

SCOE - Appendix B

	<b>Landowner</b>	<b>Contractor</b>	<b>Technical Agency or TSP</b>
<b>During Construction</b>	<ul style="list-style-type: none"> <li>▪ Is available for consultation and decisions.</li> <li>▪ Follows all Federal/state/local laws, rules, and regulations.</li> <li>▪ Hires contractors.</li> <li>▪ Hosts pre-construction conference.</li> <li>▪ Notifies utilities prior to construction activities.</li> <li>▪ Notifies contractor of utility location.</li> <li>▪ Notifies agency before starting construction.</li> <li>▪ Authorizes contractor to begin work.</li> <li>▪ Avoids impact to cultural and historical resources, protected species, and wetlands.</li> <li>▪ Implements landowner part of Construction Quality Assurance Plan (QAP).</li> <li>▪ Assures compliance with design.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Participates in pre-construction conference.</li> <li>▪ Observes and verifies located utilities.</li> <li>▪ Adheres to all pertinent laws, licensing requirements, etc., related to work performed for the landowner.</li> <li>▪ Works safely in accordance with OSHA requirements.</li> <li>▪ Informs landowner of planned construction schedule.</li> <li>▪ Obtains materials, equipment, and appropriately skilled people onsite as scheduled.</li> <li>▪ Implements contractor part of Construction QAP.</li> <li>▪ May provide layout and construction check surveys.</li> <li>▪ Uses materials specified in construction plan.</li> <li>▪ Builds to specific dimensions, elevations, and workmanship.</li> <li>▪ Documents construction materials used.</li> <li>▪ Furnishes measurements and other needed information for certification of completion.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Assists landowner with pre-construction conference.</li> <li>▪ Implements agency part of Construction QAP.</li> <li>▪ Informs landowner and contractor of results of inspections.</li> <li>▪ Informs landowner of presence of unexpected conditions or unexpected cultural and historical resources.</li> <li>▪ Assesses need for design changes and provides alternatives as appropriate.</li> <li>▪ Certifies proper completion of conservation practices.</li> </ul>
<b>Maintenance</b>	<ul style="list-style-type: none"> <li>▪ Follows Operation, Maintenance, and Replacement Plan and updates it as needed.</li> <li>▪ Contacts agency/TSP for additional assistance, if needed.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Provides warranties to landowner as agreed.</li> </ul>	<ul style="list-style-type: none"> <li>▪ As requested, follows up with operation and maintenance plan and periodically assists landowner to update plan.</li> </ul>
	The landowner is ultimately responsible for the proper construction and maintenance of a conservation system.	The contractor is responsible for constructing the system according to design and specifications, for quality control and safety.	The technical agency is responsible for inspecting and certifying that project plans and specifications are met. Agency staff cannot train or serve as foreman for contractors.