

Date: July 8, 2024

AGENDA ITEM

Topic: James Moore Engagement Letter

Background Description:

Robert Beauchamp of Beauchamp and Edwards retired from doing the City's pre-audit as of June 2024. James Moore is the City's current Annual Auditor and has given an engagement letter to also do the City's pre-audit.

FY 2025 we will need to discuss going out for a bid for all our audit services. James Moore is familiar with our accounting procedures and works well with staff. I would like you to consider allowing James Moore to complete the 2023-2024 pre-audit.

Fiscal Impact:

Beauchamp and Edwards pre-audit for last fiscal year was \$17,600.
James Moore pre-audit only for the current fiscal year \$19,500.

Recommended Action:

Motion to approve the letter of engagement with James Moore for financial services to complete the pre-audit for FY 2023-2024.