



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

May 27, 2025 - 1:00 PM

**Rebecca Bays, Chairman, District 4
Diana Finegan, 1st Vice Chair, District 2
Janet Barek, 2nd Vice Chair, District 3
Jeff Kinnard D.C., Commissioner, District 1
Holly L. Davis, Commissioner, District 5**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. PROCLAMATIONS, AWARDS & PRESENTATIONS

B.1. Proclamation -- Men's Health Month

Approve and authorize the Board to proclaim June 9 through June 15, 2025, as Men's Health Week in Citrus County, Florida.

B.2. Proclamation -- Keep Citrus County Beautiful - Beverly Hills Leadership Council

Approve and authorize the Board to proclaim Keep Citrus County Beautiful - Beverly Hills Leadership Council Pride Award.

C. CONSENT

Minutes

Administration

C.1. Extension of the Tax Roll

Approve a request from Janice A Warren, Citrus County Tax Collector, to extend the tax roll pursuant to section 197.323, Florida Statutes

Attorneys Office

Clerk

C.2. Clerk IT Equipment for Disposal

Approve and authorize removal of obsolete assets. 1263 Dell R720 server. 1288/1289 Xiotech storage.

C.3. Approve the correction of the previously adopted minutes

Approve the correction of the previously adopted minutes listed below, correcting all motions to replace the word "confident" with "competent" :

- Minutes for the meeting held on November 30, 2021, approved on January 4, 2022, Items T1 and T2

Board of County Commissioners Meeting - May 27, 2025

- Minutes for the meeting held on December 14, 2021, approved on January 4, 2022, Items T1, T2, T3 and T5
- Minutes for the meeting held on January 4, 2022, approved on February 8, 2022, Items T1, T2 and T3
- Minutes for the meeting held on February 8, 2022, approved on March 8, 2022, Items T1, T2 and T3
- Minutes for the meeting held on February 22, 2022, approved on March 22, 2022, Item T4
- Minutes for the meeting held on March 8, 2022, approved on April 12, 2022, Items T1 and T2
- Minutes for the meeting held on March 22, 2022, approved on April 12, 2022, Items T1, T2 and T3
- Minutes for the meeting held on June 27, 2022, approved on July 26, 2022, Item T1
- Minutes for the meeting held on July 12, 2022, approved on August 9, 2022, Item T1
- Minutes for the meeting held on July 26, 2022, approved on August 30, 2022, Item T1
- Minutes for the meeting held on August 30, 2022, approved on September 27, 2022, Items T1, T2 and T3
- Minutes for the meeting held on November 29, 2022, approved on January 10, 2023, Items T1 and T4
- Minutes for the meeting held on December 13, 2022, approved on January 10, 2023, Item T1
- Minutes for the meeting held on January 24, 2023, approved on February 28, 2023, Items T2 and T3
- Minutes for the meeting held on March 14, 2023, approved on April 11, 2023, Items T1 and T2
- Minutes for the meeting held on March 28, 2023, approved on April 25, 2023, Item T1
- Minutes for the meeting held on April 11, 2023, approved on April 25, 2023, Item T1
- Minutes for the meeting held on May 11, 2023, approved on June 20, 2023, Item T1
- Minutes for the meeting held on June 6, 2023, approved on June 20, 2023, Item T2
- Minutes for the meeting held on August 8, 2023, approved on September 12, 2023, Item T2

C.4. County Warrants

Accept the attached check registers outlining the County warrants.

Community Services

C.5. Asset# 51715 For Auction

- a. Determine and declare Asset 51715, a 2015 Turtle Top Odyssey Bus, a surplus property to be eligible for sale on Gov Deals.
 - b. Authorize staff to proceed with the sale of the surplus property on Gov Deals.
- (Eric Head, Community Services Director)**

C.6. Transportation Disadvantaged Trip and Equipment 2025-2026 Grant Application

- a. Adopt and authorize the Chairman, or 1st Vice Chairman, respectively, of the Board of County Commissioners of Citrus County, Florida, to execute the resolution authorizing the Chairman or 1st Vice Chairman to sign the Florida Commission for the Transportation Disadvantaged Trip and Equipment grant application, contract, amendments, assurances, and certifications as required to obtain funding from the Florida Commission for the Transportation Disadvantaged, after review by the County Attorney, without the need to bring the documents before the Board.
- b. Approve and Authorize the Chairman to execute the Transportation Disadvantaged Trip and Equipment Grant Recipient Information form. **(Eric Head, Community Services Director)**

Fire Services

Human Resources

- C.7. Agreement with College of Central Florida - Co-Op and Internship Agreement**
Approve and authorize the Chairman to execute the Co-Op and Internship Agreement with the College of Central Florida for Justin White assigned to Systems Management department, Alec MacDonald assigned to GIS division, and Richard Kessler assigned to Extension Services division. **(June Randall, Human Resources Director)**.

Management and Budget

Growth Management

Public Works

C.8. Waste Connections of Florida Waste Disposal Account Agreement

- a. Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Waste Connections of Florida, Inc. for disposal fees of up to \$18,000.00.
- b. Approve termination of the existing Waste Disposal Account Agreement with Waste Connections of Florida, Inc. dated July 23, 2024. **(Carlton Hall, Public Works Director)**

C.9. Royals Furniture Waste Disposal Account Agreement

- a. Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Royals Furniture for disposal fees of up to \$500.00.
- b. Approve termination of the existing Waste Disposal Account Agreement with Badcock Home Furnishings Center and transfer the security deposit of \$500.00 to Royals Furniture. **(Carlton Hall, Public Works Director)**

C.10. Surplus Property

Approve removal of Asset #09706-005 from the County's Capital Asset Listing.
(Carlton Hall, Public Works Director)

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings Workshops

C.11. Set Public Hearing for street vacate SV-2025-00002 Schroder

- a. Set a public hearing on June 23, 2025, at 1:20 p.m. for application SV2025-00002, Schroder for SM industries/Suncoast Pools.
- b. Authorize the Chairman to execute the resolution setting the public hearing.

C.12. Set a Public Hearing to Adopt an Ordinance Amending Chapter 82 of the Citrus County Code

Set a public hearing on June 10, 2025, at 1:45 P.M. to consider adopting an ordinance of the Board of County Commissioners of Citrus County, Florida, a political subdivision of the State of Florida, pertaining to solid waste; providing certain findings; amending Section 82-38 of the Citrus County Code of Ordinances entitled Powers of County; amending Section 82-76 of the Citrus County Code of Ordinances entitled Definitions; amending section 82-77 of the Citrus County Code of Ordinances entitled Penalties for Violation of Article; amending Section 19-63 of the Citrus County Code of Ordinances entitled Applicable Codes and Ordinances; amending Section 82-101 of the Citrus County Code of Ordinances entitled Certification of Collectors; amending Section 82-103 of the Citrus County Code of Ordinances entitled Promulgation of Solid Waste Collecting Routes and Schedules; amending Section 82-106 of the Citrus County Code of Ordinances entitled Collection of Special, Hazardous, Biological Waste and Sludge; adopting a new Section 82-111 of the Citrus County Code of Ordinances pertaining to collector certification suspension or revocation; adopting a new Section 82-125 of the Citrus County Code pertaining to separation of loads; repealing Chapter 90, Article XVIII of the Citrus County Code of Ordinances entitled County Solid Waste Municipal Service Benefit Unit in its entirety; providing for severability; providing for codification and inclusion into the code; providing for modifications that may arise from consideration

at public hearing; providing for repeal of inconsistent provisions; and providing for an effective date. **(Carlton Hall, Public Works Director)**

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. SGS 25-165 Purchase of Voting Booths for Supervisor of Elections Office; Phoenix Metal Products, Inc., d/b/a Phoenix Metal Industries, Inc.

Approve and Authorize the Chairman to execute an Agreement between Citrus County, Florida and Phoenix Metal Products, Inc. d/b/a Phoenix Metal Industries, Inc. for the purchase of standard nesting, wheeled metal voting booths and ADA-compliant nesting, wheeled metal voting booths, on an as needed basis. **(Maureen "Mo" Baird, Supervisor of Elections)**

E.1.b. ITB 24-089 Amendment No. 1; Utility Stock Parts; Fortiline, Inc. dba Fortiline Waterworks

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Fortiline, Inc. dba Fortiline Waterworks to amend the fee schedule to those rates set forth in Exhibit "A" on an as-needed basis.. **(Ken Cheek, P.E., Water Resources Director)**

E.1.c. PB 25-174 Sourcewell # 112624-TTC Grounds Maintenance Equipment and Related Attachments; Wesco Turf, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Wesco Turf, Inc., as the Authorized Dealer, for the purchase of grounds maintenance equipment and related attachments on an as-needed basis. **(Carlton Hall, Public Works Director)**

E.1.d. RFQ 19-089 Amendment No. 1; Professional Engineering Design & Post Design Consulting Services for CR 491 Next-Phase Road Widening Project from South Audubon Park Path to Horace Allen Street; NV5, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement to acknowledge the merger of Causseaux, Hewett, & Walploe, Inc. and NV5, Inc. and change the name of the company to NV5, Inc. **(Carlton Hall, Public Works Director)**

E.1.e. RFP 24-077 Electronic Payments Solution: Order Form for Solid Waste Division; Invoice Cloud, Inc

Approve and Authorize the Chairman to execute the Division of Solid Waste's Order Form on the Agreement between Citrus County, Florida and Invoice Cloud, Inc. for the equipment lease of four (4) EMV readers needed to process cardholder payments with a wireless device. **(Carlton Hall, Public Works Director)**

E.1.f. ITB 25-106 Right-of-Way Mowing Services-Districts 5, 6, 7, 8A, and 13; Inshape Maintenance Inc

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Inshape Maintenance Inc for the purpose of controlling vegetative growth on shoulders, ditches, back-slopes, and other grassed areas, at the cost of \$12,776.96 per cut. **(Carlton Hall, Public Works Director)**

E.1.g. ITB 25-124 Landscaping Maintenance at Crystal River Airport and Inverness Airport; Hillstreet Enterprises, L.L.C.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Hillstreet Enterprises, L.L.C., to provide comprehensive mowing, trimming, and vegetation control services for both Crystal River Airport and Inverness Airport, at the cost of \$68,742. **(Carlton Hall, Public Works Director)**

E.2. Budget Transfers

Approve the budget transfers for the Utilities (2), Renewal & Replacement, Water Connection Fees, Housing Services, Support Services and the Clerk of Court for fiscal year 2024-2025. **(Barbara Luckham, Interim Management & Budget Director)**

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting/amending the Community Care for the Elderly, (CCE) grant, State Housing Initiatives Partnership (SHIP) grant and Health & Wellness Funds budgets for fiscal year 2024-2025. **(Barbara Luckham, Interim Management & Budget Director)**

E.4. Citrus County Forfeiture Fund Request

a. Provide staff direction regarding funding in the amount of \$1,892 for Eckerd Connects Prevention Hi 5 Citrus for Camp Rise.

b. Approve related budget transfer. **(Barbara Luckham, Interim Management & Budget Director)**

E.5. Use of County Logo on Lapel Pins

Requesting Board approval for County Staff to display the Citrus County Logo on lapel pins, promotional products and custom apparel. **(Steven Baham, Economic Development Director)**

E.6. Proposed Cambridge Greens Septic to Sewer Assessment Area - AR 11.10-1, Permanent Reassignment of Development Rights (DVR) 2025-007 Lorenzo.

a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the Cambridge Greens Septic to Sewer Assessment Area for Emil & Anabela Lorenzo, DVR 2025-007.

b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida. **(Ken Cheek, PE., Water Resources Director)**

E.7. FDOT Public Transit Block Grant Program Agreement - G3A36

a. Execute Resolution to Approve and Authorize the Chairman, or 1st Vice Chairman, respectively of the Board of County Commissioners of Citrus County, Florida, is authorized to sign the FDOT Block Grant, Amendments, Assurances, and Certifications as required to obtain funding from the Florida Department of Transportation, after reviewing by the County Attorney, without the need to bring the documents before the Board of County Commissioners.

b. Approve and Authorize the Chairman, or 1st Vice Chairman, respectively to execute the FDOT Public Transit Block Grant Program Agreement in the amount of \$729,496 (\$364,748 grant funding with a required match of \$364,748), This grant funding and corresponding match will be utilized to reduce the local match for future FTA 5307 or FDOT 5311 grants at a 50% grant / 25% block grant / 25% county match. **(Eric Head, Community Services Director)**

E.8. CoreCivic Contract Monitoring Update for April 2025

Concur with the recommended action of the non-performance assessment of \$5,000 per day, for a total of \$155,000 for the month of April 2025. (Joseph Whittick, Contract Monitor).

E.9. Letter of Agreement between Citrus County, Florida and United Healthcare of Florida, Inc.

Approve and authorize the Chairman to execute the Letter of Agreement by and between Citrus County, Florida and United Healthcare of Florida, Inc. **(Craig Stevens, Fire Chief)**

E.10. Temporary Aquatics Division Director Position

Approve the recruitment of a temporary Aquatics Division Director position for 7 months. **(Carlton Hall, Public Works Director)**

E.11. Request for two additional staff for the Systems Management Department

a. Approve the request to add two (2) positions to the Department of Systems Management. Position one (1) is for a Network Administrator. Position two (2) is for a Cloud Administrator.

b. Approve related budget transfers. **(Louis Foltzer, Systems Management Director)**

F. OUTSTANDING COMMISSION ITEMS

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

G.1. Citrus County's ISO Public Protection Classification (PPC) rating has officially improved from a 4/4Y to a 3/3Y.

Citrus County's ISO Public Protection Classification (PPC) rating has officially improved from a 4/4Y to a 3/3Y.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:05 pm Presentation of Schiraldi Trust's Contribution to Citrus County Animal Services

Presentation of Schiraldi Trust contribution to the Board of County Commissioners for the Citrus County Animal Shelter.

(Eric Head, Community Services Director)

H.2. 1:10 pm Proposed Settlement Agreement - SWFWMD v. Citrus County, Florida

Approve and authorize the Chairman to execute the Settlement Agreement between Southwest Florida Water Management District and Citrus County, Florida. **(Denise Lyn, County Attorney)**

H.3. 1:15 P.M. Presentation Hurricane Season Citrus County Sheriff's Office, Emergency Management Chris Evan

"Hurricane Season" Presentation by Citrus County Sheriff's Office, Emergency Management Chris Evan.

H.4. 1:20 P.M. Suncoast Parkway Extension

Discussion of solutions on Suncoast Parkway Extension. **(Justin Hall, Florida Department of Transportation FDOT)**

H.5. 1:25 PM Space Needs Presentation

Information Only **(Carlton Hall, Public Works Director)**

I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

J. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

K. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

K.1. Withlacoochee Aquatic Restoration (WAR) request a letter of Support for Pursuing Grant Funding to Fortify Structures at the Barge Canal.

Approve and authorize the Board to issue a letter of support to Withlacoochee Aquatic Restoration (WAR) in their pursuit of grant funding to enhance and fortify the structures at the Barge Canal.

L. 2nd VICE CHAIR JANET BAREK- DISTRICT 3

M. 1ST VICE CHAIR DIANA FINEGAN - DISTRICT 2

N. CHAIR REBECCA BAYS - DISTRICT 4

O. COUNTY ATTORNEY DENISE A. DYMOND LYN

P. OPEN TO THE PUBLIC

Q. ADVISORY BOARD ANNOUNCEMENTS

R. UPCOMING MEETINGS

1. Regular Meeting, June 10, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, **Monday**, June 23, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, July 8, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Industrial Development Authority Workshop: June 10, 2025, at 10:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Citrus Impact Fee Workshop: **Monday**, June 23, 2025, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Port Citrus Workshop: **Monday**, June 23, 2025, at 10:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
4. Homelessness Coordination Workshop: July 8, 2025, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
5. Governing Body of the Special Library District Preliminary Budget Hearing **Wednesday**, July 23, 2025, at 8:30AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
6. Board of County Commissioners Fire Protection Special District Preliminary Budget Hearing, **Wednesday**, July 23, 2025, at 8:45 AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
7. Board of County Commissioners Preliminary Budget Hearing, **Wednesday**, July 23, 2025, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
8. Citrus Impact Fee Workshop July 29, 2025, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
9. Legislative Planning Retreat August 14, 2025, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. PUBLIC HEARINGS

T.1. 5:01 P.M. PUD-2025-00001 – Navarro Family Gym, LLC

Conduct a public hearing on May 27, 2025, at 5:01 p.m. to consider application PUD-2025-00001, Navarro Family Gym, LLC. b. If approved, direct the Chair and Clerk to execute the ordinance for PUD-2025-00001, Navarro Family Gym, LLC **(Eric Landon, Growth Management Director)**

T.2. 5:05 P.M. PUD2217 Brenda McKenzie for BFB Storage, LLC

a. Conduct a public hearing on April 22, 2025, at 5:05 p.m. to consider application PUD2217, Brenda McKenzie for BFB Storage, LLC.

b. If approved, direct the Chair and Clerk to execute the ordinance for PUD2217, Brenda McKenzie for BFB Storage, LLC. **(Eric Landon, Growth Management Director)**

T.3. 5:10 P.M. AA/PUD-2025-00001 Garden Street Communities

a. Conduct a public hearing on April 22, 2025, at 5:10 p.m. to consider application AA/PUD-2025-00001, Garden Street Communities.

b. If approved, direct the Chair and Clerk to execute the ordinance for AA/PUD-2025-00001, Garden Street Communities. **(Eric Landon, Growth Management Director)**

U. ADJOURN