

**SPECIAL EXCEPTION APPLICATION
LEVY COUNTY, FLORIDA**

Directions to the Property: (Please start directions from a State or County Road):

From Bronson, FL head South on N.E. CR 337 approximately 3.82+/- miles to N.E. 42th St. (Main Ingress/Egress Driveway Connection);

Section III. TO BE SUPPLIED AT THE TIME OF SUBMISSION; Attach the items in the order listed below. The application will not be processed without these items. Any information changes must be submitted, in writing, to the Planning and Zoning Department and received within 10 working days prior to the Planning Commission Public Hearing.

*** Upon completion of the above application, **please submit the original and four (4) copies** to the Levy County Planning and Zoning Department, 320 Mongo Street, Bronson, Florida, for staff review and comment. After the application has been found complete, an additional twenty (12) copies will need to be submitted for distribution to the Planning Commission, Board of County Commission and office staff.

Surrounding Land Owners & Mapping

X A list of names and addresses of property owners within 300 feet of the subject property (excluding rights-of-way) with corresponding address labels. This information shall be based on the latest available property records of the Levy County Property Appraiser. The applicant shall also provide a map clearly showing the subject property and all of the other properties within 300 feet. As per our conversation with Debbie Benton with Levy County, the requirements of this item will be handled internally upon submittal of the application.

Property Description

X **Property Deed.** The most recent deed pertaining to the proposed special exception property. This may be obtained from the Clerk of the Circuit Court's Office.

X **Certified property boundary survey.** Provide a certified legal boundary survey of the proposed special exception site. If the proposed special exception is to be on only part of the parcel, indicate that area. The legal description of the parcel or portion of the parcel must be described and signed and stamped by a certified Registered Land Surveyor (RLS), Professional Land Surveyor (PLS), Professional Mapper and Surveyor (PMS), or a professional engineer (PE).

X **Detailed Site Plan.** See Section IV of this application for required information to be shown on the site plan.

X **Photographs.** Provide at least four (4) photographs showing site views from the site looking north, south, east and west. Identify the photo viewpoint and provide a brief description beneath each view (North, South, East, West). Additional photos showing relevant information may also be included.

Maps All required maps and information can be obtained from the Levy County Property Appraiser.

X **Property Appraiser's Parcel Map.**

1. Identify the proposed site clearly using a color or pattern.
2. Identify on the map the existing uses within 300 (three hundred) feet of the subject property's boundary using the following descriptive types: Residential, Commercial, Industrial, Recreation, Crops/Farming, Silviculture and Undeveloped. Please indicate all uses on the adjacent property. For example, residence and crops/farm, or Commercial/restaurant and recreational/golf course.
3. Identify the FLUM designation and zoning classifications for those properties identified by question #2.

X **Property Appraiser's Aerial Photograph with Parcel Overlay.** Identify the proposed site clearly using a bright color or pattern taking care to obscure as little information as possible.