



STANDARD OPERATING PROCEDURE (SOP):
**INSPECTION/MONITORING OF CONTRACTOR'S TEMPORARY SEWER
BYPASS PUMPING SYSTEM**

Issue Date: 9/26/23 Revision: 0 Review Frequency: Annual

1.0 PURPOSE

This SOP includes procedures for Utilities Department personnel to follow in the inspection/monitoring of a Contractor's Temporary Bypass Pumping System for diverting sanitary sewage flow around any construction/repair activity.

2.0 SCOPE

This procedure applies to Utilities Department personnel involved in operation of the City's sewer collection system.

3.0 RESPONSIBILITY

3.1 Utilities Director

The Utilities Director or their designee is responsible to keep this policy up to date and revised as needed, communicating with the Contractor implementing temporary sewer bypass system of any issues found from City inspection/monitoring of temporary sewer bypass operation.

3.2 Construction/Utilities Inspector

The Construction/Utilities Inspector is responsible for inspections of all construction and/or repairs of City's water and sewer collection systems. This individual is responsible for performing the following procedures in this SOP. This individual has State of Georgia Wastewater Collection System certification.

3.3 Central Maintenance Superintendent

The Central Maintenance Superintendent is responsible for managing the Central Maintenance Division which includes supervision of Lift Station Operators. This individual is responsible for ensuring the operators are trained and perform the following procedures in this SOP. This individual has State of Georgia Wastewater Collection System certification.

3.4 Central Maintenance Lift Station Operators

The Lift Station operator is responsible for the operation (inspection/monitoring) of all the City's wastewater lift stations. These individuals are responsible for performing the following procedures in this SOP. This individual has State of Georgia Wastewater Collection System certification.