

FOLLOW-UP ON AG REPORT NO. 2020-106

June 30, 2020

Finding 2: Agricultural Cost-share Program	
AG Finding Summary	District records did not always demonstrate compliance with Board policies and procedures governing receipt and use of agricultural cost-share funds.
AG Recommendation	<p>The District should:</p> <ul style="list-style-type: none"> • Define who should participate on the AG Team and how the team should function to ensure compliance with Board policies by prioritizing program project proposals and recommending projects to the Board for Program funding. • Maintain copies of properly completed Program project applications evidencing how applicants met the Program eligibility requirements. • Conduct, and maintain records of, onsite monitoring and visual verifications of equipment installations for Program projects before reimbursements are made. • Document District review procedures to ensure that Program project recipients do not receive cost-share project funding from both the District and FDACS for the same projects. • Establish documented monitoring procedures to ensure that the Program objectives are met and District benefits are realized. • Require and ensure the project manager documents consideration of potential conflicts of interest while reviewing Program project applications.