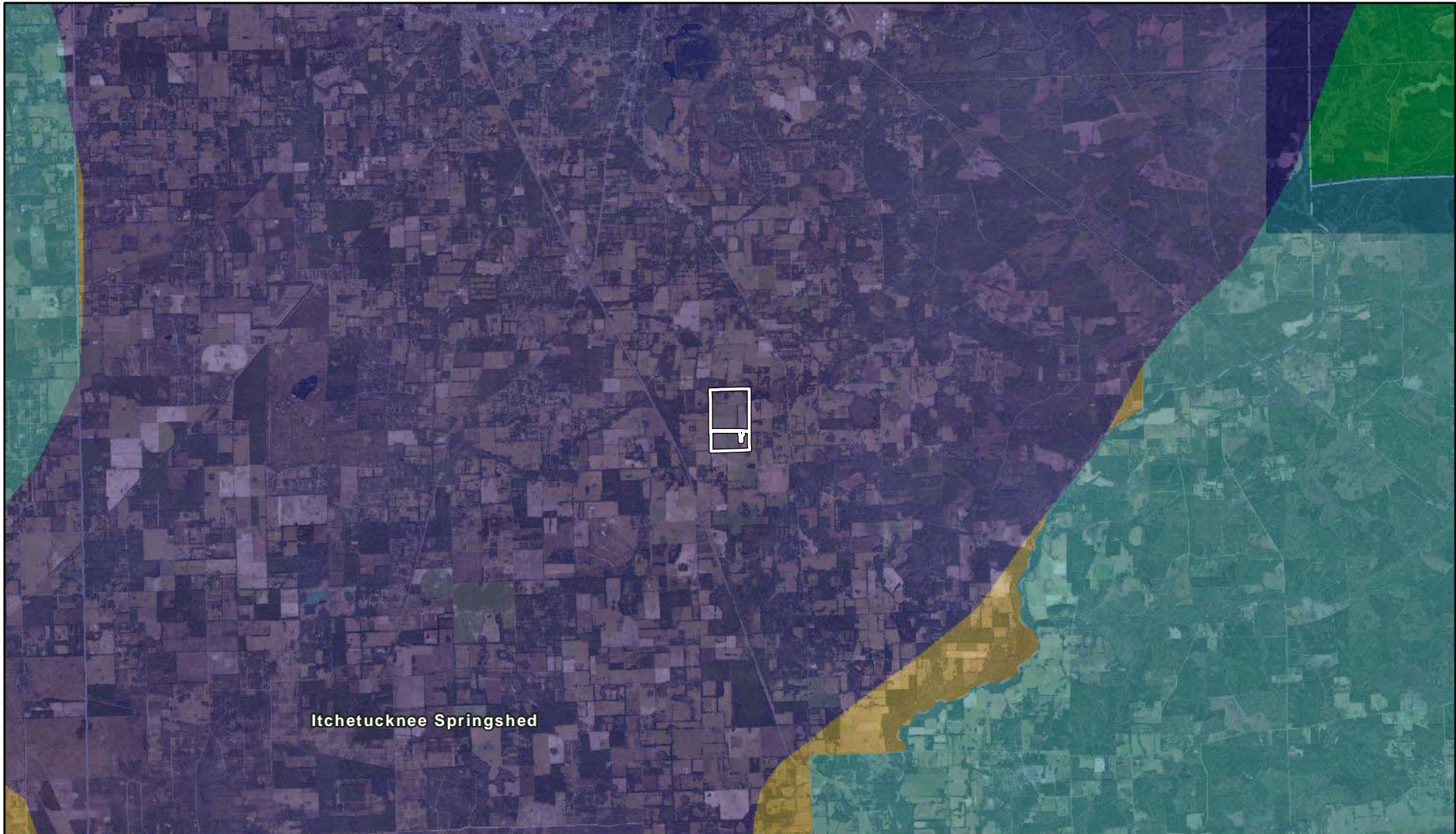


 Farm Boundary  
**Sustainable Suwannee Evaluation Tool**

-  1 - Springsheds
-  2 - PFAs
-  3 - BMAPs
-  4 - WRCAs
-  5 - None of the Above



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 Map Created on 8/29/2019



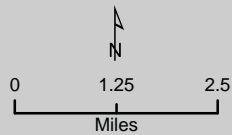
Itchetucknee Springshed

**Kenneth Dicks Farm**  
Columbia County

Farm Boundary

**Sustainable Suwannee Evaluation Tool**

- 1 - Springsheds
- 2 - PFAs
- 3 - BMAPs
- 4 - WRCAs
- 5 - None of the Above



Note: This map was created by the Suwannee River Water Management District (SRWMD) to be used for planning purposes only. SRWMD shall not be held liable for any injury or damage caused by the use of data distributed as a public records request regardless of their use or application. SRWMD does not guarantee the accuracy, or suitability for any use of these data, and no warranty is expressed or implied. For more information please contact the SRWMD at 386-362-1001.  
Map Created on 8/29/2019

## MEMORANDUM

TO: Governing Board  
FROM: Bill McKinstry, Office Chief, Land Management  
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources  
DATE: August 31, 2019  
SUBJECT: District Land Management & Twin River State Forest (TRSF) Activity Summary

District contractors completed ditch mowing for this fiscal year.

District staff installed kiosks at Mattair Springs and Christian tracts explaining natural community restoration.

District contractors completed fuel reduction mowing at Jones Mill Creek Tract.

District staff installed two grills in the Group Camping Area at Goose Pasture Campground.

Repair work continues on public use roads on the Mallory Swamp Tract. Completed roads include - Crapp's Tower, Eastmain Line, Sandy Grade, and Tom Gunter roads.

Florida Forest Service (FFS) staff completed an invasive plant survey and subsequent herbicidal treatment of infestations discovered on the Mill Creek North Tract and initiated a survey on the Mill Creek South Tract.

FFS staff along with an FFS volunteer used the appropriate herbicides to treat an infestation of Chinaberry trees on the Anderson Springs Tract along the public entrance road to the spring.

Chemical site preparation was conducted on 508 acres at the Mill Creek North and South tracts of TRSF.

FFS staff completed road and shoulder mowing of all the non-Water Management Area tracts on the TRSF. The remainder of the tracts is scheduled for mowing next month. In addition, single drum chopping along road shoulders and firebreaks was conducted to control encroaching hardwoods on the Mill Creek South and Ellaville tracts.

The attached report summarizes the status of current District and TRSF activities for the preceding month. District staff will address any items of interest to the Board or provide information to Board members upon request.

/pf



**Vegetation Management Projects:**

The following work was completed during the report period. **333** additional acres of woods mowing were completed on various tracts throughout the District. **13** additional miles of ditch mowing was completed on the Steinhatchee Springs Tract in Lafayette County. Vegetation management work was done for fuel reduction, natural community restoration, and wildfire mitigation purposes.

Activity Table - Vegetation Management (7/17/2019 - 8/16/2019)

|                                 | ACTIVITY           | ACRES   |              | MILES   |           |
|---------------------------------|--------------------|---------|--------------|---------|-----------|
|                                 |                    | Planned | Complete     | Planned | Complete  |
| <b>FISCAL<br/>YEAR<br/>2019</b> | <b>Herbicide</b>   | 200     | <b>0</b>     | 0       | <b>0</b>  |
|                                 | <b>Roller Chop</b> | 1,115   | <b>102</b>   | 0       | <b>0</b>  |
|                                 | <b>Woods Mow</b>   | 1,335   | <b>2,068</b> | 0       | <b>0</b>  |
|                                 | <b>Ditch Mow</b>   | 0       | <b>0</b>     | 43      | <b>43</b> |
|                                 |                    |         |              |         |           |

**Prescribed Fire Program:**

- Contractors conducting prescribed burns on District lands this year include B&B Dugger (B&B), Natural Resource Planning Services (NRPS), Schmidt Reforestation Services (SRS), and Wildlands Services (WS). Also included in this report are the acres the Florida Forest Services burns on Twin Rivers State Forest (FFS TRSF). When available, the Florida Forest Service (FFS COOP) will also provide a crew to burn additional acres on both District tracts and Twin Rivers State Forest.
- The following table provides information of the Prescribed Burn Program through August 16, 2019. **No additional acres were burned during the report period.**

Summary Table FY 2019

|              | <b>2019 Target Acres</b> | <b>Acres Complete</b> |
|--------------|--------------------------|-----------------------|
| SRWMD        | 8,000                    | 4,348                 |
| FFS TRSF     | 2,500                    | 1,575                 |
| <b>TOTAL</b> | <b>10,500</b>            | <b>5,923</b>          |

### Invasive Plant Monitoring Program

Approximately 67 invasive plant infestations are planned to be monitored and/or treated by District staff in FY 2019. Currently, 20 invasive plant infestations have been monitored and 17 have been treated. **No additional infestations were monitored or treated during the report period.**

### Conservation Easement Monitoring

Staff is working with Hancock Forest Management on wetland delineation on Otter Creek and Cedar Hammock Conservation Easements.

Staff is working on access issues with the landowners of the Carter Conservation Easement.

### Timber Sales

| Sale                     | Contract  | Acres | Tons Harvested | Revenue      | Status           | Contract End Date |
|--------------------------|-----------|-------|----------------|--------------|------------------|-------------------|
| Gar Pond #4              | 18/19-186 | 93    |                |              | Harvest Inactive | June 5, 2020      |
| Westwood West #3         | 18/19-204 | 345   |                |              | Harvest Inactive | July 15, 2020     |
| Fort White Wellfield #1  | 18/19-028 | 62    | 4,758          | \$108,293.85 | Sale Complete    | November 7, 2019  |
| Mattair Springs #5       | 18/19-034 | 86    | 4,928          | \$51,404.17  | Sale Complete    | December 2, 2019  |
| Little River #4          | 18/19-042 | 24    | 824            | \$13,514.82  | Sale Complete    | December 19, 2019 |
| Osteen #1                | 18/19-043 | 33    | 2,348          | \$49,816.03  | Sale Complete    | December 19, 2019 |
| Roline #1                | 18/19-051 | 160   |                | \$35,920.60  | Harvest Inactive | January 14, 2020  |
| Withlacoochee #3         | 18/19-072 | 283   |                | \$53,800.92  | Harvest Inactive | January 14, 2020  |
| Cabbage Creek #1         | 18/19-068 | 373   |                | \$113,610.55 | Harvest Inactive | January 15, 2020  |
| Steinhatchee Falls #1    | 18/19-133 | 104   |                | \$31,764.67  | Harvest Inactive | March 1, 2020     |
| Ellaville #17 Emergency  |           |       |                |              | Out for Bid      |                   |
| Wolf Creek               |           |       |                |              | Out for Bid      |                   |
| Graham Conservation Area |           |       |                |              | Out for Bid      |                   |

MEMORANDUM

TO: Governing Board  
FROM: Bill McKinstry, Office Chief, Land Management  
THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources  
DATE: August 31, 2019  
RE: Authorization to Execute a Contract for the Sale of Timber with Big Bend Timber Services, LLC, for the Wolf Creek #1 Timber Sale

RECOMMENDATION

**District staff recommends the Governing Board Authorize the Executive Director to Execute a Contract for the Sale of Timber with Big Bend Timber Services, LLC, for the Wolf Creek #1 Timber Sale.**

BACKGROUND

On August 6, the District issued an Invitation to Bid (ITB 18/19-006 WLR) for timber located on the Wolf Creek Tract in Jefferson County. The timber offered for sale is 72 acres of loblolly and slash pine. The harvest is a marked thinning intended to reduce the number of diseased or suppressed trees and allow the highest quality trees to continue growing and to reduce southern pine beetle infestation potential. Reduction of pine density will also improve ecological conditions and wildlife habitat by allowing more sunlight penetration to the forest floor, enhancing production of groundcover.

Bid responses were received on August 20, 2019. Bids were received from three companies as indicated below. The bid calculation revenue is based on the District estimated volumes of pine pulpwood, pine chip-n-saw and better, and pine topwood on the proposed harvest acreage.

| <b>Bidder</b>                   | <b>City</b>         | <b>Bid Calculation Revenue</b> |
|---------------------------------|---------------------|--------------------------------|
| Southland Forest Products, Inc. | Valdosta, Georgia   | \$88,206.00                    |
| Big Bend Timber Services, LLC   | Monticello, Florida | \$126,944.00                   |
| Williams Timber Inc.            | Perry, Florida      | \$117,592.80                   |

Big Bend Timber Services, LLC's bid was \$17.10/ton for pine pulpwood, \$25.10/ton pine chip-n-saw and better, and \$15.10/ton for pine topwood.

WVM/pf

MEMORANDUM

TO: Governing Board

FROM: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: August 31, 2019

RE: Authorization to Enter into an Agreement with the Florida Forest Service to Accept Grant Funding for Prescribed Fire and Roller-Chopping Work on the Mallory Swamp Tract

RECOMMENDATIONS:

**Staff recommends the Governing Board authorize the Executive Director to enter into an agreement with the Florida Forest Service to accept \$100,000 in grant funds for prescribed fire and roller-chopping work on the Mallory Swamp Tract.**

BACKGROUND

The Florida Forest Service Prescribed Fire Enhancement Program provides grant funding to cooperators for various vegetation restoration/management projects. Funding can be used for activities such as mechanical vegetation treatments and prescribed fire. Under this agreement, grant funding will be used for prescribed burning and roller chopping on the Mallory Swamp Tract to help meet vegetative restoration and management goals, as well as to protect against the damaging effects of wildfire.

This program is designed to reimburse the District for the cost of roller chopping and burning after the work has been completed. Funding to make the initial payment for this work is included in the Fiscal Year (FY) 2019-2020 Tentative Budget under code 13-2586-3-3100-02-06 and is contingent upon approval of the final FY 2019-2020 budget. All work will be completed and reimbursed by the end of FY 2020.

SG/pf

## MEMORANDUM

TO: Governing Board

FROM: Darlene Velez, Office Chief, Water Resources

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: August 31, 2019

RE: Agricultural Water Use Monitoring Report

### BACKGROUND

In September 2012, the District began a program of water use monitoring for agricultural water use reporting on wells of 8" diameter or greater. Where possible, agricultural water use is estimated using monthly power consumption records provided by the electrical power provider. Estimation by power use is the most cost-effective method of water use reporting. To date, farmer agreements authorizing the District to receive power usage reports directly from the cooperatives are in effect on 665 (126.3 MGD) monitoring points.

Not all withdrawal points are suitable for estimation using power consumption. Diesel-powered pumps and complex interconnected irrigation systems still require direct methods of monitoring. The District employs telemetry to conduct water use monitoring on diesel-power systems. There are currently 292 (53.4 MGD) telemetry systems installed by the District for this purpose.

Some withdrawal points have very limited use and are monitored by individual site visits, typically less than 0.05 MGD each. There are currently 390 (28.9 MGD) limited use monitoring points in the District. Some users monitor their own water use and report that data to the District. There are currently five (0.4 MGD) self-monitored points.

To date, the District has permitted 1,695 (243.1 MGD) irrigation wells which include a water use monitoring condition, of which 1,405 (214.3 MGD) wells are active, i.e., the wells have been drilled already. Of the 1,405 active wells, 1,353 (209.0 MGD) are being monitored as of July 17<sup>th</sup>, roughly 96.3% of existing active wells (97.5% of allocation) with water use permit monitoring conditions.

Of the remaining estimated 52 (5.3 MGD) active stations that currently will require water use monitoring, 17 (1.2 MGD) are diesel- or gas-powered systems requiring District telemetry, 28 (3.1 MGD) are electric systems, and seven (0.5 MGD) systems still require identification. There are 281 (48.0 MGD) proposed stations (that is, the wells are yet to be drilled); 54 (4.4 MGD) are expected to be diesel or gas, 170 (19.2 MGD) are expected to be electric, and 46 (3.6 MGD) are yet to be determined.

DSV/pf

MEMORANDUM

TO: Governing Board

FROM: Tom Mirti, Deputy Executive Director, Division of Water and Land Resources

THRU: Hugh Thomas, Executive Director

DATE: August 31, 2019

RE: Approval of Governing Board Directive Number GBD19-0007 Regarding Water Use Monitoring Assistance

RECOMMENDATION

**Staff recommends the approval of Governing Board Directive GBD19-0007 to extend the Water Use Monitoring Program for an additional two years.**

BACKGROUND

In September 2012, the District began a program of water use monitoring for agricultural water use reporting on wells of 8" diameter or greater. Governing Board Directive GBD12-0003 established a program to assist agricultural water users with estimating water use from wells with an inside diameter eight inches or greater at land surface or on surfacewater withdrawals that have an outside diameter six inches or greater. This program implements monitoring on new withdrawal points as the District issues new or modified water use permits and on existing withdrawal points as the District renews water use permits. Governing Board Directive GBD12-0003 was extended by GBD17-0001 through September 30, 2018 and extended again by GBD18-0005 through September 30, 2019. Governing Board Directive GBD19-0007 will extend the Water Use Monitoring Program for an additional two years.

The proposed Directive will extend the limit at which the District will provide instrumentation and data acquisition to monitor agricultural water use in accordance with District rules until September 30, 2021, unless further extended by the Governing Board. This program will continue to implement monitoring on new withdrawal points meeting monitoring threshold criteria as the District issues new or modified water use permits and on existing withdrawal points as the District renews water use permits.

Prioritization of the use of electrical consumption data as the least-cost water use estimation method available will continue with the program. If electrical consumption data is not available, staff will use other telemetred run time monitoring methods for diesel-powered pumps and complex interconnected irrigation systems requiring direct methods of monitoring.

THM/pf

Attachment

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**

**GOVERNING BOARD DIRECTIVE**

**Directive Number:** GBD19-0007

**Date Approved:** September 10, 2019

**Subject:** Extension of Provision of Assistance for Automated  
Monitoring of Agriculture Water Use

**Approval:**

\_\_\_\_\_  
**Governing Board Chair**

\_\_\_\_\_  
**Secretary/Treasurer**



---

**1.0 Reference to Prior Directive**

Supersedes Directives GBD12-0003, GBD17-0001, and GBD18-0005.

**2.0 Purpose and Intent**

The purpose of this Directive is to extend the process and criteria for providing District assistance for estimating and reporting agricultural water use in an automated manner. The intent of this Directive is to offer District assistance to agricultural water users on a voluntary basis as a convenient and unobtrusive alternative to recording, compiling, and transmitting data to the District. It is further the intent of this Directive that water use data collected and reported to the District be used only for estimation purposes.

It is necessary to maintain a consistent and defensible method of scientifically-valid and verifiable data reporting and quality control/quality assurance because water use data are intended for planning for future water availability. The intent of the Directive is to maximize the verifiability and continuity of water use data while minimizing labor and cost of all parties to record, report, and enter the data.

**3.0 Definitions**

- a) Agricultural Water Use: the use of water for crop production or the growing of farm products including vegetables, pasture, livestock, sod, or other cash crops, waste management or water for washing livestock. It includes soil flooding for pest control or soil preservation, and freeze protection and product washing.
- b) Calibration: The verification of estimated flow rate using a flowmeter of known accuracy.
- c) Chemigation: The application of pesticides through an irrigation system.

- d) Datalogger: An electronic device which receives input from an external sensor and records the data as a time series.
- e) Fertigation: The application of fertilizer through an irrigation system.
- f) Flowmeter: An instrument used to measure, directly or indirectly, the volume of flow per unit time through a pipe.
- g) Flow Sensor: An instrument used to detect the presence or absence of flow through a pipe.
- h) Pressure Sensor: A device used to detect the presence or absence of water pressure in a pipe, or the presence of water pressure above or below an adjustable threshold.
- i) Telemetry: The transmittal of data over distance via radio, wireless modem, telephone, internet network transmission, or satellite radio.
- j) Wireless modem: an electronic device that transmits data via a wireless network service provider to the internet.
- k) Withdrawal: removal or diversion of water from an aquifer or surface water body.

#### **4.0 Elements of Directive**

##### **A. System Ownership and Applicability**

1. For each agricultural water user electing to implement this Directive, the District shall select the least cost and most effective method of estimating and reporting water use. The District will estimate water use with electrical consumption as a first choice when it is appropriate and applicable.
2. For systems where estimation with electrical consumption is neither appropriate nor applicable, the District will install instrumentation to estimate daily water withdrawal for agricultural use in accordance with paragraphs B, C, and D below. District provision of instrumentation and data acquisition shall terminate on September 30, 2021, unless otherwise extended by the Governing Board. District provision of instrumentation and data acquisition shall be subject to final adoption of each year's budget by the Governing Board.
3. This Directive will apply to wells with an inside diameter eight inches or greater at land surface, and on surface water withdrawals with an outside diameter of six inches or greater, when such withdrawals are part of a new permit, new withdrawals submitted as a permit modification, or renewal of a water use permit.

##### **B. Instrumentation**

1. For systems where one withdrawal point supplies a delivery system in which flow rate varies less than 10% during operation, the instrumentation shall consist of a pressure sensor capable of being set to a minimum threshold operating pressure. When the operating pressure is reached, the pressure sensor status will be read by a datalogger which will record the duration of pressure sensor activation. The datalogger will report a time series of event-based operation status once per day.
  - a. For systems meeting the above criteria, a ¼-inch Iron Pipe Size threaded port between the pump outlet and the backflow preventer or check valve should be provided by the user. The access port must provide a clean water pressure source and be upstream of any chemigation or fertigation injection port or any valve that prevents flow of effluent back into the well in systems where reclaimed effluent is applied through the irrigation system.



2. For systems in which flow rate can vary by more than 10% for a single pump, or in which multiple pumps are installed in a network, a flowmeter shall be necessary.
3. The District may, at its discretion, remove and redeploy monitoring equipment if the usage is less than 0.25 million gallons per day averaged over 365 days for two consecutive years.
4. For continuously pressurized systems where the flow rate over multiple delivery systems varies less than 10%, a flow sensor may be required. Typical installations will require a clean-water port upstream of any chemigation or effluent delivery and sufficient straight runs of pipe upstream and downstream of the port according to manufacturer's recommendations.
5. For systems requiring the installation of a flowmeter, the appropriate type of meter shall be determined by District staff in conjunction with the user prior to system installation. Inline meters may be necessary in the event less-invasive meters are not feasible. Typical installations will require a clean-water port upstream of any chemigation or effluent delivery and sufficient straight runs of pipe upstream and downstream of the port according to manufacturer's recommendations.

#### C. Data Acquisition

1. The number of units and configuration will determine the type of telemetry. It is the District's intent to reduce telemetry costs as much as possible through aggregation of reporting units and minimization of data file size. In many cases, telemetry for one or more dataloggers will be provided by a single cellular modem. If multiple units are within datalogger spread-spectrum radio distance, units will transmit by radio to a central hub that will transmit all the data with a single modem. If the user has internet within radio-distance of the monitored units, District and user may opt for uploading files via the user's internet connection thus eliminating the need for a cellular modem and data plan. Daily data file size will be typically less than 10 KB.

#### D. Data Management

1. Withdrawal points shall be identified by an individual site identifier and not by permit number.
2. A flow calibration check will be performed by District staff within one year of system installation using a non-invasive flowmeter, and at least once every 3 years during operation. An estimate of system yield will be used until calibration data is acquired.
3. Daily withdrawal will be computed using District software by multiplying the daily run-time derived from the status report by the estimated or measured flow rate.

MEMORANDUM

TO: Governing Board  
FROM: Hugh Thomas, Executive Director  
DATE: August 30, 2019  
RE: District's Weekly Activity Reports

Attached are the weekly District activity reports.

Please feel free to contact staff prior to the Governing Board meeting if you would like further information.

HT/rl  
Attachments



## Weekly Activity Report to Governing Board for July 21-27, 2019

### Executive / Management

- Hugh Thomas, Patrick Webster, Bob Heeke, Justin Garland, Ben Glass, and Matthew Cantrell attended a Sustainable Farm Funding meeting with Clay Henderson, Executive Director of Institute for Water and Environmental Resilience Stetson University, Jason Evans and Cathy Day of Stetson University, Glenn Horvath with FDACS, and Denise Palmatier with Kimley Horn, to discuss agricultural funding opportunities within the District.
- Hugh Thomas met with Bob Hochmuth, Center Director of the UF/IFAS Research Center in Live Oak, to discuss the Suwannee River Partnership at District Headquarters.

### Legislative and Community Affairs

- Steve Minnis, Warren Zwanka, Leroy Marshall, and Pat Webster met with Columbia County staff regarding project coordination.
- Hugh Thomas and Steve Minnis met with Columbia County Commissioner Toby Witt and County Manager Ben Scott regarding the Country Club Road Tract.

### Finance

- Pam Shaw and Kristin Thompson attended the quarterly meeting of the North Central Chapter of the Florida Government Finance Officers Association.

### Land Management

- Timber harvest contractors continued timber harvesting activities at the Steinhatchee Falls and Cabbage Creek tracts.
- District contractors continued ditch mowing on Steinhatchee Springs Tract.
- District contractors completed fuel reduction mowing at Alapahoochee and Jones Mill Creek tracts.
- District contractors continued road repairs on Mallory Swamp Tract.

### Resource Management

- Ashley Stefanik attended the Army Corps of Engineers "Silverjackets" kick-off teleconference to discuss High Water Mark Strike Team procedures.

### Water Resources

- Darlene Velez and Matt Cantrell presented on the Ichetucknee springshed and the projects that the District is doing to improve water quality and enhance water conservation efforts at the Florida Youth Institute hosted by University of Florida's College of Agricultural and Life Sciences students at the UF/IFAS Research Center in Live Oak.

### Minimum Flows and Minimum Water Levels

- Tom Mirti, with Hugh Thomas attending, presented on MFLs at the North Central Florida Regional Planning Council.

## Water Supply

- No reporting activity.

## Hydrological Data

- No reporting activity.

## Agriculture and Environmental Projects


- Kris Eskelin met with engineering representatives from Gilchrist County to perform a punch-list walk through for project completion of the Santa Fe Park project site.
- Kris Eskelin met with representatives of the City of Waldo to discuss project construction in Waldo.
- Kris Eskelin attended a meeting about the High Springs Phase A1 Sewer project in High Springs
- Justin Garland and Matthew Cantrell presented to the North Florida Forage Field Day about the District's cost-share programs at Santa Fe River Ranch.

## Communications

- Weekly Top Performing Post

**Suwannee River Water Management District** is in Lake City, Florida. Published by Lindsey Garland [?] · July 24 at 3:18 PM · 🌐

A project has been completed to improve water quality for the Ichetucknee Springs. 💧 The District partnered with St. Margaret's Wastewater Treatment Facility in Lake City to convert 170 acres of sprayfield into a surface flow treatment wetland. The wetland will improve water quality by naturally filtering the water before it enters the aquifer.



**Suwannee River Water Management District**  
Government Organization

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| 3,072          | 290         | <a href="#">Boost Post</a> |
| People Reached | Engagements |                            |

Alex Kinder, Agnes Wigal and 106 others · 25 Shares

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3,072 People Reached

200 Reactions, Comments & Shares

|          |         |           |
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| 152      | 97      | 55        |
| Like     | On Post | On Shares |
| 22       | 12      | 10        |
| Love     | On Post | On Shares |
| 1        | 0       | 1         |
| Haha     | On Post | On Shares |
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| Comments | On Post | On Shares |
| 25       | 25      | 0         |
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90 Post Clicks

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**NEGATIVE FEEDBACK**

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## Announcements for the week of August 4-10, 2019

- Hugh Thomas and Katie Kelly will attend PILT presentations in Bradford and Suwannee Counties.



## Weekly Activity Report to Governing Board for July 28 – August 3, 2019

### Executive / Management

- Hugh Thomas, Amy Brown, and Lindsey Garland attended the Suwannee River Partnership meeting at the UF/IFAS Research Center in Live Oak where Amy presented an overview of water use estimates and water supply planning.

### Legislative and Community Affairs

- Steve Minnis, Warren Zwanka, and Leroy Marshall met with Louie Goodin, Hamilton County Coordinator and Oak Woodlands Property Owners Association representatives regarding the subdivision compliance issues.
- Katie Kelly attended and presented to the American Water Resources Association – Florida Chapter during their annual meeting in Key West. The presentation included an overview of the District, MFLs, and water quality/quantity project initiatives.

### Finance

- No reporting activity.

### Land Management

- District contractors completed fuel reduction mowing at Jones Mill Creek Tract.
- District contractors continued ditch mowing at Steinhatchee Springs Tract.
- District staff installed two grills in the Group Camping Area at Goose Pasture Campground.
- District timber contractors continued harvesting timber on Steinhatchee Falls Tract.
- District contractors continued repair work on public use roads on Mallory Swamp Tract.
- District contractors completed the perimeter roads at Crapp's Tower and Eastmain Line and the interior roads at Sandy Grade and Tom Gunter Roads.

### Resource Management

- No reporting activity.

### Water Resources

- Darlene Velez and Amy Brown attended the Ichetucknee Alliance meeting in High Springs. Topics included general meeting agenda plus presentation by Rick Copeland with Aquifer Watch on starting volunteer sampling effort in Ichetucknee Springshed.
- Darlene Velez attended the FDEP Blue-Green Algae Task Force Meeting via livestream. Task Force reviewed the Innovative Technologies Request for Information and discussed regulation and impact of Septic Tanks and Sanitary Sewer Overflows.
- Darlene Velez attended the Nature Coast Biological Station Summer Internship Wrap-up Event in Cedar Key where interns presented on the work that their work.

### Minimum Flows and Minimum Water Levels

- No reporting activity.

### **Water Supply**

- Amy Brown and Emily Ryan attended the Regional Water Supply Planning statewide coordination meeting at the Homosassa Springs Wildlife State Park in Homosassa.

### **Hydrological Data**

- No reporting activity.

### **Agriculture and Environmental Projects**

- General Engineering and Environmental Services RFQ Selection Committee Public Meeting was held at the District. Staff attending included Leroy Marshall, Darlene Velez, Kevin Flavin, David Christian, Bob Heeke, and Kelly Wooley. Public attendees were Brian Cotter of Water and Air Research, and Pam Latham of Research Planning, Inc.
- Justin Garland and Emily Ryan participated in the FDACS Florida Statewide Agricultural Irrigation Demand (FSAID) Ag Water Supply Planning Conference Call to provide input about District forecasted irrigated acres for the FSAID Report.
- Kris Eskelin made a site visit to Poe Springs Park to observe the installation of the advanced treatment septic system with Patrick Moran and Stacie Greco from Alachua County Environmental Protection.  
Kris Eskelin met with UF journalist student Morgan Goldwich, regarding the recently funded \$100 million FDEP Springs projects including the Ichetucknee water quality and quantity improvement project at the Lake City Wastewater treatment facility.

### **Communications**

- No reporting activity.

### **Announcements for the week of August 11-17, 2019**

- The District will hold its monthly Governing Board Meeting and Workshop on August 13th at the District Office beginning at 9:00 a.m. The Board's Workshop will follow.
- The Columbia County Board of County Commissioners PILT presentation is scheduled for August 15 in Columbia County at 5:30 p.m.



## Weekly Activity Report to Governing Board for August 4 – 10, 2019

### **Executive / Management**

- Hugh Thomas attended a meeting with Mike Roth and members of Our Santa Fe River Organization to discuss water resource issues.

### **Legislative and Community Affairs**

- Hugh Thomas and Katie Kelly, along with Northwest Florida Water Management District Executive Director, Brett Cyphers, and Legislative Affairs Coordinator, Caitlin Brongel, met with House District 7 Representative, Jason Shoaf, and his staff regarding water management district responsibilities.

### **Finance**

- No reporting activity.

### **Land Management**

- District contractors continued fuel reduction mowing at Steinhatchee Springs Tract.
- District staff installed kiosks at Mattair Springs and Christian tracts explaining natural community restoration.
- District issued two timber harvest invitation to bid for Wolf Creek Tract and the Graham Conservation Area.
- District timber contractors continued harvesting timber on Steinhatchee Falls Tract.
- District contractors continued repair work on public use roads on Mallory Swamp Tract.

### **Resource Management**

- Leroy Marshall and Mary Diaz attended the FEMA Partners in Emergency Management conference in Atlanta, GA regarding FEMA-District coordination.

### **Water Resources**

- No reporting activity.

### **Minimum Flows and Minimum Water Levels**

- No reporting activity.

### **Water Supply**

- No reporting activity.

### **Hydrological Data**

- No reporting activity.

## Agriculture and Environmental Projects

- Bob Heeke met with Dixie County representatives in Cross City regarding the status of Cow Pond and Lower Suwannee Springs Projects.
- Patrick Webster performed a site visit to the Edwards Bottomlands project in Starke to provide watering maintenance to the plants.

## Communications


- Weekly Top Performing Post

Post Details

**Suwannee River Water Management District** is at Mallory Swamp.

Published by Lindsey Garland [?] · August 6 at 4:02 PM · Mayo ·

Grab your binoculars and head to Mallory Swamp - we have heard that it is a great place to go bird watching!



Get More Likes, Comments and Shares  
Boost this post for \$50 to reach up to 9,500 people.

**781** People Reached    **74** Engagements    [Boost Post](#)

Jack Norman, Sharon Shea and 22 others    1 Comment 1 Share

Like    Comment    Share

**Performance for Your Post**

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**781** People Reached

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**27** Likes, Comments & Shares

|               |               |                |
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| 24<br>Likes   | 24<br>On Post | 0<br>On Shares |
| 2<br>Comments | 2<br>On Post  | 0<br>On Shares |
| 1<br>Shares   | 1<br>On Post  | 0<br>On Shares |

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**47** Post Clicks

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| 11<br>Photo Views | 0<br>Link Clicks | 36<br>Other Clicks |
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| 0<br>Report as Spam | 0<br>Unlike Page    |

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## Announcements for the week of August 18 – 24, 2019

- Hugh Thomas will attend the Florida Forrest Association Annual Meeting in Sandestin August 21-22.





## Weekly Activity Report to Governing Board for August 11 – 17, 2019

### Executive / Management

- Hugh Thomas attended the Florida Farm Bureau Federation Water and Natural Resources Advisory meeting in Gainesville.
- Hugh Thomas attended Florida Climate Smart Agriculture Work Group in Gainesville.

### Legislative and Community Affairs

- Katie Kelly attended and presented the PILT check to the Columbia County Board of County Commissioners.

### Finance

- No reporting activity.

### Land Management

- District contractors finished fuel reduction mowing at Steinhatchee Springs Tract.
- District staff closed the L.A. Bennett Bridge over the Steinhatchee River, Steinhatchee Falls Road, and Steinhatchee Falls Park due to flooding.
- Levy County closed Devil's Hammock due to flooding.
- Bill McKinstry attended Multi-Year Training and Exercise Plan Training sponsored by the State Emergency Response Team in Tallahassee.

### Resource Management

- Stephanie Armstrong represented the District at the Florida Conservation Corps career panel in Wekiwa Spring.

### Water Resources

- Fay Baird attended the Southeast Georgia/Northeast Florida Integrated Warning Team Mid-Season Tropical Webinar August 16<sup>th</sup> regarding the 2019 Atlantic Hurricane Season Forecast Update, Rain Fields Analysis, and HurrEvac Website resource.

### Minimum Flows and Minimum Water Levels

- No reporting activity.

### Water Supply

- Amy Brown attended the Alternative Water Supply Project Overview Workshop hosted by SJRWMD.

### Hydrological Data

- No reporting activity.

## Agriculture and Environmental Projects

- Pat Webster and Kris Eskelin met with representatives of City of Madison on the Francis Lake RIVER Cost-Share application.
- Pat Webster and Kris Eskelin met with representatives from Gilchrist County on the NE 2<sup>nd</sup> Way Park RIVER Cost-Share application.
- Pat Webster and Justin Garland listened to a teleconference with FDOT and City of Live Oak to discuss Live Oak Drainage Well replacements as part of the TAP funding the District has received from FDOT.
- Tom Mirti, Kevin Flavin, and Bob Heeke met with Lower Suwannee National Wildlife Refuge Manager, Andrew Gude, to discuss District involvement in their project which was funded with Oil Spill money.

## Communications

- Weekly Top Performing Post-

**Suwannee River Water Management District**  
Published by Lindsey Garland · August 16 at 8:59 AM ·

A #FloodWatch is in effect for the following counties according to US National Weather Service Tallahassee Florida and US National Weather Service Jacksonville Florida.

- Alachua
- Gilchrist
- Suwannee
- Dixie
- Taylor
- Lafayette

Please be prepared for potential flooding of roads and low lying areas.

**Through Sunday night**  
**Hazards**  
Flooding of roads and low lying areas is expected, especially in the Big Bend.  
**Flood Watch**  
In effect for Dixie.

**Suwannee River Water Management District**  
Government Organization

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104 Reactions, Comments & Shares

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| 40 Like    | 36 On Post | 4 On Shares |
| 1 Love     | 1 On Post  | 0 On Shares |
| 1 Haha     | 1 On Post  | 0 On Shares |
| 17 Wow     | 11 On Post | 6 On Shares |
| 3 Sad      | 1 On Post  | 2 On Shares |
| 9 Comments | 9 On Post  | 0 On Shares |
| 33 Shares  | 33 On Post | 0 On Shares |

438 Post Clicks

|                 |               |                  |
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## Announcements for the week of August 25-31, 2019

- Steve Minnis will attend the FDOT District 2 Kick-off Meeting in Tampa on August 27.
- Hugh Thomas will attend the Office of Agricultural Water Policy (OAWP) Stakeholder Meeting in Gainesville on August 28.
- Hugh Thomas will attend the 10th Annual Florida Water Forum in Orlando August 29-30 in Orlando.

MEMORANDUM

TO: Governing Board  
FROM: Lindsey Garland, Public Communications Coordinator  
DATE: September 10, 2019  
RE: Approval of Governing Board Directive GBD19-0006 Educational Water Resource Funding Program

RECOMMENDATION

**Staff recommends the Governing Board approve Directive Number GBD19-0006 regarding the Educational Water Resource Funding Program.**

BACKGROUND

The purpose of this Directive is to establish a policy for the Educational Water Resource Funding Program (Program). The intent of the Directive is to offer District funding assistance to community groups and schools within the District boundaries to implement educational, water resource projects that presents factual information on the nature, use, and management of water resources relating to water conservation, water quality, flood protection, and/or natural systems restoration.

Education and outreach around water resource issues is vital to each of the District's program areas. Furthermore, helping students and young people gain a better understanding of the District's water resource challenges instills a comprehensive perspective of issues, fosters development of solutions, and facilitates mindful dialogue that will carry on from childhood to adulthood.

/llg  
Attachment

# **SUWANNEE RIVER WATER MANAGEMENT DISTRICT**

## **GOVERNING BOARD DIRECTIVE**

**Directive Number:** **GBD19-0006**

**Date Approved:** **July 9, 2019**

**Subject:** **Educational Water Resource Funding Program**

**Approval:**

\_\_\_\_\_  
**Governing Board Chair**

\_\_\_\_\_  
**Secretary/Treasurer**



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### **1.0 Reference to Prior Policy**

There are no prior versions of this Directive.

### **2.0 Purpose and Intent**

The purpose of this Directive is to establish a policy for the Educational Water Resource Funding Program (Program). The intent of the Directive is to offer District funding assistance to community groups and schools within the District boundaries to implement educational, water resource projects that presents factual information on the nature, use, and management of water resources relating to water conservation, water quality, flood protection, and/or natural systems restoration.

### **3.0 Definitions**

- a) Community groups means non-profit public charities as defined by Internal Revenue Code Section 501(c)(3) and other similar groups, both public and private, whose mission is education and resource management and who do not operate for profit.
- b) Schools means a public or private K-12 educational institution, including charter schools, authorized by and operating in accordance with the Rules of the State Board of Education; a Florida College System Institution; a member institution of the State University System and a not-for-profit independent university recognized by the Florida Commission on Independent Education and who is a member institution of the Independent Colleges and Universities of Florida (ICUF).

### **4.0 Elements of Policy**

Staff shall make applications and any associated information available at minimum on the District's website or social media outlets. Applications will consist of information necessary to evaluate each project proposal according to its water resource educational benefits, cost of project, and location.

Staff shall maintain all Program application submittals and associated documents in accordance with the Districts public records requirements.

1. Eligibility:
  - a. The District will fund projects designed to further the implementation of the District's core mission areas.
  - b. Only schools within the District's 15-county boundary are eligible for funding assistance once per academic year.
  - c. Only community groups within the District's 15-county boundary are eligible for funding assistance once per fiscal year.
  - d. Non-profit public charities community groups must provide a copy of their Internal Revenue Code Section 501(c)(3) status.
2. Funding:
  - a. Funding assistance is contingent upon the availability of District funds as approved by the Governing Board.
  - b. Funding shall be for science technology, engineering, mathematics, agricultural, natural resources, and other educational topics related to water resources to fund the projects.
  - c. The District reserves the right to fully or partially fund projects based on funding and project availability.
  - d. Each project funding request from a community group or school shall not exceed \$20,000 for any one project per fiscal year.
3. Reimbursement:
  - a. The District will only reimburse for authorized expenditures as specified in the funding agreement and only for expenditures made after the funding is awarded and a notice to process is issued.
  - b. The District will require recipients to submit invoices and proper documentation as specified in the funding agreement.
  - c. The District will review and approve invoices and documentation prior to remitting payment via check or automatic clearing house transfer to the recipient as specified in the funding agreement.
  - d. Reimbursement will only be made to the school district or community group as specified in the funding agreement.
4. Reporting and Documentation:
  - a. A final report and documentation are due prior to remittance of the final reimbursement.
  - b. Final documentation to be submitted upon completion of the project must include:
    - i. Description of the activities,
    - ii. Dates and locations of any field studies,
    - iii. Photographs of students participating in project activities, and
    - iv. Presentation to the Governing Board.
  - c. A photo release is required for each student pictured. The photo release will authorize the District's use of the photo for any purpose, including website, social media and marketing materials. A photo release for a minor must be signed by the minor's parents or guardians. Releases must specifically state that they are valid until revoked, in writing.
  - d. The District will provide annual guidance regarding proposal deadlines, funding amounts, and programmatic oversight.

5. Deadlines:

- a. Application for Program funding will be open year-round, subject to availability of funding.
- b. Project implementation and reimbursements must be completed prior to September 30 of the year following the award.

6. Evaluation

- a. Project proposals will be evaluated and ranked by staff based on thoroughness and clarity of the proposal, ability of the project to provide education and outreach on one or more of the District's core mission areas, number of youth or students impacted, prior project experience with the District and any other project benefits.
- b. Staff reviewing applications shall disclose any conflicts of interest, including relationships to the grant applicants or participants pursuant to section 112, Florida Statutes and District policies and procedures.