

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: Leroy Marshall, Chief Professional Engineer, Office of Engineering/ERP

THRU: Steve Minnis, Deputy Executive Director, Business and Community Services

DATE: July 31, 2020

RE: Environmental Resource Individual Permit Application Number ERP-121-235731-1,  
De Serna Residence, Suwannee County

**RECOMMENDATION**

Deny, without prejudice, the application for Environmental Resource Individual Permit number ERP-121-235731-1 submitted by Margarita De Serna for failure to provide a complete application within allotted timeframes; and authorize staff to initiate compliance/enforcement proceedings.

**BACKGROUND**

The District received an after-the-fact Environmental Resource Permit application number ERP-121-235731-1 from Margarita De Serna on November 1, 2019, to permit the construction of a fixed dock, two fixed decks, a boardwalk, and a residence within the floodway of the Suwannee River. On November 22, 2019, District staff emailed a request for additional information (RAI) requesting ten items, including but not limited to, the application fee of \$1,190, an updated site plan, and Section C of the ERP application for work in wetlands, with a response due date of February 20, 2020. A 90-day extension was granted on February 25, 2020, with a May 25, 2020 response due date. No response was received by the extended due date.

On June 1, 2020 and July 17, 2020, staff emailed final reminders to the applicant and the consultant notifying them that the application would be taken to an upcoming Governing Board meeting with a recommendation of denial. To date, the District has not received the response, therefore, staff recommends denial of the application for failure to provide a complete permit application; and requests authorization to initiate compliance/enforcement proceedings.

MD/tm  
Attachments