

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

**MEMORANDUM**

TO: Governing Board

FROM: John Good, P.E., Chief, Office of Minimum Flows and Minimum Water Levels

THRU: Tom Mirti, Deputy Executive Director, Water and Land Resources

DATE: September 30, 2020

RE: Task Work Assignment 19/20.042.001 with Resource Planning, Inc.

**RECOMMENDATION**

Authorize the Executive Director to approve a no-cost extension of Task Work Assignment 19/20.042.001 with Resource Planning, Inc. into Fiscal Year 2020-2021.

**BACKGROUND**

Resource Planning, Inc. (RPI) implemented biological monitoring, tasks 1-4 of this Task Work Assignment (TWA), to document flora and fauna, soils, salinity, and elevations of the marshes and tidal forests along the lower Waccasassa River. This work will complement the commensurate development of an estuarine hydrologic and salinity model.

RPI's field sampling tasks were delayed by a temporary closure of lodging facilities due to COVID-19. Field sampling is complete, and RPI is continuing with data management, Quality Assurance/Quality Control, and analysis for the preparation of their draft report (Task 5 of this TWA). This project began in December 2019, with a total budget of \$74,141.00, of which \$29,797.62 remains. This request is for a no-cost extension of six months, ending March 31, 2021.

Funding for this contract is included in the Fiscal Year 2020-2021 final budget under code 20-2-586-1-1102-18.

LM/pf