BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA

Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450

AGENDA

September 23, 2025 - 1:00 PM

Rebecca Bays, Chairman, District 4
Diana Finegan, 1st Vice Chair, District 2
Janet Barek, 2nd Vice Chair, District 3
Jeff Kinnard D.C., Commissioner, District 1
Holly L. Davis, Commissioner, District 5

Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and Comptroller

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210,If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. PROCLAMATIONS, AWARDS & PRESENTATIONS

B.1. Proclamation -- Florida Native Plant Society
Approve and authorize the Board to proclaim October 2025 as Florida Native Plant month **(Athena Phillips, Florida Native Plant Society)**

B.2. Proclamation -- Business Appreciation Month
Proclamation -- Business Appreciation Month **(Josh Wooten, President & CEO - Citrus County Chamber of Commerce)**

B.3. Proclamation -- Fire Prevention Week 2025
Approve and authorize the Board to execute a Proclamation declaring October 5 through 11, 2025 as "Fire Prevention Week™" "Charge into Fire Safety™: Lithium-Ion Batteries in Your Home" in Citrus County, Florida. **(Craig Stevens, Fire Chief)**

C. CONSENT

Minutes

Administration

C.1. Ratify Commissioners Signatures
Authorize and Approve the Board to Ratify Commissioners signatures on Proclamation due to time constraints.

Attorneys Office

Clerk

C.2. County Warrants
Accept the attached check registers outlining the County warrants.

C.3. Release of Special Assessment

a. Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 25A FT Island Trail Septic to Sewer, 24A Citrus Springs 2024 Waterlines, 8D Chassahowitzka Sewer, 8C Chassahowitzka Water, 25B NW Quadrant Water Main II, 23A Citrus Springs Waterlines, 21A Citrus Springs Waterlines, 20A Citrus Springs Waterlines special assessment district.
b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida

Community Services

Fire Services

Human Resources

C.4. P&A Group COBRA Services Agreement

Approve and authorize the Chairman to execute the Agreement and execute the Business Associate Agreement between Citrus County, Florida and the P&A Group, COBRA Services. **(Jesscia Flynn, Interim Human Resource Director)**

C.5. P&A Group Flexible Spending Account

Approve and authorize the Chairman to execute the Agreement and execute the Business Associate Agreement between Citrus County, Florida and P&A Agreement for a Flexible Spending Account. **(Jessica Flynn, Interim Human Resources Director)**

C.6. P&A Group Health Savings Account

Approve and authorize the Chairman to execute the Agreement and Business Associate Agreement between Citrus County, Florida and the P&A Group for a Health Savings Account. **(Jessica Flynn, Interim Human Resources Director)**

C.7. Florida Blue Stop Loss Insurance

Approve and authorize the Chairman to sign and execute the Stop Loss Insurance. **(Jessica Flynn, Interim Human Resources Director)**

C.8. EyeMed Vision Insurance

Approve and authorize the chairman to execute the EyeMed Services Agreement. **(Jessica Flynn, Interim Human Resource Director)**

Management and Budget

C.9. Quarterly Budget Status Report
Acknowledge receipt of the 3rd Quarter Budget Status Report from April 1, 2025, through June 30, 2025. **(Tammy Wilson, Management & Budget Director)**

C.10. Budget Transfers
Approve the budget transfers for Road Maintenance, Extension Services, Code Compliance, Housing (2), Transit Services, Technical Services, Grounds Maintenance, Citrus Springs MSBU and Animal Services. **(Tammy Wilson, Management & Budget Director)**

C.11. Budget Resolutions
a. Adopt and authorize the Chairman to execute a resolution amending/adopting the Florida Department of Transportation 5307 Operations/Capital grant budget for fiscal year 2024-2025.
b. Adopt and authorize the Chairman to execute a resolution amending/adopting the Florida Department of Emergency Management (FDEM) grant budget for fiscal year 2025-2026. **(Tammy Wilson, Management & Budget Director)**

Growth Management

Public Works

C.12. Resolutions - FDOT, FDEP & SWFWMD
Adopt and authorize the Chair to execute Resolutions & Certificates of Incumbency and Authority on behalf of Citrus County for the Department of Transportation, the Florida Department of Environmental Protection, and the Southwest Florida Waste Management District. **(Carlton Hall, Public Works Director)**

Systems Management

Visitors and Convention Bureau

Water Resources

C.13. Connection Charge Installment Lien Agreement - Margarita Bouchet
a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Margarita Bouchet.
b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

C.14. Connection Charge Installment Lien Agreement - Emily Sapp Gipson

a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Emily Sapp Gipson.

b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director).**

C.15. Acceptance of perpetual operation and maintenance of wastewater infrastructure to service The Narrows

Approve and authorize the Clerk to place acceptance stamp on release of lien, bill of sale, warranty of materials or workmanship and Engineer's Certification of Construction Completion of the wastewater component parts at N Rock Crusher Rd and W Flanders Ln and record in the Public Records of Citrus County Florida. **(Ken Cheek, P.E., Water Resources)**

Set Public Hearings Workshops

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. RFQ 25-148 Re-Bid Medical Director Services for Citrus County Fire Rescue; SOS Care Solutions LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and SOS Care Solutions LLC to provide Medical Director Services for Citrus County Fire Rescue. **(Craig Stevens, Fire Chief)**

E.1.b. RFQ 25-134 Continuing Services Contract (CCNA) for Solid Waste Division; Jones, Edmunds & Associates, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Jones, Edmunds & Associates, Inc. to provide various professional Engineering Services associated with Solid Waste Management, on an as-needed basis. **(Carlton Hall, Public Works Director)**

E.1.c. ITB 23-092 Amendment No. 1; On Call Loading and Hauling Soil for Citrus County Landfill; Sean M. Gerrits, Inc. dba S.M.G., Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Sean M. Gerrits, Inc. dba S.M.G., Inc., extending the duration of the Agreement to November 13, 2026. **(Carlton Hall, Public Works Director)**

E.1.d. ITB 24-031 Amendment No. 1; Lecanto Government Building Chiller Replacement Project (Furnish and Install); ENFRA MCC, LLC
Approve and Authorize the Chairman to execute Amendment No.1 to the Agreement between Citrus County, Florida and ENFRA MCC, LLC to acknowledge the change of the Contractor's name from Bernhard MCC, LLC to ENFRA MCC, LLC. **(Carlton Hall, Public Works Director)**

E.2. Community Development Block Grant - Disaster Recovery (CDBG-DR) Funding
Informational Only (James Toy to provide overview) — Application Due September 30, 2025 (**James Toy, Intergovernmental Affairs Manager)**

E.3. Citrus County Health Department Contract
Approve and authorize the Chairman to execute a contract with the State of Florida Department of Health for operation of the Citrus County Health Department contract year October 1, 2025, through September 30, 2026 (**Tammy Wilson, Management & Budget Director**).

E.4. Medicaid Assessment Program
Adopt and authorize the Chairman to execute the Directed Payment Program Letter of Agreement (LOA) and Intergovernmental Transfers (IGT) Questionnaire for the non ad valorem Medicaid Assessment Program as approved by the Board of County Commissioners on June 23, 2025. **(Tammy Wilson, Management & Budget Director)**

E.5. Opioid Settlements - Purdue and Secondary Manufacturers
a. Approve and authorize the Chairman to execute the Participation and Release Form electing to participate in the Purdue Settlement Agreement.
b. Approve and authorize the Chairman to execute the Participation and Release Form electing to participate in the Secondary Manufacturers' Settlement Agreements. **(Denise Lyn, County Attorney)**

E.6. Account, Receipt, Release and Indemnification Agreement
Authorize the Chairman to execute the Account, Receipt, Release and Indemnification Agreement regarding the Maria R. Schiraldi Revocable Trust. **(Denise Lyn, County Attorney)**

E.7. CoreCivic Contract Monitoring Update for August 2025
Concur with the recommended action of the non-performance assessment based on a tiered level of staffing pursuant to Amendment #2 of the contract with Corecivic for the month of August 2025 would be $25,000.00 **(Joseph Whittick, Contract Monitor)**

F. OUTSTANDING COMMISSION ITEMS

www.citrusbocc.com/departments/commissioners/commissioner_projects.php

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:10pm Tourism Strategic Plan
Presentation - Tourism Strategic Plan **(Auvis Cole, Tourism Director)**

H.2. 1:15pm Presentation from Don Taylor, Sales Tax Community Input
Provide staff direction.

H.3. 1:20pm Public Hearing on an Ordinance Relating to Fertilizer
a. Conduct a public hearing on an ordinance of Citrus County, Florida, a political subdivision of the State of Florida, amending Chapter 66, Article II, Division 4 entitled "Fertilizer Use and Landscape Maintenance Practices"; amending Section 66-95 entitled "Definitions"; amending Section 66-98 entitled "Fertilizer-Free Zones"; amending Section 66-100 entitled "Fertilizer Content and Application Rates"; amending section 66-101 entitled "Application Practices"; amending Section 66-103 entitled "Exemptions"; providing for severability; providing for inclusion into the code; providing for modifications that may arise from consideration at public hearing; and providing for an effective date.
b. Approve and authorize the Chairman to execute the ordinance relating to fertilizer. **(James Toy, Intergovermental Affairs Manager)**

I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

I.1. Accept resignation of one alternate member from Code Review and Appeals Board (CRAB)
Accept with regret the resignation of Linda Cridland from the Code Review and Appeals Board (CRAB) as an alternate member.

J. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

K. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L. 2nd VICE CHAIR JANET BAREK- DISTRICT 3

M. 1ST VICE CHAIR DIANA FINEGAN - DISTRICT 2

N. CHAIR REBECCA BAYS - DISTRICT 4

O. COUNTY ATTORNEY DENISE A. DYMOND LYN

P. OPEN TO THE PUBLIC

Q. ADVISORY BOARD ANNOUNCEMENTS

R. UPCOMING MEETINGS

1. Regular Meeting, October 7, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting, October 21, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting, November 4, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. *Strategic Planning Retreat*: January 30, 2026, at 9:00AM, Lecanto Government Building, Room 166, 3600 W. Sovereign Path Lecanto, FL 34461

T. PUBLIC HEARINGS

T.1. 5:01 Public Hearing - Final Budget Hearing

a. Discuss the percentage change in the millage rate over the rolled-back rate.
b. Take public comment concerning the tentative budget and proposed millage.
c. Motion to approve and authorize the Chairman to execute a resolution amending the 2025/2026 budget for adjustments previously presented at the September 11, 2025 Tentative Budget Hearing (Exhibit A), other budget modifications (Exhibit B), and cash carry forward adjustments (Exhibit C).
d. Motion to adopt a resolution adjusting the water and wastewater connection fees for fiscal year 2025/2026.
e. Motion to adopt reimbursement resolution for water and wastewater projects for fiscal year 2025/2026.
f. Motion to adopt and authorize the Chairman to execute the final millage rate resolution. (Prior to voting on motion, the name of the taxing authority, rolled-back rate, percentage change and the millage rate to be levied must be publicly announced.)
g. Motion to adopt and authorize the Chairman to execute the final budget resolution.
h. Motion to approve and authorize staff to execute the Vote Record Final Adoption of Millage Levy (DR-487V), Maximum Millage Levy Calculation Final Disclosure (DR-420MM), and Certification of Compliance (DR-487) via electronic format (e-TRIM).
i. Motion to authorize staff to execute the Certification of Final Taxable Value (DR-422), upon receipt, via electronic format.
j. Motion to adopt and authorize the Chairman to execute the roll forward grant resolution.
k. Approve and authorize Chairman to sign a letter to the Sheriff regarding the Sheriff's Budget Allocation for FY26 as approved by County Administrator and County Attorney. **(Tammy Wilson, Management and Budget Director)**

T.2. 5:05 pm - OA-2025-00001 Annual Update to 5-year Capital Improvements Schedule

a. Conduct a public hearing on September 23, 2025, at 5:05 pm to consider ordinance amendment OA-2025-00001, the annual update to the 5-year Capital Improvements Element of the Comprehensive Plan.

b. If approved, direct the Chair and Clerk to execute the proposed ordinance for application OA-2025-00001. **(Eric Landon, Growth Management Director)**

U. ADJOURN

AGENDA MEMORANDUM

FROM:	Athena Philips, Florida Native Plant Society
SUBJECT:	Proclamation -- Florida Native Plant Society
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:
Proclamation -- Florida Native Plant Society

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:
Approve and authorize the Board to proclaim October 2025 as Florida Native Plant month **(Athena Phillips, Florida Native Plant Society)**

ATTACHMENTS:
1. 09-23-2025 Proc Florida Native Plant Month

THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
P R O C L A M A T I O N
FLORIDA NATIVE PLANT MONTH

WHEREAS, Florida native plants are critical to the health of bees, insects, butterflies and other animals by providing food and shelter. Many native plants are endangered or threatened species and must be protected; **and**

WHEREAS, the mission of the Florida Native Plant Society is the preservation, conservation and restoration of the native plants and native plant communities of Florida. The Florida Native Plant Society has been at the forefront, since its founding in the summer of 1980 in Winter Park, Florida, of the movement to save Florida's Native Plants; **and**

WHEREAS, the Florida Native Plant Society was founded by a group of scientists, educators and conservationists concerned about the loss of Florida's native plants and the introduction of non-native species overtaking natural areas; **and**

WHEREAS, the Society now consists of 31 chapters and over 6,300 members from all walks of life, who volunteer their time, knowledge and skills in public workshops, participating in Land Management Reviews, restoration projects, workdays and teaching Floridians about the many benefits of native plants. Florida has an incredible wealth of natural areas to showcase our native plants and native plant communities to our citizens and visitors alike. These natural communities must be preserved for future generations.

NOW, THEREFORE, the Board of County Commissioners of Citrus County, Florida does hereby proclaim the month of October, 2025, as "Florida Native Plant Month" in Citrus County, Florida

EXECUTED this 23rd day of September, 2025

_____
Chairman Rebecca Bays

_____	_____
Diana Finegan	**Janet Barek**
_____	_____
Jeff Kinnard D. C.	**Holly L. Davis**

AGENDA MEMORANDUM

FROM:	Cheryl Stanton, Executive Assistant to the County Administrator
SUBJECT:	Proclamation -- Business Appreciation Month
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:
Proclamation -- Business Appreciation Month

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:
Proclamation -- Business Appreciation Month **(Josh Wooten, President & CEO - Citrus County Chamber of Commerce)**

ATTACHMENTS:
1. 2025 Business Appreciation Month

THE BOARD OF COUNTY COMMISSIONERS OF
CITRUS COUNTY, FLORIDA
P R O C L A M A T I O N
2025 Business Appreciation Month

Whereas, the Board of County Commissioners acknowledges the importance of the businesses located in Citrus County, and the commissioners wish to recognize and support the businesses and their employees that provide many of the services needed by the citizens of our community; and

Whereas, the businesses in Citrus County provide thousands of jobs that promote the economic success of our community and enhance our high quality of life including education, recreation, environment, safety, health and welfare through the contributions that the businesses make to Citrus County via the wages they pay to employees and taxes they pay to support Citrus County infrastructure; and

Whereas, the Citrus County Chamber of Commerce is celebrating the month of October 2025 as “Business Appreciation Month” to recognize the important role and vital contributions that our businesses play in Citrus County.

Now, therefore, the Board of County Commissioners of Citrus County, Florida, does hereby proclaim the month of October 2025 as “Business Appreciation Month” in Citrus County, Florida and encourages all residents, together with the Chamber of Commerce during their celebrations, to recognize our business community for their contributions to Citrus County.

EXECUTED this 23rd day of September 2025

_____
Chairman Rebecca Bays

_____ _____
Diana Finegan **Janet Barek**

_____ _____
Jeff Kinnard D.C. **Holly L. Davis**

AGENDA MEMORANDUM

FROM:	Craig Stevens, Fire Chief
SUBJECT:	Proclamation -- Fire Prevention Week 2025
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

Citrus County Fire Rescue requests the Board to proclaim October 5–11, 2025 as "Fire Prevention Week" in Citrus County, Florida.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

No budgetary impact

RECOMMENDED ACTION:

Approve and authorize the Board to execute a Proclamation declaring October 5 through 11, 2025 as "Fire Prevention Week™" "Charge into Fire Safety™: Lithium-Ion Batteries in Your Home" in Citrus County, Florida. **(Craig Stevens, Fire Chief)**

ATTACHMENTS:

1. Fire Prevention Week 2025 Proclamation

THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA

P R O C L A M A T I O N

FIRE PREVENTION WEEK™

"CHARGE INTO FIRE SAFETY™: LITHIUM-ION BATTERIES IN YOUR HOME"

WHEREAS, Citrus County, Florida is committed to ensuring the safety and security of all those living in and visiting Citrus County; and

WHEREAS, fire remains a serious public safety concern both locally and nationally, and the presence of lithium-ion batteries in many household devices introduces unique fire risks; and

WHEREAS, most of the electronics used in homes daily – including smartphones, tablets, laptops, power tools, e-bikes, e-scooters, and toys – are powered by lithium-ion batteries, which if misused, damaged, or improperly charged, can overheat, start a fire, or explode; and

WHEREAS, the National Fire Protection Association® (NFPA®) reports an increase in battery-related fires, underscoring the need for public education on the safe use of lithium-ion batteries; and

WHEREAS, residents should follow three key calls to action: Buy only listed products, charge batteries safely, and recycle them responsibly to prevent battery-related fires; and

WHEREAS, lithium-ion batteries store a large amount of energy in a small space, and improper use such as overcharging, using off-brand chargers without safety certification, or exposing batteries to damage can result in fire or explosion; and

WHEREAS, the proper disposal and recycling of lithium-ion batteries help prevent environmental hazards and reduce fire risks in the home and community; and

WHEREAS, Citrus County first responders are dedicated to reducing the occurrence of fires through prevention, safety education, and community outreach; and

WHEREAS, the 2025 Fire Prevention Week™ theme, "Charge into Fire Safety™: Lithium-Ion Batteries in Your Home," serves to remind us of the importance of using, charging, and recycling lithium-ion batteries safely to reduce the risk of fires in homes and communities.

NOW, THEREFORE, the Board of County Commissioners of Citrus County, Florida, does hereby proclaim the week of October 5-11, 2025, as Fire Prevention Week™ in Citrus County, Florida.

EXECUTED this 23rd day of September 2025

Chairman Rebecca Bays

Diana Finegan | **Janet A. Barek**

Jeff Kinnard, DC | **Holly L. Davis**

AGENDA MEMORANDUM

FROM:	Steve Howard, County Administrator
SUBJECT:	Ratify Commissioners Signatures
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:
Ratify Commissioners signatures

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:
Authorize and Approve the Board to Ratify Commissioners signatures on Proclamation due to time constraints.

ATTACHMENTS:
1. Deputy -Andy Lahera

THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA

CELEBRATING THE LIFE AND SERVICE OF DEPUTY ANDRES "ANDY" LAHERA

WHEREAS, the community of Citrus County comes together today to honor the life and service of Deputy Andy Lahera whose dedication to protecting others was matched by his compassion and kindness; and

WHEREAS, his service extended beyond his professional role as he was a source of strength, kindness and encouragement to his family, friends and colleagues. The people of Citrus County will forever be grateful for his commitment for a safer and stronger community; and

WHEREAS, Andy will forever be remembered, his impact will continue to live on through the lives he touched and the example he set. Deputy Lahera is survived by his devoted wife, Michelle, and their two sons, Vincent and Nicholas.

WHEREAS, with deepest gratitude and respect, we celebrate the life of Deputy Andy Lahera, he will forever remain in our hearts.

NOW, THEREFORE, be it resolved that the Board of County Commissioners of Citrus County, Florida, Celebrate the Life and Service of Deputy Andres "Andy" Lahera in Citrus County, Florida

EXECUTED this 21st day of September, 2025

_____
Chairman Rebecca Bays

_____ _____
Diana Finegan **Janet Barek**

_____ _____
Jeff Kinnard D. C. **Holly L. Davis**

AGENDA MEMORANDUM

FROM:	Julie Pitts, Clerk Accountant
SUBJECT:	County Warrants
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:
Per Florida Statute 136.06 warrants or check registers shall be recorded in the minutes of the Board, therefore, attached are the County warrants paid during August of 2025.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:
Accept the attached check registers outlining the County warrants.

ATTACHMENTS:
1. County Warrants August 2025

Check Date	Vendor Name	Amount
08/07/2025	ACCESS HEALTHCARE PHYSICIANS LLC	10.97
08/07/2025	ACE HANDYMAN SERVICES	50.00
08/07/2025	AMAZON CAPITAL SERVICES INC	934.90
08/07/2025	BOEHRINGER INGELHEIM ANIMAL HEALTH	1,725.40
08/07/2025	BUSTED KNUCKLE TOOLS	210.16
08/07/2025	CARL J RAMM	150.42
08/07/2025	CAROL SANDERSON	26.70
08/07/2025	CASH KWIK FLA INC	21.37
08/07/2025	CENTRAL BERRY FARM LLC	42.74
08/07/2025	CHESAPEAKE UTILITIES CORP & SUBS	1,072.17
08/07/2025	COUNTRYSIDE ANIMAL CLINIC INC	203.14
08/07/2025	CSWR-FLORIDA UOC LLC	2,141.12
08/07/2025	DAVID BLIGHT	22.70
08/07/2025	DIANE CUOMO	7.12
08/07/2025	DOUGLAS L HOGARTH	17.80
08/07/2025	DS SERVICES OF AMERICA INC	59.43
08/07/2025	EVERETT GRAVES	17.80
08/07/2025	FAITH HAVEN CHRISTIAN RETREAT CNTR	42.74
08/07/2025	FIRST CHOICE STORAGE	19.95
08/07/2025	FLORIDA CLINICAL PRACTICE ASSOC	3,900.00
08/07/2025	FLORIDA COAST EQUIPMENT	64.11
08/07/2025	FLORIDA COMBINED LIFE INS COMPANY	3,682.00
08/07/2025	GREG NIXON	64.53
08/07/2025	RICHARD GRIER	54.74
08/07/2025	HOMOSASSA RIVER RETREATS	42.74
08/07/2025	HOMOSASSA SPECIAL WATER DISTRICT	3,610.81
08/07/2025	HOMOSASSA SPECIAL WATER DISTRICT	154.35
08/07/2025	HOMOSASSA SPECIAL WATER DISTRICT	50.00
08/07/2025	HOOPER FUNERAL HOMES INC DBA	750.00
08/07/2025	JAMES CODLING	41.39
08/07/2025	JAMES JOHNSON	14.69
08/07/2025	JANE COLE	10.68
08/07/2025	JANET BORTON	7.12
08/07/2025	KANES ACE HARDWARE	81.21
08/07/2025	LANGUAGE LINE SERVICES	50.03
08/07/2025	LAPERLE	98.30
08/07/2025	LAWRENCE W TAYLOR	14.69

Check Date	Vendor Name	Amount
08/07/2025	LES MCDERMOTT INC	21,560.00
08/07/2025	LEXISNEXIS RISK DATA MANAGEMENT LLC	133.54
08/07/2025	LINDA & BILL FICK	93.01
08/07/2025	LORI VAUGHN	20.48
08/07/2025	MANCIL CONSTRUCTION, LLC	5,291.00
08/07/2025	MARION COUNTY BOARD OF COUNTY CMSRS	142,733.00
08/07/2025	MARION COUNTY PUBLIC LIBRARY SYSTEM	17.00
08/07/2025	MAX RUSSELL	33.38
08/07/2025	MAXINE WILLIAMS	17.36
08/07/2025	MEADOWCREST COMMUNITY ASSOC	710.29
08/07/2025	MICHAEL O RONDEAU	230.20
08/07/2025	MISTY HAYES	424.40
08/07/2025	MONTGOMERY PLUMBING INC	50.00
08/07/2025	LINDA NIBLETT	32.49
08/07/2025	ON BUDGET TREE SERVICE LLC	500.00
08/07/2025	OZELLO WATER ASSOC INC	270.38
08/07/2025	PASCO COUNTY BOCC	169,961.69
08/07/2025	PATRIOT AUTOMOTIVE	21.37
08/07/2025	PETER CONDIT	15.58
08/07/2025	PROGRESS ENERGY INC	160,212.08
08/07/2025	QUADIENT LEASING USA INC	794.55
08/07/2025	QUALITY EMERGENCY VEHICLES	24.22
08/07/2025	QUALITY FIRST ROOFING LLC	75.00
08/07/2025	ROBERT & DONNA SAMSON	42.28
08/07/2025	RONALD HANNA	70.76
08/07/2025	SCHARFELD CARE SOLUTIONS INC	14,535.50
08/07/2025	SCOTT M GREEN	32.49
08/07/2025	SHERRY YOUNGER	29.82
08/07/2025	COUNTY OF ST JOHNS BOCC	17.99
08/07/2025	STANLEY R JOHNSON	40.05
08/07/2025	STEVEN C BEAN	23.14
08/07/2025	SUBURBAN PROPANE LP	177.77
08/07/2025	TAMMY GLAND-CERCONE	14.24
08/07/2025	THOMAS A HARDESTY	16.02
08/07/2025	VOICES FOR CHILDREN OF NORTH	100.00
08/07/2025	WA BUTLER COMPANY DBA	516.87
08/07/2025	WASTE MANAGEMENT INC OF FLORIDA	156.64

Check Date	Vendor Name	Amount
08/07/2025	WASTE PRO USA INC	2,312.17
08/07/2025	WELLS PLUMBING SERVICES INC	1,962.62
08/07/2025	WILLIAM MCDANIEL	17.36
08/07/2025	WITHLACOOCHEE RIVER ELECTRIC COOP	50,119.65
08/07/2025	JOHN STRICKLAND	7,000.00
08/07/2025	MR. SEPTIC, LLC	28,000.00
08/07/2025	CARDIAC & VASCULAR CONSULTANT MD PA	210.90
08/07/2025	CHARTER COMMUNICATIONS HOLDINGS LLC	114.98
08/07/2025	DAVID KERSTETTER	1,454.30
08/07/2025	HOSPITAL INTERNAL MEDICINE PA	224.79
08/07/2025	LIFE INSURANCE CO OF NORTH AMERICA	38,500.37
08/07/2025	MARION COUNTY BOCC	295.92
08/07/2025	PDQ INTERMEDIATE INC	133.88
08/07/2025	VERIZON WIRELESS MESSAGING SERVICES	375.11
08/07/2025	STEARNS WEAVER MILLER WEISSLER	748.20
08/07/2025	SUMTER ELECTRIC COOPERATIVE, INC.	1,626.46
08/07/2025	PROGRESS ENERGY INC	2,411.72
08/07/2025	PROGRESS ENERGY INC	2,905.12
08/07/2025	SECO	327.58
08/07/2025	W R E C	1,455.99
08/07/2025	CALIFORNIA STATE DISBURSEMENT UNIT	92.30
08/07/2025	RHODE ISLAND FAMILY COURT	154.00
08/07/2025	US DEPARTMENT OF TREASURY	476.85
08/08/2025	PROGRESS ENERGY INC	31,787.82
08/21/2025	7 ELEVEN #42257	79.78
08/21/2025	ALAN FORINO	179.78
08/21/2025	BAILEY ELECTRIC SIGNS LLC	50.00
08/21/2025	BRIGET BROTHERS	55.18
08/21/2025	CAROL SANDERSON	20.03
08/21/2025	CENTRAL FLORIDA ELECTRIC OF	50.00
08/21/2025	CENTURYLINK	69.28
08/21/2025	CHARLES CHRISTOFFERS	56.52
08/21/2025	CHESAPEAKE UTILITIES CORP & SUBS	222.85
08/21/2025	CSWR-FLORIDA UOC LLC	131.33
08/21/2025	DAVID BLIGHT	37.83
08/21/2025	DEANNA SMITH	16.02
08/21/2025	DEBORAH KLING	34.71

Check Date	Vendor Name	Amount
08/21/2025	DIANE CUOMO	11.13
08/21/2025	DS SERVICES OF AMERICA INC	193.36
08/21/2025	FLORAL CITY WATER ASSOCIATION INC	128.00
08/21/2025	GAIL GORIN	44.95
08/21/2025	GENUINE PARTS COMPANY, NAPA	141,806.61
08/21/2025	GLORIA CUYLER	132.30
08/21/2025	GORDON B LINK INDUSTRIES INC	363.32
08/21/2025	GREG NIXON	63.19
08/21/2025	ROY R GRENAWALT	16.91
08/21/2025	RICHARD GRIER	51.62
08/21/2025	HOOPER FUNERAL HOMES INC DBA	750.00
08/21/2025	JAMES CODLING	31.15
08/21/2025	KAREN LANDIN	35.60
08/21/2025	LANGUAGE LINE SERVICES	93.58
08/21/2025	LARRY & JULIE STREIT	28.48
08/21/2025	LAWRENCE W TAYLOR	10.24
08/21/2025	RELX INC	283.97
08/21/2025	LEXISNEXIS RISK DATA MANAGEMENT LLC	133.54
08/21/2025	MARGARET WILLIAMS	274.40
08/21/2025	MARTIN P JOHNSON	7.57
08/21/2025	MAX RUSSELL	60.97
08/21/2025	NATIONAL FORMS & SYSTEMS GROUP INC	2,365.32
08/21/2025	NATURE COAST TOWING	23.51
08/21/2025	LINDA NIBLETT	49.40
08/21/2025	OLIVIA HIGHTOWER	75.50
08/21/2025	OZELLO WATER ASSOC INC	175.50
08/21/2025	OZELLO WATER ASSOC INC	50.00
08/21/2025	OZELLO WATER ASSOC INC	50.00
08/21/2025	OZELLO WATER ASSOC INC	50.00
08/21/2025	PEARLIE ADAMS	41.58
08/21/2025	PROGRESS ENERGY INC	30,616.85
08/21/2025	ROBERT BECKTEL	8.19
08/21/2025	ROBERT J PECORARO	32.04
08/21/2025	ROBIN QUINN	33.38
08/21/2025	SAUL BUCHINSKY	50.00
08/21/2025	SCHARFELD CARE SOLUTIONS INC	1,209.00
08/21/2025	SCOTT M GREEN	30.71

Check Date	Vendor Name	Amount
08/21/2025	SHERRY YOUNGER	46.28
08/21/2025	SHIRLEY BURKHARDT	52.07
08/21/2025	STELLAR PRINTING SERVICES	5,712.00
08/21/2025	T BACKS BAR	17.10
08/21/2025	THE NEW CHURCH WITHOUT WALLS	100.00
08/21/2025	THOMAS A HARDESTY	49.40
08/21/2025	WA BUTLER COMPANY DBA	35.86
08/21/2025	WASTE PRO OF FLORIDA INC	225.00
08/21/2025	WASTE PRO OF FLORIDA INC	13,546.49
08/21/2025	WASTE PRO USA INC	6,619.59
08/21/2025	WITHLACOOCHEE RIVER ELECTRIC COOP	46,791.84
08/21/2025	JOHN STRICKLAND	14,000.00
08/21/2025	KING SEPTIC INC	14,000.00
08/21/2025	MR. SEPTIC, LLC	35,000.00
08/21/2025	164 W DIEGO PL LLC	72.47
08/21/2025	18 HOMES LLC	79.58
08/21/2025	A L MILTON CONSTRUCTION INC	286.69
08/21/2025	A L MILTON CONSTRUCTION INC	157.28
08/21/2025	ACTION RENTAL MANAGEMENT REALTY INC	563.33
08/21/2025	ACTIVATION INVESTMENT GROUP	76.24
08/21/2025	ADAMS HOMES OF NORTHWEST FL	330.96
08/21/2025	KATHY ADAMS	456.93
08/21/2025	ALADANA CONTRACTING LLC	162.47
08/21/2025	ALDANA CONTRACTING	320.76
08/21/2025	ALDANA CONTRACTING LLC	68.94
08/21/2025	ALL ABOUT HOMES	155.36
08/21/2025	DONALD E & LINDA L ALLEN	111.16
08/21/2025	ZEITUNNISHA AMIN	77.06
08/21/2025	ANNDAVID REAL ESTATE INC	64.76
08/21/2025	NICOLE & RUSSELL AQUINALDO	25.32
08/21/2025	ARCHICRAFT LLC	26.67
08/21/2025	SCOTT BAHRNS	164.15
08/21/2025	JULIE BAILEY	474.33
08/21/2025	LONNIE BAILEY	134.76
08/21/2025	CHRIS BAKER	101.04
08/21/2025	RAJAMANI C BATTULA	454.75
08/21/2025	BBG DEVELOPMENTS LLC	309.99

Check Date	Vendor Name	Amount
08/21/2025	BBG DEVELOPMENTS LLC	323.22
08/21/2025	CRYSTAL BEASLEY	145.83
08/21/2025	ALAIN JACQUES BEAUBRUN	11.57
08/21/2025	CONNIE BELUSCAK	62.08
08/21/2025	JOHANNES BERKVENS	55.01
08/21/2025	STAN BLACKER	136.58
08/21/2025	PATRICK S BLISS	56.32
08/21/2025	JAMES & DREAMA BLOUNT	44.92
08/21/2025	BRET & TERRY BODELL	525.59
08/21/2025	BORIS BOENIGK	101.00
08/21/2025	MIBSAM BOSCH	41.45
08/21/2025	SHARON BOSTELMAN	51.98
08/21/2025	TYLER BOWMAN	137.03
08/21/2025	JOSEPH & MARY BREAULT	40.47
08/21/2025	NATALIA BRENNAN	281.89
08/21/2025	BRUCE KAUFMAN	487.03
08/21/2025	JOSEPH M & TERRIE L BUCKNER	123.02
08/21/2025	BUILDRIGHT DEVELOPMENT	291.24
08/21/2025	BUILDRIGHT DEVELOPMENT LLC	302.63
08/21/2025	BUILDRIGHT DEVELOPMENT, LLC	49.13
08/21/2025	PATRICIA BUSH	205.60
08/21/2025	CHARMAINE BUTT	163.54
08/21/2025	C4 CONSTRUCTION LLC	164.56
08/21/2025	CAROL CALLAHAN	43.59
08/21/2025	NILDA C CANO	73.48
08/21/2025	CHRISTOPHER LAIKHRAM	68.71
08/21/2025	CITRAVEST MANAGEMENT	1,504.28
08/21/2025	CITRUS HILLS CONSTRUCTION	228.65
08/21/2025	CITRUS HILLS CONSTRUCTION LLC	882.61
08/21/2025	CITRUS HILLS CONSTRUCTION LLC	58.66
08/21/2025	CITRUS RENTALS LLC	45.25
08/21/2025	CITRUSCRAFT HOMES LLC	483.01
08/21/2025	NAYLA CIUS	123.07
08/21/2025	CKE ST PROPERTIES, LLC	37.87
08/21/2025	MATTHEW & MONICA COLBY	110.72
08/21/2025	COLCO RENOVATIONS LLC	44.85
08/21/2025	COLOR COUNTRY NURSERY	45.06

Check Date	Vendor Name	Amount
08/21/2025	MEADOWCREST RIVER OFFICE WAREHOUSE	472.59
08/21/2025	CONSTRUEMAX CORP	165.82
08/21/2025	CONSTRUEMAX CORP	152.04
08/21/2025	CONSTRUEMAX CORP	149.53
08/21/2025	CONSTRUEMAX CORP	146.18
08/21/2025	CONSTRUEMAX CORP	67.04
08/21/2025	MICHAEK CONTURSI	453.88
08/21/2025	CHRISTINE COOKE	131.53
08/21/2025	ELISE COOPER	113.40
08/21/2025	ONOFRE C CORPUZ	43.73
08/21/2025	CORTA LECANTO LLC	2,097.62
08/21/2025	DANIEL COSHATT	95.33
08/21/2025	STEVEN COZART	22.96
08/21/2025	PATRICIA J CAULFIELD & CRAIG TATE	6.07
08/21/2025	CS PHASE III LLC	50.57
08/21/2025	JACQUIE CUDAHEY	163.12
08/21/2025	ALLEN V & LYNN B CURRIER	29.40
08/21/2025	CUSTOM CAKES BY CASTELLANO	230.11
08/21/2025	CUSTOM CAKES BY CASTELLANO	157.69
08/21/2025	D R HORTON INC	87.83
08/21/2025	LEAH DAMRON	49.97
08/21/2025	COURTNEY OBANNON & DANIEL COLLINS	75.56
08/21/2025	MARAIYA MARIE SANCHEZ & DAVID JOHN	160.80
08/21/2025	GREGORY DAVID	153.97
08/21/2025	DAWSON PROPERTY VENTURES	273.12
08/21/2025	NICOLE DE ANDA	93.83
08/21/2025	DECRO MAGNOLIA LLC	169.97
08/21/2025	DELTAPRO DEVELOPMENT LLC	71.03
08/21/2025	DOLORES DERIGGI	88.69
08/21/2025	DIAMONDBIRD LLC	192.16
08/21/2025	NICHOLAS DIMARTINO	411.14
08/21/2025	DNE DEVELOPMENT	146.12
08/21/2025	DNE DEVELOPMENT LLC	1,131.32
08/21/2025	SILVINO DOMINGUES	70.80
08/21/2025	JUSTIN DOMSHA	48.83
08/21/2025	DONAHUE ELECTRIC, LLC	156.80
08/21/2025	DOUBLE A INVESTING LLC	69.13

Check Date	Vendor Name	Amount
08/21/2025	JOYCE DOWDELL	30.66
08/21/2025	PAMELA DUFFY	165.94
08/21/2025	THOMAS DUNLAP	101.37
08/21/2025	MARK & ELIZABETH EASTERLING	116.05
08/21/2025	JANET EBERT	471.72
08/21/2025	DALE ELLERT	143.11
08/21/2025	EMPIRE CONSTRUCTION MANAGEMENT LLC	125.19
08/21/2025	MARY ENGLAND	159.60
08/21/2025	DANIEL BATISTA & ERIC MCALLISTER	56.89
08/21/2025	ESTANDA INVESTMENTS INC	486.11
08/21/2025	ESTATE OF KURT STUMPFERNAGEL	34.00
08/21/2025	TINA FARRINGTON	196.07
08/21/2025	FCG REALTY	644.46
08/21/2025	FENWICK HOLDINGS LLC	206.51
08/21/2025	RAYMOND K KEN FERDON	168.75
08/21/2025	ANTHONY FITZSIMMONS	59.15
08/21/2025	FL PRO BUILDERS	222.62
08/21/2025	FL PRO BUILDERS, LLC	27.62
08/21/2025	HANNAH FOLEY	154.34
08/21/2025	NICK JR & THERESA A FONDOULES	129.10
08/21/2025	CHARLES FREDRICKSON	36.83
08/21/2025	RHONDA FREY	212.17
08/21/2025	FWD UNLIMITED LLC	145.26
08/21/2025	LARRY GAASTERLAND	76.65
08/21/2025	HOLLIS GALLAHER	103.66
08/21/2025	CASSIE GARRITY	101.24
08/21/2025	CASEY SHAWN GAUL	129.54
08/21/2025	HARVEY GERBER	111.92
08/21/2025	ASHLEY GETTY	153.32
08/21/2025	PATRICIA & JACK GIRTON	41.43
08/21/2025	GOLD DREAM HOMES LLC	7.38
08/21/2025	LINDA J GOULD	172.58
08/21/2025	GRAND LIVING AT CITRUS HILLS	16,742.52
08/21/2025	MARIA CECILIA GRAY	163.33
08/21/2025	GREAT AMERICAN REALTY & INVESTMENTS	437.89
08/21/2025	HABITAT FOR HUMANITY OF CC	775.59
08/21/2025	DANIELLE HALA	62.90

Check Date	Vendor Name	Amount
08/21/2025	DEBRA & DOUGLAS HAMEL	101.00
08/21/2025	GAYLE HAMPTON	126.79
08/21/2025	NAZNIN HAQ	158.71
08/21/2025	DANIEL L HARMS	47.07
08/21/2025	HARRIS ACQUISITIONS LLC	97.26
08/21/2025	MICHAEL HASSLER	178.67
08/21/2025	JOHN HAVENS	15.23
08/21/2025	HEARTLAND HOMES	118.67
08/21/2025	HUGH M HELM	55.98
08/21/2025	DAMALI HERNANDEZ	140.54
08/21/2025	HOLIDAY BUILDERS	102.95
08/21/2025	CARL & MARIANN HOLLAND	124.03
08/21/2025	HOMETOWN BUILDERS & CONSTRUCTION	160.43
08/21/2025	JENNIFER HOOVER	115.11
08/21/2025	JUDITH A & FRANK R HORTON	41.28
08/21/2025	PATRICIA & TIMOTHY HUME	119.11
08/21/2025	ROBERT & HELENA HUMPF	48.36
08/21/2025	INTREPID HOMES, LLC	168.51
08/21/2025	LAWRENCE ROBERT IRONS	112.70
08/21/2025	ALAN IVORY	479.98
08/21/2025	JULIANNE JACOBS	36.85
08/21/2025	JOSIAH & REBECCA JAHNS	46.65
08/21/2025	CHARLES & HEATHER JOHNSON	46.65
08/21/2025	ERIC JOHNSTON	65.78
08/21/2025	ELEANOR MONGOVAN & JOSEPH DEPINE	97.82
08/21/2025	CORINE JUDD	72.29
08/21/2025	STEVEN KARR	40.01
08/21/2025	FRANCIS KASS	145.20
08/21/2025	LAVONTAE KING & KATHERINE HAMPTON	320.32
08/21/2025	EDWARD KEHN	108.09
08/21/2025	MICHAEL KEHOE	51.83
08/21/2025	WILLIAM H & PATRICIA J KELLEY	31.96
08/21/2025	DONALD L KENT	245.12
08/21/2025	SHEIKH KHALED	158.29
08/21/2025	KIMBERLY FULFORD	131.45
08/21/2025	ALEX KOLODY	469.10
08/21/2025	MICHELLE KOZERA	38.10

Check Date	Vendor Name	Amount
08/21/2025	JOANN KURTZ	107.02
08/21/2025	GAIL KURZ	120.29
08/21/2025	LAJA INVESTMENTS LLC	70.80
08/21/2025	LAKESHORE LIRA INVESTMENTS CORP	160.19
08/21/2025	LAKESHORE LIRA INVESTMENTS CORP	168.33
08/21/2025	GARY LEDBETTER	45.45
08/21/2025	MARION EMMONS LENDERKING	71.87
08/21/2025	STEVEN LENHARDT	75.40
08/21/2025	LINDA MCHENRY	194.77
08/21/2025	STEVE LINDSEY	446.05
08/21/2025	CASSANDRA R LIPARITO	58.13
08/21/2025	JERI LITTRELL	18.55
08/21/2025	CAROL EVELYN & LORETTA FALCONER	31.70
08/21/2025	LSF9 MASTER PARTICIPATION TRUST	189.06
08/21/2025	EDWARD LUNA	34.31
08/21/2025	KIMBERLY L LYONS	159.36
08/21/2025	PARKER MADDOX	146.06
08/21/2025	NORMAN MAES	109.93
08/21/2025	JESSICA SOWERBY & MARCUS GUY	143.04
08/21/2025	MARONDA HOMES	53.01
08/21/2025	MARONDA HOMES LLC OF FL	499.53
08/21/2025	MARTINS DEVELOPMENT	157.87
08/21/2025	MARTINS DEVELOPMENT	130.17
08/21/2025	MARTINS DEVELOPMENT	120.88
08/21/2025	MARTINS DEVELOPMENT	103.29
08/21/2025	MARTINS DEVELOPMENT LLC	118.80
08/21/2025	EDWARD M & BARBARA A MASON	170.00
08/21/2025	MARGARET MC MAHAN	11.48
08/21/2025	MARK & MARY MCEACHRON	71.07
08/21/2025	CHAD MCRAE	160.19
08/21/2025	MELISSA MEDLIN	136.95
08/21/2025	MELO REAL ESTATE ONE, LLC	69.13
08/21/2025	DEBRA & JAY MEYER	68.29
08/21/2025	JUNE & JAMES MICKER	17.31
08/21/2025	STEVEN MIRABELLA	57.94
08/21/2025	STEPHEN MOELLER	184.76
08/21/2025	MOON LAKE INVESTMENTS	75.40

Check Date	Vendor Name	Amount
08/21/2025	HALEY MOORE	405.26
08/21/2025	RHONDA MOORE	53.43
08/21/2025	SAVANNAH MOSHER	148.96
08/21/2025	JAMES MOTTINE	35.66
08/21/2025	BRANDEN MUNGER	72.49
08/21/2025	MICHELE NEELY	243.26
08/21/2025	NET ZERO HOMES LLC	67.04
08/21/2025	RICALDINE NICOLAS	62.92
08/21/2025	CALVIN & JENNIFER NOLAN	104.21
08/21/2025	TERESA NYSZTAL	145.78
08/21/2025	DANIEL O BYRNE	36.64
08/21/2025	INTERNATIONAL CONTRACTORS OF AMERIC	66.62
08/21/2025	WILLIAM T OHLMEYER	102.87
08/21/2025	ROBERT & RUTH PALMER	14.66
08/21/2025	PAPA BEAR CONSTRUCTION INC	225.26
08/21/2025	RICHARD PARRISH	162.70
08/21/2025	RACHEL PATEL	158.94
08/21/2025	WILLIAM DAVID & WENDY PATTON	49.17
08/21/2025	THOMAS & THERESA PEQUEEN	435.60
08/21/2025	MICHAEL PHILLIPS	36.62
08/21/2025	CHRISTIE PIASECKI	207.11
08/21/2025	EDITH R & RANDALL P POLLARD	135.76
08/21/2025	SHARON C PYNE	36.60
08/21/2025	RAM ONE VENTURES LLC	60.59
08/21/2025	IVETTE RICCO-LEONARD	174.31
08/21/2025	KENNETH ROBERTSON	67.04
08/21/2025	GREGORY ROGERS	34.90
08/21/2025	BARBARA & JOHN ROHAN	77.49
08/21/2025	MINEY D ROSEBERRY	128.24
08/21/2025	RSTD, LLC	216.94
08/21/2025	RYAN SAUNDERS	145.92
08/21/2025	KIMBERLY SCOTT	47.90
08/21/2025	TASIA SEIJAS	62.34
08/21/2025	CELYNN & TREVOR SELDEN	38.15
08/21/2025	KELLY SEMIONE	113.29
08/21/2025	SERIES C JCAREY PROPERTIES LLC	186.07
08/21/2025	GLENN & LINDA SHAW	143.90

Check Date	Vendor Name	Amount
08/21/2025	STEVIE L & DAVID L SHELL	104.29
08/21/2025	WILLIAM HISSAM & SHELLEY JEAN FARKA	130.00
08/21/2025	WILLIAM SHERET	53.30
08/21/2025	RICHARD SHERRY	88.02
08/21/2025	JOHANNAH SHULL	76.15
08/21/2025	ANTHONY J SIANO	69.13
08/21/2025	CLARE SIDERS	64.87
08/21/2025	DARLENE SIMPSON	73.31
08/21/2025	SMC FUTURE HOLDINGS	170.84
08/21/2025	TIM & ROBERTA SMILEY	148.69
08/21/2025	CHARLES WENDELL SMITH	64.35
08/21/2025	CODY SMITH	63.50
08/21/2025	TARA SMITH	85.25
08/21/2025	CHRISTY SNYDER	69.45
08/21/2025	SPM 247 FLORIDA LLC	322.66
08/21/2025	SPM 247 FLORIDA, LLC	159.63
08/21/2025	DONNA SPRAGUE	46.05
08/21/2025	ROBYN & BRIAN STAUBACH	34.76
08/21/2025	SHARON SOTO CORTES & STEVE DILORENZ	126.50
08/21/2025	DAVID & JENNIFER STEVENS	58.95
08/21/2025	JACOB STEVENS	39.73
08/21/2025	LINDSAY STEWART	170.00
08/21/2025	JAMES M STORCH	157.50
08/21/2025	NICOLE STRAIT	55.07
08/21/2025	ANTHONY D STROUP	67.27
08/21/2025	CHRISTOPHER STRUBE	74.32
08/21/2025	SUNCOAST PROPERTY MANAGEMENT	149.34
08/21/2025	LISA SWEENEY	67.27
08/21/2025	REBECCA THIELEMANN	85.62
08/21/2025	TRAVIS THIEME	129.41
08/21/2025	JOHN JEFFREY TIMM	52.43
08/21/2025	ERNIE & SUE ANN TINA	65.45
08/21/2025	TRANSGLOBAL FINANCIAL LLC	89.68
08/21/2025	FELISHA & WALTER TURK	12.48
08/21/2025	UNDERWOOD RESIDENTIAL GC LLC	151.64
08/21/2025	UNDERWOOD RESIDENTIAL, LLC	828.25
08/21/2025	JANET VALENTINE	123.30

Check Date	Vendor Name	Amount
08/21/2025	VAN DER VALK CONSTRUCTION, LLC	99.37
08/21/2025	JOSE A & IVONNE M VAZQUEZ	463.45
08/21/2025	VCJ ENTERPRISES	37.28
08/21/2025	THOMAS VERROCHI JR	30.21
08/21/2025	ROGER D & SHERRY VIA	203.03
08/21/2025	VILLAVERDE JOINT REVOCABLE TRUST	67.46
08/21/2025	CHRIS VILLEGAS	14.74
08/21/2025	PATRICIA A VINEYARD	62.23
08/21/2025	WEST TO WEST CONSTRUCTION	1,200.00
08/21/2025	JAMES WHEELER	161.87
08/21/2025	ARIELL WILLIAMS	111.54
08/21/2025	KALEIGH WILSON	157.08
08/21/2025	WJH FL LLC	1,940.86
08/21/2025	CHARLES P YEAGER	161.61
08/21/2025	ZERLOTINI BROTHERS LLC	163.73
08/21/2025	CHARTER COMMUNICATIONS HOLDINGS LLC	114.98
08/21/2025	CHARTER COMMUNICATIONS HOLDINGS LLC	1,205.00
08/21/2025	FLORIDA DEPT OF FINANCIAL SERVICES	2,737.83
08/21/2025	LEVEL 3 FINANCING INC	802.18
08/21/2025	LIFE INSURANCE CO OF NORTH AMERICA	38,547.58
08/21/2025	MARION COUNTY BOCC	143.97
08/21/2025	SUNSHINE STATE ANESTHESIA PARTNERS	90.99
08/21/2025	VERIZON WIRELESS MESSAGING SERVICES	36.07
08/21/2025	VERIZON WIRELESS MESSAGING SERVICES	262.24
08/21/2025	ANTHONY ARMATO DBA MAC 1 SIGNS LLC	700.00
08/21/2025	BERNDETTE POORMAN	50.00
08/21/2025	FLORIDA DEPARTMENT OF HEALTH CITRUS	100.00
08/21/2025	UNITED STATES POSTAL SERVICE	556.00
08/21/2025	PROGRESS ENERGY INC	1,878.33
08/21/2025	PROGRESS ENERGY INC	5,738.91
08/21/2025	W R E C	1,185.34
08/21/2025	WREC	1,040.07
08/21/2025	CALIFORNIA STATE DISBURSEMENT UNIT	92.30
08/21/2025	RHODE ISLAND FAMILY COURT	154.00
08/21/2025	US DEPARTMENT OF TREASURY	476.85
08/28/2025	ALEXANDER REAL ESTATE, INC	244.00
08/28/2025	CASTRO REALTY AND PROPERTY MGMT INC	7,800.00

Check Date	Vendor Name	Amount
08/28/2025	CATHERINE COACHMAN	789.00
08/28/2025	COLONNADE PARK LTD	7,223.00
08/28/2025	CREATIVE CHOICE HOMES XXVIII LLC	14,376.00
08/28/2025	CRYSTAL RIVER APARTMENTS LTD	2,208.00
08/28/2025	JEFF CUNNINGHAM	1,840.00
08/28/2025	DOS OF CRYSTAL RIVER ALF LLC	633.00
08/28/2025	ERICA'S EQUITIES INC	1,089.00
08/28/2025	FLORAL OAKS APARTMENTS LTD	403.00
08/28/2025	GARY M KRAUSHAAR	689.00
08/28/2025	MAJOR FARAI INVESTMENTS LLC	1,963.00
08/28/2025	MARK THOMAS BEVILLE	2,337.00
08/28/2025	MIAMI DADE HOUSING AGENCY	1,343.11
08/28/2025	N-GES-RP OF CITRUS SPRINGS LLC	1,770.00
08/28/2025	ONE REAL ESTATE INC	5,059.00
08/28/2025	PARKE FOREST II APARTMENTS LTD	769.00
08/28/2025	PROGRESS ENERGY INC	1,385.00
08/28/2025	SANDA GRAY	950.00
08/28/2025	WITHLACOOCHEE RIVER ELECTRIC COOP	322.00
08/07/2025	A-ABLE SEPTIC & SEWER SERVICE INC	1,650.00
08/07/2025	ABILITY CARE SERVICES INC	807.00
08/07/2025	ADVANCED SEPTIC LLC	275.00
08/07/2025	AECOM TECHNICAL SERVICES INC	67,414.05
08/07/2025	AERIAL EQUIPMENT TESTING INC	1,070.00
08/07/2025	AINSLEY BECKFORD	11,525.25
08/07/2025	AIR MECHANICAL & SERVICE CORP	52,562.32
08/07/2025	AIRGAS INC	990.26
08/07/2025	ALBERT BURKETT	27.59
08/07/2025	ALCALDE & FAY LTD INC	10,000.00
08/07/2025	AMERICAN GROUNDS SERVICE LLC	20,244.11
08/07/2025	AMERICAN INFRASTRUCTURE DEVELOPMENT	24,039.99
08/07/2025	AMERICAN PIPE & TANK INC	7,543.70
08/07/2025	AMICI ENGINEERING CONTRACTORS LLC	64,600.00
08/07/2025	AP SOD SERVICE LLC	480.00
08/07/2025	APPLIED AQUATIC MANAGEMENT INC	227.00
08/07/2025	AQUA TRIANGLE 1 CORP	3,247.00
08/07/2025	ARAMIS BETANCOURT	29.82
08/07/2025	ARMOR FIRE PROTECTION INC	4,590.00

Check Date	Vendor Name	Amount
08/07/2025	BAKER DISTRIBUTING COMPANY LLC	4,012.34
08/07/2025	ELFI BAKER	12.46
08/07/2025	BAYSIDE DREDGING LLC	251,910.00
08/07/2025	BEARD EQUIPMENT COMPANY	1,567.35
08/07/2025	BG CHEMICAL LP	4,125.00
08/07/2025	BLUE CROSS & BLUE SHIELD OF FL	202,262.61
08/07/2025	BLUEALLY TECHNOLOGY SOLUTIONS LLC	3,752.92
08/07/2025	BOUND TREE MEDICAL	20,254.21
08/07/2025	C RICHIE CATTLE LLC	3,204.00
08/07/2025	CALLOWAY & CLARK ENTERPRISES LLC	4,000.00
08/07/2025	CARAHSOFT TECHNOLOGY CORP	16,345.54
08/07/2025	CDW GOVERNMENT LLC	121.23
08/07/2025	CENGAGE LEARNING INC	395.06
08/07/2025	CENTRAL ALABAMA TRAINING SOLUTIONS	3,028.33
08/07/2025	CENTRAL MATERIALS COMPANY INC	19,825.70
08/07/2025	CERIDA INVESTMENT CORP	596.36
08/07/2025	CHANNEL INNOVATIONS CORPORATION	606.64
08/07/2025	CHARLES R STRICKLAND PA	750.00
08/07/2025	CINTAS CORPORATION NO 2	408.42
08/07/2025	CITRUS CO FIRE RESCUE EXPLORER	4.00
08/07/2025	CITRUS COUNTY CHAMBER OF COMMERCE	2,321.32
08/07/2025	CITY OF CRYSTAL RIVER	292.10
08/07/2025	CITY OF CRYSTAL RIVER	5,912.03
08/07/2025	CITY OF INVERNESS	6,713.50
08/07/2025	CJ WILSON LAW PA	13,283.82
08/07/2025	CJ'S SALES AND SERVICE OF OCALA INC	8,682.39
08/07/2025	CLEAR CHANNEL OUTDOOR HOLDINGS INC	1,000.00
08/07/2025	CODY STRUBLE	108.00
08/07/2025	COMMERCIAL INDUSTRIAL CORP	704,205.19
08/07/2025	CORE & MAIN LP	18,630.00
08/07/2025	CROSS CONSTRUCTION SERVICES INC	12,769.36
08/07/2025	CTF INVESTMENTS LLC	410.00
08/07/2025	D&D INC	14,475.00
08/07/2025	DALY & ZILCH (FLORIDA) INC	63,760.00
08/07/2025	DATA FLOW SYSTEMS LLC	1,394.00
08/07/2025	DOCUMENT TECHNOLOGIES OF NORTH	80.37
08/07/2025	DONLE ENTERPRISES INC	119,985.00

Check Date	Vendor Name	Amount
08/07/2025	DOODIE CALLS LLC	4,800.00
08/07/2025	DRMP INC	6,979.67
08/07/2025	ELLEN NICHOLS	147.83
08/07/2025	EMPIRE PIPE & SUPPLY COMPANY INC	13,380.74
08/07/2025	FAMILY LIFE CARE INC	5,910.51
08/07/2025	FERGUSON ENTERPRISES	568.00
08/07/2025	FIDELITY SECURITY LIFE INS CO	142.18
08/07/2025	FIRE-DEX GW LLC	135.25
08/07/2025	FIRSTWATCH SOLUTIONS INC	343.81
08/07/2025	FIVE12 PAINTING & REMODELING LLC	24,923.00
08/07/2025	FL DEPARTMENT OF JUVENILE JUSTICE	69,922.00
08/07/2025	FORTILINE INC	5,537.15
08/07/2025	FORTIS FIRE & SAFETY INC	10,747.75
08/07/2025	GA FOOD SERVICES OF PINELLAS CO LLC	32,504.97
08/07/2025	GALLS PARENT HOLDINGS LLC	1,783.25
08/07/2025	GAMCO PROPERTIES III INC	11,680.00
08/07/2025	GMS SOUTHEAST INC	3,305.90
08/07/2025	GOLDEN X PLUMBING SUPPLY	189.74
08/07/2025	GRECO INTERNATIONAL CORPORATION	9,916.00
08/07/2025	HAWKINS INC	20,557.50
08/07/2025	HENRY SCHEIN INC	1,841.49
08/07/2025	HOLLY DAVIS	64.97
08/07/2025	HOWMEDICA OSTEONICS CORP	15,163.23
08/07/2025	INTERNATIONAL CITY MANAGEMENT ASSOC	2,448.31
08/07/2025	IDEXX DISTRIBUTION INC	2,268.42
08/07/2025	IMPERIAL BAG & PAPER CO LLC	3,731.77
08/07/2025	INFRASTRUCTURE CONSULTING	78,521.39
08/07/2025	INTEGRITY SITE DEVELOPMENT INC	88,524.71
08/07/2025	INTER-COUNTY RECYCLING INC	500.00
08/07/2025	INVOICE CLOUD INC	8,117.75
08/07/2025	JACK OVERDORFF	1,800.00
08/07/2025	JACK R PIERCE	33.38
08/07/2025	JAMIE ANG	60.16
08/07/2025	JANET LAWSON	12.46
08/07/2025	JEFFREY S SCHRADE	145.00
08/07/2025	JOHN TRAFALSKI	37.83
08/07/2025	JONES, EDMUNDS & ASSOCIATES, INC	32,545.15

Check Date	Vendor Name	Amount
08/07/2025	JOSHUA YOUNCE	19.00
08/07/2025	JUNE RANDALL	63.46
08/07/2025	KONICA MINOLTA BUSINESS SOLUTIONS	2,079.19
08/07/2025	KYOCERA DOCUMENT SOLUTIONS AMERICA	90.53
08/07/2025	LTR INTERMEDIATE HOLDINGS INC	5,981.63
08/07/2025	LYDIA WASHBURN	36.00
08/07/2025	LYNETTE MILLNER	123.27
08/07/2025	MACKLER GRAPHICS INC	3,849.00
08/07/2025	MAN CAVE LLC	2,231.56
08/07/2025	MARKETING ALLIANCE INC	11,616.66
08/07/2025	MCKIM & CREED INC	52,837.57
08/07/2025	MEAD AND HUNT INC	902.05
08/07/2025	MEDLINE INDUSTRIES LP	5,077.20
08/07/2025	MES I ACQUISITION INC	1,758.70
08/07/2025	MICHAEL COATES	84.99
08/07/2025	MIDWEST TAPE LLC	480.53
08/07/2025	MILLER BROS GIANT TIRE SERVICE	1,452.30
08/07/2025	MILLER PIPELINE LLC	93,345.00
08/07/2025	MOTT MACDONALD CONSULTANTS INC	37,648.27
08/07/2025	MUSCO CORPORATION	10,164.10
08/07/2025	MWI VETERINARY SUPPLY CO	11,889.55
08/07/2025	NORTH AMERICAN FIRE EQUIPMENT CO	25.20
08/07/2025	NATIONWIDE RETIREMENT SOLUTIONS INC	7,378.13
08/07/2025	NATURE COAST AT-HOME SERVICES INC	19,694.00
08/07/2025	NEW ROOTS CONSTRUCTION INC	8,250.00
08/07/2025	NORTHERN SAFETY CO INC	37.60
08/07/2025	ODP BUSINESS SOLUTIONS LLC	272.30
08/07/2025	ODYSSEY MANUFACTURING COMPANY	6,437.90
08/07/2025	PACE ANALYTICAL SERVICES LLC	8,417.16
08/07/2025	PASCO PIPE SUPPLY INC	713.72
08/07/2025	PAVE-RITE INC	122,122.24
08/07/2025	PAXTON MEDIA GROUP	2,523.15
08/07/2025	PETDATA INC	2,454.80
08/07/2025	PITNEY BOWES	282.18
08/07/2025	POLYDYNE INC	6,080.00
08/07/2025	POWERS PROTECTION INC	1,540.00
08/07/2025	PROFESSIONAL FIREFIGHTERS OF CITRUS	3,900.00

Check Date	Vendor Name	Amount
08/07/2025	RAFTELIS FINANCIAL CONSULTANTS INC	2,702.50
08/07/2025	REDWOOD TOXICOLOGY LABORATORY INC	700.22
08/07/2025	REDWOOD TOXICOLOGY LABORATORY INC	1,332.86
08/07/2025	RING POWER CORPORATION	15,014.40
08/07/2025	ROYAL “T” SYSTEMS INC	335.00
08/07/2025	COMMUNITY ANGELS LLC	20,899.25
08/07/2025	SCI FUNERAL SERVICES OF FLORIDA	750.00
08/07/2025	SEAN M GERRITS INC	2,025.00
08/07/2025	SEEBER LLC	20,232.00
08/07/2025	SHI INTERNATIONAL CORP	154,975.74
08/07/2025	SHOES FOR CREWS LLC	1,501.82
08/07/2025	SMA HEALTHCARE INC	3,416.67
08/07/2025	SOUTHERN ROAD & BRIDGE LLC	289,565.70
08/07/2025	STANTEC CONSULTING SERVICES INC	6,336.50
08/07/2025	STEPHANIE CLAMER MCMINDS	36.00
08/07/2025	STEPHANIE RAUCCI	28.48
08/07/2025	STEVEN G CHILDS	812.50
08/07/2025	STROUD ENGINEERING CONSULTANTS INC	10,605.60
08/07/2025	MARY STROUD	171.33
08/07/2025	SUMMIT HOME RESPIRATORY SERV INC	1,777.00
08/07/2025	SUMTER ELECTRIC COOPERATIVE INC	4,291.99
08/07/2025	SUPERIOR ASPHALT INC	2,715,992.47
08/07/2025	SVK INC	2,807.50
08/07/2025	TEN-8 FIRE & SAFETY LLC	196.18
08/07/2025	TEXAS AQUATIC HARVESTING INC	84,272.00
08/07/2025	THE SHERWIN-WILLIAMS COMPANY	230.97
08/07/2025	THE WARE GROUP LLC	708.72
08/07/2025	THERESA NATWICK	137.95
08/07/2025	THOMAS 4 CLEANING LLC	2,250.00
08/07/2025	WEST PUBLISHING CORP	786.45
08/07/2025	TOLLE APPRAISAL SERVICE INC	1,900.00
08/07/2025	TRI-CO COMMUNICATIONS INC	72,795.47
08/07/2025	TRI-COUNTY LOCKSMITH	862.50
08/07/2025	TTVRB INC	28.70
08/07/2025	UNIFIRST CORPORATION	1,543.99
08/07/2025	UNIVERSAL ENVIRONMENTAL SERVICES	114.60
08/07/2025	US BANCORP ASSET MANAGEMENT INC	3,333.33

Check Date	Vendor Name	Amount
08/07/2025	JOHN UVA	13.35
08/07/2025	VERTEKS CONSULTING INC	536.75
08/07/2025	VICEROY HOME SERVICES	16,332.00
08/07/2025	WADE TRIM INC	2,966.70
08/07/2025	WARD E KETRING	953.83
08/07/2025	WAUGH PLLC	2,765.00
08/07/2025	WHETSTONE OIL CO INC	14,740.97
08/07/2025	WINSUPPLY CRYSTAL RIVER FL CO	67.94
08/07/2025	WW GRAINGER INC	1,318.85
08/07/2025	XEROX CORPORATION	178.27
08/08/2025	CORE & MAIN LP	34,588.42
08/08/2025	FERGUSON ENTERPRISES	1,183.02
08/08/2025	FISERV INC	196.96
08/08/2025	FORTILINE INC	3,944.12
08/08/2025	PASCO PIPE SUPPLY INC	4,657.27
08/08/2025	UNIFIRST CORPORATION	2,274.84
08/21/2025	3M COMPANY	3,810.00
08/21/2025	ABILITY CARE SERVICES INC	408.00
08/21/2025	ACCESSIBLE SOLUTIONS LLC	544.75
08/21/2025	ADVANCED SEPTIC LLC	95.00
08/21/2025	AINSLEY BECKFORD	4,051.25
08/21/2025	AIR MECHANICAL & SERVICE CORP	3,834.76
08/21/2025	AIRGAS INC	10,308.02
08/21/2025	ALBERT BURKETT	21.36
08/21/2025	ALICE STEARNS	124.95
08/21/2025	ALTA ENTERPRISES LLC	1,008.00
08/21/2025	AMERICAN PIPE & TANK INC	8,125.00
08/21/2025	AP SOD SERVICE LLC	820.00
08/21/2025	AQUA TRIANGLE 1 CORP	2,271.95
08/21/2025	ARAMIS BETANCOURT	26.70
08/21/2025	ARDURRA GROUP INC	3,210.28
08/21/2025	AUTOMATED BUILDING CONTROL SYSTEMS	2,420.00
08/21/2025	AUVIS COLE	136.89
08/21/2025	BAKER DISTRIBUTING COMPANY LLC	285.00
08/21/2025	ELFI BAKER	10.68
08/21/2025	BEARD EQUIPMENT COMPANY	9,858.44
08/21/2025	BOUND TREE MEDICAL	24,729.11

Check Date	Vendor Name	Amount
08/21/2025	BROWN FUNERAL HOME & CREMATORY	750.00
08/21/2025	BURRELL ENGINEERING INC	4,523.39
08/21/2025	CALLOWAY & CLARK ENTERPRISES LLC	9,380.00
08/21/2025	CARAHSOFT TECHNOLOGY CORP	7,005.24
08/21/2025	CEC MOTOR & UTILITY SERVICES LLC	6,582.71
08/21/2025	CENTRAL MATERIALS COMPANY INC	18,974.41
08/21/2025	CENTROID INTERMEDIATE LLC	6,273.00
08/21/2025	CHARLES R STRICKLAND PA	750.00
08/21/2025	CINTAS CORPORATION NO 2	1,568.85
08/21/2025	CITRUS CO FIRE RESCUE EXPLORER	4.00
08/21/2025	CITRUS COUNTY ABUSE SHELTER ASSOC	337.50
08/21/2025	CITRUS COUNTY CHAMBER OF COMMERCE	1,158.45
08/21/2025	CITRUS COUNTY SHERIFFS OFFICE	3,711,294.62
08/21/2025	CITRUS COUNTY ASSOCIATION FOR	6,336.00
08/21/2025	CITRUS WELL DRILLING LLC	59,817.75
08/21/2025	CITY OF INVERNESS	1,315.03
08/21/2025	COMMERCIAL RISK MANAGEMENT INC	24,850.00
08/21/2025	CORE & MAIN LP	32,389.52
08/21/2025	CORECIVIC OF TENNESSEE LLC	1,619,966.93
08/21/2025	DANIEL'S HEATING AND AIR COND INC	3,830.00
08/21/2025	DATA FLOW SYSTEMS LLC	6,969.53
08/21/2025	DAVID DRUSS	125.00
08/21/2025	DOCUMENT TECHNOLOGIES OF NORTH	959.58
08/21/2025	DONALD F PERRIN	53.40
08/21/2025	DON'S PLUMBING OF CITRUS COUNTY INC	101.00
08/21/2025	DOODIE CALLS LLC	4,550.00
08/21/2025	EAST COAST EMERGENCY LLC	14,781.41
08/21/2025	JOHNATHON EDSTROM	68.00
08/21/2025	MARK EDWARDS	482.73
08/21/2025	EMPIRE PIPE & SUPPLY COMPANY INC	19,366.83
08/21/2025	ERIN R EWING	97.01
08/21/2025	EVERNORTH CARE SOLUTIONS INC	2,187.30
08/21/2025	FAMILY LIFE CARE INC	1,881.63
08/21/2025	FERGUSON ENTERPRISES	568.81
08/21/2025	FIDELITY SECURITY LIFE INS CO	4,583.42
08/21/2025	FIRE-DEX GW LLC	1,871.00
08/21/2025	FL DEPARTMENT OF JUVENILE JUSTICE	139,844.00

Check Date	Vendor Name	Amount
08/21/2025	FL OVERHEAD DOOR & INDUSTRIES DBA	800.00
08/21/2025	FORTILINE INC	4,865.37
08/21/2025	FSSI EAST INC	9,000.00
08/21/2025	GALLS PARENT HOLDINGS LLC	518.76
08/21/2025	GAMCO PROPERTIES III INC	7,995.00
08/21/2025	GARY SCHULTZ	45.00
08/21/2025	GEORGE SWEDLIGE DBA	3,950.00
08/21/2025	GFL ENVIRONMENTAL DBA	180.00
08/21/2025	GONZALEZ & SONS EQUIPMENT INC	991,980.90
08/21/2025	GRAY ROBINSON ATTORNEYS AT LAW	14,014.10
08/21/2025	GREEN CONSTRUCTION TECHNOLOGIES INC	23,633.91
08/21/2025	GUARDIAN MEDICAL MONITORING LLC	606.10
08/21/2025	LORI HALL	142.04
08/21/2025	HILL STREET ENTERPRISES LLC	8,335.00
08/21/2025	HYDROMAX USA LLC	2,683.80
08/21/2025	INTERNATIONAL CITY MANAGEMENT ASSOC	2,448.31
08/21/2025	INFRASTRUCTURE CONSULTING	3,743.30
08/21/2025	INGENAE, LLC	4,500.00
08/21/2025	INTEGRITY SITE DEVELOPMENT INC	10,759.39
08/21/2025	JDMF LLC	1,080.00
08/21/2025	JEFFREY MEZZETTI	40.05
08/21/2025	JEFFREY POST	125.00
08/21/2025	JJGIPE AUTO BODY LLC	5,079.08
08/21/2025	JOHN MADER ENTERPRISES INC	23,544.50
08/21/2025	JONATHAN HARMS	68.00
08/21/2025	JONES, EDMUNDS & ASSOCIATES, INC	76,574.05
08/21/2025	KENNETH NODINE	99.99
08/21/2025	MACI KEPLER	74.00
08/21/2025	KONICA MINOLTA BUSINESS SOLUTIONS	3,668.58
08/21/2025	KYOCERA DOCUMENT SOLUTIONS AMERICA	115.29
08/21/2025	L7 CONSTRUCTION INC	346,163.70
08/21/2025	LAMAR TEXAS LIMITED PARTNERSHIP	1,144.00
08/21/2025	LTR INTERMEDIATE HOLDINGS INC	10,518.28
08/21/2025	LYNETTE MILLNER	70.31
08/21/2025	MANUEL COIMBRE	74.00
08/21/2025	MCKIM & CREED INC	63,993.14
08/21/2025	MEDICAL RISK SOLUTIONS LLC	116,666.48

Check Date	Vendor Name	Amount
08/21/2025	MEGASCAPES LANDSCAPE SERVICES INC	13,790.70
08/21/2025	METRO FORECASTING MODELS LLC	24,275.00
08/21/2025	MICHELLE DIRUBBA-ALFORD	68.00
08/21/2025	MWI VETERINARY SUPPLY CO	1,059.72
08/21/2025	NABORS GIBLIN & NICKERSON P A	6,577.48
08/21/2025	NATIONWIDE RETIREMENT SOLUTIONS INC	7,378.13
08/21/2025	NATURE COAST AT-HOME SERVICES INC	9,454.50
08/21/2025	NV5 INC	10,951.50
08/21/2025	ODYSSEY MANUFACTURING COMPANY	17,613.70
08/21/2025	OPUS 21 MGMT SOLUTIONS LLC	38,436.21
08/21/2025	PACE ANALYTICAL SERVICES LLC	2,693.71
08/21/2025	PAFF SERVICES LLC	5,620.00
08/21/2025	PASCO PIPE SUPPLY INC	18,979.65
08/21/2025	PAVE-RITE INC	25,473.30
08/21/2025	PAXTON MEDIA GROUP	1,999.67
08/21/2025	PIGEON-ARDURRA LLC	3,767.60
08/21/2025	POINT RECOGNITION LTD	252.69
08/21/2025	POWER EXTERMINATORS INC	1,060.39
08/21/2025	PROFESSIONAL FIREFIGHTERS OF CITRUS	3,900.00
08/21/2025	RAFTELIS FINANCIAL CONSULTANTS INC	2,201.25
08/21/2025	RAMSEY DIAGNOSTICS CORPORATION	1,394.83
08/21/2025	RENTOKIL NORTH AMERICA INC	41.00
08/21/2025	RILEY AUTO ELECTRIC INC	155.00
08/21/2025	ROPER TOWNSEND & SUTPHEN PA	378.00
08/21/2025	ROBERT J ROSE	43.61
08/21/2025	COMMUNITY ANGELS LLC	19,525.50
08/21/2025	RSC INSURANCE BROKERAGE INC	9,033.33
08/21/2025	SCP DISTRIBUTORS LLC	628.66
08/21/2025	SEAN M GERRITS INC	5,300.00
08/21/2025	SERVICEWEAR APPAREL INC	191.09
08/21/2025	SHAW INTEGRATED & TURF SOLUTIONS	98,081.19
08/21/2025	SHI INTERNATIONAL CORP	10,832.85
08/21/2025	SHOES FOR CREWS LLC	947.94
08/21/2025	SONJA MYSLIWIEC	68.98
08/21/2025	SOUTHERN LAWN CARE MID FLA, INC	3,820.00
08/21/2025	STERICYCLE INC	461.85
08/21/2025	SUMMIT HOME RESPIRATORY SERV INC	841.50

Check Date	Vendor Name	Amount
08/21/2025	SUMTER ELECTRIC COOPERATIVE INC	2,896.02
08/21/2025	SUNSHINE STATE ONE-CALL OF FL INC	1,298.01
08/21/2025	SVK INC	1,508.50
08/21/2025	SYNAGRO TECHNOLOGIES, INC	61,150.43
08/21/2025	TD BANK NATIONAL ASSOCIATION	799.45
08/21/2025	TEN-8 FIRE & SAFETY LLC	685.80
08/21/2025	TERRI MOORE	74.00
08/21/2025	TEXAS AQUATIC HARVESTING INC	34,581.00
08/21/2025	THE ADVOCACY GROUP AT CARDENAS PTRS	5,000.00
08/21/2025	THE SHERWIN-WILLIAMS COMPANY	949.77
08/21/2025	THE WARE GROUP LLC	928.74
08/21/2025	TIMEKEY ENTERPRISE LLC	106,601.00
08/21/2025	TRADEMARK ELECTRIC INC	1,484.58
08/21/2025	UNIFIRST CORPORATION	3,654.48
08/21/2025	UNIVERSAL ENVIRONMENTAL SERVICES	101.00
08/21/2025	JOHN UVA	17.80
08/21/2025	VALERIE DEBAY	68.00
08/21/2025	VECCHIO, CARRIER, FELDMAN	161.56
08/21/2025	VICEROY HOME SERVICES	5,351.75
08/21/2025	WAUGH PLLC	3,465.00
08/21/2025	WHETSTONE OIL CO INC	3,623.21
08/21/2025	WITHLACOOCHEE REGIONAL WATER SUPPLY	7,506.50
08/21/2025	WW GRAINGER INC	1,020.64
08/21/2025	XEROX CORPORATION	721.95
08/21/2025	THERESA NATWICK	144.05
08/26/2025	SOUTHERN ROAD & BRIDGE LLC	78,414.30
08/28/2025	LYDIA E ACOSTA	860.00
08/28/2025	ACTION RENTAL MANAGEMENT	2,123.00
08/28/2025	ALANA KOZAK CORNELL	542.00
08/28/2025	ANGEL LUIS VEGA	670.00
08/28/2025	ANGELA PICONE	337.00
08/28/2025	ASSET BASED FUNDING LLC	629.00
08/28/2025	AVINASH TEKAWADE	3,973.20
08/28/2025	BROWARD COUNTY HOUSING AUTHORITY	2,386.11
08/28/2025	CARLOS EDUARDO DELPUPO	1,848.00
08/28/2025	CAROL NORMAND	950.00
08/28/2025	CHRISTIAN WORSHIP CENTER CENTRAL FL	1,150.00

Check Date	Vendor Name	Amount
08/28/2025	MRS. MARJORIE J COPELAND	843.00
08/28/2025	CT HOMES REALTY CORPORATION	1,950.00
08/28/2025	DARIN HAAG DBA ROAM	1,200.00
08/28/2025	DECRO HERON LLC	4,817.00
08/28/2025	DECRO MAGNOLIA LLC	2,648.00
08/28/2025	DECRO NATURE WALK LLC	2,902.00
08/28/2025	DEONARINE PERSAND	1,549.00
08/28/2025	EUNSOOK WOLFLEY	380.00
08/28/2025	EYESKY MANAGEMENT LLC	1,121.00
08/28/2025	FOREST RIDGE AT BEVERLY HILLS	7,140.00
08/28/2025	JEAN L FORT	650.00
08/28/2025	FRANCIS L SHAW	314.00
08/28/2025	GREAT AMERICAN REALTY & INVESTMENT	16,753.20
08/28/2025	HOUSING AUTHORITY OF CITY OF TAMPA	1,481.11
08/28/2025	HTG HIDDEN LAKE LTD	10,074.20
08/28/2025	DAVID S HUTCHINS	985.00
08/28/2025	KATHLEEN INDELICATO	788.00
08/28/2025	IRENE MARTY	840.00
08/28/2025	JANICE L JORSTAD	395.00
08/28/2025	JESSE L MADDEN	1,629.00
08/28/2025	JOAN BOWDEN	215.00
08/28/2025	THE HOLLOWAY GROUP PA	3,844.12
08/28/2025	JUSTIN JENSEN	537.00
08/28/2025	KARA PIROLO	855.00
08/28/2025	KG RENTALS LLC	1,034.00
08/28/2025	LAKE COUNTY BOCC	6,326.66
08/28/2025	LEASE THE DREAM LLC	709.00
08/28/2025	LEESON'S MHC LCC	2,767.00
08/28/2025	LIZETTE MORENO	1,350.00
08/28/2025	DAVID W MIKEL	1,938.00
08/28/2025	MJBS HOLDINGS LLC	946.00
08/28/2025	MWC PROPERTY LLC	1,772.00
08/28/2025	NATURE COAST AFFORDABLE HOUSING	1,245.00
08/28/2025	OHM SAIRAM SHAKTI LLC	3,008.00
08/28/2025	OLMSTED COUNTY HOUSING AND	1,002.11
08/28/2025	ORANGE COUNTY HOUSING & CD	1,720.11
08/28/2025	OSCEOLA COUNTY SECTION 8 HOUSING	1,447.11

Check Date	Vendor Name	Amount
08/28/2025	PARKE FOREST APARTMENTS, LTD	857.00
08/28/2025	PARKVUE REALTY CORPORATION	1,072.00
08/28/2025	PAVE-RITE INC	108,271.72
08/28/2025	PINELLAS CO HOUSING AUTHORITY	1,425.11
08/28/2025	QUICK TURN PROPERTIES LLC	621.00
08/28/2025	RAINTREE APARTMENTS II	3,942.00
08/28/2025	RAINTREE APARTMENTS LTD	1,748.00
08/28/2025	REALTY ADVISORY GROUP INC	744.00
08/28/2025	RENA J COOPER	673.00
08/28/2025	RIDGE VIEW APARTMENTS	384.00
08/28/2025	RTM PROPERTIES LLC	1,134.00
08/28/2025	SCOTTSDALE PROPERTIES LLC	979.00
08/28/2025	SEMINOLE COUNTY HOUSING AUTHORITY	1,701.11
08/28/2025	SHARON HILLOCK-HOWARD	1,221.00
08/28/2025	SNOW REALTY OF FLORIDA INC	2,031.00
08/28/2025	STANFORD LIMITED	347.00
08/28/2025	SUGMILL INC	634.00
08/28/2025	SUMTER ELECTRIC COOPERATIVE INC	1,235.00
08/28/2025	SUNCOAST CRYSTAL RIVER MHC, LLC	767.00
08/28/2025	RONALD SWALLOW	200.00
08/28/2025	TEJASWINI SHRIKANT SHINDE	268.00
08/28/2025	THE INDEPENDENT HOUSE OF GOD CHURCH	2,931.00
08/28/2025	TKR PROPERTIES & INVESTMENTS INC	1,320.00
08/28/2025	THOMAS W TUITE	766.00
08/28/2025	VEER REAL ESTATE INC	1,554.00
08/28/2025	VERA CURRY	787.00
08/28/2025	WAYNE A BARDSLEY	1,200.00
08/28/2025	WILMA A MCCLAIN TRUST	508.00
08/28/2025	WINDMEADOWS RRH LTD	637.00
08/28/2025	YANET ZAMORA CASTILLO	2,950.00
Report Total		15,837,260.53

AGENDA MEMORANDUM

FROM:	Alex Fontanez, Clerk Accountant
SUBJECT:	Release of Special Assessment
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

Special Assessments on certain properties have been paid in full by the owners. A release of lien form needs to be executed by the Chairman for each of these properties.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

a. Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 25A FT Island Trail Septic to Sewer, 24A Citrus Springs 2024 Waterlines, 8D Chassahowitzka Sewer, 8C Chassahowitzka Water, 25B NW Quadrant Water Main II, 23A Citrus Springs Waterlines, 21A Citrus Springs Waterlines, 20A Citrus Springs Waterlines special assessment district.
b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida

ATTACHMENTS:

1. 09-23-25_8C_ChassahowitzkaWaterRelease
2. 09-23-25_25B_NW QuadrantWaterMainII
3. 09-23-25_23A_CitrusSpringsWaterlines
4. 09-23-25_20A_CitrusSpringsWaterlines

5. 09-23-25_25A_FT_Island_Trail_Septic_to_Sewer
6. 09-23-25_24A Citrus Springs 2024 Waterline
7. 09-23-25_8D_ChassahowitzkaSewerRelease
8. 09-23-25_21A_CitrusSpringsWaterlines

RELEASE OF LIEN

STATE OF FLORIDA
COUNTY OF CITRUS

BEFORE ME, the undersigned Notary Public, personally appeared Rebecca Bays**,** personally known to me, and who after being duly sworn states as follows:

1. I am the Chair of the Board of County Commissioners of Citrus County, Florida, which is the governing body of Citrus County.

2. On July 22, 2008 the Board of County Commissioners filed in the public records Resolution No. 2008-163 (8C Chassahowitzka Water) that levied a special assessment lien against certain lands. Said Resolution was recorded in Official Record Book (ORB) 2232 Pages 110 through 126 inclusive, public records of Citrus County, Florida.

3. The Board wishes to release the lien on the following property as the records show the assessment has been paid in full.

AK# 1183995 CALBECK JOHN J & ELAINE P

4. The Board does hereby release the assessment lien above.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

_____
Rebecca Bays**,** Chair

STATE OF FLORIDA
COUNTY OF CITRUS

THE FOREGOING INSTRUMENT was acknowledged before me by means of ___ physical presence or ___ online notarization, this ___ day of _____, 2025, by the undersigned authority, Rebecca Bays as Chairman of the Citrus County Board of County Commissioners who is ___ personally known to me or who has produced _____ as identification and acknowledged before me that he/she executed the foregoing instrument on behalf of Citrus County, Florida as its true act and deed, and that he/she was duly authorized to do so and he/she did not take an oath.

_____
Notary Public-State of Florida
Printed Name:
Commission No:
Expiration Date:

This Instrument Prepared by:
Denise A. Dymond Lyn, County Attorney
110 N. Apopka Ave.
Inverness, Florida 34450

RELEASE OF LIEN

STATE OF FLORIDA
COUNTY OF CITRUS

BEFORE ME, the undersigned Notary Public, personally appeared Rebecca Bays**,** personally known to me, and who after being duly sworn states as follows:

1. I am the Chair of the Board of County Commissioners of Citrus County, Florida, which is the governing body of Citrus County.

2. On February 13, 2025 the Board of County Commissioners filed in the public records, OR Book 3540 Page 188, Resolution No. 2025-016 (25B NW Quadrant Water Main II) that levied a special assessment lien against certain lands.

3. The Board wishes to release the lien on the following property as the records show the assessment has been paid in full.

Exhibit: C

4. The Board does hereby release the assessment liens referenced above.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

_____
Rebecca Bays, Chair

STATE OF FLORIDA
COUNTY OF CITRUS

THE FOREGOING INSTRUMENT was acknowledged before me by means of ___ physical presence or ____online notarization, this ___ day of _____, 2025, by the undersigned authority, Rebecca Bays as Chairman of the Citrus County Board of County Commissioners who is ___ personally known to me or who has produced _____ as identification and acknowledged before me that he/she executed the foregoing instrument on behalf of Citrus County, Florida as its true act and deed, and that he/she was duly authorized to do so and he/she did not take an oath.

_____
Notary Public-State of Florida
Printed Name:
Commission No:
Expiration Date:

This Instrument Prepared by:
Denise A. Dymond Lyn, County Attorney
110 N. Apopka Ave.
Inverness, Florida 34450

Exhibit: C	
Parcel ID	Owner Name
1261708	INTERNATIONAL REAL ESTATE
2135751	FELDMEIER WILLIAM T S
1359970	LANGFORD CARLTON L
1377595	WHITELY IONA &
1406722	YEH CHIAO & SHERIA
2053763	HANSEN LINDA J
2053798	HANSEN LINDA J
2078812	PADULA PASQUALE & PAULINE
1317312	GARITTA LARAINE &
1300169	ALOMANI AFAF
1316090	HODGDON RICHARD E & ALICE H
2082062	GELLERT JOHN A & JOHN M
2082305	GELLERT JOHN A

RELEASE OF LIEN

STATE OF FLORIDA
COUNTY OF CITRUS

BEFORE ME, the undersigned Notary Public, personally appeared Rebecca Bays**,** personally known to me, and who after being duly sworn states as follows:

1. I am the Chair of the Board of County Commissioners of Citrus County, Florida, which is the governing body of Citrus County.

2. On July 25, 2023 the Board of County Commissioners filed in the public records, OR Book 3398 Page 778, Resolution No. 2023-038881 (23A Citrus Springs 2023 Assessment Area) that levied a special assessment lien against certain lands.

3. The Board wishes to release the lien on the following property as the records show the assessment has been paid in full.

Exhibit: A

4. The Board does hereby release the assessment liens referenced above.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

_____
Rebecca Bays, Chair

STATE OF FLORIDA
COUNTY OF CITRUS

THE FOREGOING INSTRUMENT was acknowledged before me by means of ___ physical presence or ____online notarization, this ___ day of _____, 2025, by the undersigned authority, Rebecca Bays as Chair of the Citrus County Board of County Commissioners who is ___ personally known to me or who has produced _____ as identification and acknowledged before me that he/she executed the foregoing instrument on behalf of Citrus County, Florida as its true act and deed, and that he/she was duly authorized to do so and he/she did not take an oath.

_____
Notary Public-State of Florida
Printed Name:
Commission No:
Expiration Date:

This Instrument Prepared by:
Denise A. Dymond Lyn, County Attorney
110 N. Apopka Ave.
Inverness, Florida 34450

Exhibit A	
Parcel ID	Owner Name
1276276	HARIBHAGAT JAILALL &
1449596	LANG PANSY L
1391482	GRAY SHIRLEY
1392454	ANDERSON GARY M
1392471	ANDERSON GARY M

RELEASE OF LIEN

STATE OF FLORIDA
COUNTY OF CITRUS

BEFORE ME, the undersigned Notary Public, personally appeared Rebecca Bays**,** personally known to me, and who after being duly sworn states as follows:

1. I am the Chair of the Board of County Commissioners of Citrus County, Florida, which is the governing body of Citrus County.

2. On July 28, 2020 the Board of County Commissioners filed in the public records, OR Book 3079 Page 218, Resolution No. 2020-061 (20A Citrus Springs Waterline 2020 Assessment Area) that levied a special assessment lien against certain lands.

3. The Board wishes to release the lien on the following property as the records show the assessment has been paid in full.

AK# 1299314 **HS HOMES 14 LLC**

4. The Board does hereby release the assessment lien referenced above.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

_____
Rebecca Bays**,** Chair

STATE OF FLORIDA
COUNTY OF CITRUS

THE FOREGOING INSTRUMENT was acknowledged before me by means of ___ physical presence or ___ online notarization, this ___ day of _____, 2025, by the undersigned authority, Rebecca Bays as Chairman of the Citrus County Board of County Commissioners who is ___ personally known to me or who has produced _____ as identification and acknowledged before me that he/she executed the foregoing instrument on behalf of Citrus County, Florida as its true act and deed, and that he/she was duly authorized to do so and he/she did not take an oath.

_____
Notary Public -- State of Florida
Printed Name:
Commission No:
Expiration Date:

This Instrument Prepared by:
Denise A. Dymond Lyn, County Attorney
110 N. Apopka Ave.
Inverness, Florida 34450

RELEASE OF LIEN

STATE OF FLORIDA
COUNTY OF CITRUS

BEFORE ME, the undersigned Notary Public, personally appeared Rebecca Bays**,** personally known to me, and who after being duly sworn states as follows:

1. I am the Chair of the Board of County Commissioners of Citrus County, Florida, which is the governing body of Citrus County.

2. On July 31, 2025 the Board of County Commissioners filed in the public records, OR Book 3589 Page 735, Resolution No. 2025-072 (25A FT Island Trail Septic to Sewer) that levied a special assessment lien against certain lands.

3. The Board wishes to release the lien on the following property as the records show the assessment has been paid in full.

Exhibit: D

4. The Board does hereby release the assessment liens referenced above.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

_____
Rebecca Bays, Chair

STATE OF FLORIDA
COUNTY OF CITRUS

THE FOREGOING INSTRUMENT was acknowledged before me by means of ___ physical presence or ____online notarization, this ___ day of _____, 2025, by the undersigned authority, Rebecca Bays as Chairman of the Citrus County Board of County Commissioners who is ___ personally known to me or who has produced _____ as identification and acknowledged before me that he/she executed the foregoing instrument on behalf of Citrus County, Florida as its true act and deed, and that he/she was duly authorized to do so and he/she did not take an oath.

_____
Notary Public-State of Florida
Printed Name:
Commission No:
Expiration Date:

This Instrument Prepared by:
Denise A. Dymond Lyn, County Attorney
110 N. Apopka Ave.
Inverness, Florida 34450

Exhibit: D	
Parcel ID	Owner Name
1067197	VAN ELDIK SIGLINDA M TRUSTEE
1096871	GOODSON JAMES M JR & EILEEN H
3106373	WAY ANNIE MAE TRUST
3106385	WAY ANNIE MAE TRUST
1096677	DE KEMPER GEORGE D & DEBORAH
1097185	HOUT MARIE LOUISE
1097304	HARVEY MEI FEN
1097576	COONEY THOMAS M & LORRAINE W
2798521	FEELY ROBERT D
3520607	SALTER WILLIAM E
1066506	PHILLIPS RICHARD JOHN & CHERYL
1067324	ROSS HAROLD R & TERRA J
1941466	LATIFF ELIZABETH B TRUSTEE
3104335	WESTPHAL JEFFREY D & KELLY D
3520608	HUPP ROBERT REMLEE
1066654	DINGMAN RUSSEL & MARY
1066689	CHEYNE PEGGY
1066972	HARPSTER J WINSTON
1067014	PARROW KYLE A TRUSTEE
1067049	STEVENS ROD A & BARBARA A
1067111	WINTER MICHAEL J
1096596	WALKER SUSAN LEE &
1096731	MURPHY BRIAN M & ELIZABETH M
1096791	ANDERSON PAUL & JOELLEN
1096821	SMITH ROGER J
1096839	SMITH ROGER J
1096863	BROCKWAY RAY &
1097029	WOLF KARLO P & KATHLEEN
1097240	KURDUPSKI RONALD E & JULIA C
1097380	BECHTOL DAVID A
1097398	NOVAK DENNIS R
2675951	WILKERSON BRIAN H & TINA
3522563	HANCOCK MARION J
3524947	HRABINA MICHAEL C & KATHRYN
1066662	SUNTRUST BANK TRUSTEE
1097070	GRIFFIN LYNDA K TRUSTEE
1097088	GRIFFIN CHARLES &
1097096	GOLLER DOUGLAS G
2518529	WILKIE ROSA
1067154	STEWART MICHAEL & SHEILA
1096995	SHUFELDT JESSE J & BRENDA J
1097100	RILEY JUDITH K & ALAN N
1067243	ARNOLD CHARLES F & JANE F
1096782	BRICKWOOD ROY M

1097053	QUAM JUDITH A & CURTIS L HEGG
1097207	GENOA JOHN M
1097401	CLARY RICHARD M & SHARON D
1096758	SMITH ROGER J

RELEASE OF LIEN

STATE OF FLORIDA
COUNTY OF CITRUS

BEFORE ME, the undersigned Notary Public, personally appeared Rebecca Bays**,** personally known to me, and who after being duly sworn states as follows:

1. I am the Chair of the Board of County Commissioners of Citrus County, Florida, which is the governing body of Citrus County.

2. On July 23, 2024 the Board of County Commissioners filed in the public records, OR Book 3487 Page 1277-1303, Resolution No. 2024-066 (24A Citrus Springs 2024 Waterline) that levied a special assessment lien against certain lands.

3. The Board wishes to release the lien on the following property as the records show the assessment has been paid in full.

Exhibit: B

4. The Board does hereby release the assessment liens referenced above.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

_____
Rebecca Bays, Chair

STATE OF FLORIDA
COUNTY OF CITRUS

THE FOREGOING INSTRUMENT was acknowledged before me by means of ___ physical presence or ____online notarization, this ___ day of _____, 2025, by the undersigned authority, Rebecca Bays as Chairman of the Citrus County Board of County Commissioners who is ___ personally known to me or who has produced _____ as identification and acknowledged before me that he/she executed the foregoing instrument on behalf of Citrus County, Florida as its true act and deed, and that he/she was duly authorized to do so and he/she did not take an oath.

_____
Notary Public-State of Florida
Printed Name:
Commission No:
Expiration Date:

This Instrument Prepared by:
Denise A. Dymond Lyn, County Attorney
110 N. Apopka Ave.
Inverness, Florida 34450

Exhibit B	
Parcel ID	Owner Name
2183527	BAYLAN BERNARDITA
1317681	THE DELTONA CORPORATION
1317690	THE DELTONA CORPORATION
2082356	DELTONA CORPORATION
2181966	DELTONA CORPORATION

RELEASE OF LIEN

STATE OF FLORIDA
COUNTY OF CITRUS

BEFORE ME, the undersigned Notary Public, personally appeared Rebecca Bays**,** personally known to me, and who after being duly sworn states as follows:

1. I am the Chair of the Board of County Commissioners of Citrus County, Florida, which is the governing body of Citrus County.

2. On July 22, 2008 the Board of County Commissioners filed in the public records Resolution No. 2008-164 (8D Chassahowitzka Wastewater) that levied a special assessment lien against certain lands. Subsequent Resolution No. 2010-024 reducing the amounts of said liens was adopted January 26, 2010. Said Resolutions were recorded in Official Record Books (ORB) 2232 Page 127 and ORB 2335 Page 314, public records of Citrus County, Florida.

3. The Board wishes to release the lien on the following property as the records show this assessment has been paid in full.

AK# 1183995 **CALBECK JOHN J & ELAINE P**

4. The Board does hereby release the assessment lien referenced above.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

_____
Rebecca Bays**,** Chair

STATE OF FLORIDA
COUNTY OF CITRUS

THE FOREGOING INSTRUMENT was acknowledged before me by means of ___ physical presence or ___ online notarization, this ___ day of _____, 2025, by the undersigned authority, Rebecca Bays as Chairman of the Citrus County Board of County Commissioners who is ___ personally known to me or who has produced _____ as identification and acknowledged before me that he/she executed the foregoing instrument on behalf of Citrus County, Florida as its true act and deed, and that he/she was duly authorized to do so and he/she did not take an oath.

_____
Notary Public-State of Florida
Printed Name:
Commission No:

This Instrument Prepared by:
Denise A. Dymond Lyn, County Attorney
110 N. Apopka Ave.
Inverness, Florida 34450

RELEASE OF LIEN

STATE OF FLORIDA
COUNTY OF CITRUS

BEFORE ME, the undersigned Notary Public, personally appeared Rebecca Bays**,** personally known to me, and who after being duly sworn states as follows:

1. I am the Chair of the Board of County Commissioners of Citrus County, Florida, which is the governing body of Citrus County.

2. On July 27, 2021 the Board of County Commissioners filed in the public records, OR Book 3190 Page 876, Resolution No. 2021-067 (21A Citrus Springs Waterline 2021 Assessment Area) that levied a special assessment lien against certain lands.

3. The Board wishes to release the lien on the following property as the records show the assessment has been paid in full.

AK# 2191392 CARY JOHN M TRUST

4. The Board does hereby release the assessment liens referenced above.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

_____
Rebecca Bays, Chair

STATE OF FLORIDA
COUNTY OF CITRUS

THE FOREGOING INSTRUMENT was acknowledged before me by means of ___ physical presence or ___ online notarization, this ___ day of _____, 2025, by the undersigned authority, Rebecca Bays as Chairman of the Citrus County Board of County Commissioners who is ___ personally known to me or who has produced _____ as identification and acknowledged before me that he/she executed the foregoing instrument on behalf of Citrus County, Florida as its true act and deed, and that he/she was duly authorized to do so and he/she did not take an oath.

_____
Notary Public -- State of Florida
Printed Name:
Commission No:
Expiration Date:

This Instrument Prepared by:
Denise A. Dymond Lyn, County Attorney
110 N. Apopka Ave.
Inverness, Florida 34450

AGENDA MEMORANDUM

FROM:	Jessica Flynn, Interim Human Resources Director
SUBJECT:	P&A Group COBRA Services Agreement
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

Human Resources is requesting the Board to approve an agreement with P&A Group to provide Consolidated Omnibus Budget Reconciliation Act (COBRA) administrative services. Effective COBRA administration is essential for ensuring legal compliance and protecting Citrus County from costly penalties and legal risks. Proper administration promotes responsible HR practices, and ensures that complex regulatory timelines and requirements are met with accuracy.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
8000-53100	Professional Services	86,200	67,411	13,067	5,722

The Cobra Service agreement will be funded in the FY 25/26 budget.

RECOMMENDED ACTION:

Approve and authorize the Chairman to execute the Agreement and execute the Business Associate Agreement between Citrus County, Florida and the P&A Group, COBRA Services. **(Jesscia Flynn, Interim Human Resource Director)**

ATTACHMENTS:

1. Citrus County Florida COBRA Services Agreement effective 2025-10-01 (1)
2. Citrus County Florida Universal BAA effective 2025-10-01_2

COBRA SERVICES AGREEMENT

This COBRA Services Agreement (the "**Agreement**") made effective as of October 1, 2025 (the "**Effective Date**"), by and between Citrus County, Florida, 3600 West Sovereign Path, Lecanto, Florida 34461 (the "**Employer**"), and **P&A ADMINISTRATIVE SERVICES, INC.**, 6400 Main Street, Suite 210, Williamsville, NY 14221 ("**P&A**").

W I T N E S S E T H:

WHEREAS, the Employer maintains several group health plans for the benefit of its eligible employees; and

WHEREAS, the Employer has various obligations and responsibilities under the federal legislation commonly referred to as "COBRA" with respect to the administration of its group health plans;

WHEREAS, the Employer desires to use P&A to assist the Employer in meeting its COBRA compliance responsibilities, and P&A desires to provide such services upon certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto, with the intention of being legally bound hereby, covenant and agree as follows:

1. COBRA Administration. P&A agrees to assist the Employer in meeting its responsibilities under the COBRA law, which requires the Employer to offer continuation coverage to certain individuals who lose coverage under one or more group health plans of the Employer. P&A shall provide this assistance by providing those administrative services described in Section 2 of this Agreement with respect to those group health plans and coverage options listed on Schedule A (collectively referred to as the "**Plan**").

2. Services to be Provided By P&A.

a. Upon execution of this Agreement by the parties, P&A shall provide the following services:
    I. P&A shall make available to the Employer electronically or by another method that is mutually agreeable to the parties (i) a COBRA procedures manual, and (ii) forms for the Employer to use in providing information to P&A pursuant to subsections 3b. and 3c. of this Agreement;
    II. With respect to each former employee and other individual receiving COBRA continuation coverage under the Plan (a "**COBRA Continuant**") on the Effective Date, P&A shall receive by electronic download from the Employer, the information that P&A deems necessary to discharge its responsibilities under this Agreement, including but not limited to name, address, Social Security number, plan information, coverage information (including information for covered dependents) and costs, and enter that information into P&A's administrative software system to create an electronic file with respect to the subject matter of this Agreement; and
    III. P&A shall send correspondence to each such COBRA Continuant explaining P&A's role in the COBRA administration of the Plan.
b. Within ninety (90) days after an employee of the Employer first becomes covered by the Plan, P&A shall send by first class mail a notice addressed to the employee and to any spouse of the employee who also is covered by the Plan informing them of their rights and responsibilities under the COBRA law (an "**Initial COBRA Notice**").
c. P&A shall review any notice stating that a Qualifying Event for COBRA purposes has occurred with respect to coverage under the Plan. For purposes of this Agreement, the term "Qualifying Event" shall have the meaning ascribed to it by Section 4980B(f)(3) of the Internal Revenue Code of 1986, as amended (the "**Code**") or any successor provision of law. If such notice is determined to have been timely provided and the occurrence of a Qualifying Event is confirmed, P&A shall provide the following services with respect to each of those individuals who has become entitled to COBRA continuation coverage as a result of that Qualifying Event (a "**Qualified Beneficiary**"):
    I. P&A shall mail to the attention of the Qualified Beneficiary a COBRA election package consisting of a notice notifying him or her that he or she has the right to elect to continue his or her Plan coverage on the terms described in the notice (a "**COBRA Election Notice**"); a form that may be used to elect continuation coverage; and any enrollment forms that must be

completed to satisfy the requirements of any insurance company, Health Maintenance Organization or other entity that will provide elected COBRA coverage (a "**Coverage Provider**"). A third-party administrator for a self-insured plan or benefit option shall be deemed the Coverage Provider with respect thereto, and the Employer shall be deemed the coverage Provider for a self-insured plan or benefit option that is self-administered by the Employer;

II. If the Qualified Beneficiary elects COBRA continuation coverage by completing and returning the aforementioned election form and any applicable enrollment forms and timely pays his or her initial COBRA premium, P&A shall forward his or her enrollment form information to the Coverage Providers that will be providing the elected coverage;

III. P&A shall send to the Qualified Beneficiary who has elected COBRA continuation coverage (a "**COBRA Continuant**"), a bill with respect to each month of the elected coverage, and shall send a second bill should the COBRA Continuant fail to timely pay the original bill by its stated due date. The billed amount shall be 102 percent of the "applicable premium" (one hundred and ten (110%) percent with respect to coverage extended from 18 months to 29 months due to disability, unless a different percentage is mutually agreed upon by the parties) within the meaning of Section 4980B(f)(2)(C) of the Code;

IV. P&A shall forward 100% of the applicable premium to the Employer for payment to the Coverage Provider, accompanied by information that identifies the COBRA Continuant, the amount of his or her premium and the coverage period to which the premium payment relates. The amount by which a premium payment exceeds the applicable premium (typically, two (2%) percent of the applicable premium) shall be retained by P&A as additional compensation for its services hereunder;

V. Should the COBRA Continuant fail to make any periodic premium payment by the end of the applicable grace period, P&A shall notify the Coverage Provider that the COBRA Continuant's coverage is to be canceled due to the non-payment of premiums;

VI. P&A shall receive and review any request by a COBRA Continuant to extend the period of his or her COBRA continuation coverage on account of a determination of disability by the Social Security Administration or the occurrence of a second Qualifying Event;

VII. If it determines that a COBRA Continuant's request to extend the period of his or her COBRA continuation coverage should be granted, P&A shall so notify the Coverage Providers who have been providing COBRA coverage;

VIII. P&A shall notify the COBRA Continuant should a Coverage Provider modify his or her COBRA coverage in any material respect;

IX. At the Employer's request, P&A shall coordinate with the Employer regarding open enrollments occurring during the term of the COBRA Continuant's COBRA coverage and shall forward to the appropriate Coverage Provider information describing any change in coverage elected by the COBRA Continuant during open enrollment;

X. Using information contained in its electronic file regarding the COBRA Continuant, P&A shall determine the date as of which his or her COBRA continuation coverage is due to cease; and

XI. Should it determine that the COBRA continuation coverage of the COBRA Continuant is to be prematurely terminated due to the non-payment of premiums, the commencement of coverage under another group health plan or Medicare or other circumstances prescribed by the COBRA law, P&A shall notify him or her in writing to that effect;

XII. Prior to the termination of a COBRA Continuant's continuation coverage, P&A shall provide him or her with a notice describing any rights that he or she may have to obtain coverage under a "conversion health plan" within the meaning of Section 4980B(f)(2)(E) of the Code.

d. With respect to any individual who is a COBRA Continuant on the date this Agreement first becomes effective, P&A shall provide all of the services described in paragraphs "III" through "XII" of subsection c. above.

e. If, after it reviews a notification that a Qualifying Event has occurred or that a disability determination has been received, P&A determines that there is no right to COBRA continuation coverage or to an extension of COBRA continuation coverage based on that notification, it shall provide written notice to the affected individuals that COBRA coverage is not available.

f. Should the law of any State or Commonwealth require that continuation coverage be made available for a period extending beyond the maximum coverage period specified in COBRA, P&A agrees to provide the following additional services on written request:

I. P&A shall customize the COBRA Election Notice provided to a COBRA Continuant to inform him or her of the right to the extended coverage

period.

II. P&A shall program in its administrative software system data reflecting the extended coverage period.

III. P&A shall track in its administrative software system all dates that become relevant to the provision of continuation coverage due to the extended coverage period.

IV. P&A shall provide to each COBRA Continuant whose federally-mandated continuation coverage is due to expire a reminder that he or she has the right to further continuation coverage under state law and shall identify the plan benefits to which such extension rights apply.

g. P&A shall provide to the Employer and to Qualified Beneficiaries reasonable access to P&A employees who are familiar with the Plan through a toll-free telephone number and “Live Chat” texting during the regular business hours of P&A and voicemail for after-hours calls.

h. Once per month, P&A shall provide to the Employer a “Remittance Report” summarizing its administrative activities during the preceding month, including the names of each of the Plan’s COBRA Continuants during that month, the premium amounts paid by each for coverage during that month and the types of coverage he or she received during that month.

***3. Employer Responsibilities*.**

a. As soon as is practicable after this Agreement is signed, the Employer shall obtain from each insurance company, Health Maintenance Organization or other entity that is providing coverage under the Plan (a "**Coverage Provider**") authorization for P&A to communicate with it directly regarding the subject matter of this Agreement.

b. The Employer shall notify P&A as soon as possible, but not later than thirty (30) days, following the occurrence of any of the following events:

I. the commencement of coverage for any person under the Plan;

II. the death of a covered employee;

III. the termination (other than by reason of gross misconduct) or reduction of hours of a covered employee's employment;

IV. a covered employee becoming entitled to Medicare benefits under title XVIII of the Social Security Act;

V. a proceeding regarding the Employer's bankruptcy under title 11 of the United States Code that affects the benefits of a retired employee or his spouse or dependents of the Employer; or

VI. in accordance with any change in a law or regulation requiring group health plan continuation coverage after the date of this Agreement, any other event the occurrence of which requires notification by an Employer to a plan administrator, but only after P&A advises the Employer of such change.

1. Such notification shall be made by electronic transmission via P&A's web portal, fax or mail, using forms provided by P&A for this purpose.

c. The Employer shall notify P&A as soon as possible, but not later than five (5) days after the Employer is notified by an employee, spouse or dependent of following the occurrence of any of the following events:

I. The divorce of the employee from the employee's spouse (or their legal separation, but only if such event causes the spouse to lose his or her coverage under the terms of the Plan); or

II. A dependent child ceasing to be a dependent child under the requirements of the Plan.

1. Such notification shall be made by electronic transmission, using forms provided by P&A for this purpose.

d. The Employer shall review each Remittance Report generated by P&A pursuant to Section 2h. and shall notify P&A within thirty (30) days after the report was sent or made available to the Employer of any errors or omissions in the report. Instructions for verifying the accuracy of P&A's Remittance Reports are appended hereto as Exhibit 1.

e. Should the Employer desire to engage P&A to provide the state law continuation services described at Section 2f. above, not less than thirty (30) days before such services are to commence, the Employer shall provide P&A with the identity of the state involved; the types of health plan coverage to which the extension applies (e.g., just group health insurance); the length of the extension period; and any other information that is germane to administering the extension period coverage.

f. The Employer shall promptly and accurately furnish to P&A such other information as P&A reasonably deems necessary or appropriate for the discharge of its responsibilities hereunder.

g. Should P&A modify in any way the standard format of any of its written materials used in connection with the provision of its professional COBRA administration services, the Employer agrees to use exclusively the modified version of the materials as soon as P&A provides them to the Employer.

h. Should the group health plans or coverage options listed on Schedule A include a health flexible spending account under a cafeteria plan in accordance with Code Section 125 and the regulations (proposed or final) thereunder (a "**health FSA**") with respect to which P&A is not the claims administrator, the Employer (or an agent of the Employer other than P&A) shall be responsible for determining whether any person who has sustained a loss of coverage under that health FSA must be offered the opportunity to continue that coverage based on Income Tax Regulation Section 54.4980B-2, Q&A-8 (or any successor regulations or rules pertaining thereto) and, if so, for advising P&A of the applicable premium for same.

i. Should any of the group health plans or coverage options listed on Schedule A include a "self-insured medical expense reimbursement plan" as defined in Code Section 105(h) with respect to which P&A is not the claims administrator, (other than a health FSA that is part of a cafeteria plan), the Employer (or an agent of the Employer other than P &A) shall be responsible for advising P&A of the applicable premium for continuation coverage under that self-insured medical expense reimbursement plan.

j. Should the Employer become a party to any collective bargaining agreement containing any provision that refers to or impacts, either directly or indirectly, the manner in which COBRA is to be provided to any employee who is a member of the collective bargaining unit that is a party to the agreement or his or her spouse or dependents, the Employer shall provide P&A with a complete copy of the pertinent contract language not less than thirty (30) days before the effective date of that collective bargaining agreement.

k. The Employer warrants and represents to P&A that the list of group health plans and of the coverage providers under each such plan is complete and accurate as of the date of this Agreement. Should the Employer, during the term of this Agreement, establish any new group health plan or add any coverage provider to any of its current group health plans, the Employer agrees to notify P&A in writing of same within seven (7) days thereafter. The Employer hereby acknowledges its understanding that P&A cannot assure the Employer’s compliance with COBRA

without having, at all times, complete and accurate information as to the group health plans and coverage options of the Employer.

***4. Compensation*.**

a. As compensation for the services rendered hereunder, the Employer agrees to pay P&A fees in accordance with the fee schedule set forth at Schedule B hereto. P&A may modify this fee schedule as of the beginning of any Contract Year commencing after the Effective Date. For purposes of this Agreement, the term "Contract Year" means the period beginning on the Effective Date and ending one year later and each subsequent one-year period beginning on an anniversary of the Effective Date. P&A shall notify the Employer in writing of any modification to the fee schedule not less than ninety (90) days before the beginning of the Contract Year in which the modification is to become effective.

b. Should the Employer fail to timely provide P&A with any notification required under subsection 3d. above, P&A shall be entitled to additional compensation for billing or enrollment adjustments that must be made on account of that failure, with such additional compensation amount equal to $10.00 per affected COBRA Continuant.

c. Should the Employer request in writing any services or materials that are in addition to the services described in Section 2, P&A shall be entitled to such additional compensation from the requesting party as is mutually agreed upon in writing by the requesting party and P&A.

***5. Limitation on P&A's Obligations*.** P&A shall have no obligation under this Agreement or otherwise to verify the accuracy or completeness of any information furnished by the Employer to P&A. P&A shall not provide legal counsel or tax advice to the Employer, and any advice furnished by P&A to the Employer regarding any provision of any law providing for the continuation of group health coverage should not be relied upon by Employer prior to consulting with its own legal advisors. P&A shall not be responsible for any action or inaction regarding COBRA administration that occurred prior to the commencement of this Agreement, or that results from the Employer's failure to notify P&A on a timely basis regarding a qualifying event, or that occurs after the termination of the Agreement.

***6. Release and Indemnification*.**.

a. To the extent permitted by law, and not withstanding any other provision of this Agreement to the contrary, including Exhibits, P&A shall indemnify, save and hold harmless the Employer and all its officers, agents or employees from all causes of action, claims, demands, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by intentional or negligent acts of, or omissions of P&A, its subcontractors, agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither P&A, nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the Employer or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against Employer by reason of any such claim, cause of action or demand, P&A, shall, upon written notice from Employer, resist and defend such lawsuit or proceeding by counsel satisfactory to Employer or, at Employer's option, pay for an attorney selected by Employer to defend Employer. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by the Employer, any sums due P&A under this Agreement may be retained by Employer until all of the Employer's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by Employer.

P&A and Employer agree that the provisions of this Section 6 shall survive the termination of this Agreement.

7. Term and Termination. Notwithstanding the foregoing, this Agreement shall terminate (a) automatically if either party is adjudicated a bankrupt or suffers appointment of a temporary or permanent receiver, trustee or custodian for all or a substantial part of their assets, which shall not be discharged within thirty (30) days of appointment, or makes an assignment for the benefit of creditors, or (b) after written

notice by one party of the other party's material breach of, or material failure to perform, its obligations hereunder unless such breach or failure is cured within ten (10) days of said notice. Any notice of breach must provide details regarding the nature of the other party's alleged breach, the specific obligation hereunder to which the alleged material breach relates, the date on which occurred and the identity of any personnel of the other party that were involved. Failure to provide such detail shall render said notice null and void for purposes of this Agreement. The duration of the Agreement shall be for a period of Three (3) years from the date that the Parties have executed the Agreement, with an option to renew for two (2) additional, one (1) year periods. The renewal option will be conditioned upon satisfactory performance by Contractor and will be subject to availability of funds. The renewal option can only be exercised through mutual agreement between County and Contractor. The date that Contractor shall commence the provision of Services shall be the date on which a Purchase Order and/or a Notice to Proceed is received by Contractor. The County reserves the right to automatically extend any agreement for a maximum period not to exceed one hundred twenty (120) calendar days in order to provide County departments with continual service and supplies while a new agreement is being solicited, evaluated, and/or awarded.

Termination for Convenience: Either party may terminate this Agreement by giving the other party thirty (30) days written notice. Upon receiving a notice of termination, P&A Administrative Services, Inc. shall immediately comply with the notice, stopping all work in-progress and not perform any further Work. In the event of termination, Employer will be responsible for compensating P&A Administrative Services, Inc. only for the completed or partially completed Work up to the date of termination. Termination of the provision of the service shall not entitle P&A Administrative Services, Inc. to any loss of anticipated profit under this provision..

Upon any termination of this Agreement, the following fees shall apply:

a. Should the Employer request that P&A provide it with any information regarding the services rendered under this Agreement that is not already available at P&A's web portal (e.g., the addresses or election status of individuals who were COBRA Continuants on the date the Agreement terminated), the Employer shall pay a fee of $500.00 to obtain such information.
b. For each premium payment that P&A receives from a COBRA Continuant after the termination of the Agreement and forwards to another party for processing, the Employer shall pay P&A a fee of $5.00.

c. For each COBRA election form that P&A receives from a Qualified Beneficiary after the termination of the Agreement and forwards to another party for processing, the Employer shall pay P&A a fee of $7.50.

8. HIPAA Compliance. The parties hereto acknowledge that they have entered into a separate Business Associate Agreement of even date herewith and agree that said Business Associate Agreement and all of the obligations and rights of the parties thereunder shall be incorporated herein by reference.

9. Binding Effect; Assignment. This Agreement shall inure to the benefit of and be binding upon the parties, their legal representatives, successors and assigns.

10. Integration. By their making of this Agreement, the parties hereto hereby acknowledge that this Agreement supersedes any previous understandings between them with respect to all matters contained herein and contains the entire understanding and agreement between them with respect to all matters contained herein and cannot be amended, modified or supplemented except by a subsequent written agreement entered into by both parties.

11. Notice. Any notice hereunder by a party shall be deemed to have been duly given three (3) business days after mailing, and, except as otherwise provided herein, shall be given by mailing in any post office or post office box maintained by the United States Postal Service, enclosed in a postage paid envelope, registered or certified mail, return receipt requested, addressed to the party to whom or which notice is intended to be given at such party's address as stated above or to such other address as each party shall specify in writing to the other.

12. Governing Law. This Agreement is made in and shall be construed pursuant to the laws of the State of Florida.

13. Public Records. P&A will keep and maintain public records required by the Employer to perform the Service. Upon request from the Employer's custodian of public records, P&A will provide the Employer with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. P&A will ensure that the public records that are exempt or confidential and

exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if P&A does not transfer the records to the Employer. Upon completion of the Agreement, P&A will transfer, at no cost, to the Employer all public records in possession of the P&A or keep and maintain public records required by Employer to perform the service. If P&A transfers all public records to Employer upon completion of the Agreement, P&A shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If P&A keeps and maintains public records upon completion of the Agreement, P&A shall meet all applicable requirements for retaining publicrecords. All records stored electronically must be provided to the Employer, upon request from the Employer's custodian of public records, in a format that is compatible with the information technology system of the Employer. If P&A does not comply with the Employer's request for public records, the Employer shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF P&A HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO P&A'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACTTHE CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; PHONE: (352)527-5235 EMAIL: RMLO@CITRUSBOCC.COM.

14. Security.

A. *Confidentiality*: P&A shall comply fully with all security procedures of Employer in the performance of the Agreement. P&A shall not divulge to third parties any information obtained by P&A or its agents, distributors, resellers, subcontractors, officers, or employees in the course of the provision of the Services without the written consent of Employer. However, P&A shall be permitted to release information to third parties if such information is publicly available through no fault of P&A, information that P&A developed independently without relying on Employer's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, P&A shall take appropriate measures as to its personnel, agents, and subcontractors. The warranties of this paragraph shall survive the Agreement.

B. Cybersecurity. P&A shall take commercially reasonable measures to protect and secure electronic data. P&A's products and services shall comply with the standards and practices established by the National Institute of Standards and Technology Cybersecurity Framework and the Florida Cybersecurity Act, federal and state regulations, statutes, rules, and requirements applicable to any data in P&A's or its affiliates or subcontractor's control. P&A, its affiliates, and subcontractors employees shall have completed level II background checks when required by federal, state, or local law. The warranties of this paragraph shall survive the Agreement.

C. Security of Information. P&A and its subcontractors must implement technical and organizational measures to ensure security of processing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data. P&A must provide for the security of such information by using appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections and audits. P&A agrees to maintain reasonable network security that, at a minimum, includes a network firewall. The warranties of this paragraph shall survive the Agreement.

D. Security Incident Notification and Action. If P&A becomes aware of a cybersecurity event or security incident, P&A must: notify Employer, in writing, within twenty-four (24) hours of becoming aware of any confirmed or suspected cybersecurity incident or threat; investigate such incident or threat; conduct an analysis of the cause of such incident; and provide Employer with periodic updates of any ongoing investigation. P&A shall implement an appropriate plan to remediate the cause of such security incident and mitigate any loss or compromise of data due to the security incident. P&A shall also provide notification of the security incident to potentially affected persons; credit monitoring services; identification protection services; a call center established and operated by P&A; notification to any regulatory authorities; and any other functions, services or penalties as may be required by law. The warranties of this paragraph shall survive the Agreement.

15. Insurance

A. Minimum Insurance Requirements.

P&A shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Services hereunder by P&A, its agents, representatives, employees, or subcontractors. The coverages, limits or endorsements required herein protect the primary interests of Employer, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect P&A against any loss exposures, whether as a result of the Project or otherwise. The requirements contained herein, as well as Employer's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by P&A under a contract.

B. Commercial General Liability

P&A must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

C. Automobile Liability.

P&A must obtain coverage for all for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event P&A does not own vehicles, P&A shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

D. Workers Compensation and Employer's Liability.

P&A must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident, $500,000 disease policy limit and $100,000 disease each employee must be included. For any officer of P&A that has exempt status as an individual, Employer requires proof of workers compensation insurance coverage for P&A, its employers, owner's and employees. If P&A/employer/owner or individual has applied for a workers compensation exemption, Employer does not recognize this exemption to extend to the employees of the P&A/employer/owner. The purpose of this section is to ensure that all contractors, subcontractors, sole proprietors, or business entities of any kind who contract with Employer for provision of goods or services, provide workers compensation coverage for all employees, and principles of contractors, subcontractors,

sole proprietors, or other business entities. All provisions of this Section shall be construed in accordance with this intent.

E. Professional Liability and/or Errors and Omissions Liability.

Professional (E&O) Liability must be afforded for personal injury and Property Damage for not less than $1,000,000 each claim, $1,000,000 policy aggregate.

F. Cyber Insurance.

If any operations to be undertaken by P&A include interfacing with Employer information technology (IT), operation technology (OT), computer hardware or software, or accessing, processing, or storing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data, P&A must obtain Claims-Made coverage in an amount not less than $1,000,000 per claim for actual or alleged breaches of data and loss of data. The Claims-Made policy form shall provide continuous coverage that remains in place for three (3) years after contract completion.

G. Other Insurance Provisions.

P&A shall provide a Certificate of Insurance to Employer with a thirty (30) day notice of cancellation and/or changes in policy language, and ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims made" or "occurrence" form. If any coverage is provided under a claim made form the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

All required insurance policies must be maintained until the contract work has been accepted by Employer.

Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees, and volunteers are to be covered as an Additional Insured on all policies except Worker's Compensation. The coverage shall contain no special limitation on the scope of protection afforded to the Employer, its officials, employees, or volunteers.

P&A's insurance coverage shall be primary insurance as respects Employer, its officials, employees, and volunteers. Any insurance or self-insurance maintained by Employer, its officials, employees, or volunteers shall be excess of P&A's insurance and shall be non-contributory. For all policies of insurance, P&A and its insurance carrier waive all

subrogation rights against Employer for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. The Employer requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of Our Right to Recover from Others for Workers Compensation coverage.

The Certificate Holder should read as follows: Citrus County, Florida, a political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.
It is P&A's responsibility to ensure that all subcontractors comply with these insurance requirements. P&A shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.
All required insurance policies must be written with an insurance carrier having a minimum A.M. Best rating of A-.
All Certificates must show that the P&A's policies have been endorsed per the requirements set forth herein.

16. ***E-Verification System.*** P&A and its subcontractors shall utilize the U.S. Department of Homeland Security's E-Verify system, https://www.uscis.gov/, in accordance with Section 448.095, Florida Statutes, to verify the employment eligibility of: (1) all persons employed by P&A during the contract term to perform any duties within Florida, and; (2) all persons, including subcontractors, assigned by P&A to perform work pursuant to this Contract. P&A's meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision. P&A and its subcontractors shall provide Employer with affidavits stating that they do not employ, contract with, or subcontract with an unauthorized alien. Employer is obligated to terminate this Agreement upon a good faith belief that P&A or its subcontractors have knowingly violated Section 448.095, Florida Statutes.

17. Human Trafficking for Nongovernmental Entities. P&A shall comply with the requirements set forth in Florida Statute Section 787.06.

18. Employer Funds. Employer's obligation to pay under this Agreement is contingent upon an annual appropriation by the Board of County Commissioners. If sufficient funding is not available for P&A to complete the Services, Employer reserves the right to

modify the terms and conditions of the Agreement to change the Scope of Services to reduce the cost to match any available funding. If such modifications to the Scope of Services are not feasible, or if funding has been totally exhausted prior to P&A's completion of its Services, the Agreement shall be terminated on terms reasonably acceptable to both parties. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, P&A may not expend any Employer funds for the purpose of lobbying the legislature, or local, state, or federal agencies.

19. Sovereign Immunity. Nothing contained within the terms of this Agreement shall be deemed to waive any protections afforded under Section 768.28, Florida Statutes, or any similar provisions of law.

(Remainder of page left intentionally blank)

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

Citrus County, Florida

BY:_____

Name: Rebecca Bays

Title: Chairman

P&A ADMINISTRATIVE SERVICES, INC.

BY:_____

Name: Michael Rizzo

Title: President

SCHEDULE A

EMPLOYER'S GROUP HEALTH PLANS

[Medical carrier] *- MEDICAL*
[Vision carrier] *- VISION*
[Dental carrier] *- DENTAL*
[FSA carrier] *- FSA*
[EAP carrier] *- EAP*

SCHEDULE B

FEES

1. ***INSTALLATION FEE.*** **$0.00**

2. ***SUPPLEMENTAL INSTALLATION FEES-STATE CONTINUATION COVERAGE.*** The Employer shall pay to P&A an installation fee of **$0.00** for each state continuation law with respect to which the Employer requests (at any time while this Agreement remains in effect) the **optional** services describe at Section 2(f) above. This fee shall be due and payable within thirty (30) days after receipt by the Employer of P&A's invoice with respect to the same.

3. ***NOTICE FEES.*** The Employer shall pay to P&A the following fees with respect to notices generated by P&A:

Initial COBRA Notices:	**$10.00** per Notice
COBRA Election Notices:	**$20.00** per Notice
State Continuation Extension Coverage Reminder Notices:	**$13.00** per Notice

P&A shall forward monthly invoices to the Employer for the notice fees due hereunder. Each such invoice shall be due and payable within thirty (30) days after receipt by the Employer. The Employer shall be obligated to pay aggregate notice fees of not less than **$1,000.00** per Contract Year. Should aggregate notice fees for any Contract Year be less than **$1,000.00**, the aforesaid **$1,000.00** minimum for any subsequent Plan Year shall be due and payable on the first day of that Contract Year. Any such payment shall be a credit against notice fees accruing during the remainder of the Contract Year.

4. ***MAILING EXPENSES***. The Employer shall reimburse P&A for the cost of any mailing required under the Agreement the rate for which exceeds the first-class rate charged by the U.S. Post Office after P&A provides the Employer with proof of same.

5. ***PARTICIPANT FEES***. An individual who has coverage under the Plan shall pay to P&A a fee of $25.00 should a check tendered by him or her in payment of a premium be returned on account of insufficient funds. Further, if an individual's COBRA coverage must be reinstated due to non-payment of premiums or other circumstances for which he or she is responsible, he or she shall pay P&A a reinstatement fee of $30.00.

Note: Should changes in applicable federal or state law or regulations make it necessary or advisable for services other than those enumerated in this Agreement to be rendered in connection with the administration of the Plan (e.g., a new type of notice is required to be provided to certain covered persons) and should the Employer desire to retain P&A to provide such additional services, the addition of such services to P&A's responsibilities shall require an amendment to this Agreement. P&A reserves the right to request an adjustment in its fees hereunder under such circumstances.

EXHIBIT 1

INSTRUCTIONS FOR REVIEW OF MONTHLY REMITTANCE REPORTS

P&A will forward a check to the Employer on a monthly basis representing the payments received to date and a remittance report for a defined benefit period. The report and check are sent to you between the 10th and 15th of the month for the prior month's activity. The remittance report is a tool to assist you in reconciling carrier bills against what P&A has in our system.

Steps to verify the accuracy of P&A reports versus insurance carrier invoices:

1. Obtain invoice or census from each insurance company on a monthly basis.

2. Compare each invoice to the Remittance Report provided by P&A. The Remittance Report will show anyone who has paid for the designated benefit period or prior if they are a new enrollee, for all benefits enrolled. Be sure to check the tier level and premium rate for each person. Differences in rates and tier levels will affect the remittance amount. It is important to notify your P&A administrator of differences as soon as possible.

If the person is on the Remittance Report but not on the carrier invoice, they may be newly enrolled in COBRA coverage. In this instance you should see an adjustment on your next carrier invoice. You may confirm coverage with the carrier. If there is no adjustment on the next invoice and the carrier cannot confirm enrollment, please notify your P&A administrator immediately. In this situation, P&A has the person enrolled in COBRA but the insurance carrier does not.

If a person has been on both the carrier invoice and the Remittance Report but is now no longer on the Remittance Report they may have failed to make a payment for the benefit period and may have been canceled by P&A. Depending on the timing of the cancelation notice from P&A to the carrier, a credit from the carrier may be due. You may confirm coverage with the carrier. If the person remains on the carrier invoice and remains off the Remittance Report, please contact your P&A administrator immediately. In this situation, P&A has canceled coverage and is no

longer collecting premium, however, the insurance carrier still has the person enrolled and is continuing to bill.

3. Additional reports are available on HR Connect to help resolve any discrepancies. These reports include:

Payment History – details of last 6 payments received.
Payments by Benefit Period – details for a specific benefit period showing premium payments and dates received.
Paid Through – details most recent premium payment received for COBRA member.
Benefit Plan Listing – details COBRA members currently enrolled benefits.
Transaction Report – provides all enrollments and terminations that occurred during a specified time frame.

BUSINESS ASSOCIATE AGREEMENT

This Business Associate Agreement (the "**Agreement**") made effective as of October 1, 2025 (the "**Effective Date**"), by and between Citrus County, Florida, 3600 West Sovereign Path, Lecanto, Florida 34461 (the "**Covered Entity**") and **P&A ADMINISTRATIVE SERVICES, INC.**, 6400 Main Street, Suite 210, Williamsville, NY 14221 ("**Business Associate**").

1. ***Definitions*.**

a. **Breach.** "Breach" shall have the same meaning as the term "breach" in 45 CFR § 164.402.

b. **Breach Notification Rule.** "Breach Notification Rule" shall mean the Standards and Implementation Specifications for Notification of Breaches of Unsecured Protected Health Information under 45 CFR Part § 164, subpart D.

c. **Business Associate.** "Business Associate" shall generally have the same meaning as the term "business associate" at 45 CFR § 160.103, and in reference to the party to this agreement, mean P&A Administrative Services, Inc.

d. **Covered Entity.** "Covered Entity" shall mean any group health plans (in the aggregate), Reimbursement Plans, Health Flexible Spending Accounts, Limited Health Flexible Spending Accounts, Medical Expense Reimbursement Accounts, or any other group health plans for which Business Associate provides services. In no event shall Covered Entity include any Health Savings Accounts, Transit Transportation arrangement, or Dependent Care Reimbursement account.

e. **Electronic Protected Health Information.** "Electronic Protected Health Information" shall have the same meaning as the term "electronic protected health information" in 45 CFR § 160.103.

f. **Electronic Transactions Rule.** "Electronic Transactions Rule" shall mean the final regulations issued by HHS concerning standard transactions and code sets under 45 CFR Parts § 160 and § 162.

g. **Enforcement Rule.** “Enforcement Rule” shall mean the Enforcement Provisions set forth in 45 CFR Part § 160.

h. **Genetic Information.** “Genetic Information” shall have the same meaning as the term “genetic information” in 45 CFR § 160.103.

i. **HHS.** “HHS” shall mean the Department of Health and Human Services.

j. **HIPAA Rules.** “HIPAA Rules” shall mean the Privacy Rule, Security Rule, Breach Notification Rule, and Enforcement Rule.

k. **HITECH Act.** “HITECH Act” shall mean the Health Information Technology for Economic and Clinical Health Act, enacted as part of the American Recovery and Reinvestment Act of 2009.

l. **Privacy Rule.** “Privacy Rule” shall mean the Privacy Standards and Implementation Specifications at 45 CFR Parts § 160 and § 164, subparts A and E.

m. **Protected Health Information.** “Protected Health Information” shall have the same meaning as the term “protected health information” in 45 CFR § 160.103, limited to the information created, received, maintained, or transmitted by Business Associate from or on behalf of Covered Entity pursuant to this Agreement.

n. **Required by Law.** “Required by Law” shall have the same meaning as the term “required by law” in 45 CFR § 164.103.

o. **Security Incident.** “Security Incident” shall have the same meaning as the term “security incident” in 45 CFR § 164.304.

p. **Security Rule.** “Security Rule” shall mean the Security Standards and Implementation Specifications at 45 CFR Parts § 160 and § 164, subparts A and C.

q. **Services Agreement.** “Services Agreement” shall mean any agreement related to services performed by the Business Associate herewith between Citrus County, Florida and the Business Associate including any subsequent amendments or restatements thereof.

r. **Subcontractor.** “Subcontractor” shall have the same meaning as the term “subcontractor” in 45 CFR § 160.103.

s. **Transaction.** “Transaction” shall have the meaning given the term “transaction” in 45 CFR § 160.103.

t. **Unsecured Protected Health Information.** “Unsecured Protected Health Information” shall have the meaning given the term “unsecured protected health information” in 45 CFR § 164.402.

2. Privacy and Security of Protected Health Information.

a. **Permitted Uses and Disclosures.** Business Associate is permitted to use and disclose Protected Health Information only as set forth below:

(i) Functions and Activities on Covered Entity's Behalf. Business Associate shall provide the services described in the Services Agreement, which may or may not include data aggregation relating to the health care operations of the Covered Entity The Business Associate hereby is authorized to de-identify Protected Health Information whenever, in its best judgment, it is appropriate or necessary to do so to comply with the HIPAA Rules.

(ii) Business Associate's Operations. Business Associate may use, and disclose to a third party, Protected Health Information received under this Agreement for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate. Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate or to carry out Business Associate's legal responsibilities, provided that —

(A) The disclosure is Required by Law; or

(B) Business Associate obtains reasonable assurance from any person or entity to which Business Associate will disclose Protected Health Information that the person or entity will —

(1) Hold the Protected Health Information in confidence and use or further disclose the Protected Health Information only for the purpose for which Business Associate disclosed Protected Health Information to the person or entity or as Required by Law; and

(2) Promptly notify Business Associate of any instance of which the person or entity becomes aware in which the confidentiality of Protected Health Information was breached.

(iii) Minimum Necessary. Business Associate will, in its performance of the functions, activities, services, and operations specified above, make reasonable efforts to use, to disclose, and to request only the minimum amount of Protected Health Information reasonably necessary to accomplish the intended purpose of the use, disclosure, or request, except that Business Associate will not be obligated to comply with this minimum-necessary limitation if neither Business

Associate nor Covered Entity is required to limit its use, disclosure, or request to the minimum necessary under the HIPAA Rules.

b. **Prohibition on Unauthorized Use or Disclosure.** Business Associate is prohibited from using and disclosing Protected Health Information, except as permitted or required by this Agreement the Services Agreement, or in writing by Covered Entity or as Required by Law. This Agreement does not authorize Business Associate to use or disclose Covered Entity's Protected Health Information in a manner that would violate the HIPAA Rules if done by Covered Entity, except for uses and disclosures for data aggregation, as necessary for Business Associate's proper management and administration, as described above or as necessary to carry out the legal responsibilities of Business Associate.

c. **Information Safeguards.** Business Associate will implement and use appropriate safeguards, including complying with the applicable requirements of the Security Rule for electronic Protected Health Information, to prevent the use or disclosure of Protected Health Information that it creates, receives, maintains, or transmits in any manner other than as specifically permitted by this BAA or the Services Agreement.

d. **Subcontractors.** Business Associate will ensure that any Subcontractors who creates, receives, maintains, or transmits Protected Health Information, including electronic Protected Health Information, on behalf of the Business Associate agrees, in writing, to comply with the applicable provisions of the Privacy and Security Rules; to implement reasonable and appropriate safeguards and security measures to protect Protected Health Information created, received, maintained, or transmitted on behalf of the Business Associate; and to apply the same restrictions and conditions that apply to the Business Associate with respect to such Protected Health Information.

e. **Prohibition on Marketing or Sale of Protected Health Information.** Business Associate shall not use or disclose PHI for fundraising or for marketing purposes in a manner that violates 45 CFR § 164.508.

f. **Prohibition on Use or Disclosure of Genetic Information.** Business Associate shall not use or disclose Genetic Information for underwriting purposes in violation of the HIPAA rules.

g. **Prohibition on Use or Disclosure of PHI for Certain Purposes.** The Business Associate shall not use or disclose PHI for the purpose of investigating or imposing liability on any person for the mere act of seeking, obtaining, providing, or facilitating reproductive health care or to identify any person for such purposes. This

prohibition is subject to the Rule of Applicability as set forth in 45 CFR §164.502(a)(5)(iii)(B). For purposes of this prohibition, reproductive health care is defined as set forth at 45 CFR § 160.103.

h. **Attestation requirement for certain uses and disclosures of PHI to persons other than covered entities or business associates.** When the Business Associate receives a request for PHI potentially related to reproductive health care and the request is permitted under this BAA and is not for an otherwise prohibited purpose, the Business Associate shall adhere to all requirements set forth in 45 CFR §164.509 and obtain a complete, valid, signed attestation that clearly states the requested use or disclosure is not for the prohibited purposes described above in paragraph 2.g. This requirement applies if the request is for PHI for any of the following purposes: health oversight activities; judicial or administrative proceedings; law enforcement; or, regarding decedents, disclosures to coroners and medical examiners.

3. ***Compliance with Electronic Transactions Rule.*** If Business Associate conducts in whole or part electronic Transactions on behalf of Covered Entity for which HHS has established standards, Business Associate will comply, and will require any Subcontractor it involves with the conduct of such Transactions to comply, with each applicable requirement of the Electronic Transactions Rule and of any operating rules adopted by HHS with respect to Transactions.

4. ***Individual Rights.***

a. **Access.** In accordance with 45 CFR § 164.524, Business Associate will, within fifteen (15) calendar days following Covered Entity's request, make available to Covered Entity for inspection and copying Protected Health Information about the individual that is in a Designated Record Set in Business Associate's custody or control. If Covered Entity requests an electronic copy of Protected Health Information that is maintained electronically in a Designated Record Set in the Business Associate's custody or control, Business Associate will provide an electronic copy in the form and format specified by the Covered Entity to the extent that it is readily producible.

b. **Amendment.** In accordance with 45 CFR § 164.526 and within thirty (30) days of the request, Business Associate will make available to, Covered Entity for amendment, and amend as requested, of an individual's Protected Health Information that is in a Designated Record Set maintained by the Business Associate, in such

manner as Covered Entity may from time to time request, or as otherwise required under 45 CFR § 164.526.

c. **Disclosure Accounting. In accordance with** 45 CFR § 164.528 and within fifty-nine (59) days of the request, Business Associate will maintain and make available to Covered Entity an accounting of disclosures of Protected Health Information, including the date of the disclosure, the name and address of the recipient of the Protected Health Information, a brief description of the Protected Health Information disclosed, and the purpose of the disclosure, to the extent necessary to allow Covered Entity to comply with 45 CFR § 164.528;

d. **Restriction Agreements and Confidential Communications.** Covered Entity shall notify Business Associate of any limitations in the notice of privacy practices of Covered Entity under 45 CFR § 164.520, including, without limitation, any changes in or revocation of permission by an individual to use or disclose Protected Health Information, to the extent that such limitation may affect Business Associate's use or disclosure of Protected Health Information. Covered Entity also agrees to notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR § 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information. Covered Entity acknowledges and agrees that Business Associate is not bound by any such restrictions that impact Business Associate's use or disclosure of Protected Health Information to the extent such restrictions are not otherwise required by the HIPAA Privacy Rules and Business Associate has not consented to such restrictions in advance. Business Associate agrees not to unreasonably withhold consent.

5. ***Breaches and Security Incidents*****.**

a. Business Associate will report to Covered Entity any use or disclosure of Protected Health Information, including electronic Protected Health Information, not permitted or required under this Agreement or the Services Agreement, or any Security Incident, not more than 10 calendar days after Business Associate discovers such non-permitted use or disclosure. This Section 5 shall hereby serve as notice, and no additional reporting shall be required, of unsuccessful attempted unauthorized access, use, disclosure, modification or destruction of Protected Health Information or unsuccessful attempted interference with system operations in an information system containing Protected Health Information. By way of example, the parties consider the

following to be illustrative of unsuccessful security incidents when they do not result in actual unauthorized access, use, disclosure, modification or destruction of Electronic Protected Health Information: (i) pings on a firewall, (ii) port scans, (iii) attempts to log on to a system or enter a database with an invalid password or username, (iv) denial-of-service attacks that do not result in a server being taken off-line, and (v) Malware (worms, viruses, etc.).

2.3 Business Associate agrees to use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic Protected Health Information, to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.

2.4 Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.

2.5 Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware and/or any Security Incident of which it becomes aware.

2.6 Business Associate agrees to the following in connection with the breach notification requirements of the HIPAA Rules:

(a) If Business Associate discovers a breach of unsecured Protected Health Information, as those terms are defined by 45 CFR 164.402, Business Associate shall notify Covered Entity without unreasonable delay and within ten (10) calendar days after discovery. For this purpose, discovery means the first day on which the breach is known to Business Associate or by exercising reasonable diligence would have been known to Business Associate. Business Associate shall be deemed to have knowledge of a breach if the breach is known or by exercising reasonable diligence would have been known to any person, other than the person committing the breach, who is an employee, officer, subcontractor or other agent of Business Associate. The notification must include identification of each individual whose unsecured Protected Health Information has been or is reasonably believed to have been breached and any other available information in Business Associate's possession which the Covered Entity is required to include in the individual notice contemplated by 45 CFR 164.404.

(b) Notwithstanding the immediately preceding paragraph, Business Associate shall assume the individual notice obligation specified in 45 CFR 164.404 on behalf of Covered Entity where a breach of unsecured Protected Health Information was committed by Business Associate or its employee, officer, subcontractor or other agent of Business Associate or is within the unique knowledge of Business Associate as opposed to Covered Entity. In such case, Business Associate shall prepare the notice and shall provide it to Covered Entity for review and approval at least five (5) calendar days before it is required to be sent to the affected individual(s). Covered Entity shall promptly review the notice and shall not unreasonably withhold its approval.

(c) Further, where a breach involves more than 500 individuals and was committed by the Business Associate or its employee, officer, subcontractor or other agent or is within the unique knowledge of Business Associate as opposed to Covered Entity, Business Associate shall provide notice to the media pursuant to 45 CFR 164.406. Business Associate shall prepare the notice and shall provide it to Covered Entity for review and approval at least five calendar days before it is required to be sent to the media. Covered Entity shall promptly review the notice and shall not unreasonably withhold its approval.

(d) Business Associate shall either report breaches of unsecured Protected Health Information with respect to Covered Entity to the Secretary in accordance with 45 CFR 164.408, or alternatively, shall maintain a log of breaches of unsecured Protected Health Information with respect to Covered Entity and shall submit the log to Covered Entity within thirty (30) calendar days following the end of each calendar year so that Covered Entity may report the breaches to the Secretary in accordance with 45 CFR 164.408(c).

6. ***Term and Termination.***

a. **Term.** This Agreement shall be effective as the Effective Date and shall remain in effect until the Service Agreement terminates.

b. **Right to Terminate for Cause.** Without limiting any other rights or remedies of the parties, if either party determines that the other party has engaged in an act, omission, or pattern of activity or practice that constitutes a material breach or violation of Business Associate's obligations under this Agreement or the Services Agreement, then the non-defaulting party may, at its option: (i) notify the defaulting party in writing and afford the defaulting party an opportunity to cure the breach or end the violation in a time period determined by the non-breaching party not to exceed thirty (30) days; or (ii)

immediately terminate this Agreement and the Services Agreement by delivering written notice of termination to the defaulting party if cure of such breach is not possible.

c. **Treatment of Protected Health Information on Termination.**

(i) Return or Destruction of Covered Entity's Protected Health Information Is Feasible**.** Upon termination of this Agreement, Business Associate will, if feasible, return to Covered Entity or destroy all Protected Health Information received from, or created or received on behalf of, Covered Entity that Business Associate maintains in any form, including electronic Protected Health Information; and (ii) not retain any copies of such Protected Health Information.

(ii) Procedure When Return or Destruction Is Not Feasible**.** If return or destruction of some or all of the Protected Health Information is not feasible, then, for so long as it retains such Protected Health Information, Business Associate will limit its further use or disclosure of such information to those purposes that make return or destruction of such information infeasible.

(iii) Continuing Privacy and Security Obligation**.** Business Associate's obligation to protect the privacy and safeguard the security of Protected Health Information as specified in this Agreement will be continuous and survive termination or other conclusion of this Agreement.

7. ***General Provisions.***

a. **Definitions.** All terms that are used but not otherwise defined in this Agreement shall have the meaning specified under HIPAA, including its statute, regulations, and other official government guidance.

b. **Inspection of Internal Practices, Books, and Records.** Business Associate will make its internal practices, books, and records relating to its use and disclosure of Protected Health Information available to Covered Entity and to HHS to determine compliance with the HIPAA Rules.

c. **Amendment to Agreement.** This Agreement is intended to comply with the requirements of HIPAA and may be amended only by a written instrument signed by the parties. In case of a change in applicable law or regulations, the parties agree to amend this Agreement accordingly, provided that if the change in law or regulations causes any paragraph or provision of this Agreement to be invalid, incomplete, void, in any manner unlawful, or subjects either party to penalty, then the Agreement will be deemed to be amended by operation of law, regardless of whether the parties document such changes in the law by written amendment.

d. **No Third-Party Beneficiaries.** Nothing in this Agreement shall be construed as creating any rights or benefits to any third parties.

e. **Interpretation.** Any ambiguity in the Agreement shall be resolved to permit Covered Entity and Business Associate to comply with the applicable requirements under the HIPAA Rules.

f. **Construction and Interpretation.** The section headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement.

g. **Notices.** All notices and communications required by this Agreement shall be in writing. Such notices and communications shall be given in one of the following forms: (i) by delivery in person, (ii) by a nationally-recognized, next-day courier service, (iii) by first-class, registered or certified mail, postage prepaid; or (iv) by electronic mail to the address that each party specifies in writing.

h. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to its subject matter and constitutes and supersedes all prior agreements, representations and understandings of the parties, written or oral, with regard to this same subject matter.

i. **Governing Law.** This Agreement shall be governed by the laws of the State of Florida.

(Remainder of page left intentionally blank)

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

Citrus County, Florida

BY:_____

Name: Rebecca Bays

Title: Chairman

P&A ADMINISTRATIVE SERVICES, INC.

BY:_____

Name: Michael Rizzo

Title: President

AGENDA MEMORANDUM

FROM:	Jessica Flynn, Interim Human Resources Director
SUBJECT:	P&A Group Flexible Spending Account
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

The County currently offers employees a Flexible Spending Account (FSA) option and our agreement with WageWorks is expiring. Our Insurance Broker went out to bid for new FSA carriers, and we are requesting to enter into an agreement with P&A Group to offer the County employees an FSA. This change would be effective on January 1, 2026.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
8000-53100	Professional Services	86,200	67,411	13,067	5,722

The Flexible Spending administration will be funded in the FY 25/26 budget.

RECOMMENDED ACTION:

Approve and authorize the Chairman to execute the Agreement and execute the Business Associate Agreement between Citrus County, Florida and P&A Agreement for a Flexible Spending Account. **(Jessica Flynn, Interim Human Resources Director)**

ATTACHMENTS:

1. Citrus County Florida FSA Services Agreement effective 2026-01-01
2. Citrus County Florida Universal BAA effective 2025-10-01_2

FLEXIBLE BENEFITS ADMINISTRATION SERVICES AGREEMENT

This Flexible Benefits Administration Services Agreement ("**Agreement**") made effective as of January 1, 2026 (the "**Effective Date**"), by and between Citrus County, Florida, 3600 West Sovereign Path, Lecanto, Florida 34461 (the "**Employer**"), and **P&A ADMINISTRATIVE SERVICES, INC.**, 6400 Main Street, Suite 210, Williamsville, NY 14221 ("P&A").

W I T N E S S E T H:

WHEREAS, the Employer maintains a cafeteria plan as defined in Section 125 of the Internal Revenue Code of 1986, as amended (the "**Code**"), for its eligible employees (the "**Plan**"); and

WHEREAS, the Employer desires to retain P&A to provide administrative services with respect to the Plan, and P&A desires to provide such services upon certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto, with the intention of being legally bound hereby, covenant and agree as follows:

1. **Services.** P&A shall provide the following services with respect to the Plan:

    a. Prepare Plan documents, including: (i) the Plan Document, as of the Effective Date, and any subsequent amendments or restatements thereto; and (ii) the Summary Plan Description, which is a summary of the Plan for distribution to employees eligible to participate in the Plan ("Participants"), and any subsequent amendments or restatements. At the time provided to the Employer, such documents shall conform in all respects with applicable laws and regulations governing the Plan;

    b. With the assistance of the Employer, enroll Participants in the Plan;

c. Provide to each Participant who elects benefits under the Plan's Medical Expense Reimbursement Account benefit option or Dependent Care Assistance Account benefit option an electronic payment card that may be used to pay expenses that are eligible for reimbursement under that benefit option, and such additional cards for use by family members of the Participant as he or she reasonably shall request;

d. Substantiate the eligibility of expenses paid by use of an electronic payment card to the extent required by applicable law;

e. Provide Participants who have elected flexible spending account benefits under the Plan with a form to use in submitting flexible spending account claims;

f. Review and, when authorized by the Plan and by applicable law, approve flexible spending account claims;

g. From time to time, notify the Employer of the aggregate amount of funds needed from the Employer to pay pending approved claims and receive said funds as transmitted by the Employer;

h. Pay approved flexible spending account claims from funds made available by the Employer for that purpose. Claims shall be paid by check or, where authorized by a claimant, by direct electronic deposit to a bank account of the claimant;

i. Provide with each flexible spending account claim paid by check a statement of the Participant's remaining account balance under the flexible spending account from which the payment has been made;

j. Before the end of each Plan Year of the Plan as described in the Plan document (the "**Plan Year**"), provide to each Participant who elected any flexible spending account benefits for that Plan Year a statement setting forth each of his or her flexible spending account balances and advise of the potential forfeiture of any balances not used to reimburse the Participant for eligible expenses incurred prior to the end of that Plan Year;

k. Perform such benefits discrimination testing as P&A shall deem necessary to assure the Plan's continuing compliance under Code Section 125; and

l. Prepare any annual return (Form 5500 Series or equivalent) required by applicable federal law with respect to the Plan for filing by the Employer with respect to each Plan Year ending prior to the termination of this Agreement.

2. **Compensation.** As compensation for the services rendered hereunder, the Employer shall pay P&A such fees as are set forth in Schedule A attached hereto and made a part hereof. P&A may modify this fee schedule as of the beginning of any Plan Year commencing on or after the initial term of the Agreement (as the period after the initial term is described in Section 5 below). P&A shall notify the Employer in writing of any modification to the fee schedule not less than ninety (90) days before the beginning of the Plan Year in which the modification is to become effective. Should the Employer be unwilling to accept any such modification, it may terminate this Agreement upon sixty (60) days' written notice to P&A, as set forth in Section 5 below.

3. **Employer Responsibilities.**

   a. The Employer shall notify P&A in writing of any event or occurrence that affects the group of employees who are eligible for reimbursement of expenses under the Plan (e.g., hiring of a new employee, termination of an employee, change in hours worked) as soon as is reasonably practicable.

   b. The Employer shall provide P&A on a timely basis with such other information as P&A reasonably shall request in furtherance of its responsibilities hereunder as soon as is reasonably practicable.

   c. The Employer shall provide P&A with the funds necessary to pay all claims that qualify for reimbursement under the Plan. P&A shall not be obligated to advance funds to the Employer for this purpose.

   d. The Employer shall be responsible for assuring that withholding from its payroll is consistent in all respects with salary reduction elections made under the Plan and for preparing Forms W-2 that reflect benefits that were received by Participants during the reporting year to the extent required by law.

4. **Responsibilities of the Parties and Indemnification.**

a. The responsibilities and liabilities of P&A are only those set forth herein, and no others shall be implied. P&A shall have no duty or authority to make, or to compel the Employer to make payment of any benefit under the Plan. Except for its own misconduct or negligence, P&A shall not indemnify the Employer or any other provider of benefits under the Plan, with respect to its liability to pay benefits to Participants.

b. To the extent permitted by law, and not withstanding any other provision of this Agreement to the contrary, including Exhibits, P&A shall indemnify, save and hold harmless the Employer and all its officers, agents or employees from all causes of action, claims, demands, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by intentional or negligent acts of, or omissions of P&A, its subcontractors, agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither P&A, nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the Employer or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against Employer by reason of any such claim, cause of action or demand, P&A shall, upon written notice from Employer, resist and defend such lawsuit or proceeding by counsel satisfactory to Employer or, at Employer's option, pay for an attorney selected by Employer to defend Employer. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by the Employer, any sums due P&A under this Agreement may be retained by Employer until all of the Employer's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by Employer.

5. **Term; Termination.**

   a. The initial term of this Agreement shall commence on the Effective Date and shall end on the last day of the first twelve-month Plan Year commencing on or after that date. The duration of the Agreement shall be for a period of Three (3) years from the date that the Parties have executed the Agreement, with an option to renew for two (2) additional, one (1) year periods. The renewal option will be conditioned upon satisfactory performance by Contractor and will be subject to availability of funds. The renewal option can only be exercised through mutual agreement between County and Contractor. The date that Contractor shall commence the provision of Services shall be the date on which a Purchase Order and/or a Notice to Proceed is received by Contractor. The County reserves the right to automatically extend any agreement for a maximum period not to exceed one hundred twenty (120) calendar days in order to provide County departments with continual service and supplies while a new agreement is being solicited, evaluated, and/or awarded. Notwithstanding the foregoing, this Agreement shall terminate (a) automatically if either party is adjudicated a bankrupt or suffers appointment of a temporary or permanent receiver, trustee or custodian for all or a substantial part of their assets, which shall not be discharged within thirty (30) days of appointment, or makes an assignment for the benefit of creditors, or (b) after written notice by one party of the other party's material breach of, or material failure to perform, its obligations hereunder unless such breach or failure is cured within ten (10) days of said notice. Any notice of breach must provide all such details as are known to the non-breaching party regarding the nature of the other party’s alleged breach, the specific obligation hereunder to which the alleged material breach relates, the approximate date on which the alleged breach occurred and the identity of any personnel of the other party that were involved. Failure to provide such detail shall render said notice null and void for purposes of this Agreement.

   b. Termination for Convenience: Either party may terminate this Agreement by giving the other party thirty (30) days written notice. Upon receiving a notice of termination, P&A Administrative Services, Inc. shall immediately comply with the notice, stopping all work in-progress and not perform any

further Work. In the event of termination, Employer will be responsible for compensating P&A Administrative Services, Inc. only for the completed or partially completed Work up to the date of termination. Termination of the provision of the service shall not entitle P&A Administrative Services, Inc. to any loss of anticipated profit under this provision..

6. **Confidentiality.** All books and records, including the data therein, pertaining to each party which may come into the hands of the other are to be treated as confidential and private records, and the other party shall not disclose information from such records unless it is required by law or authorized by the initial party in writing prior to such disclosure. Both parties reserve the right to control the use of any of their symbols, trademarks, computer programs and service marks currently existing or hereafter established. Both parties agree that they will not use the computer programs work, symbols, trademarks, service marks, or other devices of the other in advertising, promotional material, or otherwise and will not advertise or display such devices without the prior written consent of the other party. In addition, both parties further agree that any such work, symbols, trademarks, service marks, or other devices furnished by one party to the other shall remain the property of the initial party and shall be returned by the other party upon demand of the initial party upon termination of this Agreement.

7. **HIPAA Compliance.** The parties hereto acknowledge that they have entered into a separate Business Associate Agreement of even date herewith, and agree that said Business Associate Agreement and all of the obligations and rights of the parties thereunder shall be incorporated herein by reference.

8. **Binding Effect.** This Agreement shall inure to the benefit of and be binding upon the parties, their legal representatives, contractors, agents, successors and assigns.

9. **Integration.** By their making of this Agreement, the parties hereto hereby acknowledge that this Agreement supersedes any previous understandings between them with respect to all matters contained herein and contains the entire understanding and agreement between them with respect to all matters contained herein and cannot be amended, modified or supplemented except by a subsequent written agreement entered into by both parties.

10. **Subcontracting.** P&A shall not subcontract any portion of this Agreement without the prior written approval of the Employer, which written approval shall not be unreasonably withheld.

11. **Non-Exclusive Arrangement.** Nothing contained herein shall be construed to prevent either party from independently operating or participating in any other agreement concerning plan administration services independent and unrelated to the services and obligations of the parties pursuant to this Agreement.

12. **Waiver of Breach.** The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as or be construed as a waiver of a breach or violation of any other provision of this Agreement or of any subsequent breach or violation thereof.

13. **Severability.** In the event any provision of this Agreement is rendered invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.

14. **Governing Law.** This Agreement is made in and shall be construed pursuant to the laws of the State of New York, to the extent that the law of the State of New York is not superseded by federal law. Venue for any suit shall be in the Circuit Court of Citrus County, Florida.

15. **Enforcement.** If any action at law or in equity (including arbitration) is necessary to enforce or interpret any one or more of the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs and necessary disbursements in addition to any other relief to which such party may be entitled.

16. **Notice.** Any notice hereunder by either party shall be deemed to have been duly given three (3) business days after mailing, and shall be given by fax and by being mailed in any post office or post office box maintained by the United States Postal Service, enclosed in a postage paid envelope, registered or certified mail, return receipt requested, addressed to the party to whom or which notice is intended to be given at such party's address as stated above or to such other address as each party shall specify in writing to the other.

17. **Public Records**. P&A will keep and maintain public records required by the Employer to perform the Service. Upon request from the Employer's custodian of

public records, P&A will provide the Employer with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. P&A will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if P&A does not transfer the records to the Employer. Upon completion of the Agreement, P&A will transfer, at no cost, to the Employer all public records in possession of the P&A or keep and maintain public records required by Employer to perform the service. If P&A transfers all 1. public records to Employer upon completion of the Agreement, P&A shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If P&A keeps and maintains public records upon completion of the Agreement, P&A shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Employer, upon request from the Employer's custodian of public records, in a format that is compatible with the information technology system of the Employer. If P&A does not comply with the Employer's request for public records, the Employer shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF P&A HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO P&A'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; PHONE: (352)527-5235 EMAIL: RMLO@CITRUSBOCC.COM.

18. **Security**

A. **Confidentiality**: P&A shall comply fully with all security procedures of Employer in the performance of the Agreement. P&A shall not divulge to third parties any information obtained by P&A or its agents, distributors, resellers, subcontractors, officers, or employees in the course of the provision of the Services without the written consent of Employer. However, P&A shall be permitted to release information to third parties if such information is publicly available through no fault of P&A, information that P&A developed independently

without relying on Employer's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, P&A shall take appropriate measures as to its personnel, agents, and subcontractors. The warranties of this paragraph shall survive the Agreement.

B. **Cybersecurity**. The P&A shall take commercially reasonable measures to protect and secure electronic data. P&A's products and services shall comply with the standards and practices established by the National Institute of Standards and Technology Cybersecurity Framework and the Florida Cybersecurity Act, federal and state regulations, statutes, rules, and requirements applicable to any data in P&A's or its affiliates or subcontractor's control. P&A's, its affiliates, and subcontractors employees shall have completed level II background checks when required by federal, state, or local law. The warranties of this paragraph shall survive the Agreement.

C. **Security of Information**. P&A and its subcontractors must implement technical and organizational measures to ensure security of processing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data. P&A must provide for the security of such information by using appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections and audits. P&A agrees to maintain reasonable network security that, at a minimum, includes a network firewall. The warranties of this paragraph shall survive the Agreement.

D. **Security Incident Notification and Action**. If P&A becomes aware of a cybersecurity event or security incident, P&A must: notify Employer, in writing, within twenty-four (24) hours of becoming aware of any confirmed or suspected cybersecurity incident or threat; investigate such incident or threat; conduct an analysis of the cause of such incident; and provide Employer with periodic updates of any ongoing investigation. P&A shall implement an appropriate plan to remediate the cause of such security incident and mitigate any loss or compromise of data due to the security incident. P&A shall also provide notification of the security incident to potentially affected persons; credit monitoring services; identification protection services; a call center established and operated by P&A; notification to any regulatory authorities; and any other

functions, services or penalties as may be required by law. The warranties of this paragraph shall survive the Agreement.

19. **Insurance**

A. Minimum Insurance Requirements

P&A shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Services hereunder by the P&A, his agents, representatives, employees, or subcontractors. The coverage's, limits or endorsements required herein protect the primary interests of Employer, and these coverage's, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect P&A against any loss exposures, whether as a result of the Project or otherwise. The requirements contained herein, as well as Employer's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by P&A under a contract.

B. Commercial General Liability

P&A must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

C. Automobile Liability

P&A must obtain coverage for all for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event P&A does not own vehicles, P&A shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

D. Workers Compensation and Employer's Liability

P&A must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000each accident, $500,000 disease policy limit and $100,000 disease each employee must be included. For any officer of P&A that has exempt status as an individual, the Employer requires proof of workers compensation insurance coverage for that P&A/employer/owner's employees. If the P&A/employer/owner or individual

has applied for a workers compensation exemption, the Employer does not recognize this exemption to extend to the employees of the P&A/employer/owner. The purpose of this section is to ensure that all P&As, subcontractors, sole proprietors, or business entities of any kind who contract with the Employer for provision of goods or services, provide workers compensation coverage for all employees, and principles of contractors, subcontractors, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

E. Professional Liability and/or Errors and Omissions Liability

Professional (E&O) Liability must be afforded for personal injury and Property Damage for not less than $1,000,000 each claim, $1,000,000 policy aggregate.

F. Cyber Insurance

If any operations to be undertaken by P&A include interfacing with Employer information technology (IT), operation technology (OT), computer hardware or software, or accessing, processing, or storing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data, P&A must obtain Claims-Made coverage in an amount not less than $1,000,000 per claim for actual or alleged breaches of data and loss of data. The Claims-Made policy form shall provide continuous coverage that remains in place for three (3) years after contract completion.

G. Other Insurance Provisions

P&A shall provide a Certificate of Insurance to Employer with a thirty (30) day notice of cancellation and/or changes in policy language, and ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims made" or "occurrence" form. If any coverage is provided under a claim made form the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

All required insurance policies must be maintained until the contract work has been accepted by Employer.

Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees, and volunteers, are to be covered as an Additional Insured on all

policies except Worker's Compensation. The coverage shall contain no special limitation on the scope of protection afforded to the Employer, its officials, employees, or volunteers.

P&A's insurance coverage shall be primary insurance as respects Employer, its officials, employees, and volunteers. Any insurance or self-insurance maintained by Employer, its officials, employees, or volunteers shall be excess of P&A's insurance and shall be non-contributory.

For all policies of insurance: P&A and its insurance carrier waive all subrogation rights against Employer for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. The Employer requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of Our Right to Recover from Others for Workers Compensation coverage.

The Certificate Holder should read as follows: Citrus County, Florida, political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

It is the P&A's responsibility to ensure that all subcontractors comply with these insurance requirements. The P&A shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

All required insurance policies must be written with an insurance carrier having a minimum A.M. Best rating of A-.

All Certificates must show that the P&A's policies have been endorsed per the requirements.

20. **E-Verification System**. P&A and its subcontractors shall utilize the U.S. Department of Homeland Security's E-Verify system, https://www.uscis.gov/, in accordance with Section 448.095, Florida Statutes, to verify the employment eligibility of: (1) all persons employed by P&A during the contract term to perform any duties within Florida, and; (2) all persons, including subcontractors, assigned by P&A to perform work pursuant to this Contract. P&A's meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision. P&A and its subcontractors shall provide Employer with affidavits stating that they do not employ, contract with, or subcontract with an unauthorized alien. Employer is obligated to terminate this Agreement upon a

good faith belief that P&A or its subcontractor has knowingly violated Section 448.095, Florida Statutes.

21. Human Trafficking for Nongovernmental Entities. P&A shall comply with the requirements set forth in Florida Statute Section 787.06.
22. County Funds. Employer's obligation to pay under this Agreement is contingent upon an annual appropriation by the Board of County Commissioners. If sufficient funding is not available for P&A to complete the Services, Employer reserves the right to modify the terms and conditions of the Agreement to change the Scope of Services to reduce the cost to match any available funding. If such modifications to the Scope of Services are not feasible, or if funding has been totally exhausted prior to P&A's completion of its Services, the Agreement shall be terminated on terms reasonably acceptable to both parties. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, P&A may not expend any Employer funds for the purpose of lobbying the legislature, or local, state, or federal agencies.
23. Sovereign Immunity. Nothing contained within the terms of this Agreement shall be deemed to waive any protections afforded under Section 768.28, Florida Statutes, or any similar provisions of law.

(Remainder of page left intentionally blank)

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

Citrus County, Florida

BY:_____

Name: Rebecca Bays

Title: Chairman

P&A ADMINISTRATIVE SERVICES, INC.

BY:_____

Name: Michael Rizzo

Title: President

SCHEDULE A – FEES

The Employer will pay to P&A:

1. ***INSTALLATION FEE.*** **$0.00**

2. ***ADMINISTRATION FEES.*** Administration fees for each calendar month commencing while this Agreement remains in effect.

   After open enrollment of Plan Participants has been completed for each Plan Year, P&A shall determine if an Annual Minimum Fee in the amount of **$1,000.00** is due with respect to that Plan Year. This Annual Minimum Fee shall be due only if the following total is less than **$1,000.00**: The number of Plan Participants who enrolled in any of the Plan's Flexible Spending Account options during open enrollment multiplied by **$3.35** (the per Participant monthly fees described below) then multiplied again by 12 months.

   If it is determined, with respect to a particular Plan Year, that the Annual Minimum Fee provision above does not apply, P&A shall begin during the second month of this Agreement to extract the administrative fees due for services in the prior month from a bank account designated by the Employer for purposes of providing P&A with the funds needed for the administration of the Plan (the "Employer's Account"). The fees for a given month shall equal **$3.35** for each individual who was eligible for the reimbursement of expenses under any of the Plan's Flexible Spending Account options as of the first day of that month on account of a salary reduction agreement in effect on that date or otherwise, including (i) any individual who, on that date, would have been eligible for reimbursement under any of the Plan's Flexible Spending Account options but for the fact that he or she previously was reimbursed for the full amount of his or her benefit election for the Plan Year; (ii) any individual whose eligibility to make additional salary reduction contributions to the Plan had terminated prior to that date but who, on that date, remained eligible to submit post-termination run-out claims under the terms of the Plan; and (iii) any individual who had elected COBRA coverage prior to that date and whose COBRA coverage remained in effect on that date.

If it is determined to apply with respect to a Plan Year, P&A shall extract the Annual Minimum Fee from the Employer's Account. Once extracted, this Annual Minimum Fee shall be credited against the Employer's obligation for monthly fees as determined in accordance with the preceding paragraph. As soon as the year-to-date total of those monthly fees exceeds the amount of the Annual Minimum Fee, P&A shall begin to extract the excess monthly fees from the Employer's Account.

3. ***ANNUAL REPORT PREPARATION.*** $300.00 for each annual return (Form 5500 Series or equivalent) that is prepared by P&A pursuant to Section 1 of this Agreement.

4. ***REQUESTED ADDITIONAL SERVICES AND MATERIALS.*** For such services and materials requested by the Employer that are in addition to the services and materials described in Section 1 of this Agreement, P&A shall be entitled to such additional compensation from the requesting party as is mutually agreed upon by the requesting party and P&A.

5. ***MAILING EXPENSES.*** The cost of any mailing required under the Agreement the rate for which exceeds the first-class rate charged by the U.S. Post Office.

6. ***RECOUPMENT OF PENALTIES AND FEES.*** The amount of any penalty or like fee that is imposed on P&A as a result of any action or inaction by the Employer or by the employees or other agents of the Employer with respect to the administration of the Plan, including but not limited to returned check charges or ACH rejection fees. P&A shall be entitled to immediately recoup any such penalty or fee from the Employer after giving the Employer written notice that P&A has paid such amount.

Note: Should the Employer elect to change the terms of the Plan or should changes in applicable laws necessitate changes to the Plan documents, P&A will provide the Employer with a quote as to the cost of having P&A make the document changes.

BUSINESS ASSOCIATE AGREEMENT

This Business Associate Agreement (the "**Agreement**") made effective as of October 1, 2025 (the "**Effective Date**"), by and between Citrus County, Florida, 3600 West Sovereign Path, Lecanto, Florida 34461 (the "**Covered Entity**") and **P&A ADMINISTRATIVE SERVICES, INC.**, 6400 Main Street, Suite 210, Williamsville, NY 14221 ("**Business Associate**").

1. ***Definitions*.**

a. **Breach.** "Breach" shall have the same meaning as the term "breach" in 45 CFR § 164.402.

b. **Breach Notification Rule.** "Breach Notification Rule" shall mean the Standards and Implementation Specifications for Notification of Breaches of Unsecured Protected Health Information under 45 CFR Part § 164, subpart D.

c. **Business Associate.** "Business Associate" shall generally have the same meaning as the term "business associate" at 45 CFR § 160.103, and in reference to the party to this agreement, mean P&A Administrative Services, Inc.

d. **Covered Entity.** "Covered Entity" shall mean any group health plans (in the aggregate), Reimbursement Plans, Health Flexible Spending Accounts, Limited Health Flexible Spending Accounts, Medical Expense Reimbursement Accounts, or any other group health plans for which Business Associate provides services. In no event shall Covered Entity include any Health Savings Accounts, Transit Transportation arrangement, or Dependent Care Reimbursement account.

e. **Electronic Protected Health Information.** "Electronic Protected Health Information" shall have the same meaning as the term "electronic protected health information" in 45 CFR § 160.103.

f. **Electronic Transactions Rule.** "Electronic Transactions Rule" shall mean the final regulations issued by HHS concerning standard transactions and code sets under 45 CFR Parts § 160 and § 162.

g. **Enforcement Rule.** “Enforcement Rule” shall mean the Enforcement Provisions set forth in 45 CFR Part § 160.

h. **Genetic Information.** “Genetic Information” shall have the same meaning as the term “genetic information” in 45 CFR § 160.103.

i. **HHS.** “HHS” shall mean the Department of Health and Human Services.

j. **HIPAA Rules.** “HIPAA Rules” shall mean the Privacy Rule, Security Rule, Breach Notification Rule, and Enforcement Rule.

k. **HITECH Act.** “HITECH Act” shall mean the Health Information Technology for Economic and Clinical Health Act, enacted as part of the American Recovery and Reinvestment Act of 2009.

l. **Privacy Rule.** “Privacy Rule” shall mean the Privacy Standards and Implementation Specifications at 45 CFR Parts § 160 and § 164, subparts A and E.

m. **Protected Health Information.** “Protected Health Information” shall have the same meaning as the term “protected health information” in 45 CFR § 160.103, limited to the information created, received, maintained, or transmitted by Business Associate from or on behalf of Covered Entity pursuant to this Agreement.

n. **Required by Law.** “Required by Law” shall have the same meaning as the term “required by law” in 45 CFR § 164.103.

o. **Security Incident.** “Security Incident” shall have the same meaning as the term “security incident” in 45 CFR § 164.304.

p. **Security Rule.** “Security Rule” shall mean the Security Standards and Implementation Specifications at 45 CFR Parts § 160 and § 164, subparts A and C.

q. **Services Agreement.** “Services Agreement” shall mean any agreement related to services performed by the Business Associate herewith between Citrus County, Florida and the Business Associate including any subsequent amendments or restatements thereof.

r. **Subcontractor.** “Subcontractor” shall have the same meaning as the term “subcontractor” in 45 CFR § 160.103.

s. **Transaction.** “Transaction” shall have the meaning given the term “transaction” in 45 CFR § 160.103.

t. **Unsecured Protected Health Information.** “Unsecured Protected Health Information” shall have the meaning given the term “unsecured protected health information” in 45 CFR § 164.402.

2. Privacy and Security of Protected Health Information.

a. **Permitted Uses and Disclosures.** Business Associate is permitted to use and disclose Protected Health Information only as set forth below:

(i) Functions and Activities on Covered Entity's Behalf. Business Associate shall provide the services described in the Services Agreement, which may or may not include data aggregation relating to the health care operations of the Covered Entity The Business Associate hereby is authorized to de-identify Protected Health Information whenever, in its best judgment, it is appropriate or necessary to do so to comply with the HIPAA Rules.

(ii) Business Associate's Operations. Business Associate may use, and disclose to a third party, Protected Health Information received under this Agreement for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate. Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate or to carry out Business Associate's legal responsibilities, provided that —

(A) The disclosure is Required by Law; or

(B) Business Associate obtains reasonable assurance from any person or entity to which Business Associate will disclose Protected Health Information that the person or entity will —

(1) Hold the Protected Health Information in confidence and use or further disclose the Protected Health Information only for the purpose for which Business Associate disclosed Protected Health Information to the person or entity or as Required by Law; and

(2) Promptly notify Business Associate of any instance of which the person or entity becomes aware in which the confidentiality of Protected Health Information was breached.

(iii) Minimum Necessary. Business Associate will, in its performance of the functions, activities, services, and operations specified above, make reasonable efforts to use, to disclose, and to request only the minimum amount of Protected Health Information reasonably necessary to accomplish the intended purpose of the use, disclosure, or request, except that Business Associate will not be obligated to comply with this minimum-necessary limitation if neither Business

Associate nor Covered Entity is required to limit its use, disclosure, or request to the minimum necessary under the HIPAA Rules.

b. **Prohibition on Unauthorized Use or Disclosure.** Business Associate is prohibited from using and disclosing Protected Health Information, except as permitted or required by this Agreement the Services Agreement, or in writing by Covered Entity or as Required by Law. This Agreement does not authorize Business Associate to use or disclose Covered Entity's Protected Health Information in a manner that would violate the HIPAA Rules if done by Covered Entity, except for uses and disclosures for data aggregation, as necessary for Business Associate's proper management and administration, as described above or as necessary to carry out the legal responsibilities of Business Associate.

c. **Information Safeguards.** Business Associate will implement and use appropriate safeguards, including complying with the applicable requirements of the Security Rule for electronic Protected Health Information, to prevent the use or disclosure of Protected Health Information that it creates, receives, maintains, or transmits in any manner other than as specifically permitted by this BAA or the Services Agreement.

d. **Subcontractors.** Business Associate will ensure that any Subcontractors who creates, receives, maintains, or transmits Protected Health Information, including electronic Protected Health Information, on behalf of the Business Associate agrees, in writing, to comply with the applicable provisions of the Privacy and Security Rules; to implement reasonable and appropriate safeguards and security measures to protect Protected Health Information created, received, maintained, or transmitted on behalf of the Business Associate; and to apply the same restrictions and conditions that apply to the Business Associate with respect to such Protected Health Information.

e. **Prohibition on Marketing or Sale of Protected Health Information.** Business Associate shall not use or disclose PHI for fundraising or for marketing purposes in a manner that violates 45 CFR § 164.508.

f. **Prohibition on Use or Disclosure of Genetic Information.** Business Associate shall not use or disclose Genetic Information for underwriting purposes in violation of the HIPAA rules.

g. **Prohibition on Use or Disclosure of PHI for Certain Purposes.** The Business Associate shall not use or disclose PHI for the purpose of investigating or imposing liability on any person for the mere act of seeking, obtaining, providing, or facilitating reproductive health care or to identify any person for such purposes. This

prohibition is subject to the Rule of Applicability as set forth in 45 CFR §164.502(a)(5)(iii)(B). For purposes of this prohibition, reproductive health care is defined as set forth at 45 CFR § 160.103.

h. **Attestation requirement for certain uses and disclosures of PHI to persons other than covered entities or business associates.** When the Business Associate receives a request for PHI potentially related to reproductive health care and the request is permitted under this BAA and is not for an otherwise prohibited purpose, the Business Associate shall adhere to all requirements set forth in 45 CFR §164.509 and obtain a complete, valid, signed attestation that clearly states the requested use or disclosure is not for the prohibited purposes described above in paragraph 2.g. This requirement applies if the request is for PHI for any of the following purposes: health oversight activities; judicial or administrative proceedings; law enforcement; or, regarding decedents, disclosures to coroners and medical examiners.

3. ***Compliance with Electronic Transactions Rule.*** If Business Associate conducts in whole or part electronic Transactions on behalf of Covered Entity for which HHS has established standards, Business Associate will comply, and will require any Subcontractor it involves with the conduct of such Transactions to comply, with each applicable requirement of the Electronic Transactions Rule and of any operating rules adopted by HHS with respect to Transactions.

4. ***Individual Rights.***

a. **Access.** In accordance with 45 CFR § 164.524, Business Associate will, within fifteen (15) calendar days following Covered Entity's request, make available to Covered Entity for inspection and copying Protected Health Information about the individual that is in a Designated Record Set in Business Associate's custody or control. If Covered Entity requests an electronic copy of Protected Health Information that is maintained electronically in a Designated Record Set in the Business Associate's custody or control, Business Associate will provide an electronic copy in the form and format specified by the Covered Entity to the extent that it is readily producible.

b. **Amendment.** In accordance with 45 CFR § 164.526 and within thirty (30) days of the request, Business Associate will make available to, Covered Entity for amendment, and amend as requested, of an individual's Protected Health Information that is in a Designated Record Set maintained by the Business Associate, in such

manner as Covered Entity may from time to time request, or as otherwise required under 45 CFR § 164.526.

c. **Disclosure Accounting. In accordance with** 45 CFR § 164.528 and within fifty-nine (59) days of the request, Business Associate will maintain and make available to Covered Entity an accounting of disclosures of Protected Health Information, including the date of the disclosure, the name and address of the recipient of the Protected Health Information, a brief description of the Protected Health Information disclosed, and the purpose of the disclosure, to the extent necessary to allow Covered Entity to comply with 45 CFR § 164.528;

d. **Restriction Agreements and Confidential Communications.** Covered Entity shall notify Business Associate of any limitations in the notice of privacy practices of Covered Entity under 45 CFR § 164.520, including, without limitation, any changes in or revocation of permission by an individual to use or disclose Protected Health Information, to the extent that such limitation may affect Business Associate's use or disclosure of Protected Health Information. Covered Entity also agrees to notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR § 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information. Covered Entity acknowledges and agrees that Business Associate is not bound by any such restrictions that impact Business Associate's use or disclosure of Protected Health Information to the extent such restrictions are not otherwise required by the HIPAA Privacy Rules and Business Associate has not consented to such restrictions in advance. Business Associate agrees not to unreasonably withhold consent.

5. ***Breaches and Security Incidents*****.**

a. Business Associate will report to Covered Entity any use or disclosure of Protected Health Information, including electronic Protected Health Information, not permitted or required under this Agreement or the Services Agreement, or any Security Incident, not more than 10 calendar days after Business Associate discovers such non-permitted use or disclosure. This Section 5 shall hereby serve as notice, and no additional reporting shall be required, of unsuccessful attempted unauthorized access, use, disclosure, modification or destruction of Protected Health Information or unsuccessful attempted interference with system operations in an information system containing Protected Health Information. By way of example, the parties consider the

following to be illustrative of unsuccessful security incidents when they do not result in actual unauthorized access, use, disclosure, modification or destruction of Electronic Protected Health Information: (i) pings on a firewall, (ii) port scans, (iii) attempts to log on to a system or enter a database with an invalid password or username, (iv) denial-of-service attacks that do not result in a server being taken off-line, and (v) Malware (worms, viruses, etc.).

2.3 Business Associate agrees to use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic Protected Health Information, to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.

2.4 Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.

2.5 Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware and/or any Security Incident of which it becomes aware.

2.6 Business Associate agrees to the following in connection with the breach notification requirements of the HIPAA Rules:

(a) If Business Associate discovers a breach of unsecured Protected Health Information, as those terms are defined by 45 CFR 164.402, Business Associate shall notify Covered Entity without unreasonable delay and within ten (10) calendar days after discovery. For this purpose, discovery means the first day on which the breach is known to Business Associate or by exercising reasonable diligence would have been known to Business Associate. Business Associate shall be deemed to have knowledge of a breach if the breach is known or by exercising reasonable diligence would have been known to any person, other than the person committing the breach, who is an employee, officer, subcontractor or other agent of Business Associate. The notification must include identification of each individual whose unsecured Protected Health Information has been or is reasonably believed to have been breached and any other available information in Business Associate's possession which the Covered Entity is required to include in the individual notice contemplated by 45 CFR 164.404.

(b) Notwithstanding the immediately preceding paragraph, Business Associate shall assume the individual notice obligation specified in 45 CFR 164.404 on behalf of Covered Entity where a breach of unsecured Protected Health Information was committed by Business Associate or its employee, officer, subcontractor or other agent of Business Associate or is within the unique knowledge of Business Associate as opposed to Covered Entity. In such case, Business Associate shall prepare the notice and shall provide it to Covered Entity for review and approval at least five (5) calendar days before it is required to be sent to the affected individual(s). Covered Entity shall promptly review the notice and shall not unreasonably withhold its approval.

(c) Further, where a breach involves more than 500 individuals and was committed by the Business Associate or its employee, officer, subcontractor or other agent or is within the unique knowledge of Business Associate as opposed to Covered Entity, Business Associate shall provide notice to the media pursuant to 45 CFR 164.406. Business Associate shall prepare the notice and shall provide it to Covered Entity for review and approval at least five calendar days before it is required to be sent to the media. Covered Entity shall promptly review the notice and shall not unreasonably withhold its approval.

(d) Business Associate shall either report breaches of unsecured Protected Health Information with respect to Covered Entity to the Secretary in accordance with 45 CFR 164.408, or alternatively, shall maintain a log of breaches of unsecured Protected Health Information with respect to Covered Entity and shall submit the log to Covered Entity within thirty (30) calendar days following the end of each calendar year so that Covered Entity may report the breaches to the Secretary in accordance with 45 CFR 164.408(c).

6. ***Term and Termination.***

a. **Term.** This Agreement shall be effective as the Effective Date and shall remain in effect until the Service Agreement terminates.

b. **Right to Terminate for Cause.** Without limiting any other rights or remedies of the parties, if either party determines that the other party has engaged in an act, omission, or pattern of activity or practice that constitutes a material breach or violation of Business Associate's obligations under this Agreement or the Services Agreement, then the non-defaulting party may, at its option: (i) notify the defaulting party in writing and afford the defaulting party an opportunity to cure the breach or end the violation in a time period determined by the non-breaching party not to exceed thirty (30) days; or (ii)

immediately terminate this Agreement and the Services Agreement by delivering written notice of termination to the defaulting party if cure of such breach is not possible.

c. **Treatment of Protected Health Information on Termination.**

(i) Return or Destruction of Covered Entity's Protected Health Information Is Feasible**.** Upon termination of this Agreement, Business Associate will, if feasible, return to Covered Entity or destroy all Protected Health Information received from, or created or received on behalf of, Covered Entity that Business Associate maintains in any form, including electronic Protected Health Information; and (ii) not retain any copies of such Protected Health Information.

(ii) Procedure When Return or Destruction Is Not Feasible**.** If return or destruction of some or all of the Protected Health Information is not feasible, then, for so long as it retains such Protected Health Information, Business Associate will limit its further use or disclosure of such information to those purposes that make return or destruction of such information infeasible.

(iii) Continuing Privacy and Security Obligation**.** Business Associate's obligation to protect the privacy and safeguard the security of Protected Health Information as specified in this Agreement will be continuous and survive termination or other conclusion of this Agreement.

7. ***General Provisions.***

a. **Definitions.** All terms that are used but not otherwise defined in this Agreement shall have the meaning specified under HIPAA, including its statute, regulations, and other official government guidance.

b. **Inspection of Internal Practices, Books, and Records.** Business Associate will make its internal practices, books, and records relating to its use and disclosure of Protected Health Information available to Covered Entity and to HHS to determine compliance with the HIPAA Rules.

c. **Amendment to Agreement.** This Agreement is intended to comply with the requirements of HIPAA and may be amended only by a written instrument signed by the parties. In case of a change in applicable law or regulations, the parties agree to amend this Agreement accordingly, provided that if the change in law or regulations causes any paragraph or provision of this Agreement to be invalid, incomplete, void, in any manner unlawful, or subjects either party to penalty, then the Agreement will be deemed to be amended by operation of law, regardless of whether the parties document such changes in the law by written amendment.

d. **No Third-Party Beneficiaries.** Nothing in this Agreement shall be construed as creating any rights or benefits to any third parties.

e. **Interpretation.** Any ambiguity in the Agreement shall be resolved to permit Covered Entity and Business Associate to comply with the applicable requirements under the HIPAA Rules.

f. **Construction and Interpretation.** The section headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement.

g. **Notices.** All notices and communications required by this Agreement shall be in writing. Such notices and communications shall be given in one of the following forms: (i) by delivery in person, (ii) by a nationally-recognized, next-day courier service, (iii) by first-class, registered or certified mail, postage prepaid; or (iv) by electronic mail to the address that each party specifies in writing.

h. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to its subject matter and constitutes and supersedes all prior agreements, representations and understandings of the parties, written or oral, with regard to this same subject matter.

i. **Governing Law.** This Agreement shall be governed by the laws of the State of Florida.

(Remainder of page left intentionally blank)

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

Citrus County, Florida

BY:_____

Name: Rebecca Bays

Title: Chairman

P&A ADMINISTRATIVE SERVICES, INC.

BY:_____

Name: Michael Rizzo

Title: President

AGENDA MEMORANDUM

FROM:	Jessica Flynn, Interim Human Resources Director
SUBJECT:	P&A Group Health Savings Account
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

The County is requesting the Board to approve a Health Savings Account (HSA). An HSA is a tax-advantaged savings and investment account specifically for individuals covered by a high-deductible health plan (HDHP). It's designed to help you save for and pay for qualified medical expenses.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
8000-53100	Professional Services	86,200	67,411	13,067	5,722

The HSA administration will be funded in the FY 25/26 budget.

RECOMMENDED ACTION:

Approve and authorize the Chairman to execute the Agreement and Business Associate Agreement between Citrus County, Florida and the P&A Group for a Health Savings Account. **(Jessica Flynn, Interim Human Resources Director)**

ATTACHMENTS:

1. Citrus County Florida HSA Services Agreement effective 2025-10-01
2. Citrus County Florida Universal BAA effective 2025-10-01_2

HEALTH SAVINGS ACCOUNT PROGRAM SERVICES AGREEMENT

This Health Savings Account Program Services Agreement (the "**Agreement**") made effective as of October 1, 2025 (the "**Effective Date**"), by and between Citrus County, Florida, 3600 West Sovereign Path, Lecanto, Florida 34461 (the **"Employer"**), and **P&A ADMINISTRATIVE SERVICES, INC.**, 6400 Main Street, Suite 210, Williamsville, NY 14221 (**"P&A"**).

W I T N E S S E T H:

WHEREAS, the Employer has decided to establish a program that will allow contributions to be made to Health Savings Accounts (as described in Section 223 of the Internal Revenue Code of 1986, as amended) for employees enrolled in a high-deductible group major medical plan of the Employer (the "**HSA Program**"), and

WHEREAS, the Employer desires to retain P&A to provide certain services in connection with the HSA Program, and P&A desires to provide those services upon certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto, with the intention of being legally bound hereby, covenant and agree as follows:

1. Services. P&A agrees to provide the following services with respect to the HSA Program:

a. On an ongoing basis, advise the Employer regarding the permissible sources for contributions to a Health Savings Account ("HSA") and the types of expenses that may be paid from an HSA on a non-taxable basis;

b. receive from the Employer, in an electronic format acceptable to and approved by P&A, such information as is needed to establish HSAs for eligible employees;

c. coordinate with the Employer and the HSA custodian designated by the Employer to establish HSAs for eligible employees;
d. provide to each employee for whom an HSA has been established (an "Account Holder") an electronic payment card that may be used to pay eligible expenses from his or her HSA on a non-taxable basis;
e. provide access to an online portal at P&A's website that will allow an Account Holder to determine his or her current HSA account balance, modify the manner in which his or her account is invested, order additional electronic payment cards and obtain relevant tax forms;
f. from time to time, notify the Employer of the aggregate amount of funds needed from the Employer to make contributions to the HSAs of Account Holders and receive said funds as transmitted by the Employer;

2. Compensation. As compensation for the services rendered by P&A under this Agreement, the Employer agrees to pay P&A fees in accordance with the fee schedule set forth at Schedule A hereto. P&A may modify this fee schedule as of the beginning of any Contract Year commencing after the Effective Date.

For purposes of this Agreement, the term "Contract Year" means the period beginning on the Effective Date and ending one year later and each subsequent one-year period beginning on an anniversary of the Effective Date. P&A shall notify the Employer in writing of any modification to the fee schedule not less than ninety (90) days before the beginning of the Contract Year in which the modification is to become effective. Should the Employer be unwilling to accept any such modification, it may exercise its right to terminate the Agreement in accordance with Section 5 below.

3. Employer Responsibilities.

a. The Employer shall notify P&A in writing of any event or occurrence that affects the group of employees who are eligible for contributions under the HSA Program (e.g., hiring of a new employee, termination of an employee, change in hours worked) as soon as is reasonably practicable.
b. Before directing P&A to establish an HSA for a newly eligible employee, the Employer shall use due diligence to confirm that, at the time an HSA is to be established for him or her, the employee will not have a General Purpose Health Flexible Spending Account under a Section 125 Cafeteria Plan of the

Employer and will not have coverage under a General Purpose Health Reimbursement Arrangement ("HRA") of the Employer.

c. The Employer shall provide P&A on a timely basis with such other information as P&A reasonably shall request in furtherance of its responsibilities hereunder as soon as is reasonably practicable.
d. The Employer shall be responsible for assuring that withholding from its payroll is consistent in all respects with salary reduction elections made under the HSA Program and for preparing Forms W-2 that reflect benefits that were received by Participants during the reporting year to the extent required by law.
e. Should the Employer decide to make HSA contributions from Employer funds, the Employer shall be solely responsible for assuring compliance with the comparability requirements of Internal Revenue Code Section 4980G and Treas. Reg. Sections 54.4980G-1 through 54.4980G-7 with respect to those contributions.

4. Responsibilities of the Parties and Indemnification. To the extent permitted by law, and not withstanding any other provision of this Agreement to the contrary, including Exhibits, P&A shall indemnify, save and hold harmless the Employer and all its officers, agents or employees from all causes of action, claims, demands, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by intentional or negligent acts of, or omissions of P&A, its subcontractors, agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither P&A, nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the County or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against Employer by reason of any such claim, cause of action or demand, P&A shall, upon written notice from Employer, resist and defend such lawsuit or proceeding by counsel satisfactory to Employer or, at Employer's option, pay for an attorney selected by Employer to defend Employer. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of section

768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by the Employer, any sums due P&A under this Agreement may be retained by Employer until all of the Employer's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by the Employer.

5. Termination. The duration of the Agreement shall be for a period of Three (3) years from the date that the Parties have executed the Agreement, with an option to renew for two (2) additional, one (1) year periods. The renewal option will be conditioned upon satisfactory performance by Contractor and will be subject to availability of funds. The renewal option can only be exercised through mutual agreement between County and Contractor. The date that Contractor shall commence the provision of Services shall be the date on which a Purchase Order and/or a Notice to Proceed is received by Contractor. The County reserves the right to automatically extend any agreement for a maximum period not to exceed one hundred twenty (120) calendar days in order to provide County departments with continual service and supplies while a new agreement is being solicited, evaluated, and/or awarded. Notwithstanding the foregoing, this Agreement shall terminate (a) automatically if either party is adjudicated a bankrupt or suffers appointment of a temporary or permanent receiver, trustee or custodian for all or a substantial part of their assets, which shall not be discharged within thirty days of appointment, or makes an assignment for the benefit of creditors, or (b) after written notice by one party of the other party's material breach of, or material failure to perform, its obligations hereunder unless such breach or failure is cured within ten days of said notice. Any notice of breach must provide all such details as are known to the nonbreaching party regarding the nature of the other party's alleged breach, the specific obligation hereunder to which the alleged material breach relates, the approximate date on which the alleged breach occurred and the identity of any personnel of the other party that were involved. Failure to provide such detail shall render said notice null and void for purposes of this Agreement.

Termination for Convenience: Either party may terminate this Agreement by giving the other party thirty (30) days written notice. Upon receiving a notice of termination, P&A Administrative Services, Inc. shall immediately comply with the notice, stopping

all work in-progress and not perform any further Work. In the event of termination, Employer will be responsible for compensating P&A Administrative Services, Inc. only for the completed or partially completed Work up to the date of termination. Termination of the provision of the service shall not entitle P&A Administrative Services, Inc. to any loss of anticipated profit under this provision..

6. Confidentiality. All books and records, including the data therein, pertaining to each party which may come into the hands of the other are to be treated as confidential and private records, and the other party shall not disclose information from such records unless it is required by law or authorized by the initial party in writing prior to such disclosure. Both parties reserve the right to control the use of any of their symbols, trademarks, computer programs and service marks currently existing or hereafter established. Both parties agree that they will not use the computer programs work, symbols, trademarks, service marks, or other devices of the other in advertising, promotional material, or otherwise and will not advertise or display such devices without the prior written consent of the other party. In addition, both parties further agree that any such work, symbols, trademarks, service marks, or other devices furnished by one party to the other shall remain the property of the initial party and shall be returned by the other party upon demand of the initial party upon termination of this Agreement.

7. Binding Effect. This Agreement shall inure to the benefit of and be binding upon the parties, their legal representatives, contractors, agents, successors and assigns.

8. Integration. By their making of this Agreement, the parties hereto hereby acknowledge that this Agreement supersedes any previous understandings between them with respect to all matters contained herein and contains the entire understanding and agreement between them with respect to all matters contained herein and cannot be amended, modified or supplemented except by a subsequent written agreement entered into by both parties.

9. Subcontracting. P&A shall not subcontract any portion of this Agreement without the prior written approval of the Employer.

10. Non-Exclusive Arrangement. Nothing contained herein shall be construed to prevent either party from independently operating or participating in any other agreement concerning HSA Program administration services independent and unrelated to the services and obligations of the parties pursuant to this Agreement.

11. Waiver of Breach. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as or be construed as a waiver of a breach or violation of any other provision of this Agreement or of any subsequent breach or violation thereof.

12. Severability. In the event any provision of this Agreement is rendered invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.

13. Governing Law. This Agreement is made in and shall be construed pursuant to the laws of the State of Florida.

14. Notice. Any notice hereunder by either party shall be deemed to have been duly given three (3) business days after mailing, and shall be given by fax and by being mailed in any post office or post office box maintained by the United States Postal Service, enclosed in a postage paid envelope, registered or certified mail, return receipt requested, addressed to the party to whom or which notice is intended to be given at such party's address as stated above or to such other address as each party shall specify in writing to the other.

15. Public Records. P&A will keep and maintain public records required by the Employer to perform the Service. Upon request from the Employer's custodian of public records, P&A will provide the Employer with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. P&A will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if P&A does not transfer the records to the Employer. Upon completion of the Agreement, P&A will transfer, at no cost, to the Employer all public records in possession of the P&A or keep and maintain public records required by Employer to perform the service. If P&A transfers all public

records to Employer upon completion of the Agreement, P&A shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If P&A keeps and maintains public records upon completion of the Agreement, P&A shall meet all applicable requirements for retaining publicrecords. All records stored electronically must be provided to the Employer, upon request from the Employer's custodian of public records, in a format that is compatible with the information technology system of the Employer. If P&A does not comply with the Employer's request for public records, the Employer shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF P&A HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO P&A'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; PHONE: (352)527-5235 EMAIL: RMLO@CITRUSBOCC.COM.

16. Security.

A. Confidentiality: P&A shall comply fully with all security procedures of Employer in the performance of the Agreement. P&A shall not divulge to third parties any information obtained by P&A or its agents, distributors, resellers, subcontractors, officers, or employees in the course of the provision of the Services without the written consent of Employer. However, P&A shall be permitted to release information to third parties if such information is publicly available through no fault of P&A, information that P&A developed independently without relying on Employer's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, P&A shall take appropriate measures as to its personnel, agents, and subcontractors. The warranties of this paragraph shall survive the Agreement.

B. Cybersecurity. P&A shall take commercially reasonable measures to protect and secure electronic data. P&A's products and services shall comply with the standards and practices established by the National Institute of Standards and Technology Cybersecurity Framework and the Florida Cybersecurity Act, federal and state regulations, statutes, rules, and requirements applicable to any data in P&A's or its affiliates or subcontractor's control. P&A, its affiliates, and subcontractors employees

shall have completed level II background checks when required by federal, state, or local law. The warranties of this paragraph shall survive the Agreement.

C. Security of Information. P&A and its subcontractors must implement technical and organizational measures to ensure security of processing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data. P&A must provide for the security of such information by using appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections and audits. P&A agrees to maintain reasonable network security that, at a minimum, includes a network firewall. The warranties of this paragraph shall survive the Agreement.

D. Security Incident Notification and Action. If P&A becomes aware of a cybersecurity event or security incident, P&A must: notify Employer, in writing, within twenty-four (24) hours of becoming aware of any confirmed or suspected cybersecurity incident or threat; investigate such incident or threat; conduct an analysis of the cause of such incident; and provide Employer with periodic updates of any ongoing investigation. P&A shall implement an appropriate plan to remediate the cause of such security incident and mitigate any loss or compromise of data due to the security incident. P&A shall also provide notification of the security incident to potentially affected persons; credit monitoring services; identification protection services; a call center established and operated by P&A; notification to any regulatory authorities; and any other functions, services or penalties as may be required by law. The warranties of this paragraph shall survive the Agreement.

17. Insurance

A. Minimum Insurance Requirements

P&A shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Services hereunder by P&A, its agents, representatives, employees, or subcontractors. The coverages, limits or endorsements required herein protect the primary interests of Employer, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect P&A against any loss exposures, whether as a result of the Project or otherwise. The requirements contained herein, as well as Employer’s review or

acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by P&A under a contract.

B. Commercial General Liability

P&A must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

C. Automobile Liability

P&A must obtain coverage for all for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event P&A does not own vehicles, P&A shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

D. Workers Compensation and Employer's Liability

P&A must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident, $500,000 disease policy limit and $100,000 disease each employee must be included. For any officerof P&A that has exempt status as an individual, Employer requires proof of workers compensation insurance coverage for P&A, its employers, owner's and employees. If P&A/employer/owner or individual has applied for a workers compensation exemption, Employer does not recognize this exemption to extend to the employees of the P&A/employer/owner. The purpose of this section is to ensure that all contractors, subcontractors, sole proprietors, or business entities of any kind who contract with Employer for provision of goods or services, provide workers compensation coverage for all employees, and principles of contractors, subcontractors, sole proprietors, or other business entities. All provisions of this Section shall be construed in accordance with this intent.

E. Professional Liability and/or Errors and Omissions Liability

Professional (E&O) Liability must be afforded for personal injury and Property Damage for not less than $1,000,000 each claim, $1,000,000 policy aggregate.

F. Cyber Insurance

If any operations to be undertaken by P&A include interfacing with Employer information technology (IT), operation technology (OT), computer hardware or

software, or accessing, processing, or storing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data, P&A must obtain Claims-Made coverage in an amount not less than $1,000,000 per claim for actual or alleged breaches of data and loss of data. The Claims-Made policy form shall provide continuous coverage that remains in place for three (3) years after contract completion.

G. Other Insurance Provisions

P&A shall provide a Certificate of Insurance to Employer with a thirty (30) day notice of cancellation and/or changes in policy language, and ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims made" or "occurrence" form. If any coverage is provided under a claim made form the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

All required insurance policies must be maintained until the contract work has been accepted by Employer.

Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees, and volunteers are to be covered as an Additional Insured on all policies except Worker's Compensation. The coverage shall contain no special limitation on the scope of protection afforded to the Employer, its officials, employees, or volunteers. P&A's insurance coverage shall be primary insurance as respects Employer, its officials, employees, and volunteers. Any insurance or self-insurance maintained by Employer, its officials, employees, or volunteers shall be excess of P&A's insurance and shall be non-contributory. For all policies of insurance, P&A and its insurance carrier waive all subrogation rights against Employer for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. The Employer requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of Our Right to Recover from Others for Workers Compensation coverage.

The Certificate Holder should read as follows: Citrus County, Florida, a political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

It is P&A's responsibility to ensure that all subcontractors comply with these insurance requirements. P&A shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each

subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.
All required insurance policies must be written with an insurance carrier having a minimum A.M. Best rating of A-.
All Certificates must show that the P&A's policies have been endorsed per the requirements set forth herein.

18. E-Verification System. P&A and its subcontractors shall utilize the U.S. Department of Homeland Security's E-Verify system, https://www.uscis.gov/, in accordance with Section 448.095, Florida Statutes, to verify the employment eligibility of: (1) all persons employed by P&A during the contract term to perform any duties within Florida, and; (2) all persons, including subcontractors, assigned by P&A to perform work pursuant to this Contract. P&A's meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision. P&A and its subcontractors shall provide Employer with affidavits stating that they do not employ, contract with, or subcontract with an unauthorized alien. Employer is obligated to terminate this Agreement upon a good faith belief that P&A or its subcontractors have knowingly violated Section 448.095, Florida Statutes.

19. Human Trafficking for Nongovernmental Entities. P&A shall comply with the requirements set forth in Florida Statute Section 787.06.

20. Employer Funds. Employer's obligation to pay under this Agreement is contingent upon an annual appropriation by the Board of County Commissioners. If sufficient funding is not available for P&A to complete the Services, Employer reserves the right to modify the terms and conditions of the Agreement to change the Scope of Services to reduce the cost to match any available funding. If such modifications to the Scope of Services are not feasible, or if fundinghas been totallyexhausted prior to P&A's completion of its Services, the Agreement shall be terminated on terms reasonably acceptable to both parties. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, P&A may not expend any Employer funds for the purpose of lobbying the legislature, or local, state, or federal agencies.

21. Sovereign Immunity. Nothing contained within the terms of this Agreement shall be deemed to waive any protections afforded under Section 768.28, Florida Statutes,

or any similar provisions of law.

(Remainder of page left intentionally blank)

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

Citrus County, Florida	**P&A ADMINISTRATIVE SERVICES, INC.**
BY:_____	BY:_____
Name: Rebecca Bays	Name: Michael Rizzo
Title: Chairman	Title: President

SCHEDULE A - FEES

The Employer will pay to P&A:

1. INSTALLATION FEE. $0.00

2. ADMINISTRATION FEES. After enrollment of Plan Participants has been completed for each Plan Year, P&A shall determine if an Annual Minimum Fee in the amount of **$1,000.00** is due with respect to that Plan Year. This Annual Minimum Fee shall be due only if the following total is less than **$1,000.00**. The number of Plan Participants who enrolled in the Plan's Health Savings Account enrollment multiplied by **$2.50** (the per Participant monthly fees described below) then multiplied again by 12 months.

If it is determined, with respect to a particular Plan Year, that the Annual Minimum Fee provision above does not apply, Administration fees for each calendar month commencing while this Agreement remains in effect. The fees for a given month shall equal **$2.50** for each individual who was enrolled for benefits under the HSA Program as of the first day of that month. On a monthly basis, P&A shall extract by ACH the administrative fees due for services during the prior month from a bank account designated by the Employer.

3. RECOUPMENT OF PENALTIES AND FEES. The amount of any penalty or like fee that is imposed on P&A to the extent it is as a result of any action or inaction by the Employer or by the employees or other agents of the Employer with respect to the administration of the HSA Program, including but not limited to returned check charges or ACH rejection fees. P&A shall be entitled to immediately recoup any such penalty or fee from the Employer after giving the Employer written notice that P&A has paid such amount.

BUSINESS ASSOCIATE AGREEMENT

This Business Associate Agreement (the "**Agreement**") made effective as of October 1, 2025 (the "**Effective Date**"), by and between Citrus County, Florida, 3600 West Sovereign Path, Lecanto, Florida 34461 (the "**Covered Entity**") and **P&A ADMINISTRATIVE SERVICES, INC.**, 6400 Main Street, Suite 210, Williamsville, NY 14221 ("**Business Associate**").

1. ***Definitions*.**

a. **Breach.** "Breach" shall have the same meaning as the term "breach" in 45 CFR § 164.402.

b. **Breach Notification Rule.** "Breach Notification Rule" shall mean the Standards and Implementation Specifications for Notification of Breaches of Unsecured Protected Health Information under 45 CFR Part § 164, subpart D.

c. **Business Associate.** "Business Associate" shall generally have the same meaning as the term "business associate" at 45 CFR § 160.103, and in reference to the party to this agreement, mean P&A Administrative Services, Inc.

d. **Covered Entity.** "Covered Entity" shall mean any group health plans (in the aggregate), Reimbursement Plans, Health Flexible Spending Accounts, Limited Health Flexible Spending Accounts, Medical Expense Reimbursement Accounts, or any other group health plans for which Business Associate provides services. In no event shall Covered Entity include any Health Savings Accounts, Transit Transportation arrangement, or Dependent Care Reimbursement account.

e. **Electronic Protected Health Information.** "Electronic Protected Health Information" shall have the same meaning as the term "electronic protected health information" in 45 CFR § 160.103.

f. **Electronic Transactions Rule.** "Electronic Transactions Rule" shall mean the final regulations issued by HHS concerning standard transactions and code sets under 45 CFR Parts § 160 and § 162.

g. **Enforcement Rule.** “Enforcement Rule” shall mean the Enforcement Provisions set forth in 45 CFR Part § 160.

h. **Genetic Information.** “Genetic Information” shall have the same meaning as the term “genetic information” in 45 CFR § 160.103.

i. **HHS.** “HHS” shall mean the Department of Health and Human Services.

j. **HIPAA Rules.** “HIPAA Rules” shall mean the Privacy Rule, Security Rule, Breach Notification Rule, and Enforcement Rule.

k. **HITECH Act.** “HITECH Act” shall mean the Health Information Technology for Economic and Clinical Health Act, enacted as part of the American Recovery and Reinvestment Act of 2009.

l. **Privacy Rule.** “Privacy Rule” shall mean the Privacy Standards and Implementation Specifications at 45 CFR Parts § 160 and § 164, subparts A and E.

m. **Protected Health Information.** “Protected Health Information” shall have the same meaning as the term “protected health information” in 45 CFR § 160.103, limited to the information created, received, maintained, or transmitted by Business Associate from or on behalf of Covered Entity pursuant to this Agreement.

n. **Required by Law.** “Required by Law” shall have the same meaning as the term “required by law” in 45 CFR § 164.103.

o. **Security Incident.** “Security Incident” shall have the same meaning as the term “security incident” in 45 CFR § 164.304.

p. **Security Rule.** “Security Rule” shall mean the Security Standards and Implementation Specifications at 45 CFR Parts § 160 and § 164, subparts A and C.

q. **Services Agreement.** “Services Agreement” shall mean any agreement related to services performed by the Business Associate herewith between Citrus County, Florida and the Business Associate including any subsequent amendments or restatements thereof.

r. **Subcontractor.** “Subcontractor” shall have the same meaning as the term “subcontractor” in 45 CFR § 160.103.

s. **Transaction.** “Transaction” shall have the meaning given the term “transaction” in 45 CFR § 160.103.

t. **Unsecured Protected Health Information.** “Unsecured Protected Health Information” shall have the meaning given the term “unsecured protected health information” in 45 CFR § 164.402.

2. Privacy and Security of Protected Health Information.

a. **Permitted Uses and Disclosures.** Business Associate is permitted to use and disclose Protected Health Information only as set forth below:

(i) Functions and Activities on Covered Entity's Behalf. Business Associate shall provide the services described in the Services Agreement, which may or may not include data aggregation relating to the health care operations of the Covered Entity The Business Associate hereby is authorized to de-identify Protected Health Information whenever, in its best judgment, it is appropriate or necessary to do so to comply with the HIPAA Rules.

(ii) Business Associate's Operations. Business Associate may use, and disclose to a third party, Protected Health Information received under this Agreement for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate. Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate or to carry out Business Associate's legal responsibilities, provided that —

(A) The disclosure is Required by Law; or

(B) Business Associate obtains reasonable assurance from any person or entity to which Business Associate will disclose Protected Health Information that the person or entity will —

(1) Hold the Protected Health Information in confidence and use or further disclose the Protected Health Information only for the purpose for which Business Associate disclosed Protected Health Information to the person or entity or as Required by Law; and

(2) Promptly notify Business Associate of any instance of which the person or entity becomes aware in which the confidentiality of Protected Health Information was breached.

(iii) Minimum Necessary. Business Associate will, in its performance of the functions, activities, services, and operations specified above, make reasonable efforts to use, to disclose, and to request only the minimum amount of Protected Health Information reasonably necessary to accomplish the intended purpose of the use, disclosure, or request, except that Business Associate will not be obligated to comply with this minimum-necessary limitation if neither Business

Associate nor Covered Entity is required to limit its use, disclosure, or request to the minimum necessary under the HIPAA Rules.

b. **Prohibition on Unauthorized Use or Disclosure.** Business Associate is prohibited from using and disclosing Protected Health Information, except as permitted or required by this Agreement the Services Agreement, or in writing by Covered Entity or as Required by Law. This Agreement does not authorize Business Associate to use or disclose Covered Entity's Protected Health Information in a manner that would violate the HIPAA Rules if done by Covered Entity, except for uses and disclosures for data aggregation, as necessary for Business Associate's proper management and administration, as described above or as necessary to carry out the legal responsibilities of Business Associate.

c. **Information Safeguards.** Business Associate will implement and use appropriate safeguards, including complying with the applicable requirements of the Security Rule for electronic Protected Health Information, to prevent the use or disclosure of Protected Health Information that it creates, receives, maintains, or transmits in any manner other than as specifically permitted by this BAA or the Services Agreement.

d. **Subcontractors.** Business Associate will ensure that any Subcontractors who creates, receives, maintains, or transmits Protected Health Information, including electronic Protected Health Information, on behalf of the Business Associate agrees, in writing, to comply with the applicable provisions of the Privacy and Security Rules; to implement reasonable and appropriate safeguards and security measures to protect Protected Health Information created, received, maintained, or transmitted on behalf of the Business Associate; and to apply the same restrictions and conditions that apply to the Business Associate with respect to such Protected Health Information.

e. **Prohibition on Marketing or Sale of Protected Health Information.** Business Associate shall not use or disclose PHI for fundraising or for marketing purposes in a manner that violates 45 CFR § 164.508.

f. **Prohibition on Use or Disclosure of Genetic Information.** Business Associate shall not use or disclose Genetic Information for underwriting purposes in violation of the HIPAA rules.

g. **Prohibition on Use or Disclosure of PHI for Certain Purposes.** The Business Associate shall not use or disclose PHI for the purpose of investigating or imposing liability on any person for the mere act of seeking, obtaining, providing, or facilitating reproductive health care or to identify any person for such purposes. This

prohibition is subject to the Rule of Applicability as set forth in 45 CFR §164.502(a)(5)(iii)(B). For purposes of this prohibition, reproductive health care is defined as set forth at 45 CFR § 160.103.

h. **Attestation requirement for certain uses and disclosures of PHI to persons other than covered entities or business associates.** When the Business Associate receives a request for PHI potentially related to reproductive health care and the request is permitted under this BAA and is not for an otherwise prohibited purpose, the Business Associate shall adhere to all requirements set forth in 45 CFR §164.509 and obtain a complete, valid, signed attestation that clearly states the requested use or disclosure is not for the prohibited purposes described above in paragraph 2.g. This requirement applies if the request is for PHI for any of the following purposes: health oversight activities; judicial or administrative proceedings; law enforcement; or, regarding decedents, disclosures to coroners and medical examiners.

3. ***Compliance with Electronic Transactions Rule.*** If Business Associate conducts in whole or part electronic Transactions on behalf of Covered Entity for which HHS has established standards, Business Associate will comply, and will require any Subcontractor it involves with the conduct of such Transactions to comply, with each applicable requirement of the Electronic Transactions Rule and of any operating rules adopted by HHS with respect to Transactions.

4. ***Individual Rights.***

a. **Access.** In accordance with 45 CFR § 164.524, Business Associate will, within fifteen (15) calendar days following Covered Entity's request, make available to Covered Entity for inspection and copying Protected Health Information about the individual that is in a Designated Record Set in Business Associate's custody or control. If Covered Entity requests an electronic copy of Protected Health Information that is maintained electronically in a Designated Record Set in the Business Associate's custody or control, Business Associate will provide an electronic copy in the form and format specified by the Covered Entity to the extent that it is readily producible.

b. **Amendment.** In accordance with 45 CFR § 164.526 and within thirty (30) days of the request, Business Associate will make available to, Covered Entity for amendment, and amend as requested, of an individual's Protected Health Information that is in a Designated Record Set maintained by the Business Associate, in such

manner as Covered Entity may from time to time request, or as otherwise required under 45 CFR § 164.526.

c. **Disclosure Accounting. In accordance with** 45 CFR § 164.528 and within fifty-nine (59) days of the request, Business Associate will maintain and make available to Covered Entity an accounting of disclosures of Protected Health Information, including the date of the disclosure, the name and address of the recipient of the Protected Health Information, a brief description of the Protected Health Information disclosed, and the purpose of the disclosure, to the extent necessary to allow Covered Entity to comply with 45 CFR § 164.528;

d. **Restriction Agreements and Confidential Communications.** Covered Entity shall notify Business Associate of any limitations in the notice of privacy practices of Covered Entity under 45 CFR § 164.520, including, without limitation, any changes in or revocation of permission by an individual to use or disclose Protected Health Information, to the extent that such limitation may affect Business Associate's use or disclosure of Protected Health Information. Covered Entity also agrees to notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR § 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information. Covered Entity acknowledges and agrees that Business Associate is not bound by any such restrictions that impact Business Associate's use or disclosure of Protected Health Information to the extent such restrictions are not otherwise required by the HIPAA Privacy Rules and Business Associate has not consented to such restrictions in advance. Business Associate agrees not to unreasonably withhold consent.

5. ***Breaches and Security Incidents*****.**

a. Business Associate will report to Covered Entity any use or disclosure of Protected Health Information, including electronic Protected Health Information, not permitted or required under this Agreement or the Services Agreement, or any Security Incident, not more than 10 calendar days after Business Associate discovers such non-permitted use or disclosure. This Section 5 shall hereby serve as notice, and no additional reporting shall be required, of unsuccessful attempted unauthorized access, use, disclosure, modification or destruction of Protected Health Information or unsuccessful attempted interference with system operations in an information system containing Protected Health Information. By way of example, the parties consider the

following to be illustrative of unsuccessful security incidents when they do not result in actual unauthorized access, use, disclosure, modification or destruction of Electronic Protected Health Information: (i) pings on a firewall, (ii) port scans, (iii) attempts to log on to a system or enter a database with an invalid password or username, (iv) denial-of-service attacks that do not result in a server being taken off-line, and (v) Malware (worms, viruses, etc.).

2.3 Business Associate agrees to use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic Protected Health Information, to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.

2.4 Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.

2.5 Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware and/or any Security Incident of which it becomes aware.

2.6 Business Associate agrees to the following in connection with the breach notification requirements of the HIPAA Rules:

(a) If Business Associate discovers a breach of unsecured Protected Health Information, as those terms are defined by 45 CFR 164.402, Business Associate shall notify Covered Entity without unreasonable delay and within ten (10) calendar days after discovery. For this purpose, discovery means the first day on which the breach is known to Business Associate or by exercising reasonable diligence would have been known to Business Associate. Business Associate shall be deemed to have knowledge of a breach if the breach is known or by exercising reasonable diligence would have been known to any person, other than the person committing the breach, who is an employee, officer, subcontractor or other agent of Business Associate. The notification must include identification of each individual whose unsecured Protected Health Information has been or is reasonably believed to have been breached and any other available information in Business Associate's possession which the Covered Entity is required to include in the individual notice contemplated by 45 CFR 164.404.

(b) Notwithstanding the immediately preceding paragraph, Business Associate shall assume the individual notice obligation specified in 45 CFR 164.404 on behalf of Covered Entity where a breach of unsecured Protected Health Information was committed by Business Associate or its employee, officer, subcontractor or other agent of Business Associate or is within the unique knowledge of Business Associate as opposed to Covered Entity. In such case, Business Associate shall prepare the notice and shall provide it to Covered Entity for review and approval at least five (5) calendar days before it is required to be sent to the affected individual(s). Covered Entity shall promptly review the notice and shall not unreasonably withhold its approval.

(c) Further, where a breach involves more than 500 individuals and was committed by the Business Associate or its employee, officer, subcontractor or other agent or is within the unique knowledge of Business Associate as opposed to Covered Entity, Business Associate shall provide notice to the media pursuant to 45 CFR 164.406. Business Associate shall prepare the notice and shall provide it to Covered Entity for review and approval at least five calendar days before it is required to be sent to the media. Covered Entity shall promptly review the notice and shall not unreasonably withhold its approval.

(d) Business Associate shall either report breaches of unsecured Protected Health Information with respect to Covered Entity to the Secretary in accordance with 45 CFR 164.408, or alternatively, shall maintain a log of breaches of unsecured Protected Health Information with respect to Covered Entity and shall submit the log to Covered Entity within thirty (30) calendar days following the end of each calendar year so that Covered Entity may report the breaches to the Secretary in accordance with 45 CFR 164.408(c).

6. ***Term and Termination.***

a. **Term.** This Agreement shall be effective as the Effective Date and shall remain in effect until the Service Agreement terminates.

b. **Right to Terminate for Cause.** Without limiting any other rights or remedies of the parties, if either party determines that the other party has engaged in an act, omission, or pattern of activity or practice that constitutes a material breach or violation of Business Associate's obligations under this Agreement or the Services Agreement, then the non-defaulting party may, at its option: (i) notify the defaulting party in writing and afford the defaulting party an opportunity to cure the breach or end the violation in a time period determined by the non-breaching party not to exceed thirty (30) days; or (ii)

immediately terminate this Agreement and the Services Agreement by delivering written notice of termination to the defaulting party if cure of such breach is not possible.

c. **Treatment of Protected Health Information on Termination.**

(i) Return or Destruction of Covered Entity's Protected Health Information Is Feasible**.** Upon termination of this Agreement, Business Associate will, if feasible, return to Covered Entity or destroy all Protected Health Information received from, or created or received on behalf of, Covered Entity that Business Associate maintains in any form, including electronic Protected Health Information; and (ii) not retain any copies of such Protected Health Information.

(ii) Procedure When Return or Destruction Is Not Feasible**.** If return or destruction of some or all of the Protected Health Information is not feasible, then, for so long as it retains such Protected Health Information, Business Associate will limit its further use or disclosure of such information to those purposes that make return or destruction of such information infeasible.

(iii) Continuing Privacy and Security Obligation**.** Business Associate's obligation to protect the privacy and safeguard the security of Protected Health Information as specified in this Agreement will be continuous and survive termination or other conclusion of this Agreement.

7. ***General Provisions.***

a. **Definitions.** All terms that are used but not otherwise defined in this Agreement shall have the meaning specified under HIPAA, including its statute, regulations, and other official government guidance.

b. **Inspection of Internal Practices, Books, and Records.** Business Associate will make its internal practices, books, and records relating to its use and disclosure of Protected Health Information available to Covered Entity and to HHS to determine compliance with the HIPAA Rules.

c. **Amendment to Agreement.** This Agreement is intended to comply with the requirements of HIPAA and may be amended only by a written instrument signed by the parties. In case of a change in applicable law or regulations, the parties agree to amend this Agreement accordingly, provided that if the change in law or regulations causes any paragraph or provision of this Agreement to be invalid, incomplete, void, in any manner unlawful, or subjects either party to penalty, then the Agreement will be deemed to be amended by operation of law, regardless of whether the parties document such changes in the law by written amendment.

d. **No Third-Party Beneficiaries.** Nothing in this Agreement shall be construed as creating any rights or benefits to any third parties.

e. **Interpretation.** Any ambiguity in the Agreement shall be resolved to permit Covered Entity and Business Associate to comply with the applicable requirements under the HIPAA Rules.

f. **Construction and Interpretation.** The section headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement.

g. **Notices.** All notices and communications required by this Agreement shall be in writing. Such notices and communications shall be given in one of the following forms: (i) by delivery in person, (ii) by a nationally-recognized, next-day courier service, (iii) by first-class, registered or certified mail, postage prepaid; or (iv) by electronic mail to the address that each party specifies in writing.

h. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to its subject matter and constitutes and supersedes all prior agreements, representations and understandings of the parties, written or oral, with regard to this same subject matter.

i. **Governing Law.** This Agreement shall be governed by the laws of the State of Florida.

(Remainder of page left intentionally blank)

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

Citrus County, Florida

BY:_____

Name: Rebecca Bays

Title: Chairman

P&A ADMINISTRATIVE SERVICES, INC.

BY:_____

Name: Michael Rizzo

Title: President

AGENDA MEMORANDUM

FROM:	Jessica Flynn, Interim Human Resources Director
SUBJECT:	Florida Blue Stop Loss Insurance
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

Annually, the County's Insurance Broker, the Gehring Group, reviews the County's insurance program to make sure we have adequate and appropriate levels of coverage. The current Stop-Loss Policy through Florida Blue covers the County if any individual claim exceeds $200,000. We are asking the Board to approve the Stop Loss Agreement with a coverage level of $250,000 for the 25/26 plan year.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	FY 26 Budget	YTD Expenditures	Encumbrances	Available Balance
8000-52300	Health Insurance	2,193,496	-0-	-0-	2,193,496

The stop loss coverage will be incorporated into the FY 25/26 budget.

RECOMMENDED ACTION:

Approve and authorize the Chairman to sign and execute the Stop Loss Insurance. **(Jessica Flynn, Interim Human Resources Director)**

ATTACHMENTS:

1. Prop9

Sales Representative: George Eppl
Broker: Gehring Group Inc
Claims Administrator: Florida Blue
Provider Network(s): Blues
Utilization Review Vendor(s): Florida Blue
Retirees: Both Medicare Retirees and Under 65 Retirees Included

Proposed Effective Date: 10/01/2025
Through Date: 09/30/2026
RFP Situs State: FL

Specific (Check one option)	Lives	Current	☒ Renewal
Specific Deductible (per Covered Participant)		$200,000	$200,000
Policy Year Maximum Specific Benefit		Inforce	Unlimited
Lifetime Maximum Specific Benefit		Inforce	Unlimited
Eligible Claims Expenses		Med, Rx	Med, Rx
Specific Premium			
Single Rate	745	$122.58	$137.08
Family Rate	176	$333.22	$374.51
Total Lives	**921**		
Estimated Policy Term Specific Premium		$1,799,626	$2,016,460
Specific Covered Claims Basis		192/12	204/12
Commission		0.00%	0.00%
Specific Coverage Features/Options			
Terminal Liability			

Aggregate (Agg) (Include? ☐ Yes ☐ No)			
Eligible Claims Expenses		Med, Rx	Med, Rx
Policy Year Maximum		$1,000,000	$1,000,000
Aggregate Factors			
Single Medical, Rx Factor	745	$805.56	$883.85
Family Medical, Rx Factor	176	$1,933.34	$2,121.23
Estimated Policy Term Agg Deductible	**921**	$11,284,920	$12,381,657
Estimated Policy Term Minimum Agg Deductible (100%)		$11,284,920	$12,381,657
Aggregate Corridor		125%	125%
Aggregate Covered Claims Basis		192/12	204/12
Aggregate Premium			
Composite Rate	921	$6.14	$6.14
Aggregate Terminal Liability Fee*			$0.64
Estimated Policy Term Agg Premium	**921**	$67,859	$67,859
Commission		0.00%	0.00%
Aggregate Coverage Features/Options			
Terminal Liability			
Total Combined Estimated Policy Term Premium		**$1,867,485**	**$2,084,319**

* Included in Aggregate rate(s).

Note: This proposal is not complete unless accompanied by the proposal notes and the basis of offer noted on the following pages.

Individual Special Requirements:

- Firm through 9/24/2025.

PROPOSAL NOTES

- The rates and factors in this proposal are firm. Please provide a signed proposal.
- Large claim data must be submitted for any claims that are at or have the likelihood to exceed 50% of the group specific deductible. Large claim data must include age, sex, diagnosis, prognosis, treatment plan, case management notes (if applicable), Pre-Cert and paid/pended claims.
- This proposal includes Specific and Aggregate Terminal Liability. If this option is elected at least 15 days prior to the end of the Policy Term, the Stop Loss Policy will be amended to cover an additional three months of run-out claims. The additional Aggregate deductible for Terminal Funding is determined by applying the in-force claim liability factors times 115% to the number of Covered Units under the plan for three months prior to the termination date. This additional Aggregate deductible is then added to the existing annual Aggregate deductible to determine the total Terminal Funding Liability level.
- The Aggregate TLO fee is included in the Aggregate rate(s).
- Human Organ Transplant benefits are payable in accordance with the Covered Underlying Plan and are subject to the proposed Lifetime Maximum Specific Benefit offered within this proposal.
- At renewal, We will not apply any new lasers, including but not limited to, an Alternate Specific Deductible or Excluded Claim Expense, within the Special Risk Limitations section of the policy, unless requested.
- Retirees are included in the stop loss coverage.
- HM follows the underlying Plan Document, subject to the Exclusions and Limitations of the Stop Loss Policy.
- An up to date, signed and complete Summary Plan Document is required for claims to be eligible for reimbursement.
- Regarding gene therapy claims, HM follows the group's Underlying Plan Document for what the plan considers to be an Eligible Claim Expense. HM does not have any specific restrictions, Exclusions, or Limitations in its Stop Loss Policy for gene therapies and adjudicates those claims as it would any other claim submitted by the Plan (subject to any Special Risk Limitations stated on the Declaration Page of the Policy).
- Notwithstanding any other terms or conditions, the following provisions shall apply to gene therapies: No new laser (including, but not limited to, an alternate specific deductibles or excluded claim expenses) will be applied to any individual at the next renewal for gene therapy costs. Rates and aggregate specific deductibles, if applicable, will not increase at renewal due to gene therapy claim costs. Any lasers and/or contingencies in place as of the proposal effective date may be continued on subsequent renewals, subject to the carrier's discretion. The carrier reserves the right to offer, modify, or discontinue these provisions on subsequent renewals. These provisions do not supersede the group's plan documents in determining eligibility for gene therapy coverage and do not apply to gene therapy claims deemed ineligible for coverage. The specific deductible and any pre-existing lasers remain applicable. These provisions apply exclusively to the costs of the gene therapy itself and do not extend to costs associated with underlying conditions, comorbidities, or other medical expenses related to the treatment or management of such conditions.

Coverage is underwritten by Florida Blue, Jacksonville, FL and is administered by HM Life Insurance Company, Pittsburgh, PA. HM Life Insurance Company is an independent company providing only administrative services.

PROPOSAL ACCEPTANCE

To consider a group for coverage we will require submission of all underlying documentation regarding member eligibility and termination as well as the group Leave of Absence Policy. If there is no Leave of Absence Policy in place, we will require a statement from the Plan Sponsor stating there is no Leave of Absence available. Additionally, we will require an approved benefit book within 60 days of Benefit Book release by FL Blue for group approval.

Please acknowledge acceptance of the terms in this proposal by signing and returning by 09/24/2025. Please also indicate which option is chosen and whether Aggregate is to be included by checking the appropriate boxes on the previous page. All payments after the effective date of this policy, found on the previous page, must use the rates selected. Any deviation from the rates specified could result in an underpayment leading to a possible policy cancellation.
Failure to remit the signed agreement by 09/24/2025 will result in this proposal being considered expired.

Signature: _____ Title: Chairman

Accepted on the 23 day of September, 20 25

Coverage is underwritten by Florida Blue, Jacksonville, FL and is administered by HM Life Insurance Company, Pittsburgh, PA. HM Life Insurance Company is an independent company providing only administrative services.

BASIS OF OFFER

Assumptions

- Aggregate coverage is only available when purchased with Specific coverage.
- This proposal is subject to revision if there is a change in Proposed Effective or Renewal Dates or a change in the Covered Underlying Plan.
- This proposal is based on the utilization of the Provider Network(s) and the Utilization Review Vendor(s) listed in this proposal.
- This proposal assumes a minimum participation level of 50%.
- This proposal assumes the Covered Underlying Plan includes a pre-certification, utilization review and large case management program.
- This proposal is based on a description of the employee benefit plan(s) provided and approved by HM; employee and dependent census data; submission of any requested claim information; and any other information relevant to the underwriting risk. If any of the information was incorrect or changes the risk involved, the rates and factors will be modified, and the Specific and Aggregate claims will be adjusted accordingly.
- Surcharges (including the bad debt and charity surcharge portion of the New York Reform Act applicable to services are rendered in New York State), pool charges, and/or covered lives assessments may be covered under the Stop Loss Policy if such charges are considered a claim cost. HM is not responsible for the filing and/or payment of any assessment for which HM is not directly liable including, but not limited to, the New Hampshire Vaccine Assessment as modified by NH HB 664.
- All standard policy provisions apply. The laws of the state where the policy is issued will apply. Certain exclusions and limitations may apply.
- The terms of this proposal are subject to revision by HM if there is a change in any state law or regulation between the date of this proposal and the effective date of the proposed Stop Loss coverage if HM deems such change to have a material effect on the risk being assumed. Such a revision can be made even if the proposal has already been accepted.
- This proposal will expire on the Proposed Effective Date.
- The dollar value of the minimum deductible shown above is representative. The actual value of the minimum deductible will be calculated according to the terms of the Stop Loss Policy.
- Unless otherwise limited or excluded by the Stop Loss Policy or under the Individual Special Requirements, Eligible Claim expenses under the Stop Loss Policy will follow the Covered Underlying Plan, up to the proposed Maximum Specific Benefit.
- The Agent is properly licensed and appointed by HM.
- The initial rates are guaranteed for the proposed Policy Term unless otherwise noted.
- There are no more than 15% COBRA participants.

Qualifications

- Any Stop Loss insurance requested and the Proposed Effective Date of that coverage must be approved by HM under Our current rules and practices.
- Both the premium rates and the Aggregate factors are subject to change should the number of Covered Units change by 10% or more, either in total and/or by single/family mix.
- If the descriptions of the benefits or plan provisions differ from what was initially utilized to underwrite the risk, an updated Summary Plan Document or other acceptable plan description is required within 60 days of the Effective Date, and the premium rates and Aggregate factors may be subject to re-rating, retro-active to the Effective Date.
- This quote assumes the Covered Underlying Plan will include standard industry provisions and definitions including, but not limited to, eligibility, HIPAA, termination, leave of absence or disability, FMLA, subrogation, transplants and COB and exclusions for job-related injuries, treatments that are experimental and/or investigational, cosmetic, not medically necessary, war, felonies, charges in excess of usual and customary, and foreign medical care when traveling outside of the U.S. solely for the purpose of receiving medical care. In the event that a Summary Plan Document is not available within 60 days from the Proposed Effective Date, We reserve the right to issue the policy assuming standard exclusions will apply.
- HIPAA Privacy rules permit the release of Protected Health Information (PHI) for the purpose of evaluating and accepting risk associated with the Plan Sponsor as part of "Health Care Operations." HM will use this information solely for the purpose of evaluating and accepting the risk and will not disclose any PHI collected except to perform this risk evaluation.

Coverage is underwritten by Florida Blue, Jacksonville, FL and is administered by HM Life Insurance Company, Pittsburgh, PA. HM Life Insurance Company is an independent company providing only administrative services.

- The rates and factors in this proposal are based on the Disclosure of all individuals considered a special enrollee due to having previously satisfied the plan's lifetime maximum. Written acceptance by HM must be acknowledged before terms of coverage for such individuals are included under HM's Stop Loss Policy.
- Any Stop Loss Policy issued by HM may be rescinded or re-underwritten if any information requested in connection with this proposal was intentionally concealed or misrepresented by or on behalf of the Policyholder and/or the Policyholder's Agent, or if the Policyholder and/or the Policyholder's Agent commits fraud.
- As used above: An "Agent" is the prospective Policyholder's representative including, but not limited to, the agent, producer or broker of record, or Claims Administrator. A "Claims Administrator" is a third-party administrator (TPA) designated by the Policyholder and approved by Us. Disclosure or Disclosed means to provide Claim Information and any other documentation or data requested by Us including, but not limited to, Census and Demographic Information and the estimated number of Covered Units prior to the beginning of the Policy Term.

Coverage is underwritten by Florida Blue, Jacksonville, FL and is administered by HM Life Insurance Company, Pittsburgh, PA. HM Life Insurance Company is an independent company providing only administrative services.

AGENDA MEMORANDUM

FROM:	Jessica Flynn, Interim Human Resources Director
SUBJECT:	EyeMed Vision Insurance
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

Our insurance broker, RSC Services aka The Gehring Group, went out to bid for County Vision insurance. We are asking the Board to approve the agreement with Eyemed for County Employee vision insurance.

Please note that EyeMed would not agree to our standard indemnification provision.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

The premium for EyeMed Services has been incorporated into the FY 25/26 health insurance benefits.

RECOMMENDED ACTION:

Approve and authorize the chairman to execute the EyeMed Services Agreement. **(Jessica Flynn, Interim Human Resource Director)**

ATTACHMENTS:

1. Citrus County Florida.ESA (10.1.25).FINAL FOR SIGNATURE
2. Citrus County FL- Client Pack - 4081301 (002)

EYEMED SERVICES AGREEMENT

Citrus County, Florida

This Agreement is entered into by and between EyeMed Vision Care, L.L.C. ("EyeMed") and First American Administrators ("FAA") with their principal place of business at 4000 Luxottica Place, Mason, OH 45040 and Citrus County, Florida with its principal place of business at 3600 West Sovereign Path, Suite 178, Lecanto, FL 34661 as Plan Sponsor and Plan Administrator ("Plan Sponsor").

RECITALS

Plan Sponsor is an employer that provides benefits for its employees and their qualified dependents and now intends to offer vision benefits to such Members (as defined herein);

Plan Sponsor has obtained a Vision Insurance Group Policy (as defined herein) under its ERISA plan (the "ERISA Plan") to make available an insured vision benefit to its Members;

The Vision Insurance Group Policy is issued by Fidelity Security Life Insurance Company (the "Insurance Company");

Plan Sponsor wishes to engage the services of EyeMed to provide vision network administration and other services in conjunction with the Insurance Company related to the Vision Insurance Group Policy;

EyeMed makes its Vision Network of Participating Providers available to Plan Sponsor's Members who have vision benefits under the Vision Insurance Group Policy;

First American Administrators, Inc. ("FAA") is a wholly owned subsidiary of EyeMed and a duly licensed third-party administrator in required states and has contracted with the Insurance Company to provide certain claims administrative services under the Vision Insurance Group Policy.

NOW, THEREFORE, in accordance with the terms and conditions contained herein, the parties agree as follows:

I. EFFECTIVE DATE, CONTROL AND DEFINITIONS

A. Effective Date

The Agreement is effective October 1, 2025 ("Effective Date") and shall continue in effect so long as the Vision Insurance Group Policy remains in effect. This Agreement shall automatically terminate upon the expiration or termination of the Vision Insurance Group Policy. For purposes of this Agreement: (i) all references to "Business Days" shall mean a day when EyeMed and Plan Sponsor are open for business, excluding Saturday and Sunday; and (ii) any references to a particular time of the day shall be considered Eastern Time. The period of effectiveness of this Agreement shall be referred to herein as the "Term."

B. Control

If there are any conflicts between the terms set forth in this Agreement and the terms set forth in the Vision Insurance Group Policy, the terms of the Vision Insurance Group Policy shall control.

C. Definitions

Capitalized terms and otherwise defined terms within this Agreement which are not otherwise defined are defined on Exhibit A-Definitions.

II. RESPONSIBILITIES OF EYEMED

A. Services

EyeMed shall provide the following:

1. Vision Benefit

EyeMed shall make available to Members the Vision Benefit as set forth in the Certificate of Insurance at Participating Provider locations. EyeMed shall also provide additional services, including but not limited to, responding to questions from Members, Providers and Plan Sponsor regarding the Vision Benefits.

2. Enrollment Information for Members

EyeMed shall maintain Member enrollment records based on and in reliance upon data furnished to it by Plan Sponsor or its agent.

3. Identification Cards/Member Materials/SPD Review

EyeMed shall design, produce and distribute identification cards. In addition, upon request, EyeMed shall make available open enrollment materials and other communication materials. EyeMed agrees to review and advise concerning the description of Vision Benefits within Plan documents, including the Summary Plan Description and other materials intended for distribution to Members.

4. Customer Service

EyeMed shall train and maintain adequate levels of staff as determined by EyeMed and provide a toll-free telephone number to respond to inquiries from Plan Sponsor's administrative staff, Members and Participating Providers concerning the Vision Benefit.

5. Web Access

EyeMed will maintain web access to the Vision Benefit and Member's eligibility information.

6. Reporting Assistance for Plan Sponsor

EyeMed shall provide to Plan Sponsor information the Plan Sponsor reasonably requires that assists Plan Sponsor in its compliance with income tax, ERISA reporting and disclosure requirements.

B. Provider Network Services and Provider Locator Service

1. Participating Provider Network

EyeMed shall provide a Vision Network of ophthalmologists, optometrists, opticians, and retail optical locations that are contracted with EyeMed to deliver services consisting of vision exams, materials, and contact lenses, at negotiated prices ("Participating Providers"). Any additions or deletions to the Vision Network shall be in EyeMed's sole discretion; provided, however, that EyeMed will make reasonable efforts to provide Plan Sponsor with reasonable advance notice of significant changes in the Vision Network, which would materially affect the nature or extent of services provided to Members. Participating Provider's shall be reimbursed at the rate contracted between EyeMed and the Participating Provider.

2. Participating Provider Independent Contractor

EyeMed does not employ Participating Providers and such providers are not EyeMed's agents or partners. Participating Providers participate in the Vision Network only as independent contractors. Participating Providers are solely responsible for exercising professional judgment related to a Member's care.

3. Participating Provider Locator

EyeMed shall maintain a Participating Provider locator service that the Member may access through a toll-free telephone number, the EyeMed website or the mobile app.

4. Credentialing

EyeMed shall credential, contract with, and re-credential each ophthalmologist and optometrist in accordance with EyeMed's credentialing procedures, which meet NCQA standards. EyeMed may contract with a NCQA accredited credentials verification organization of their choice to perform verifications of the credentials.

5. Nondiscrimination

EyeMed's Participating Providers Agreement requires Participating Providers make its services available to Members on the same basis as those services are provided to all other patients, and that Participating Provider shall not discriminate on the basis of age, sex, race, religion, or color.

6. Balance Billing

EyeMed's Participating Provider Agreement requires providers to not balance bill Members for Vision Benefits; provided, however, a Participating Provider shall collect from Members any copayment or coinsurance amounts for which Members are financially obligated under the ERISA Plan and any non-covered service(s).

C. Claims Processing Services

1. Claims Submission

FAA shall process in-network and out-of-network claims for Vision Benefits. In-network claims will be submitted directly to FAA by the Participating Provider. Out-of-network claims must initially be paid by the Member in full; the Member may then submit the out-of-network claim directly to FAA on the appropriate claim form. EyeMed shall make the out-of-network claim form available to Members through a toll-free telephone number or on the EyeMed website.

2. Claims Processing Services

FAA shall: (a) determine the amount of Vision Benefits payable, if any, for each claim; (b) notify the Member its decision concerning the claim; (c) disburse payments to the Participating Provider (per the Participating Provider Agreement) or the Member (per the out-of-network information on the Certificate of Insurance), as applicable. FAA's services under this paragraph shall comply with the provisions of ERISA Section 503 and its implementing regulations, to the extent that they address initial claims for benefits.

3. Claims Review Services

FAA shall provide for a review of denied claims upon request by the Member. FAA shall notify the Member of its decision on review. FAA's services under this paragraph shall comply with the provisions of ERISA Section 503 and its implementing regulations, to the extent that they address decisions on review.

III. RESPONSIBILITIES OF PLAN SPONSOR

A. Responsibility for the ERISA Plan

1. Plan Administrator

Plan Sponsor is the Plan Administrator (as that term is defined in Section 3 (16) of the Employee Retirement Income Security Act of 1974 ("ERISA")) of the Plan. Plan Sponsor may name another entity or individual as Plan Administrator, provided that such Plan Administrator is not EyeMed and is not an EyeMed employee. EyeMed expressly decline to accept responsibility for being Plan Administrator.

2. Final Authority for the Plan

Plan Sponsor retains all final authority and responsibility for the EIRSA Plan and its operations, except to the extend such authority and responsibility has been properly delegated to a "named fiduciary" pursuant to Section 402(a) of ERISA. All such parties shall be responsible for compliance with any and all applicable laws and regulations.

3. Plan Amendment and Certification from Plan Sponsor

Plan Sponsor represents and warrants that: (a) its ERISA Plan documents have been amended, in accordance with 45 CFR §164.504(f), so as to allow Plan Sponsor to receive Protected Heath Information; and (b) the Plan Sponsor has received a certification from the ERISA Plan in accordance with 45 CFR §164.504(f)(2)(ii), and will provide a copy of such certification to EyeMed prior to the Effective Date.

B. Enrollment Services

1. Member Enrollment Information

Plan Sponsor will determine Member's eligibility in the Plan and provide EyeMed with data sufficient to enable EyeMed to maintain accurate Member enrollment records. In the event benefits under the Plan are made available to an individual who is no longer eligible to receive such benefits resulting from Plan Sponsor's failure to timely notify FAA of the ineligibility of such individual, Plan Sponsor shall be liable to FAA for the payment of all benefits provided to such individual.

2. Membership File.

Plan Sponsor will provide EyeMed with electronic Member enrollment via the EyeMed Group Portal identifying those individuals that the Plan Sponsor determines is eligible to receive Vision Benefits under the ERISA Plan. Plan Sponsor will update Member enrollment additions, changes or deletions via the EyeMed Group Portal as such information becomes available. Plan Sponsor represents and warrants that, to the best of its ability, the electronic Member enrollment will be accurate and that EyeMed may rely on such information to authorize services for such enrolled Members.

IV. RECORDS MAINTENANCE

EyeMed owns and shall keep all books and records necessary to reflect accurately the business it transacts with respect to Plan Sponsor and to determine the respective rights of the parties under this Agreement. Such books and records shall be kept at the principal place of business of EyeMed or at such other location as EyeMed determines in its sole discretion. All

records will be maintained for a period of at least seven (7) years after the date they are first prepared or for such longer period as may be required by law.

V. INDEMNIFICATION

To the extent permitted by law, and not withstanding any other provision of this Agreement to the contrary, including Exhibits, EyeMed shall indemnify, save and hold harmless the Plan Sponsor and all its officers, agents or employees from all third-party causes of action, claims, demands, losses, liabilities and expenditures of any nature whatsoever, including reasonable costs and attorney fees, caused by intentional or negligent acts of, or omissions of EyeMed, its contractors, subcontractors, agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including without limitation, any and all third-party claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither EyeMed, nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the Plan Sponsor or any of its officers, agents or employees. The parties agree that this clause shall not waive the benefits or provisions of section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement.

C. Notification of Claim

The party seeking indemnification shall notify the indemnifying party in writing within thirty (30) calendar days of receipt of any Claim for which indemnification may be sought hereunder, and shall tender the defense of such claim to the indemnifying party thereafter.

D. Survival

This clause shall survive the termination of this Agreement.

VI. INSURANCE

A. Commercial General Liability Insurance

EyeMed and FAA shall maintain Commercial General Liability Insurance, including coverage for contractual liability, public liability, property damage, products-completed operations, cross liability and severability of interest claims, personal injury and advertising injury, with limits of at least:

$3,000,000 per occurrence
$3,000,000 general aggregate

B. Workers' Compensation Insurance

EyeMed shall maintain Workers' Compensation Insurance with benefits afforded under the laws of any state in which the services are to be performed and Employer's Liability insurance with limits of at least:

$1,000,000 for Bodily Injury – each accident
$1,000,000 for Bodily Injury by disease – policy limits
$1,000,000 for Bodily Injury by disease – each employee

In states where Workers' Compensation Insurance is a monopolistic state-run system, EyeMed shall maintain Stop Gap Employer's Liability insurance with limits not less than One Million Dollars ($1,000,000) each accident or disease.

C. Business Automobile Insurance

EyeMed shall maintain Business Automobile Insurance with limits of at least One Million Dollars ($1,000,000) each accident for bodily injury and property damage, extending to all owned, hired and non-owned vehicles.

D. Commercial Crime Insurance

EyeMed shall maintain Commercial Crime Insurance with a limit of not less than Three Million Dollars ($3,000,000). The policy shall provide Employee Theft, Premises, Transit, Depositor's Forgery and Computer Theft and Funds Transfer coverages. The Commercial Crime policy shall include a third party customer property coverage endorsement with limits of at least One Million Dollars ($1,000,000).

E. Managed Care Error and Omissions Insurance

EyeMed shall maintain Managed Care Organization Errors and Omissions Insurance with a policy limit of not less than Three Million Dollars ($3,000,000) each claim and in the aggregate.

F. Cyber Liability Policy

EyeMed shall maintain Cyber Liability (System Damage and Business interruption; Privacy Breach Notification Costs; and Data Breach Regulatory Investigations) with limits of $10,000,000 in the aggregate. Such insurance shall cover damages it is obligated to pay Plan Sponsor or any third party, which are associated with any Security Breach or loss of Personal Data. Costs to be covered by this insurance policy shall include without limitation: (a) costs to notify individuals whose Personal Data was lost or compromised; (b) costs to provide credit monitoring services or identity theft insurance to individuals whose Personal Data was lost or compromised; (c) costs associated with third party claims arising from the Security Breach or loss of Personal Data, including litigation costs; and (d) regulatory fines and penalties.

G. Policies of Insurance--Financial Rating

All policies of insurance required of EyeMed herein shall be issued by insurance companies having and maintaining a Financial Strength Rating of "A minus" or better and a Financial Size Category of "VII" or better in the A.M. Best Key Rating Guide for Property and Casualty Insurance Companies, except that, in the case of Workers' Compensation insurance, EyeMed may procure insurance from the stated fund of the state where services are to be provided.

H. Proof of Insurance

Upon Plan Sponsor's written request, certificates of insurance shall be delivered to Plan Sponsor upon execution of the Agreement. All policies of insurance will endeavor to provide for at least thirty (30) days prior written notice to Plan Sponsor of the cancellation or substantial modification thereof. All policies required of EyeMed herein shall be endorsed to read that such policies are primary policies and any insurance carried by Plan Sponsor shall be noncontributing with such policies

VII. LICENSE TO USE NAME AND TRADEMARKS

A. Plan Sponsor's Use of EyeMed's Name

Plan Sponsor may use the EyeMed name, as provided by EyeMed (the "Licensed Marks") solely in connection with communicating the Vision Benefit to its Members, and shall not use the Licensed Marks or any other trademarks, services marks or trade names of EyeMed (the "Trademarks") for any other purpose. Plan Sponsor shall not use EyeMed's logo without prior written consent or inconsistent with the attached General Terms of Use for EyeMed Service Marks and Logos related to website linking. Plan Sponsor shall not question, contest or challenge EyeMed's rights in and to the Trademarks, nor seek to register the same. Plan Sponsor expressly recognizes and acknowledges that the use of the Licensed Marks shall not confer upon Plan Sponsor any proprietary rights to such marks. Upon termination of this Agreement, Plan Sponsor shall immediately stop using the Licensed Marks.

B. EyeMed's Use of Plan Sponsor's Name

EyeMed may use Plan Sponsor's name and logo(s) as provided by Plan Sponsor (the "Licensed Marks") solely in connection with communicating the Vision Benefit, and shall not use the Licensed Marks or any other trademarks, service marks or trade names of Plan Sponsor ("Trademarks") for any other purpose. EyeMed shall not question, contest or challenge Plan Sponsor's rights in and to the Trademarks, nor seek to register the same. EyeMed expressly recognizes and acknowledges that the Licensed Marks shall not confer upon EyeMed any proprietary rights to such marks. Upon termination of this Agreement, EyeMed shall immediately stop using the Licensed Marks.

C. Remedies

The parties expressly agree and understand that the remedy at law for any breach by it of the terms of this section would be inadequate and the damages flowing from such breach are not readily susceptible to being measured in monetary terms. Accordingly, it is acknowledged by each party that upon its breach of any provision of this section, the non-breaching party shall be entitled to seek immediate injunctive relief and may seek to obtain a temporary order restraining any threatened or further breach without the necessity of proof of actual damage. Nothing contained herein shall be deemed to limit the non-breaching party's remedy at law or in equity for any breach by the breaching party of the provisions of this section which may be pursued or availed of by the non-breaching party.

VIII. WEBSITE LINKING BY COMPANY

EyeMed is the owner or operator of a web site located at www.eyemed.com (the "EyeMed Site"). Plan Sponsor is the owner or operator of a website (the "Plan Sponsor Site"). EyeMed and Plan Sponsor desire to allow users of the Plan Sponsor Site to link to the EyeMed Site landing on EyeMed's home page.

In the event Plan Sponsor establishes a hyperlink from Plan Sponsor's Site to EyeMed's Site the parties hereby agree to the terms and conditions as set forth in the attached General Terms of Use for EyeMed's Service Marks and Logos, Exhibit B.

IX. PROTECTION OF CONFIDENTIAL INFORMATION

Plan Sponsor and EyeMed shall not disclose to any other person, firm or corporation, or use for its own benefit except as provided herein, the terms of this Agreement, or any information that it receives from the other party that is marked either "Confidential" or "Proprietary" or "Strictly Private" or "Internal Data," or that is any unmarked information in the form of financial information or trade secrets (collectively referred to as "Confidential Information"), without the express written

authorization of the other party. Both parties shall take all necessary steps to protect the other party's trade secrets and confidential business information and records. Upon the termination of this Agreement, both parties agree to return or destroy any and all materials containing such Confidential Information, plus any and all copies, written or machine made, in whatever medium, that it may have, within ten (10) days of a request from the other party. Each party shall confirm in writing to the other, upon request, that all Confidential Information has been destroyed or returned. Notwithstanding the foregoing, no party will be obligated to destroy documents or data that are intermingled with other documents or data of the receiving party or that are required by law to be preserved.

Confidential Information shall not include information that:

A. Was, at the time of receipt, otherwise known to the recipient without restrictions as to use or disclosure;

B. Was in the public domain at the time of disclosure or thereafter enters into the public domain through no breach of this Agreement by the recipient;

C. Becomes known to the recipient from a source other than the disclosing party, which source has no duty of confidentiality with respect to the information;

D. Is independently developed by the recipient without reliance on or access to any of the disclosing party's Confidential Information; or

E. Is required to be disclosed by a government agency or bureau, by a court of law or equity with competent jurisdiction over the recipient or by a recognized body engaged in professional self-regulation (such as national accounting or auditing associations), provided that the recipient will first have provided the disclosing party with prompt written notice of such required disclosure and will take reasonable steps to allow the disclosing party to seek a protective order with respect to the Confidential Information required to be disclosed. The recipient will promptly cooperate with and assist the disclosing party, at the disclosing party's expense, in connection with obtaining such protective order.

X. TERMINATION

This Agreement shall terminate upon the termination of the Vision Insurance Group Policy issued by Insurance Company.

XI. GENERAL PROVISIONS

A. Requirements Imposed by Law

Each party agrees to adhere to legal requirements imposed by federal, state or other law as of the date such law becomes effective and applicable to this Agreement.

B. Independent Contractor

In the performance of the work, duties and obligations of the parties pursuant to this Agreement, each of the parties shall at all times be acting and performing as an independent contractor, and nothing in this Agreement shall be construed or deemed to create a relationship of employer and employee or partner or principal and agent.

C. Waiver

The waiver of any party of any breach of this Agreement shall not be construed as a continuing waiver or a waiver of any other breach of this Agreement.

D. Attorney Fees

If EyeMed or Plan Sponsor find it necessary to enforce any part of this Agreement through legal proceedings, resulting in final judgment by a court of competent jurisdiction, Plan Sponsor and EyeMed agree that each party shall pay all of their own costs and attorneys' fees incurred for such purpose.

E. Severability

In the event that any clause, term, or condition of this Agreement shall be held invalid or contrary to law, this Agreement shall remain in full force and effect as to all other clauses, terms, and conditions.

F. Force Majeure

No party to this Agreement shall be liable for failure to perform any duty or obligation that such party may have under this Agreement where such failure has been caused by an act of God, fire, flood, strike, unavoidable accident, war or any cause outside the reasonable control of the party who had the duty to perform.

G. Heading

The section headings used herein are for reference and convenience only, and shall not enter into the interpretation hereof.

H. Assignment

This Agreement may not be assigned by a party, in whole or in part, without the prior written consent of the other, except that a party may, without the consent of the other, assign this Agreement to an affiliate.

I. Successor/Survival

All terms of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by the parties hereto and their respective successors and assigns. All rights and obligations of the parties arising out of this Agreement prior to termination which by their nature are designed or intended to continue shall survive the termination of this Agreement.

J. Amendments

This Agreement may be amended from time to time by mutual agreement between Plan Sponsor and EyeMed, which amendment shall be in writing signed by the parties. Notwithstanding any provision contained herein to the contrary, each party shall have the right, for the purpose of complying with the provisions of any law or lawful order of a court or regulatory authority, to amend this Agreement including any Exhibits hereto, to increase, reduce or eliminate any of the Vision Benefits provided under this Agreement. If the parties cannot agree to an amendment, notwithstanding any provision of this Agreement to the contrary, Plan Sponsor or EyeMed may terminate this Agreement as of the end of any month by the giving of ninety (90) days prior written notice.

K. Notice

All notices, requests and demands under this Agreement shall be in writing. They shall be deemed to have been given upon delivery if (i) delivered in person, (ii) mailed by certified mail, postage pre-paid and return receipt requested, and (iii) deposited with an overnight delivery service by a nationally recognized overnight courier service. Notice shall be effective upon receipt and shall be directed to the individuals below and at the address in the first paragraph.

If to Plan Sponsor:	Ms. June Randall Human Resources Director
If to EyeMed:	Mr. Matthew MacDonald President CC: EyeMed Legal

L. E-Verification

EyeMed and its subcontractors shall utilize the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, in accordance with Section 448.095, Florida Statutes, to verify the employment eligibility of: (1) all persons employed by EyeMed during the contract term to perform any duties within Florida, and; (2) all persons, including subcontractors, assigned by EyeMed to perform work pursuant to this Contract. EyeMed meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision. EyeMed and its subcontractors shall provide Plan Sponsor with affidavits stating that they do not employ, contract with, or subcontract with an unauthorized alien. Plan Sponsor is obligated to terminate this Agreement upon a good faith belief that EyeMed or its subcontractor has knowingly violated Section 448.095, Florida Statutes.

M. Public Records

EyeMed will keep and maintain public records required by the Plan Sponsor to perform the Service. Upon request from the Plan Sponsor's custodian of public records, EyeMed will provide the Plan Sponsor with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. EyeMed will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if EyeMed does not transfer the records to the Plan Sponsor. Upon completion of the Agreement, EyeMed will transfer, at no cost, to the Plan Sponsor all public records in possession of the EyeMed or keep and maintain public records required by Plan Sponsor to perform the service. If EyeMed transfers all public records to Plan Sponsor upon completion of the Agreement, EyeMed shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If EyeMed keeps and maintains public records upon completion of the Agreement, EyeMed shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Plan Sponsor, upon request from the Plan Sponsor's custodian of public records, in a format that is compatible with the information technology system of the Plan Sponsor. If EyeMed does not comply with the Plan Sponsor's request for public records, the Plan Sponsor shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.
IF EYEMED HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO EYEMED'S/EYEMED'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; PHONE: (352)527-5235 EMAIL: RMLO@CITRUSBOCC.COM.

N. Security

A. **Confidentiality:** EyeMed shall comply fully with all security procedures of EyeMed in the performance of the Agreement. EyeMed shall not divulge to third parties any information obtained by EyeMed or its agents, distributors, resellers, contractors, subcontractors, officers, or employees in the course of the provision of the Work without the prior written notice to Plan Sponsor. However, EyeMed shall be permitted to release information to third parties if such information is publicly available through no fault of EyeMed information that EyeMed developed independently without relying on Plan Sponsor's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, EyeMed shall take appropriate measures as to its personnel, agents, contractors and subcontractors. The warranties of this paragraph shall survive the Agreement.

B. **Cybersecurity:** EyeMed shall take commercially reasonable measures to protect and secure electronic data. EyeMed's products and Work shall comply with the applicable standards and practices established by the National Institute of Standards and Technology Cybersecurity Framework and the Florida Cybersecurity Act, federal and state regulations, statutes, rules, and requirements applicable to any data in EyeMed's or its affiliates' or subcontractors' control. EyeMed's, its affiliates' and subcontractors' employees shall have completed level II background checks when required by federal, state, or local law. The warranties of this paragraph shall survive the Agreement.

C. **Security of Information:** EyeMed, its contractors and subcontractors must implement technical and organizational measures to ensure security of processing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data. EyeMed must provide for the security of such information by using appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections and audits. EyeMed agrees to maintain reasonable network security that, at a minimum, includes a network firewall. The warranties of this paragraph shall survive the Agreement.

O. Accessible Electronic Information Technology

EyeMed must provide electronic and information technology resources in complete compliance with the accessibility standards provided in Rule 60-8.002, F.A.C., as modified from time to time.

P. Sovereign Immunity

Nothing contained within the terms of this Agreement shall be deemed to waive any protections afforded under Section 768.28, Florida Statutes, or any similar provisions of law.

IN WITNESS WHEREOF, the undersigned have executed this Agreement.

EyeMed Vision Care, LLC

By:_____

Name: _____

Title:_____

Date:_____

First American Administrators, Inc.

By:_____

Name: _____

Title:_____

Date:_____

Plan Sponsor and Plan Administrator, on behalf of itself and its ERISA plan

By:_____

Name: _____

Title:_____

Date:_____

EXHIBIT A- DEFINITIONS

I. DEFINITIONS

The following terms used in this Agreement shall have the meaning as set forth hereafter:

A. "Agreement" shall mean the EyeMed Services Agreement between EyeMed and Plan Sponsor

B. "Business Days" shall mean a day when both EyeMed and Plan Sponsor are open for business, excluding Saturday and Sunday.

D. "ERISA" shall mean the Employee Retirement Income Security Act of 1974, as amended.

E. "HIPAA" shall mean Health Insurance Portability and Accountability Act of 1996.

F. "Insurance Company" shall mean Fidelity Security Life Insurance Company.

G. "Members" shall mean the Participant and eligible dependents who have health benefits under the ERISA Plan.

H "PHI" shall mean Protected Health Information.

I. "Participant" shall mean the individual who has an employment arrangement, contractual arrangement, or affiliation with Plan Sponsor.

J. "Participating Provider" shall mean the ophthalmologists, optometrists, opticians, and retail optical locations who are contracted with EyeMed to deliver services consisting of vision exams, materials, and contact lenses, at negotiated prices.

K. "Plan" or "ERISA Plan" shall mean the plan established by the Plan Sponsor for the purpose of providing Vision Benefits for Members.

L. "Plan Administrator" shall mean the employer name in the plan document as responsible for day-to-day operations. Also known as the Plan Sponsor.

M. "Plan Sponsor" shall mean the entity that sponsor the vision plan.

N. "Vision Benefit" shall mean the vision benefit available from the Participating Providers as set forth on the Certificate of Insurance.

O. "Vision Insurance Group Policy" or “Group Policy” shall mean the insurance documentation issued by Insurance Company.

P. "Vision Network" shall mean the collection of Participating Providers; the specific network as identified in the Vision Insurance Group Policy documents.

EXHIBIT B – GENERAL TERMS OF USE FOR EYEMED TRADEMARKS, SERVICE MARKS AND LOGOS

These general terms of use ("General Terms") are for Plan Sponsor intending to use the EyeMed trademark or service marks (the "Marks"), or logos (the "Logos") (collectively, the "Portfolio") to provide information regarding EyeMed Vision Care, LLC "(EyeMed") or EyeMed vision benefits plan, or for network providers wishing to use the Portfolio to confirm that they accept EyeMed plan members (collectively the "Purposes"). The Marks, Logos or Portfolio is attached hereto as Attachment 1.

EyeMed's Portfolio is therefore extremely valuable because it symbolizes the standards of excellence and consistent quality associated with EyeMed vision plans.

By using any element of the Portfolio, in whole or in part, Plan Sponsor:

1. agrees to adhere to (i) the Usage Guidelines as set forth on Attachment 2, and (ii) the Logo Principles as set forth on Attachment 3;

2. agree not to use, or to cease using, any EyeMed service mark, trademark or logo other than the marks, trademarks and logos provided as part of this agreement.

3. agree to enter into a non-exclusive, non-transferable, royalty-free license for the limited right to use the Portfolio solely for the Purposes under these General Terms and according to the guidelines provided with the Marks, Logos or Portfolio, which may be unilaterally modified from time to time by EyeMed;

4. acknowledge that EyeMed, its affiliates or their licensors are the sole owners of the Portfolio;

5. acknowledge that the goodwill derived from using any element of the Portfolio inures exclusively to the benefit of and belongs to EyeMed, its affiliates or their licensors, as applicable;

6. agree not to (i) interfere with such ownership rights in the Portfolio, including challenging the use, registration of, or any application to register any element of the Portfolio (alone or in combination with other elements), anywhere in the world, (ii) apply for registration of any element of the Portfolio (alone or in combination with other elements) (iii) do any act that could invalidate the registration of any element of the Portfolio, and (iv) harm, misuse, or bring into disrepute any element of the Portfolio;

7. acknowledge that, except for the limited right to use the Portfolio as expressly permitted under these General Terms, no other rights of any kind are granted hereunder, by implication or otherwise;

8. agree to include in all the uses of the Portfolio the following statement: "EyeMed Vision Care® *is a registered trademark of EyeMed Vision Care, LLC."* at least once in the document in which the Portfolio is included;

9. agree to submit appropriate samples of the use of the Marks and Logos upon request by EyeMed, for EyeMed's inspection and review; and

10. acknowledge that the limited rights granted under these General Terms can be terminated at any time without cause by EyeMed.

ATTACHMENT 1 – CAMERA READY LOGO

Color

Grayscale

ATTACHMENT 2 – USAGE GUIDELINES

A. Authorized Usage

1. **Generic Names:** You must set any element of the Marks apart from the service it is associated with by always using the generic name of the service along with the Marks (e.g. correct: "we offer EyeMed *Vision Care*® vision wellness plans" incorrect: "we offer EyeMed *Vision Care*®").

2. **Appropriate Trademark Symbols:** You must use appropriate symbols for any Marks (e.g.: correct: EyeMed Vision Care®, EyeMed℠; incorrect: EyeMed Vision Care or EyeMed Vision Care™).

3. **Distinguishing the Marks:** You must set any Marks or Logos apart from the text it is surrounded by. For the Marks you may not use underlining, italic type, or bold type for the name (e.g.: incorrect: EyeMed Vision Care®, *EyeMed Vision Care*®, **EyeMed Vision Care®**).

4. **Displaying the Logos:** See the attached Attachment B for additional requirements, including: color, clear space around the logo, sizing, format, spelling and examples of incorrect usage.

5. **Advertising:** Use of the Portfolio is permitted in all forms of print advertising. Any element of the Portfolio may only be used once in each copy. It can be placed anywhere in the copy, but should never exceed 10% of the size of the ad. The marks may be used in your office window. A window decal will be provided to you by EyeMed.

6. **Link to EyeMed Website:** If expressly authorized in writing by EyeMed, you may place a text link to the EyeMed website (www.eyemed.com), so long as the link
   a. is proceeded by appropriate wording such as "This way to eyemed.com"
   b. delivers users to the EyeMed webpage at www.eyemed.com;
   c. provides users with "point and click" feature clearly indicating the link will lead to the EyeMed homepage at www.eyemed.com;
   d. does not suggest or imply any affiliation, endorsement or sponsorship of the linking site by EyeMed; and
   e. delivers the EyeMed content in its own browser.

B. Unauthorized Usage

1. **Company, Product, Service and Domain Name:** You may not use or register, in whole or in part, any element of the Portfolio or any potentially confusing variation thereof, as or as part of a company name, trade name, product name, service name, or domain name. You may not place your company name, trademark, service mark, or product name, or that of a third-party, next to, or combine them with any element of the portfolio.

2. **Variations, Takeoffs or Abbreviations:** You cannot use any variation, phonetic equivalent, foreign language equivalent, takeoff, or abbreviation of any element of the Portfolio for any purpose.

3. **Disparaging Manner:** You may not use any element of the Portfolio in a disparaging manner.

4. **Endorsement or Sponsorship:** You may not use any element of the Portfolio in a manner that would imply an unwarranted affiliation with or endorsement, sponsorship, or support of your own services or any non-EyeMed services.

5. **Merchandise Items:** You may not manufacture, sell or give-away merchandise items, including but not limited to T-shirts and mugs, bearing any element of the Portfolio unless expressly authorized in writing by EyeMed.

6. **Advertising:** You may not use the Portfolio in television, radio or billboard advertising.

7. **EyeMed's Trade Dress:** You may not imitate the distinctive website design or trade-dress belonging to EyeMed.

8. **Protected Slogans and Taglines:** You may not use or imitate any EyeMed slogan or tagline.

Nice to see you

Our logo principles
April 2013

Logo

Look at me
Designed around owning the idea of the eye, both in emphasizing the word and referencing the eye shape, the logotype balances crisp precision with a friendly attitude. It may even wink at you from time to time.

Primary
This stacked, green and gray logo is the greatest representation of our brand personality and should be used as our primary identity on 95% of our materials.

Grayscale
Used on grayscale-printed applications.

Primary logo

Grayscale

Logo

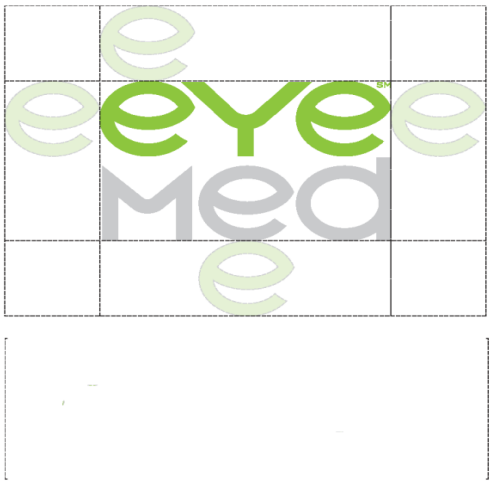
Give me space

The EyeMed logo should always appear as clearly and consistently as possible. It should never compete with other graphic elements or any sort of visual clutter.

Clear space
Shows the exclusion zone around the word mark; it's based on the letter "e" of the word mark – always use this as an absolutely minimal amount of space needed around the logo and any other graphic elements.

Minimum size
The absolute smallest the word mark should be reproduced is 20mm in width measured from the widest part of the logo. The linear version has a minimum height of 3mm. Reproduction smaller than this compromises legibility.

Clear space



Minimum size

Brand name

Protect our name

The way we treat our brand name "EyeMed" when it's written or set in copy is just as important as the way we treat the logo.

Write it right
Here's a set of simple rules that will help to protect the integrity of our brand name. Below are some other considerations for different scenarios.

When do I use "EyeMed Vision Care"?
The first time EyeMed is used in copy it should be used as EyeMed Vision Care, all subsequent mentions should just be EyeMed.

What about the URL?
When using the website address, it should be noted as eyemed.com, without "www."

EyeMed is written as one word.

Always

Use an initial capital for both the "E" and "M"
Keep EyeMed the same weight as other text

Never

Use all lowercase – eyemed
Use all uppercase – EYEMED
Make EyeMed bolder than other text
Use a hyphen – Eye-Med
Use italicized letters – *EyeMed*

Logo – sizing

Everything in it's right place

Sizing and placing our logo consistently across like communications helps convey our professional, considered approach.

How do I size the logotype?
We use 4 widths of the logotype as shown to determine the size of the logotype used (Z).

Where do I place the logo?
The logotype can be placed in any of the four corners and is placed (Y) from the edge of the page. This is half of the width of the 'e' of the final scaled logo size.

How close can I get to the edge?
The logotype should be placed at least (Y) from the edge of the page, which is 1/2 the width of the "M" in the logotype.

What about landscape formats?
These same principles can be used for landscape formats with the word mark rotated 90° clockwise before being placed.

Can you be more specific?
The appropriate size and positioning of the logo should be determined per type of application. We can't cover every scenario here, and there may be instances where the logo size may need to be adjusted, but start with this guide as a baseline. The key is to ensure that similar types of communications are treated similarly. So, all sell sheets follow the same size and placement approach, even if that is different from the approach used for posters, etc.

Logo – don'ts

Let's not, shall we?

We like our logo just the way it is. Altering it or placing in a way that makes it illegible only diminishes its value and makes us look unprofessional, so it's really best not to mess with it.

What not to do:
This page shows some examples of what not to do with the EyeMed logo. The most important single thing to remember is – never alter or recreate the logo; always use the master artwork.

1. **Do not** add qualifiers or tag lines.
2. **Do not** make it all leaf green.
3. **Do not** use any other colors from the palette.
4. **Do not** add shadows or effects.
5. **Do not** reconfigure, distort, squash or stretch.
6. **Do not** make it too small.
7. **Do not** place where it cannot be read.
8. **Do not** reverse the colors.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 08/12/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Midwest, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	**CONTACT NAME:** WTW Certificate Center **PHONE (A/C, No, Ext):** 1-877-945-7378 **FAX (A/C, No):** 1-888-467-2378 **E-MAIL ADDRESS:** certificates@wtwco.com
INSURED EssilorLuxottica USA Inc. 13515 North Stemmons Freeway Dallas, TX 75234	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** INSURER A : ACE American Insurance Company 22667 INSURER B : ACE Property & Casualty Insurance Company 20699 INSURER C : Indemnity Insurance Company of North Ameri 43575 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** W40020045 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [X] LOC [ ] OTHER:	Y		OGL G4665657A	12/31/2024	12/31/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 3,000,000 $ 1,000,000 $ 10,000 $ 3,000,000 $ 3,000,000 $ 3,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			ISA H11349833	12/31/2024	12/31/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $
B	[X] UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000			G46656611 002	12/31/2024	12/31/2025	EACH OCCURRENCE AGGREGATE	$ 10,000,000 $ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: No (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WLR C72605718	12/31/2024	12/31/2025	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
A	Optical Professional Retroactive Date: 12/31/2023 Incld within General Liab limit			OGL G4665657A	12/31/2024	12/31/2025	Per Claim: Aggregate Limit:	$3,000,000 $10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Umbrella/Excess Liability Policy is follow form: Occurrence over General Liability; It does not sit excess of the Optical Professional Liability policy.

Citrus County, Florida is included as Additional Insureds as respects to General Liability.

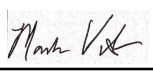
CERTIFICATE HOLDER

Citrus County, Florida
3600 West Sovereign Path
Lecanto, FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	Quarterly Budget Status Report
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

This third quarter budget status report reflects the county's unaudited financial condition from April 1, 2025 to June 30, 2025. Revenues and expenditures are generally on target, when compared to budget, for the nine completed months (9/12 months = 75%) of the fiscal year.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

No budgetary impact

RECOMMENDED ACTION:

Acknowledge receipt of the 3rd Quarter Budget Status Report from April 1, 2025, through June 30, 2025. **(Tammy Wilson, Management & Budget Director)**

ATTACHMENTS:

1. 3rd qtr FY 2025

Quarterly Budget Status Report

4/1/2025 - 6/31/2025 (3rd quarter)

OVERVIEW

This quarterly financial overview reflects the County's unaudited financial condition from ***April 1, 2025*** to ***June 30, 2025***. Revenues and expenditures are generally on target, when compared to budget, for the nine completed months **(9/12 months = 75%)** of the fiscal year.

GENERAL FUND

The General Fund (GF) revenues are on pace with trends of prior year collections. Keep in mind, the County begins receiving Ad Valorem Taxes (property tax) the largest source of income to the County, in the month of November.

As of December, the County's General Fund (GF) collected a total of **$126.6** million, or **71.25%** of its budgeted annual revenues. For the same period, the GF expended **$111** million, or **62.48%** of its budgeted annual expenditures. With the exception of debt service, capital improvements, transfers, and insurance premiums, GF operating expenditures are generally incurred in equal amounts over the 12 month period.

General Fund	Budget	YTD Actual	Percent
Revenues	$177,774,536	$126,673,174	71.25%
Expenditures	$177,774,536	$111,088,619	62.48%

Property taxes are the largest source of GF revenue and make up **77.64%** of total GF revenues. Other major sources of revenue include Sales Tax, State Revenue Sharing, Communications Service Tax, and Non-County Manday Fees (U.S. Virgin Islands and U.S. Marshals inmates housed at the County detention facility).

The General Fund accounts for all financial resources except those required to be accounted for in another fund. For example, a Special Revenue Fund has a specific revenue source with expenditures restricted for specified purposes. Revenues and expenditures are budgeted in compliance with procedures established in Florida Statutes.

REVENUES

As of June, revenues appear to be collected at a rate similar to the third quarter of the prior fiscal year.

Revenues	Budget	YTD Received	YTD % Received	PYTD Received
Taxes*	$105,980,003	$99,525,614	93.91%	$90,733,443
Intergovernmental Revenue	$17,397,500	$11,327,565	65.11%	$12,037,733
Charges for Services	$9,202,588	$7,176,013	102.70%	$5,302,360
Fines and Forfeitures	$300,000	$892,867	297.62%	$445,452
Miscellaneous Revenues	$1,135,931	$2,852,246	251.09%	$2,818,400
Transfers from Other Funds	$4,980,101	$4,898,868	98.37%	$4,378,641

*The County begins receiving property taxes in November, which inflates Q1 number.

Taxes. This category reflects the collection of Ad Valorem and Communications Service Tax revenues. Communications Service Tax is a tax on phones, internet, computer networks, audio/video steaming, etc. Of the **$105.9** million budgeted, **$104.5** million is in the form of Ad Valorem taxes. Ad Valorem Taxes on property are collected by the Citrus County Tax Collector on an annual basis beginning on November 1st. *Historically, the County receives the majority of its ad valorem taxes in the months of November and December.*

The County budgets 95% of the projected Ad Valorem revenues and has received **$99.5M** or **93.91%** of the total budgeted amount. The rate of collection is comparable to last fiscal year's total of **$90.7M** or **93.82%**.

Intergovernmental. Intergovernmental revenues are received *(typically 30-60 days in arrears)* from other government agencies. The major revenues collected in this category include Sales Tax and State Revenue Sharing proceeds. Fiscal YTD collections total **$11.3M** or **65.11%** of projected revenue, compared to prior YTD totals of **$12M** and **71.31%**. For both fiscal years this includes six months of Revenue Sharing and four months of Sales Tax proceeds.

Charges for Service. This category of revenues includes fees for Non-County Mandays, City Law Enforcement Contracts, Recreation fees, and various others. Fiscal YTD collections total **$7.17M** or **102.70%** of projected revenue, compared to prior YTD totals of **$5.3M** and **88.65%**. The increase this year is due to Non-County Manday fees. For both fiscal years this includes five payments from the U.S. Marshals Service. However, the fiscal year reimbursement rate increased from **$87.00** to **$114.57**.

Fines and Forfeitures. Fines and forfeiture revenues are received from Code Enforcement Fines. Fiscal YTD collections total **$892K** or **297.62%** of projected revenue, compared to prior YTD totals of **$445K** and **161.98%**. The revenue received via fines and forfeitures will vary depending on code enforcement and violation compliance.

Misc. Revenue. Miscellaneous revenues reflect various rental/royalty income, interest on investments, reimbursements, site review fees, and various other sources. Fiscal YTD collections total **$2.8M** or **251.09%** of projected revenue, compared to prior YTD totals of **$2.8M** and **216.99%**. The increase in FY 25 collections is related to investment and interest income.

Transfers. Transfer revenues reflect interfund transfers. Fiscal YTD collections total **$4.89M** or **98.37%** of projected revenue. A majority of the transfers are completed at the beginning of the fiscal year and therefore will always show a higher than expected percentage of projected revenues until the end of the year.

EXENDITURES

With **75%** of the fiscal year completed, department operating costs are running close to trends from prior years. The table, listed below, provides a snapshot of how much each department has spent YTD throughout the budget year.

Overall, the County has expended **62.48%** of its budgeted GF expenditures. Departmental operating expenditures variances for the given period are summarized below.

EXPENDITURES

Department	Current Budget	2nd Quarter Expenses	YTD % Spent
Administrative Services	$2,572,363.00	$1,733,307.95	67.38%
Bd Of Co Commissioners	$863,245.00	$652,956.33	75.64%
Capital Improvement Program	$16,350,819.66	$5,109,095.94	31.25%
Parks & Rec CIP	$1,450,030.00	$509,190.60	35.12%
Judicial Admin	$15,000.00	$4,258.81	28.39%
Clerk of County Courts	$29,416.00	$22,062.00	75.00%
Clerk To The Board	$3,767,866.00	$2,814,508.50	74.70%
Code Compliance	$1,095,749.00	$615,206.44	56.14%
Communication Services	$393,080.00	$289,124.43	73.55%
Community Agencies	$12,004.00	$2,700.00	22.49%
Community Center	$343,005.62	$251,383.05	73.29%
Community Svcs Admin	$466,716.00	$276,542.68	59.25%
County Administrator	$1,072,838.00	$793,819.86	73.99%
County Attorney	$804,495.00	$528,866.48	65.74%
County Planning	$53,917.00	$53,917.00	100.00%
Detentions Svcs	$21,832,239.20	$10,641,866.02	48.74%
Extension Center	$450,059.00	$265,133.89	58.91%
Facilities Mgmt	$6,414,471.03	$3,919,142.37	61.10%
Florida Forestry Services	$12,845.00	$12,843.19	99.99%
Geographic Info Systems	$693,090.00	$484,112.34	69.85%
Grounds Maintenance	$2,528,611.54	$1,481,929.88	58.61%
Growth Mgmt	$240,155.00	$180,057.93	74.98%

Department	Current Budget	2nd Quarter Expenses	YTD % Spent
Guardian Ad Litem	$11,340.00	$4,038.75	35.61%
Housing Services	$312,897.00	$226,537.85	72.40%
Human Resources	$880,628.00	$582,874.90	66.18%
Land Development	$1,275,352.00	$879,998.99	69.00%
Management & Budget	$1,543,395.00	$1,014,664.11	65.74%
Medical Examiner	$1,180,935.00	$437,998.99	37.09%
Mental Health	$1,030,000.00	$652,756.85	63.37%
Parks	$1,966,073.00	$1,207,939.47	61.44%
Property Appraiser	$4,020,354.00	$4,005,312.61	99.63%
Public Defender	$2,330.00	$542.48	23.28%
Public Safety	$2,384,170.00	$1,767,411.27	74.13%
Reserves & Transfers	$46,793,841.00	$23,163,321.00	49.50%
Sheriff	$38,161,413.00	$32,036,053.37	83.95%
Sheriff-City Of Crystal River	$1,343,121.00	$1,119,267.50	83.33%
Sheriff-City Of Inverness	$1,310,059.00	$1,091,715.82	83.33%
Sheriff-Court Services	$3,719,967.00	$3,099,972.50	83.33%
State Atty-General Admin	$8,300.00	$4,510.82	54.35%
State/County Medicaid	$2,416,066.00	$1,537,678.82	63.64%
Support Service Admin	$533,818.00	$378,487.36	70.90%
Systems Management	$3,182,501.00	$2,233,629.13	70.18%
Tax Collector	$3,833,580.00	$4,739,526.36	123.63%
Veterans Services	$348,931.00	$259,925.01	74.49%

EXPENDITURES - continued

Expenditure Variances

County Planning, Florida Forestry Services, and the Tax Collector expenditures of **50%** or more of their total budget for the year.

The County Planning and Florida Forestry Services Departments expended **100%** of their budget. This is normal as these departments make one-time payments at the beginning of each fiscal year.

The Tax Collector's office expended **124%** of their budget. The Tax Collector includes special assessments districts expenditures which will be allocated to their respective departments at year end.

The Property Appraiser expended almost 100**%** of its budget due to the timing of the fourth quarter payment being recognized during the third quarter.

The Sheriff's Office has expended almost **84%** of its budget, which is normal due to the timing of the month payments being recognized during this quarter.

ENTERPRISE FUNDS (Water Resources)

OVERVIEW- The Department of Water Resources is dedicated to providing safe drinking water and treating wastewater in full compliance with local, regional, state and federal requirements. Water Resources balances the needs of customers while ensuring environmental resources.

Water Resources Revenues. Fiscal YTD collections for Citrus County Utilities (Fund 450) total **$21.4M** or **84.94%** of projected annual revenues, not including carry forward. Of this amount, **$19.1M** was for water/ wastewater utilities sales. The remaining amount represents connection fees, disposition of fixed asset revenue, inspection fees, interest earnings, interfund transfers, penalties, special assessments and other miscellaneous revenue sources.

Water Resources Expenses. Fiscal YTD expenses for Citrus County Utilities (Dept 9000/9500) total **$24.3M** or **64.59%** of projected annual expenses, not including reserves.

ENTERPRISE FUNDS (Solid Waste)

OVERVIEW- The County provides safe and secure long term disposal of solid waste for the citizens of Citrus County. The Landfill is a modern engineered double lined facility that accepts over 100,000 tons of household, commercial, and industrial waste per year.

In addition to offering disposal services, the Division also recycles yard waste, scrap metal, end-of-life electronics, waste oil/filters, antifreeze, cooking oil, tires, car batteries, mercury, concrete and clean white Styrofoam.

Solid Waste Revenues. Fiscal YTD collections for the Landfill (Fund 401) total **$8.8M** or **102.93%** of projected annual revenues, not including carry forward. Of this amount, **$5.3M** was for solid waste fees collected at the scale house. The remaining amount represents residential solid waste fees (through assessment), commercial solid waste fees (through quarterly billing), yard waste fees, interest earnings, interfund transfers, penalties, and other miscellaneous revenue sources.

Solid Waste Expenses. Fiscal YTD expenses for the Landfill (Dept 5212/5216/5217/5218/5219) total **$8.65M** or **70.09%** of projected annual expenses, not including reserves. Of this amount **$4.5M** was

transferred to the Vehicle Trust, CIP and Landfill Closure Funds.

ENTERPRISE FUNDS (Building)

OVERVIEW- The mission of the Building Division is to provide the highest level of customer service for the citizens of Citrus County, while administering and enforcing all building and related codes; in order to protect the health, safety, and welfare of the public. This is done by administering the Florida Building Code, administering the Floodplain Ordinance, residential & non-residential permitting, construction plan review, scheduling construction inspections, conducting emergency inspections, conducting flood review, damage assessment, grant mitigation, and compliance assistance.

Building Revenues. Fiscal YTD collections for the Building Department (Fund 466) total **$4.45M** or **115.69%** of projected annual revenues, not including carry forward. Of this amount, **$4.2M** was for building permits. The remaining amount represents interest earnings, and other miscellaneous revenue sources.

Building Expenses. Fiscal YTD expenses for the Building Department (Dept 3440) total **$4.9M** million or **69.77%** of projected annual expenses, not including reserves. Expenses include a transfer of **$1M** to the Technology Fund to purchase new equipment and technology in relation to permit application migration.

ENTERPRISE FUNDS (EMS)

OVERVIEW- Emergency Medical Services strives to provide citizens and visitors of Citrus County with a high level of emergency and non-emergency care offering an immediate and uninterrupted level of service from the field to the hospital. EMS serves as an extension of the emergency room physicians and administers lifesaving medications and procedures in the field and on the way to the hospital which is known as pre-hospital care.

EMS Revenues. Fiscal YTD collections for EMS (Fund 480) total **$11.6** million or **102.25%** of projected annual revenues, not including carry forward. Of this amount, **$8.9M** was ambulance fees and **$2.5M** was a transfer from the General Fund. The remaining amount represents interest earnings, and other miscellaneous revenue sources.

EMS Expenses. Fiscal YTD expenses for EMS (Dept 4180) total **$9** million or **68.49%** of projected annual expenses, not including reserves. Expenses include a transfer of **$612K** to the Vehicle Trust Fund to purchase new vehicles.

SUMMARY

This quarterly financial summary is based on detailed revenue and expense reports that are produced from the accounting software. If you would like additional information, or have any questions about the report, please call the Management and Budget Department at (352) 527-5207.

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	Budget Transfers
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

Budget transfers increase the original budget for an expenditure account through a decrease in another expenditure account. These accounts must be within the same fund.

Road Maintenance - Allocate funds to cover additional printer expenses.
Extension Services - Allocate funds into the appropriate account to cover line item overages.
Code Compliance - Allocate funds to cover expenditures for the remainder of the fiscal year.
Housing (2) - Allocate funds into the appropriate accounts to align with actual grant expenditures to better serve the citizens of Citrus County.
Transit Services - Allocate funds for the installation of the purchased bus shelters.
Technical Services - Allocate funds for the purchase of new chairs for new hires.
Grounds Maintenance - Allocate funds for the purchase of two shade covers.
Citrus Springs MSBU - Allocate funds into the appropriate accounts to cover current and anticipated line item overages until the end of the fiscal year.
Animal Services - Allocate funds into the appropriate accounts to cover higher than anticipated expenses.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

Approve the budget transfers for Road Maintenance, Extension Services, Code Compliance, Housing (2), Transit Services, Technical Services, Grounds Maintenance, Citrus Springs MSBU and Animal Services. **(Tammy Wilson, Management & Budget Director)**

ATTACHMENTS:

1. BT092325

Citrus County Board of County Commissioners
Budget Transfer Form

August 18, 2025	102	Transportation
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Public Works/Road Maintenance

Department Number	Account Number	From Amount	To Amount	Account Title
4102	54201	250		Postage
4102	54400		250	Leases

Detailed Reason for Transfer:

Transfer of funds for additional printer costs

Division Approval: Date: 8/18/2025

Department/Office Approval: Date: 08/20/2025

Management & Budget Approval: B Buckhan Date: 8/25/25

Board Approval:

2 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

August 27, 2025 — **Date**

001 — **Fund Number**

General Fund — **Fund Title**

Dept/Office/Division: Community Services/Extension Service

Department Number	Account Number	From Amount	To Amount	Account Title
6302	53100	1,880		Professional Services
6302	54000	1,250		Travel per Diem (Conf. cancellations)
6302	55500	950		Training (Workshop cancellations)
6302	55210		2,350	Miscellaneous
6302	54100		480	Communications/Hotspot
6302	55120		1,250	Office/Non-cap Equipment keypad locks
				& equipment replacement

Detailed Reason for Transfer:

Transfer from Professional Services ($1,880) & Training ($470) to cover Miscellaneous deficit ($2,350). Transfer from Travel per Diem ($1,250) [conference cancellations] to cover equipment replacement & keypad locks. Transfer from Training ($480) to cover Communications deficit (fee for hotspot to support offsite Extension programs).

Division Approval: Date: 8/27/25

Department/Office Approval: Date: 8/27/25

Management & Budget Approval: Date: 8/29/25

Board Approval:

3 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

August 27, 2025	001	General
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Code Compliance

Department Number	Account Number	From Amount	To Amount	Account Title
3345	53400	100		Other Contractual Services
3345	55120		100	Office/Non Cap Equipment

Detailed Reason for Transfer:

To cover costs for the remaining fiscal year for Account Number 55120.

Division Approval: Date: 8/27/25

Department/Office Approval: Date: 8/27/25

Management & Budget Approval: Date: 8/29/25

Board Approval:

4-1 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

September 23, 2025	167B1	LIHEAP
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: COMMUNITY SERVICES/HOUSING SERVICES

Department Number	Account Number	From Amount	To Amount	Account Title
5373B1	51200	1,000		REGULAR SALARIES & WAGES
5373B1	54923		1,000	ENERGY ASSISTANCE - CRISIS

Detailed Reason for Transfer:

To adjust grant budget to align with the operating needs of the program. Grant is coming to a close and want to ensure our residents receive the most benefit from the program.

Division Approval: Michelle Alford Date: 8/29/25

Department/Office Approval: Eric Cote Date: 9/2/25

Management & Budget Approval: B Buckle Date: 9/4/25

Board Approval:

4.2 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

September 23, 2025	167E	LIHEAP
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: COMMUNITY SERVICES/HOUSING SERVICES

Department Number	Account Number	From Amount	To Amount	Account Title
5373E	51200	155		REGULAR SALARIES & WAGES
5373E	55100	345		OFFICE SUPPLIES
5373E	54923	.	500	ENERGY ASSISTANCE - CRISIS

Detailed Reason for Transfer:

To adjust grant budget to align with the operating needs of the program. Grant is coming to a close and want to ensure our residents receive the most benefit from the program.

Division Approval: Michene Ogleford Date: 8/29/25

Department/Office Approval: Erin Date: 9/3/25

Management & Budget Approval: Date: 9/4/25

Board Approval:

5 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

04

September 3, 2025	158BU	5307 ARPA
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Community Services/Transit

Department Number	Account Number	From Amount	To Amount	Account Title
5858BU	55120	3,348		OFFICE NON CAPITAL OFFICE EQUIP
5858BU	56200		3,348	BUILDINGS

Detailed Reason for Transfer:

Move funds from office non capital office equipment to buildings for installation of purchased bus shelters.

Division Approval: Joann Bruno Date: 9/3/25

Department/Office Approval: Eric Lee Date: 9/3/25

Management & Budget Approval: B Buckhorn Date:

Board Approval:

6 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

9/3/2025
Date

102 Technical Services
Fund Number **Fund Title**

Dept/Office/Division: Technical Services/4104

Department Number	Account Number	From Amount	To Amount	Account Title
4104	55100	450		Office Supplies
4104	55120		450	Office/Non-Cap Equipment

Detailed Reason for Transfer:

New office chairs for new hires in the Technical Services Division.

Division Approval: Date: 9-3-25

Department/Office Approval: Date: 09/03/2025

Management & Budget Approval: Date: 9/4/25

Board Approval:

9 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

August 28, 2025 — **Date**

001 — **Fund Number**

General Fund — **Fund Title**

Dept/Office/Division: Grounds Maintenance

Department Number	Account Number	From Amount	To Amount	Account Title
2675	55211	6,500		Janitorial Supplies
2675	55120		6,500	Office/Non Cap Equipment

Detailed Reason for Transfer:

We have 2 shade covers that need to be replaced. We have not had to supply the beach with janitorial supplies that can be used to purchase the shade covers.

Division Approval: Approved/coordinated by for TH — Date: ~~LR~~ 8/28/25

Department/Office Approval: Eric Date: 9/3/25

Management & Budget Approval: B Buckhorn — Date: 9/4/25

Board Approval:

8 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

September 3, 2025	730	Citrus Springs MSBU
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: 8200 - Citrus Springs MSBU

Department Number	Account Number	From Amount	To Amount	Account Title
8200	56300	13,300		Improvements other than buildings
8200	54300		6,000	Utility Services
8200	54550		7,300	General Liability Claims
8200	53409	4,000		Contractual Serv Mowing
8200	55201		4,000	Tools Imp. & Spec Clothing

Detailed Reason for Transfer:

Transfer funds into appropriate accounts to cover current and anticipated line item overages until the end of FY25.

Division Approval: Date:

Department/Office Approval: Date: 09/03/2025

Management & Budget Approval: Date: 9/4/25

Board Approval:

9 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

September 2, 2025	106	Animal Services
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Community Services/Animal Services

Department Number	Account Number	From Amount	To Amount	Account Title
5106	54604		644	Maintenance/Buildings
5106	55270		265	Computer Accessories
5106	54603		1,218	Vehicle Maintenance
5106	54901		500	Court Cost
5106	54912		55	Fees & Permits
5106	55200	2,682		Operating Supplies

Detailed Reason for Transfer:

To cover increased needs for Building/Maintenance, Computer Accessories, Vehicle Maintenance, Court Cost and, Fees & Permits.

Division Approval: Date: 9/2/25

Department/Office Approval: Date: 9/3/25

Management & Budget Approval: Date: 9/4/25

Board Approval:

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	Budget Resolutions
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

Section 129.06(d), Florida Statutes provides that the Board may amend its budget by resolution to appropriate and expend funds from a source not anticipated in the Board's regular budget. Grants, donations, reimbursement for damages, or any other additional source of revenue are not included in the original budget.

FY 2024/2025
Adopt the Florida Department of Transportation 5307 Operations/Capital grant budget.

FY 2025/2026
Adopt the Florida Department of Emergency Management (FDEM) grant budget.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

a. Adopt and authorize the Chairman to execute a resolution amending/adopting the Florida Department of Transportation 5307 Operations/Capital grant budget for fiscal year 2024-2025.
b. Adopt and authorize the Chairman to execute a resolution amending/adopting the Florida

Department of Emergency Management (FDEM) grant budget for fiscal year 2025-2026. **(Tammy Wilson, Management & Budget Director)**

ATTACHMENTS:

1. 09-23-25resNY
2. 09-23-25resOY

RESOLUTION NO. 2025-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, ADOPTING / AMENDING THE FISCAL YEAR 2024-25 BUDGET

WHEREAS, certain appropriation and expenditure amendments to the adopted Fiscal Year 2025-2026 Budget are to be made by resolution pursuant to section 129.06(2), Florida Statutes; and

WHEREAS, the Board of County Commissioners of Citrus County desires to amend fiscal year 2025-2026 budget, as more specifically set forth in Exhibit ”A” attached hereto and by this reference made a part hereof,

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida as follows:

- The Board does hereby amend its budget to include the estimated revenues and expenditures listed in Exhibit “A” attached hereto and made a part hereof by reference.

- The Clerk of the Board is hereby directed to spread this resolution upon the minutes of the meeting held this date.

ADOPTED**,** in regular session this 23rd day of September 2025, by the Citrus County Board of County Commissioners.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

TRACI PERRY, CLERK

REBECCA BAYS, CHAIRMAN

APPROVED FOR THE RELIANCE
OF CITRUS COUNTY ONLY:

DENISE A. DYMOND LYN,
COUNTY ATTORNEY

Department of Management & Budget
3600 W. Sovereign Path – Suite 266, Lecanto, FL 34461
(352) 527-5207 – FAX (352) 527-5219

MEMORANDUM

TO: Members of the Board of County Commissioners

FROM: Tammy Wilson, Director
Department of Management and Budget

DATE: September 23, 2025

SUBJECT: Budget Amendment - NY

The attached budget amendment appropriates funding necessary for the following:

1. Adopt the Florida Department of Emergency Management (FDEM) grant budget which provides funds for commercial inspection services of Hazardous Materials (HazMat).

Exhibit A

100M HAZARD MATER PLAN & PREV

Amendment #		Account Number	Account Description	Amount
Y-1	*Revenues*	100M-334299	OTHER PUBLIC SAFETY GRANT	$1,352
			Total Revenues	$1,352
Y-1	*Expenditures*	100M-5804M-51200	REGULAR SALARIES & WAGES	$1,352
			Total Expenditures	$1,352

RESOLUTION NO. 2025-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, ADOPTING / AMENDING THE FISCAL YEAR 2024-25 BUDGET

WHEREAS, certain appropriation and expenditure amendments to the adopted Fiscal Year 2024-2025 Budget are to be made by resolution pursuant to section 129.06(2), Florida Statutes; and

WHEREAS, the Board of County Commissioners of Citrus County desires to amend fiscal year 2024-2025 budget, as more specifically set forth in Exhibit ”A” attached hereto and by this reference made a part hereof,

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida as follows:

- The Board does hereby amend its budget to include the estimated revenues and expenditures listed in Exhibit “A” attached hereto and made a part hereof by reference.

- The Clerk of the Board is hereby directed to spread this resolution upon the minutes of the meeting held this date.

ADOPTED**,** in regular session this 23rd day of September 2025, by the Citrus County Board of County Commissioners.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

TRACI PERRY, CLERK

REBECCA BAYS, CHAIRMAN

APPROVED FOR THE RELIANCE
OF CITRUS COUNTY ONLY:

DENISE A. DYMOND LYN,
COUNTY ATTORNEY

Department of Management & Budget
3600 W. Sovereign Path – Suite 266, Lecanto, FL 34461
(352) 527-5207 – FAX (352) 527-5219

MEMORANDUM

TO: Members of the Board of County Commissioners

FROM: Tammy Wilson, Director
Department of Management and Budget

DATE: September 23, 2025

SUBJECT: Budget Amendment - OY

The attached budget amendment appropriates funding necessary for the following:

1. Adopt the Florida Department of Transportation 5307 Operations and Capital, multi-year funding grant which provides operational assistance for public transportation service operated in small, urbanized areas.

Exhibit A

159ZU TRANS SCT 5307 URBAN FORM

Amendment #		Account Number	Account Description	Amount
Y-1	*Revenues*	159ZU-331420	FED TRANSIT ADMIN	$2,045,530
Y-1		159ZU-334429	OTHER TRANS - ST GRANTS	$374,745
Y-1		159ZU-344300	FARES	$24,000
		159ZU-344305	FIXED ROUTE FARES/TICKETS	$1,000
Y-1		159ZU-381004	COUNTY CASH MATCH	$470,755
			Total Revenues	$2,916,030
Y-1	*Expenditures*	159ZU-7204ZU-51200	REGULAR SALARIES & WAGES	$500,000
		159ZU-7204ZU-51306	CASUAL LABOR	$25,000
		159ZU-7204ZU-52100	FICA TAXES	$40,000
		159ZU-7204ZU-52200	RETIREMENT CONTRIBUTIONS	$65,000
		159ZU-7204ZU-52300	LIFE & HEALTH INSURANCE	$75,000
		159ZU-7204ZU-52400	WORKERS' COMPENSATION	$20,240
		159ZU-7204ZU-53100	PROFESSIONAL SERVICES	$3,000
		159ZU-7204ZU-53109	FEES & COSTS	$1,000
		159ZU-7204ZU-54000	TRAVEL & PER DIEM	$2,000
		159ZU-7204ZU-54100	COMMUNICATIONS SERVICES	$15,000
		159ZU-7204ZU-54603	VEHICLE MAINTENANCE	$90,000
		159ZU-7204ZU-54604	MAINTENANCE - BUILDINGS	$15,000
		159ZU-7204ZU-54605	EQUIPMENT MAINTENANCE	$3,000
		159ZU-7204ZU-54615	SOFTWARE MAINT/SUPPORT	$32,000
		159ZU-7204ZU-54921	ADVERTISING	$500
		159ZU-7204ZU-55100	OFFICE SUPPLIES	$10,000
		159ZU-7204ZU-55120	OFFICE/NON-CAP EQUIPMENT	$5,000
		159ZU-7204ZU-55200	OPERATING SUPPLIES	$10,000
		159ZU-7204ZU-55208	FUEL & LUBES	$85,000
		159ZU-7204ZU-55270	COMPUTER ACCESSORIES	$1,000
		159ZU-7204ZU-55500	TRAINING	$10,000
		159ZU-7205ZU-56200	BUILDINGS	$152,000
		159ZU-7205ZU-56400	MACHINERY & EQUIPMENT	$1,080,050
		159ZU-7220ZU-51200	REGULAR SALARIES & WAGES	$375,000
		159ZU-7220ZU-51306	CASUAL LABOR	$10,000
		159ZU-7220ZU-52100	FICA TAXES	$30,000
		159ZU-7220ZU-52200	RETIREMENT CONTRIBUTIONS	$55,000
		159ZU-7220ZU-52300	LIFE & HEALTH INSURANCE	$70,000
		159ZU-7220ZU-52400	WORKERS' COMPENSATION	$16,240
		159ZU-7220ZU-54603	VEHICLE MAINTENANCE	$60,000

Exhibit A

Amendment #		Account Number	Account Description	Amount
Y-1	*Expenditures*	159ZU-7220ZU-55208	FUEL & LUBES	$60,000
			Total Expenditures	$2,916,030

AGENDA MEMORANDUM

FROM:	Carlton Hall, Public Works Director
SUBJECT:	Resolutions - FDOT, FDEP & SWFWMD
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

The purpose of these resolutions is to authorize selected County staff to sign permit applications and inspection reports on behalf of the County for the Florida Department of Transportation (FDOT), Florida Department of Environmental Protection (FDEP), and Southwest Florida Waste Management District (SWFWMD),

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

Adopt and authorize the Chair to execute Resolutions & Certificates of Incumbency and Authority on behalf of Citrus County for the Department of Transportation, the Florida Department of Environmental Protection, and the Southwest Florida Waste Management District. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. FDOT Resolution
2. SWFWMD Resolution
3. FDEP Resolution

RESOLUTION NO. 2025 –

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA TO REPLACE RESOLUTION NO. 2025-070 AUTHORIZING CERTAIN COUNTY OFFICIALS TO SIGN APPLICATIONS FOR FLORIDA DEPARTMENT OF TRANSPORTATION PERMITS.

WHEREAS, it is necessary from time to time that the County sign applications for Florida Department of Transportation permits, and

WHEREAS, Citrus County wishes to designate those individuals on its County staff who are authorized by this Resolution to sign applications for the Florida Department of Transportation, and

WHEREAS, Citrus County waives the placement of the Citrus County seal on all documents signed by the undersigned representatives and agrees to be bound as fully as if the Citrus County seal were affixed;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida, in a regular meeting this _____, 2025 as follows:

1. The Board of County Commissioners does hereby authorize the following individuals to sign applications for Florida Department of Transportation permits on behalf of the County:

A. Walter H. Eastmond, Director, Technical Services Division

B. Carlton Hall, Director, Department of Public Works

C. Steven Mitchel Eakin, Asst Director, Department of Public Works

D. Ken Cheek, P.E., Director, Department of Water Resources

E. Cory Dilmore, P.E., Director, Division of Utility Planning & Engineering

F. Gary S. Loggins, Director, Division of Utility Operations & Maintenance

G. Layne C. Cady, P.E., Utility Senior Engineer, Division of Utility Planning & Engineering

2. The Clerk of the Board of County Commissioners is hereby directed to forward three (3) certified copies of this Resolution to the Florida Department of Transportation, District VII, 11201 North McKinley Drive, Tampa, Florida 33612-6403.

ATTEST

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida

_____
TRACI PERRY, CLERK

BY: _____
REBECCA BAYS, CHAIRMAN

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY.

_____
DENISE A. DYMOND LYN, COUNTY ATTORNEY

CERTIFICATE OF INCUMBENCY AND AUTHORITY

1. REBECCA BAYS, Chairman of the Board of County Commissioners of Citrus County, Florida do hereby certify that the person(s) whose name, title, position and signature appears below is a duly elected or appointed, qualified and acting representative of CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida, and holds on the date of this Certificate, the office set beneath his/her name: that the signature appearing opposite his/her name is the genuine signature of the representative; that the representative is duly authorized for and on behalf of CITRUS COUNTY to execute and deliver any application for permits and all instruments between CITRUS COUNTY and the FLORIDA DEPARTMENT OF TRANSPORTATION, in connection therewith; and that the execution and delivery of any such permit and all instruments in connection therewith for and on behalf of CITRUS COUNTY are not prohibited by, or in any manner restricted by, the terms of CITRUS COUNTY'S Certification of incorporation, its bylaws, or of any loan agreement, indenture or contract to which CITRUS COUNTY is a party or under which it is bound.

I do further certify that the foregoing authority shall remain in full force and effect, and said FLORIDA DEPARTMENT OF TRANSPORTATION, shall be entitled to reply upon same, until written notice of the modification, rescission, or revocation of same, in whole or in part, has been delivered to said FLORIDA DEPARTMENT OF TRANSPORTATION, but no such modification, rescission, or revocation shall, in an event, be effective with respect to any permit documents executed or actions taken in reliance upon the foregoing authority prior to the delivery to said FLORIDA DEPARTMENT OF TRANSPORTATION, written notice to said modifications, rescission, or revocation. CITRUS COUNTY hereby waives the CITRUS COUNTY Seal on all permit documents signed by the representative and agrees to be bound as fully as if the CITRUS COUNTY Seal were affixed. Attached is a Resolution to this effect.

Names of Representative/Title(s)/Position(s) of Representative	Signature of Representative
Walter H. Eastmond, Director, Technical Services Division	
Carlton Hall, Director, Department of Public Works	
Steven Mitchel Eakin, Asst Director, Department of Public Works	
Ken Cheek, P.E., Director, Department of Water Resources	
Cory Dilmore, P.E., Director, Div. of Utility Planning and Engineering	
Gary S. Loggins, Director, Division of Utility Operations & Maintenance	
Layne C. Cady, P.E., Utility Senior Engineer, Division of Utility Planning & Engineering	

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of CITRUS COUNTY this _____, 2025.

ATTEST:

TRACI PERRY, CLERK

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida

REBECCA BAYS, CHAIRMAN

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY.

DENISE A. DYMOND LYN, COUNTY ATTORNEY

RESOLUTION NO. 2025 -

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA TO REPLACE RESOLUTION NO. 2024-072 AUTHORIZING CERTAIN COUNTY OFFICIALS TO SIGN APPLICATIONS FOR SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT PERMITS.

WHEREAS, it is necessary from time to time that the County sign applications for Southwest Florida Water Management District permits, and

WHEREAS, Citrus County wishes to designate those individuals on its County staff who are authorized by this Resolution to sign applications for the Southwest Florida Water Management District, and

WHEREAS, Citrus County waives the placement of the Citrus County seal on all documents signed by the undersigned representatives and agrees to be bound as fully as if the Citrus County seal were affixed;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida, in a regular meeting this _____, 2025 as follows:

1. The Board of County Commissioners does hereby authorize the following individuals to sign applications for Southwest Florida Water Management District permits on behalf of the County:

A. Walter H. Eastmond, Director, Technical Services Division

B. Carlton Hall, Director, Department of Public Works

C. Steven Mitchel Eakin, Asst Director, Department of Public Works

D. Ken Cheek, P.E., Director, Department of Water Resources

E. Cory Dilmore, P.E., Director, Utility Planning & Engineering

F. Gary S. Loggins, Director, Division of Utility Operations & Maintenance

G. Layne C. Cady, P.E., Utility Senior Engineer, Division of Utility Planning & Engineering

2. The Clerk of the Board of County Commissioners is hereby directed to forward three (3) certified copies of this Resolution to the Southwest Florida Water Management District, 2379 Broad Street, Brooksville, Florida 34609-6899.

ATTEST

_____
TRACI PERRY, CLERK

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida

BY: _____
REBECCA BAYS, CHAIRMAN

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY

_____
DENISE A. DYMOND LYN, COUNTY ATTORNEY

CERTIFICATE OF INCUMBENCY AND AUTHORITY

1. REBECCA BAYS, Chairman of the Board of County Commissioners of Citrus County, Florida do hereby certify that the person(s) whose name, title, position and signature appears below is a duly elected or appointed, qualified and acting representative of CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida, and holds on the date of this Certificate, the office set beneath his/her name: that the signature appearing opposite his/her name is the genuine signature of the representative; that the representative is duly authorized for and on behalf of CITRUS COUNTY to execute and deliver any application for permits and all instruments between CITRUS COUNTY and the SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT, in connection therewith; and that the execution and delivery of any such permit and all instruments in connection therewith for and on behalf of CITRUS COUNTY are not prohibited by, or in any manner restricted by, the terms of CITRUS COUNTY'S Certification of incorporation, its bylaws, or of any loan agreement, indenture or contract to which CITRUS COUNTY is a party or under which it is bound.

I do further certify that the foregoing authority shall remain in full force and effect, and said SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT, shall be entitled to reply upon same, until written notice of the modification, rescission, or revocation of same, in whole or in part, has been delivered to said SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT, but no such modification, rescission, or revocation shall, in an event, be effective with respect to any permit documents executed or actions taken in reliance upon the foregoing authority prior to the delivery to said SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT, written notice to said modifications, rescission, or revocation. CITRUS COUNTY hereby waives the CITRUS COUNTY Seal on all permit documents signed by the representative and agrees to be bound as fully as if the CITRUS COUNTY Seal were affixed. Attached is a Resolution to this effect.

Names of Representative/Title(s)/Position(s) of Representative	Signature of Representative
Walter H. Eastmond, Director, Technical Services Division	
Carlton Hall, Director, Department of Public Works	
Steven Mitchel Eakin, Asst Director, Department of Public Works	
Ken Cheek, P.E., Director, Department of Water Resources	
Cory Dilmore, P.E., Director, Utility Planning & Engineering	
Gary S. Loggins, Director, Division of Utility Operations & Maintenance	
Layne C. Cady, P.E., Utility Senior Engineer, Division of Utility Planning & Engineering	

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of CITRUS COUNTY this _____, 2025.

ATTEST:

ANGELA VICK, CLERK

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida

HOLLY DAVIS, CHAIRMAN

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY.

DENISE A. DYMOND LYN, COUNTY ATTORNEY

RESOLUTION NO. 2025 –

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA TO REPLACE RESOLUTION NO. 2025-071 AUTHORIZING CERTAIN COUNTY OFFICIALS TO SIGN APPLICATIONS FOR FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMITS.

WHEREAS, it is necessary from time to time that the County sign applications for Florida Department of Environmental Protection permits, and

WHEREAS, Citrus County wishes to designate those individuals on its County staff who are authorized by this Resolution to sign applications for the Florida Department of Environmental Protection, and

WHEREAS, Citrus County waives the placement of the Citrus County seal on all documents signed by the undersigned representatives and agrees to be bound as fully as if the Citrus County seal were affixed;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida, in a regular meeting this_____, 2025 as follows:

1. The Board of County Commissioners does hereby authorize the following individuals to sign applications for Florida Department of Environmental Protection permits on behalf of the County:

A. Walter H. Eastmond, Director, Technical Services Division

B. Carlton Hall, Director, Department of Public Works

C. Steven Mitchel Eakin, Asst Director, Department of Public Works

D. Ken Cheek, P.E., Director, Department of Water Resources

E. Cory Dilmore, P.E., Director, Utility Planning & Engineering

F. Gary S. Loggins, Director, Division of Utility Operations & Maintenance

G. Layne C. Cady, P.E., Utility Senior Engineer, Division of Utility Planning & Engineering

2. The Clerk of the Board of County Commissioners is hereby directed to forward three (3) certified copies of this Resolution to the Florida Department of Environmental Protection, Southwest District, 13051 N. Telecom Parkway, Temple Terrace, FL 33637.

ATTEST

_____
TRACI PERRY, CLERK

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida

BY:_____
REBECCA BAYS, CHAIRMAN

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY.

_____
DENISE A. DYMOND LYN, COUNTY ATTORNEY

CERTIFICATE OF INCUMBENCY AND AUTHORITY

1. REBECCA BAYS, Chairman of the Board of County Commissioners of Citrus County, Florida do hereby certify that the person(s) whose name, title, position and signature appears below is a duly elected or appointed, qualified and acting representative of CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida, and holds on the date of this Certificate, the office set beneath his/her name: that the signature appearing opposite his/her name is the genuine signature of the representative; that the representative is duly authorized for and on behalf of CITRUS COUNTY to execute and deliver any application for permits and all instruments between CITRUS COUNTY and the FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, in connection therewith; and that the execution and delivery of any such permit and all instruments in connection therewith for and on behalf of CITRUS COUNTY are not prohibited by, or in any manner restricted by, the terms of CITRUS COUNTY'S Certification of Incorporation, its bylaws, or of any loan agreement, indenture or contract to which CITRUS COUNTY is a party or under which it is bound.

I do further certify that the foregoing authority shall remain in full force and effect, and said FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, shall be entitled to reply upon same, until written notice of the modification, rescission, or revocation of same, in whole or in part, has been delivered to said FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, but no such modification, rescission, or revocation shall, in an event, be effective with respect to any permit documents executed or actions taken in reliance upon the foregoing authority prior to the delivery to said FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, written notice to said modifications, rescission, or revocation. CITRUS COUNTY hereby waives the CITRUS COUNTY Seal on all permit documents signed by the representative and agrees to be bound as fully as if the CITRUS COUNTY Seal were affixed. Attached is a Resolution to this effect.

Names of Representative/Title(s)/Position(s) of Representative	Signature of Representative
Walter H. Eastmond, Director, Technical Services Division	
Carlton Hall, Director, Department of Public Works	
Steven Mitchel Eakin, Asst Director, Department of Public Works	
Ken Cheek, P.E., Director, Department of Water Resources	
Cory Dilmore, P.E., Director, Utility Planning & Engineering	
Gary S. Loggins, Director, Division of Utility Operations & Maintenance	
Layne C. Cady, P.E., Utility Senior Engineer, Division of Utility Planning & Engineering	

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of CITRUS COUNTY this _____, 2025.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida

_____
TRACI PERRY, CLERK

_____
REBECCA BAYS, CHAIRMAN

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY.

_____
DENISE A. DYMOND LYN, COUNTY ATTORNEY

AGENDA MEMORANDUM

FROM:	Bernadine Flood Nichols, Utility Billing & Customer Service Division Director, Ken Cheek, Water Resources Director
SUBJECT:	Connection Charge Installment Lien Agreement - Margarita Bouchet
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

After completion of the Capital Improvement Project (U2015-05) project named Dawson to Independence Water Main Extension, staff mailed 365-day mandatory connection letters to benefiting property owners with existing structures consistent with Administrative Regulation 15.03-01. In response, a New Connection Charge Installment Lien Agreement has been established in the name of Margarita Bouchet to be recorded in the Official Record Book.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

NA

RECOMMENDED ACTION:

a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Margarita Bouchet.

b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

ATTACHMENTS:

1. 3199 E Dawson Dr - Bouchet - Signed Lien Agreement

CONNECTION FEE INSTALLMENT LIEN AGREEMENT

("CFIL AGREEMENT")

THIS AGREEMENT entered into this ____ day of _____, 2025, made and entered into by and between the Citrus County Board of County Commissioners the governing body of the CITRUS COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR WATER AND WASTEWATER UTILITY SERVICES, hereinafter called SERVICE UNIT and **Margarita Bouchet** whose mailing address is **3199 E Dawson Dr Inverness, FL 34453** hereinafter referred to as PROPERTY OWNER.

WITNESSETH

WHEREAS, PROPERTY OWNER is required by either state law or county ordinance to connect to the SERVICE UNIT'S utility system and in doing so is required to pay either or all of the following fees (water connection fee, wastewater connection fee, installation fee, inspection fee, lateral fee) collectively referred to as "connection charges," and

WHEREAS, the cost of paying all of said fees at one time would create a financial burden to the PROPERTY OWNER and the PROPERTY OWNER is desirous of paying the connection charges on an installment basis;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. PROPERTY OWNER does hereby agree to pay on an installment basis connection charges in the amount of **$1,945.00** which shall be paid monthly in equal amounts amortized over ten (10) years (120 months) together with interest on the unpaid balance at the current rate of 6% per annum until the entire amount has been paid in full.

2. In order to secure the principal amount of connection charges referenced in paragraph 1 above, the PROPERTY OWNER agrees that this contract shall constitute a lien upon the lands benefited which are being provided utility services by the SERVICE UNIT. Said lands are more particularly described in Exhibit "A" attached hereto and made a part hereof by reference.

3. The SERVICE UNIT agrees that it shall amortize the connection charge in accordance with the amortization schedule described in paragraph 1 above and said monthly installment shall be billed to the PROPERTY OWNER monthly and separately from the monthly service charges for water consumption and sewer service.

4. The parties agree that should PROPERTY OWNER fail to pay the monthly connection charge as required by the terms of this Agreement, the SERVICE UNIT shall have the right to discontinue utility service to the property in question until such time as the connection charge has been paid currently. The SERVICE UNIT will not reestablish service to the property until all past due amounts are paid. When the PROPERTY OWNER has paid the past due charges, the PROPERTY OWNER shall be allowed to remain on the connection charge installment formula established in paragraph 1 for the balance of the principal sum owed under this Agreement.

5. This Agreement may not be assigned by PROPERTY OWNER without the consent of the SERVICE UNIT which consent shall not be unreasonably withheld. This Agreement encompasses the entire agreement of the parties and may not be modified unless placed into written form and executed by both the SERVICE UNIT and the PROPERTY OWNER.

6. In the event of litigation with respect to enforcing the terms of this Agreement, the venue and court of jurisdiction shall be the Circuit Court of the Fifth Judicial Circuit in and for Citrus County, Florida.

IN WITNESS WHEREOF the parties have hereunto executed this Agreement the date and year first above written.

SERVICE UNIT:

ATTEST:

CITRUS COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR WATER AND WASTEWATER UTILITY SERVICES

110 N Apopka Avenue

Inverness, FL 34450

_____

BY: _____

CLERK OF COURT: Traci Perry

CHAIRPERSON: Rebecca Bays, Chairman
Board of County Commissioners
Of Citrus County Florida

PROPERTY OWNER:

BY: Margarita Bouchet

Signature: Margarita Bouchet

Karen K. Wilson

WITNESS Karen K. Wilson

WITNESS Brittany Cofield

STATE OF Florida

COUNTY OF Citrus

The foregoing instrument was acknowledged before me, by means of ✓ physical presence or ___ online notarization, this 13th day of August, 2025, by Margarita Bouchet who is __ personally known to me or ✓ who produced FL DL as identification.

Deborah G. DeMaria

Notary Public - State of Florida

Printed Name:

Commission No.

Exp. Date:

DEBORAH G. DEMARIA
Commission # HH 659484
Expires July 28, 2029

Exhibit "A"

Name: Margarita Bouchet

Legal Description: INVERNESS HGLDS UNIT 2 PB 2 PG 97 LOTS 53, 54, 55 & 56 BLK74

Service Address: 3199 E Dawson Dr, Inverness FL 34453

Mailing Address: 3199 E Dawson Dr, Inverness FL 34453

AGENDA MEMORANDUM

FROM:	Bernadine Flood Nichols, Utility Billing & Customer Service Division Director, Ken Cheek, Water Resources Director
SUBJECT:	Connection Charge Installment Lien Agreement - Emily Sapp Gipson
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:
After completion of the Capital Improvement Project (U2019-01) named Cambridge Greens Septic-to-Sewer, staff mailed 365-day mandatory connection letters to benefiting property owners with existing structures consistent with Administrative Regulation 15.03-01. In response, a New Connection Charge Installment Lien Agreement has been established in the name of Emily Sapp Gipson to be recorded in the Official Record Book.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:
NA

RECOMMENDED ACTION:
a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Emily Sapp Gipson.
b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director).**

ATTACHMENTS:
1. 1469 E Monopoly Lp - Gipson - Signed Lien Agreement

CONNECTION FEE INSTALLMENT LIEN AGREEMENT

("CFIL AGREEMENT")

THIS AGREEMENT entered into this ____ day of _____, 2025, made and entered into by and between the Citrus County Board of County Commissioners the governing body of the CITRUS COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR WATER AND WASTEWATER UTILITY SERVICES, hereinafter called SERVICE UNIT and **Emily Sapp Gipson** whose mailing address is **1469 E Monopoly Lp Inverness Fl 34453** hereinafter referred to as PROPERTY OWNER.

WITNESSETH

WHEREAS, PROPERTY OWNER is required by either state law or county ordinance to connect to the SERVICE UNIT'S utility system and in doing so is required to pay either or all of the following fees (water connection fee, wastewater connection fee, installation fee, inspection fee, lateral fee) collectively referred to as "connection charges," and

WHEREAS, the cost of paying all of said fees at one time would create a financial burden to the PROPERTY OWNER and the PROPERTY OWNER is desirous of paying the connection charges on an installment basis;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. PROPERTY OWNER does hereby agree to pay on an installment basis connection charges in the amount of **$2,933.94** which shall be paid monthly in equal amounts amortized over ten (10) years (120 months) together with interest on the unpaid balance at the current rate of 6% per annum until the entire amount has been paid in full.

2. In order to secure the principal amount of connection charges referenced in paragraph 1 above, the PROPERTY OWNER agrees that this contract shall constitute a lien upon the lands benefited which are being provided utility services by the SERVICE UNIT. Said lands are more particularly described in Exhibit "A" attached hereto and made a part hereof by reference.

3. The SERVICE UNIT agrees that it shall amortize the connection charge in accordance with the amortization schedule described in paragraph 1 above and said monthly installment shall be billed to the PROPERTY OWNER monthly and separately from the monthly service charges for water consumption and sewer service.

4. The parties agree that should PROPERTY OWNER fail to pay the monthly connection charge as required by the terms of this Agreement, the SERVICE UNIT shall have the right to discontinue utility service to the property in question until such time as the connection charge has been paid currently. The SERVICE UNIT will not reestablish service to the property until all past due amounts are paid. When the PROPERTY OWNER has paid the past due charges, the PROPERTY OWNER shall be allowed to remain on the connection charge installment formula established in paragraph 1 for the balance of the principal sum owed under this Agreement.

5. This Agreement may not be assigned by PROPERTY OWNER without the consent of the SERVICE UNIT which consent shall not be unreasonably withheld. This Agreement encompasses the entire agreement of the parties and may not be modified unless placed into written form and executed by both the SERVICE UNIT and the PROPERTY OWNER.

6. In the event of litigation with respect to enforcing the terms of this Agreement, the venue and court of jurisdiction shall be the Circuit Court of the Fifth Judicial Circuit in and for Citrus County, Florida.

Exhibit "A"

Name: Emily Sapp Gipson

Legal Description: CAMBRIDGE GREENS OF CITRUS HILLS PB 13 PG 119 LOT 8 BLK 8

Service Address: 1469 E Monopoly Lp, Inverness FL 34453

Mailing Address: PO Box 355, Inverness FL 34451

IN WITNESS WHEREOF the parties have hereunto executed this Agreement the date and year first above written.

SERVICE UNIT:

ATTEST:

CITRUS COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR WATER AND WASTEWATER UTILITY SERVICES

110 N Apopka Avenue

Inverness, FL 34450

BY: _____

CLERK OF COURT: Traci Perry

CHAIRPERSON: Rebecca Bays, Chairman

Board of County Commissioners

Of Citrus County Florida

PROPERTY OWNER:

BY: Emily Gipson

Signature: _____

Brittany Cofield

WITNESS _____

Karen K. Wilson

WITNESS Karen K. Wilson

STATE OF Florida

COUNTY OF Citrus

The foregoing instrument was acknowledged before me, by means of ✓ physical presence or ___ online notarization, this 11th day of August, 2025, by Emily Sapp Gipson who is __ personally known to me or ✓ who produced FL DL as identification.

Deborah G. DeMaria

Notary Public - State of Florida

Printed Name:

Commission No.

Exp. Date:

DEBORAH G. DEMARIA
Commission # HH 659484
Expires July 28, 2029

AGENDA MEMORANDUM

FROM:	Bernadine Flood Nichols, Utility Billing & Customer Service Division Director, Ken Cheek, Water Resources Director
SUBJECT:	Acceptance of perpetual operation and maintenance of wastewater infrastructure to service The Narrows
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

The Narrows – Les McDermott, Inc, the developer of property on W Flanders Ln is transferring wastewater component parts located in the county right-of-way to Citrus County, Department of Water Resources. The developer wishes to have the County own, operate and maintain the new infrastructure, which has been constructed and tested to County standards. In accordance with Section 102-206 of the County Code, the release of lien, bill of sale, warranty of materials or workmanship and Engineer's Certification of Construction Completion need to be recorded in public records.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

Maintenance costs will be incremental and covered by the Water Resource revenues.

RECOMMENDED ACTION:

Approve and authorize the Clerk to place acceptance stamp on release of lien, bill of sale, warranty of materials or workmanship and Engineer's Certification of Construction Completion of the wastewater component parts at N Rock Crusher Rd and W Flanders Ln and record in the Public Records of Citrus County Florida. **(Ken Cheek, P.E., Water Resources)**

ATTACHMENTS:

1. SKM_C750i25082914030

KEENE ENGINEERING CONSULTANTS, LLC

Civil Engineering ~ State of Florida Certificate of Authorization #7812

2670 N. Florida Ave. – Hernando, FL 34442 352.341.1230 office beaukeene@gmail.com

May 30, 2025

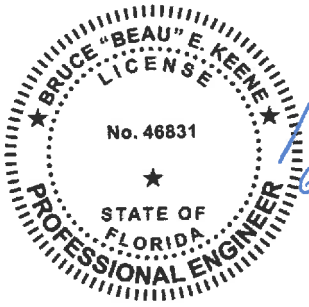
RE: W Flanders LN Utility Improvement Project (aka The Narrows)
Low Pressure Sanitary Sewer Main
Engineer's Certification of Completion

Attn: Bernadine Flood-Nichols, MBA
Utility Business Services Director
Citrus County Department of Water Resources

This is to certify that, to the best of my knowledge:

The subject low pressure sanitary sewer main has been completed in accordance with the Citrus County, Department of Water Resources' "Minimum Technical Standards and Specifications for Water and Wastewater Systems" manual, 2008 edition as well as the approved plans and specifications.

Respectfully Submitted,



6/11/25

Bruce "Beau" E. Keene, P.E.
Florida Registration No. 46831

EXHIBIT A
Citrus County Utilities

Project Name: NARROWS
Project Location: N. Flanders Lane

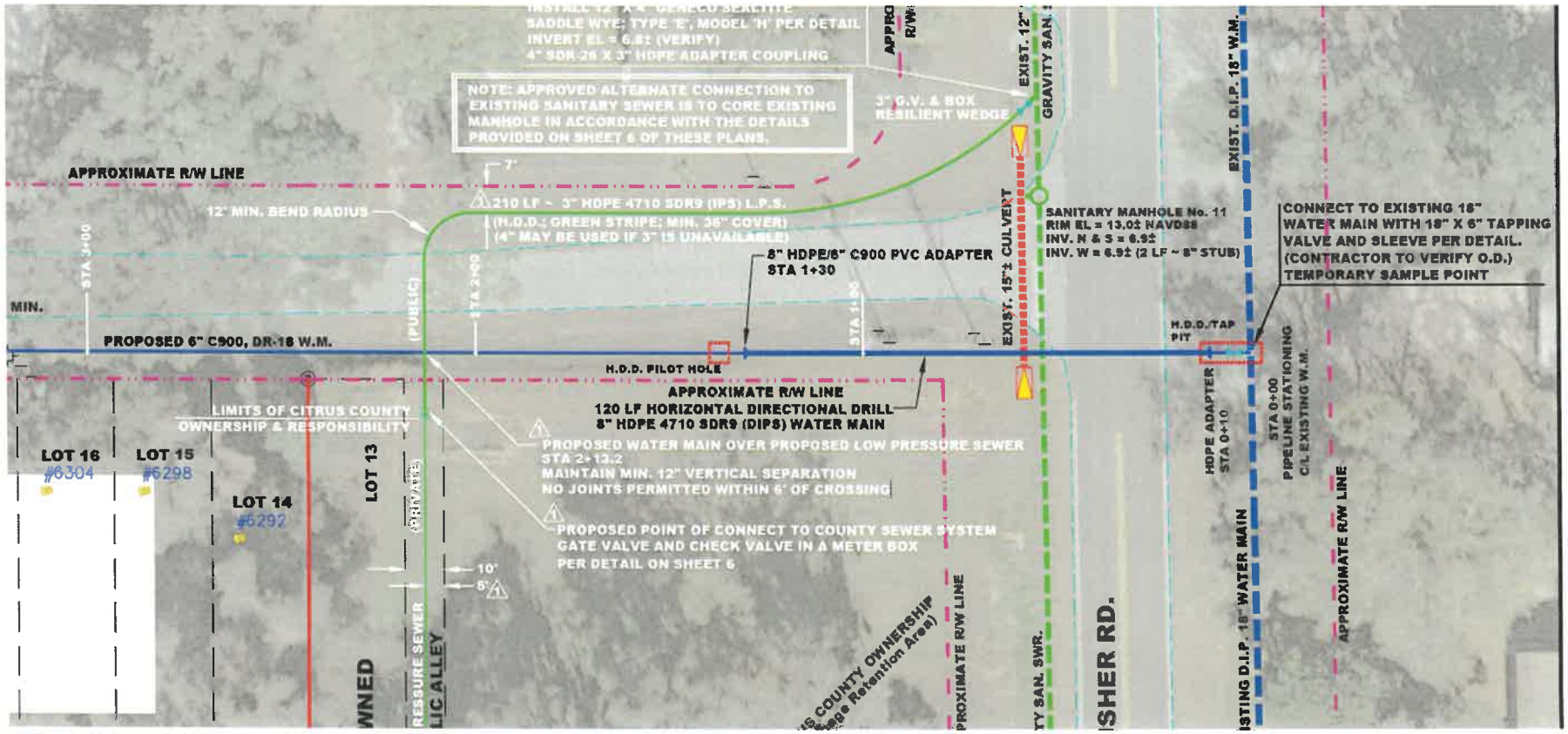
Check One
- ☐ Water
- ☑ Wastewater
- ☐ Reclaimed Water

List of Materials

Item	Description	Unit	Quantity	Unit Price	Extended Price
1	4" DR PIPE	LF	190	25	4750
2	4" MJ Adaptors	EA	2	285	570
3	4" MJ Valve	EA	2	400	800
4	12"x4" WYE STRAP	EA	1	1200	1200
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
				Total	7320

REGARDING LIST OF MATERIALS FOR FLANDERS LN – CRYSTAL RIVER

1. Plans state 3", FDEP Permit states 2", list of materials states 4" Which is correct??
2. 12" Tapping saddle for the tie in to the gravity sewer on N Rock Crusher?
3. Gate valve and resilient wedge valve at the connection on N Rock Crusher?
4. Valve Box, valve pad on N Rock Crusher?
5. Gate valve, check valve, meter box as shown on page 2 on the plans



RELEASE OF LIEN AFFIDAVIT
STATE OF FLORIDA
COUNTY OF CITRUS

Personally appeared before me, the undersigned authority who being by first duly sworn, on oath, deposes and says:

1. That Leslie McDermott is the President of a Florida Corporation.

2. That Les McDermott Inc, a Florida corporation, is the Land Developer of that project known as HARROWS, a development as described in the attached Exhibit "B".

3. To the best of Affiant's knowledge and belief all labor and materials furnished and used in connection with the construction of the Water/Sewer facilities described in Exhibit "A" attached hereto and made a part of hereof, which were installed within the "dedicated roadways" and "utility easements" depicted on the construction plans for the Project, have been paid for in full and that there are no unpaid bills for labor performed or materials furnished as to said construction.

4. That Affiant, to the best of his/her knowledge and belief, does not know of any person, firm or corporation who has or claims to have any lien for said labor performed or materials furnished.

5. Affiant makes this Affidavit to induce Citrus County to accept a Bill of Sale for said Water/Sewer facilities.

AFFIANT FURTHER SAITH NAUGHT.
TITLE DEVELOPER'S NAME Les McDermott
Sworn to and subscribed before me this 5th day of, May 2025, by Leslie McDermott, who is personally known to me or has produced FL DL as identification.

Ashley Carroll
Signature, Notary Public State of Florida

Ashley Carroll
Print Name—Notary

ASHLEY CARROLL
Notary Public - State of Florida
Commission # HH 587002
My Comm. Expires Nov 11, 2028
Bonded through National Notary Assn.

Project Acceptance

BILL OF SALE, ABSOLUTE

KNOWN ALL MEN BY THESE PRESENTS, that Les McDermott Inc a Limited Liability Company, party of the first part, whereof is hereby acknowledged has granted, bargained, sold, transferred and delivered, and by these presents does grant, bargain, sell, transfer and deliver, to Citrus County a political subdivision of the State of Florida, party of second part its executors, administrators and assigns, the following goods and chattels:

Water collection system as described in the attached Exhibit "A" ATTACHED HERETO AND MADE A PART HEREOF TO HAVE AND TO HOLD the same unto the said party of the second part, its executors, administrators and assigns forever.

AND, it does for itself and its successors and assigns covenant to and with the said party of the second part, its successors and assigns, that it is the lawful owner of the said goods and chattels; that they are free from all encumbrances; that it has good right to sell the same aforesaid, and that it will warrant and defend the sale of the said property, goods and chattels hereby made, unto the said party of the second part its successors and assigns, against the lawful claims and demands of all persons whomsoever. The sale of the purchased assets is "as is, with all faults." The party of the first part makes no representation and there is no warranty with respect to the condition of the assets.

IN WITNESS WHEREOF, it has hereunto set its hand and seal this 5th day of May 2025

Signed, sealed and delivered
In the presence of:

Signature

President
Corporate Administrator

Leslie McDermott
Print Name

Signature

(Corporate Seal)

Print Name

The forgoing instrument was acknowledged before me this 5th day of May 2022 25 AC by Leslie McDermott, as owner, a Limited Liability Company. He/She is personally known to me or has produced FL DL as identification.

Notary:
My Commission Expires:
Commission:

Ashley Carroll
Signature Notary

ASHLEY CARROLL
Notary Public - State of Florida
Commission # HH 587002
My Comm. Expires Nov 11, 2028
Bonded through National Notary Assn.

WARRANTY
DEFECTIVE MATERIALS OR WORKMANSHIP
Date: 05/05/2025
To: Citrus County Utilities
Address: 3600 W. Sovereign Path #292
City/State/Zip: Lecanto FL 34461
"Project Name" Narrows

To Whom It May Concern:

Les McDermott Inc a Florida corporation, hereby warrants the water distribution, wastewater collection system, and related appurtenances, for the project known as "Narrows", as described in the attached Exhibit "B" given to Citrus County against defective materials or workmanship to the extent required by the policy established by the Citrus County Commission as of the date hereof, as follows:

Les McDermott Inc a Florida corporation agrees to be responsible for the repair of any defect in materials or workmanship for water distribution, wastewater collection systems, and all related appurtenances as described in Exhibit "A" attached hereto and made a part hereof, and agrees to cause any said repairs to be made upon proper notification provided such notification is received by on or before 5th day of May, 2025, after which date this warranty shall terminate and be of no further force and effect.

Very truly yours,

_____, a Florida Corporation

Leslie McDermott President

NAME AND TITLE

The forgoing instrument was acknowledged before me this 5th day of May 2012 25 AC
by Les McDermott as owner, a Limited Liability Company. He/She is
personally known to me or has produced FL DL as identification.

Notary:
My Commission Expires:
Commission:

Ashley Carroll

Signature Notary

ASHLEY CARROLL
Notary Public - State of Florida
Commission # HH 587002
My Comm. Expires Nov 11, 2028
Bonded through National Notary Assn.

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	RFQ 25-148 Re-Bid Medical Director Services for Citrus County Fire Rescue; SOS Care Solutions LLC
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

On March 8, 2025, Staff issued a Request for Qualifications to provide Medical Director services for Citrus County Fire Rescue and staff received three (3) responses.

After review and scoring, Staff desires to award SOS Care Solutions LLC as the most responsive and responsible Respondent at a cost of $6,083.33 per month, which totals to $73,000 per year for a term of two (2) years with the option to renew for an additional three (3) one-year renewal periods.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	FY 26 Budget	YTD Expenditures	Encumbrances	Available Balance
3200-53400	Other Contractual	$417,406	-0-	-0-	$417,406
4180-53400	Other Contractual	$1,221,444	-0-	-0-	$1,221,444

Fire Rescue and EMS -Other Contractual Services

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute the Agreement between Citrus County,

Florida and SOS Care Solutions LLC to provide Medical Director Services for Citrus County Fire Rescue. **(Craig Stevens, Fire Chief)**

ATTACHMENTS:

1. 9-23-25 Agenda Docs RFQ 25-148
2. Updated Auto

PROCUREMENT AUTHORIZATION FORM

FOR PURCHASES IN EXCESS OF $ 35,000

Only complete the sections that apply and leave the rest blank. The last two pages are only if requesting an RFP/RFI/RFQ. Once completed send to Linda Morse at linda.morse@citrusbocc.com or interoffice mail.

(USE THE TAB KEY TO MOVE BETWEEN FIELDS)

NAME OF PROJECT: Fire Rescue - Medical Director Services
(Two lines maximum)

DEPARTMENT / DIVISION: Fire Rescue

ACCOUNT NUMBER: 3200-53400
(Four lines maximum) 4180-53400

BUDGET AMOUNT: 3200 = $40,000
4180 = $50,000

FINANCING REQUIRED: YES ☐ NO ☑ **GRANT FUNDED:** YES ☐ NO ☑

DESCRIPTION OF COMMODITY / SERVICE / PROJECT AND JUSTIFICATION FOR EXPENDITURE:

Provide medical director service for Citrus County Fire Rescue as the primary first-response ALS transport and non-transport services in Citrus County.

REQUESTOR (SIGNATURE) Digitally signed by Greg Ellis Date:2024.12.09 16:12:06 -05'00' **DATE** 12/11/2024

REQUESTOR (PRINT NAME) Greg Ellis **DATE**

DIVISION DIRECTOR Digitally signed by Greg Ellis Date: 2024.12.09 16:12:24 -05'00' **DATE** 12/11/2024

DEPARTMENT DIRECTOR David C. Stevens Digitally signed by David C. Stevens Date: 2024.12.11 10:27:49 -05'00' **DATE** 12/11/2024

MANAGEMENT & BUDGET DIRECTOR **DATE** 12/11/2024

Citrus County Board of County Commissioners
Fire Rescue

3600 W. Sovereign Path – Suite 141 – Lecanto, FL 34461
352-527-5406 Office – 352-527-5404 Fax

TO: Linda Morse, Purchasing & Contracts Manager, Management & Budget

FROM: Greg Ellis, Division Chief of Administration, Fire Rescue — Digitally signed by Greg Ellis Date: 2025.05.16 14:13:47 -04'00'

THRU: Craig Steven, Fire Chief, Fire Rescue — David C. Stevens Digitally signed by David C. Stevens Date: 2025.05.16 16:05:16 -04'00'

DATE: 05/16/2025

SUBJECT: RFQ 25-148 Re-Bid: Medical Director Services

Citrus County Fire Rescue staff has reviewed bid tabulations for the medical director services for fire rescue. Upon review, the recommendation by the department is to award the bid to W4P, LLC DBA Southeast Emergency Partners. The recommendation is based on the overall evaluation scores.

Please contact me if you have any additional questions.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 8/5/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Foundation Risk Partners Corp. dba Foundation Risk Partners of Florida 780 W. Granada Blvd. Ormond Beach FL 32174 License#: L100460	CONTACT NAME: Certificates PHONE (A/C, No, Ext): 3866774761 FAX (A/C, No): E-MAIL ADDRESS: certs@foundationrp.com
INSURED SOS Care Solutions, LLC 4909 Summit View Drive Brooksville FL 34601 RODEBEN-01	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Admiral Insurance Company 24856 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 1817588289 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						☐ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N/A (Mandatory In NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Professional Liability	Y		EO000060361-03	7/12/2025	7/12/2026	Each Claim Aggregate	1,000,000 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

1. Medical director services, administrative and supervisory duties, for Hernando County Fire Rescue in Hernando County, Florida Only - no direct patient care
2. Medical director services, administrative and supervisory duties, for Citrus County Fire Rescue in Citrus County, Florida - no direct patient care

CERTIFICATE HOLDER

Citrus County, Florida
a political subdivision of the State of Florida
3600 W. Sovereign Path Suite 180
Lecanto FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Charles H. Fydrych

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Admiral Insurance Company

BestLink **AMB #: 003026 NAIC #: 24856 FEIN #: 222235730**

Mailing Address
7233 East Butherus Drive
Scottsdale, Arizona 85260-2410
United States

Web: www.admiralins.com
Phone: 480-951-0905
Fax: 480-281-0910
View Additional Address Information

AM Best Rating Unit: AMB #: 058496 - W. R. Berkley Corporation

Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058496 - W. R. Berkley Corporation is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A+ (Superior)
Affiliation Code:	r (Reinsured)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	July 03, 2025
Initial Rating Date:	June 30, 1957

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa- (Superior)
Outlook (or Implication):	Positive
Action:	Affirmed
Effective Date:	July 03, 2025
Initial Rating Date:	June 22, 2005

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Senior Financial Analyst: Elizabeth Blamble

Senior Director: Carlos Wong-Fupuy

Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Disclosure Information

Disclosure Information Form
View AM Best's Rating Disclosure Form

Press Release
AM Best Affirms Credit Ratings of W. R. Berkley Corporation and Its Subsidiaries
July 03, 2025

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/31/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BIBERK PO Box 3300 Wilkes-Barre PA 18773 United States	CONTACT NAME: PHONE (A/C. No. Ext): 844-472-0967 FAX (A/C. No): 203-654-3613 E-MAIL ADDRESS: CustomerService@biBERK.com
INSURED Bennett Consulting LLC 4909 Summit View Dr Brooksville FL 34601 United States	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A: Berkshire Hathaway Direct Insurance Company 10391 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	
	CLAIMS-MADE ☐ OCCUR ☐						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS – COMP/OP AGG	$
	☐ POLICY ☐ PRO-JECT ☐ LOC							$
	☐ OTHER:							
A	**AUTOMOBILE AUTHORITY**						COMBINED SINGLE LIMIT (Ea accident)	$**100,000.00**
	☐ ANY AUTO						BODILY INJURY (Per Person)	$**N/A**
	☐ ALL OWNED AUTOS ☒ SCHEDULED AUTOS			**0051686-01-CA**	**10/31/2024**	**10/31/2025**	BODILY INJURY (Per accident)	$**N/A**
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$**N/A**
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	EXCESS LAB ☐ CLAIMS-MADE						AGGREGATE	$
	DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					☐ PER STATUTE ☐ OTH-ER	
							E. L. EACH ACCIDENT	$
							E. L. DISEASE – EA EMPLOYEE	$
							E. L. DISEASE – POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

See attached schedule of covered autos

CERTIFICATE HOLDER

Bennett Consulting LLC
4909 Summit View Dr
Brooksville FL 34601

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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M-5652 (07/2015)

Berkshire Hathaway Direct Insurance Company

BestLink **AMB #: 004784 NAIC #: 10391 FEIN #: 510400307**

Mailing Address
1314 Douglas Street, Suite 1400
Omaha, Nebraska 68102-1944
United States

Web: www.biberk.com
Phone: 402-916-3000
Fax: 402-916-3350
View Additional Address Information

AM Best Rating Unit: AMB #: 004917 - National Indemnity Group
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058334 - Berkshire Hathaway Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A++ (Superior)
Affiliation Code:	r (Reinsured)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	April 09, 2025
Initial Rating Date:	June 30, 1977

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aaa (Exceptional)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	April 09, 2025
Initial Rating Date:	December 10, 2015

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Director: Gregory Dickerson

Director: Steven M. Chirico, CPA

Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Disclosure Information

Disclosure Information Form
View AM Best's Rating Disclosure Form

Press Release
AM Best Affirms Credit Ratings of National Indemnity Company and Its Affiliates
April 09, 2025

Detail by Entity Name

Florida Limited Liability Company
BENNETT CONSULTING, LLC

Filing Information

Document Number	L11000009605
FEI/EIN Number	27-4662081
Date Filed	01/24/2011
Effective Date	01/24/2011
State	FL
Status	ACTIVE
Last Event	REINSTATEMENT
Event Date Filed	12/11/2024

Principal Address

999 Fort Pickens Road
309
Pensacola Beach, FL 32561

Changed: 08/22/2014

Mailing Address

304 S Jones Blvd
Suite 2100
Las Vegas, NV 89107

Changed: 05/07/2018

Registered Agent Name & Address

BENNETT, RODERICK N
999 Fort Pickens Road
Unit 309
Pensacola Beach, FL 32561

Name Changed: 12/11/2024

Address Changed: 02/24/2023

Authorized Person(s) Detail

Name & Address

Title MGR

BENNETT, RODERICK N
999 Fort Pickens Road
Unit 309
Pensacola Beach, FL 32561

Title Authorized Representative

Bennett, Randall
304 S Jones Blvd
Suite 2100
Las Vegas, NV 89107

Annual Reports

Report Year	Filed Date
2023	02/24/2023
2024	12/11/2024
2025	05/01/2025

Document Images

05/01/2025 -- ANNUAL REPORT	View image in PDF format
12/11/2024 -- REINSTATEMENT	View image in PDF format
02/24/2023 -- ANNUAL REPORT	View image in PDF format
04/26/2022 -- ANNUAL REPORT	View image in PDF format
04/08/2021 -- ANNUAL REPORT	View image in PDF format
05/19/2020 -- ANNUAL REPORT	View image in PDF format
02/17/2019 -- ANNUAL REPORT	View image in PDF format
05/07/2018 -- ANNUAL REPORT	View image in PDF format
05/01/2017 -- ANNUAL REPORT	View image in PDF format
09/01/2016 -- ANNUAL REPORT	View image in PDF format
09/24/2015 -- ANNUAL REPORT	View image in PDF format
08/22/2014 -- ANNUAL REPORT	View image in PDF format
09/17/2013 -- ANNUAL REPORT	View image in PDF format
01/18/2012 -- ANNUAL REPORT	View image in PDF format
01/24/2011 -- Florida Limited Liability	View image in PDF format

MEDICAL DIRECTOR AGREEMENT

This Agreement (hereinafter "CONTRACT") is made by and between Citrus County, Florida (hereinafter "COUNTY") and SOS CARE SOLUTIONS, LLC (hereinafter "COMPANY "). In consideration of the mutual promises and covenants herein, the parties hereby agree to be bound as follows:

Section 1. Effective Date and Term

This CONTRACT shall be effective on the date on which it is signed by both parties. If not signed by both parties on the same date, the effective date shall be the date on which the CONTRACT is signed by the last party to sign the CONTRACT. The term of the CONTRACT shall be a period of two (2) calendar years beginning on the effective date, unless earlier terminated pursuant to Section 5 herein or renewed at the sole discretion of the COUNTY for an additional three (3) one-year renewal periods.

This CONTRACT is an exclusive agreement for services and may not be assigned in whole or in part without the prior written approval of the COUNTY.

Section 2. Purposes

The purposes of this CONTRACT include, but are not limited to:

A. Provision of duties of the Medical Director, including advising, consulting, training, counseling, supervising, and overseeing provision of medical services, including appropriate quality assurance.
B. Quality assurance oversight; support review responsibilities and fulfilling reporting requirements.
C. Provision of 24-hour-per-day, 7-day-per-week, assistance to Citrus County Fire Rescue in the operation of its Hazardous Materials Response Team, Advanced Life Support (ALS), and Basic Life Support ("BLS") First Responder Program.

Section 3. Section Titles

Section titles contained herein are merely descriptive and do not constitute terms, definitions, or any other language providing constructive or operative meaning hereto.

Section 4. Definitions and Terminology

"ALS" means Advanced Life Support.

"BLS" means Basic Life Support.

"EMT" means an Emergency Medical Technician certified by the State of Florida.

"Paramedic" means a Paramedic certified by the State of Florida.

"HazMat" means Hazardous Materials including chemical and biological substances which pose a threat to the health, safety and welfare of persons.

"TTP" means Trauma Transport Protocols.

"The Department" means the Florida Department of Health.

Any term stated in the singular form also includes the plural form where applicable.

Where the language of a provision refers only to "Paramedic(s)" and/or "EMT(s)", such person(s) includes only Paramedic and/or EMT certified employees of Citrus County Fire Rescue.

References to Florida Statutes and Rules of the Florida Administrative Code include subsequent versions as amended, revised or renumbered from time to time.

Section 5. Termination

This CONTRACT may be terminated by either party upon delivering sixty (60) days written notice to the other party.

Section 6. Requirements and Qualifications

COMPANY will provide COUNTY with Medical Director services that meet the following requirements and qualifications:

A. Completed the course of study and all required internships, externships, fellowships, or any other practical training necessary to obtain, and shall have received, from a properly accredited university or college, the degree of Medical Doctor ("M.D.") or Doctor of Osteopathic Medicine ("D.O.") in conformance with Rule 64J-1.004(3)(a) of the Florida Administrative Code (hereinafter "F.A.C.").

B. Shall have received board certification in Emergency Medicine by the American Board of Emergency Medicine (ABEM) or the American Osteopathic Board of Emergency Medicine (AOBEM) and possesses an ACLS certificate of successful course completion in emergency medicine in conformance with Rule 64J-1.004(3)(c) F.A.C.

C. Maintains throughout the term of this CONTRACT, a valid, current and unencumbered license to practice medicine issued by the State of Florida under Florida Statutes Chapter 458 or 459 (hereinafter "F.S."), free of any disciplinary action against COMPANY , including, but not limited to, revocation, revocation and reinstatement, suspension, limitation, restriction, reprimand or warning by the State of Florida or any of its regulatory agencies, or by any relevant professional organization.

D. Has and maintains throughout the term of this CONTRACT, board certification in Emergency Medicine as stated above, free of any disciplinary action including, but not limited to, revocation, revocation and reinstatement, suspension, limitation, restriction, reprimand or warning by the State of Florida or any of its regulatory agencies, or the relevant professional organization issuing such certification, including, but not limited to, the ABEM or AOBEM.

E. Has and maintains throughout the term of this CONTRACT, active participation in regional or statewide physician group involved in pre-hospital care in conformance with Rule 64J-1.004(3)(d) F.A.C.

F. Will satisfy all other relevant requirements or qualifications as may be imposed by Florida law, prevailing medical standards, professional organizations, licensing and certifying entities, training standards, or COUNTY, from time to time.

G. Shall provide, upon request, documentation pertaining to any requirement or qualification, and fully cooperate with COUNTY in its efforts to obtain information to determine and confirm compliance with said requirements and qualifications in conformance with Rule 64J-1.004(3) F.A.C.

Section 7. Duties and Responsibilities

COMPANY shall perform appropriate services for Citrus County Fire Rescue. COMPANY shall have the authority in deciding the method in which to perform his/her duties and responsibilities which shall include at a minimum those required under state law or administrative regulation:

Medical Direction

A. Develop and implement medically correct protocols for Citrus County Fire Rescue ALS and BLS certified personnel responding to the scene of a medical emergency. Such protocols shall address

requirements for evaluation and treatment of injuries commonly sustained in scenarios including, but not limited to automobile collision, smoke and fire, industrial accident, cardiopulmonary disease or failure, accidental poisoning, etc.

B. Develop medically correct standing orders or protocols which permit ALS and BLS procedures when communication cannot be established with a supervising physician or when any delay in patient care would potentially threaten the life or health of the patient. Rule 64J-1.004(4)(a) F.A.C.

C. Develop and issue standing orders and protocols for Citrus County Fire Rescue personnel, which are compatible with those of the medical transportation provider(s) under contract with COUNTY, in order to ensure that each patient is transported to a facility that offers a type and level of care appropriate to the patient's medical condition, if available within the service region. Rule 64J-1.004(4)(a) F.A.C.

D. Be available for consultation to advise Citrus County Fire Rescue regarding all emergency medical treatment activities undertaken by or with other emergency responder agencies, such as Nature Coast EMS and law enforcement agencies operating within Citrus County, as requested by COUNTY, in accordance with F.S. Section 401.435.

E. Provide continuous 24-hour-per-day, 7-day-per-week medical direction which shall include, in addition to the development of protocols and standing orders, direction to Citrus County Fire Rescue personnel as to availability of medical direction "off-line" service to resolve problems, system conflicts, and provide services in an emergency as that term is defined by Section 252.34(3), F.S. Rule 64J-1.004(4)(a) F.A.C.

F. Supervise and assume direct responsibility for the medical performance of the Emergency Medical Technicians and Paramedics of Citrus County Fire Rescue. F.S. Section 401.265.

G. Supervise the preparation of records and reports as may be required from time to time by the Department of Health or COUNTY, regarding any aspect of the performance of emergency medical services by Citrus County Fire Rescue personnel.

H. Provide or oversee periodic refresher training to Fire Rescue personnel and ensure their compliance with proper standards for preparing medical documentation of patient care rendered in connection with emergency medical services.

I. Develop, implement, and participate in a patient care quality assurance system to assess the medical performance of Paramedics and EMTs in conformance with F.S. Section 401.265(2) and 64J-1.004(4)(b) F.A.C. The Medical Director shall audit the performance of Fire Rescue personnel by use of a quality assurance program to include, but not be limited to, a prompt review of patient care records, direct observation, and comparison of performance standards for drugs, equipment, system protocols and procedures as developed by Citrus County Fire Rescue and the Department of Health, in conformance with F.S. Section 401.265(2).

J. Assume direct responsibility for the use of an automatic or semi-automatic defibrillator by a Citrus County Fire Rescue EMT/Paramedic and ensure that all EMTs and Paramedics are trained in the use of the trauma scorecard methodologies as provided in Rule 64J-2.004 F.A.C. for adult trauma patients and Rule 64J-2.005 F.A.C. for pediatric trauma patients. Rule 64J-1.004(4)(g) F.A.C.

K. Develop and implement, in conjunction with Citrus County Fire Rescue Infection Control Officer, policies and protocols to minimize exposure of Fire Rescue personnel to infectious diseases in compliance with State and Federal Requirements. The Medical Director or appropriate designee shall be available for consultations with the Infectious Control Officer including interviewing and counseling field personnel to determine the significance of any body fluid exposure and to suggest appropriate action for such an exposure. The Medical Director or designee shall be available to assist with the implementation of the Fire Rescue Infectious Exposure Control Policy.

L. Create, authorize and ensure adherence to detailed written operating procedures regarding all aspects of the handling of medications, fluids and controlled substances by Fire Rescue personnel.

M. Immediately report to COUNTY the initiation of any legal action, disciplinary procedure or investigation by the State of Florida or any of its regulatory agencies or professional organizations, either formal or informal, or any complaint, which may result in any form of disciplinary action in connection with the Medical Director's practice of medicine.

Hazardous Materials

N. Develop, review and revise the Citrus County Fire Rescue HazMat operational program in conjunction with senior Fire Rescue personnel, as needed.

O. Develop protocols for on-scene evaluation, treatment, and transportation of patients exposed to hazardous materials.

P. Develop protocols for administration of medications used by authorized Citrus County Fire Rescue personnel to alleviate or counteract adverse effects of exposure to hazardous materials.

Local Disasters

Q. In the event of a local disaster or impending disaster or emergency with the possibility of multiple casualties, the Medical Director or appointee shall be continuously available for emergency consultation 24-hour-per-day, 7-day-per-week, until such emergency is resolved. Rule 64J-1.004(4)(a) F.A.C.

Health Promotion and Wellness Activities

R. Consult as required as to the preparation of a written agreement between Citrus County Fire Rescue and the Citrus County Department of Health governing the provision of health promotion and wellness activities, to include blood pressure screening, immunizations and other health promotion and wellness activities, in accordance with F.S. Section 401.265 and Rule 64J-1.004(5) F.A.C.

S. Instruct and supervise Paramedics and EMTs in the performance of blood pressure screening, immunizations, and other health promotion and wellness activities pursuant to a written agreement with the Citrus County Department of Health. F.S. Section 401.265(4) and Rule 64J-1.004(5) F.A.C.

T. Verify that each Paramedic authorized to administer immunizations has completed training consistent with that of other staff authorized to give immunizations as required by the Director of the Citrus County Department of Health.

In-Service Training

U. Provide continuing medical education, either personally or by Medical Director's designee, as approved by the Citrus County Fire Chief. Minimum continuing education shall include:

1. Two (2) ACLS recertification courses per year.

2. One (1) State of Florida approved EMT/Paramedic Refresher Program for all EMT's and Paramedics to renew certification with no less than 50% being "hands-on" training; and

3. An annual Infection Control Update per OSHA guidelines for all Fire Rescue EMT's and Paramedics.

V. Perform all such other duties and responsibilities not specifically provided for herein, which are now imposed, or which may be imposed by Florida law, including, but not limited to, the provisions of F.S. Chapters 252 through 401, and Rule 64J, as may be amended or renumbered from time to time.

Reporting

W. Attend County meetings at least quarterly, or as otherwise requested, and present a semi-annual report to the Board of County Commissioners.

Section 8. Indemnification

COMPANY shall indemnify, save and hold harmless County and all their officers, agents or employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by the intentional or negligent act of, or omission of, COMPANY , its subcontractors, agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither COMPANY nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents, or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, COMPANY shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County, or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums due under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

Section 9. Insurance

Professional Liability COMPANY must obtain Professional (E&O) Liability coverage for the Medical Director with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

Automobile Liability COMPANY must obtain and maintain automobile liability coverage with minimum limits of $300,000 combined single limit.

Cyber Liability If any operations to be undertaken by COMPANY include interfacing with County information technology (IT), operation technology (OT), computer hardware or software, or accessing, processing, or storing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data, COMPANY must obtain Claims-Made Cyber Liability coverage in an amount not less than $1,000,000 per claim for actual or alleged breaches of data and loss of data. The Claims-Made policy form shall provide continuous coverage that remains in place for three (3) years after contract completion.

Other Insurance Provisions

A. The COMPANY shall provide a Certificate of Insurance to the County with a thirty (30) day notice of cancellation, ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims-made" or "occurrence" form. If any coverage is provided under a claims-made form, the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

B. All required insurance policies must be maintained until the contract work has been accepted by the County. In addition, a minimum 30-day notification clause is required if any changes in policy language occur, or in the event the policy is canceled.

C. Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees, and volunteers are to be **covered as an Additional Insured on all policies** except Professional Liability. The coverage shall contain no special limitation on the scope of protection afforded to the County, its officials, employees, or volunteers.

D. The COMPANY 's insurance coverage shall be primary insurance as respects the County, its officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees, or volunteers shall be excess of COMPANY 's insurance and shall be non-contributory.

E. **The Certificate Holder should read as follows**: *Citrus County, Florida, a political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.*

F. All required insurance policies must be written with a carrier having a minimum A.M. Best rating of A-.

G. All Certificates must show that the COMPANY's policies have been endorsed per the requirements.

H. Once ALL paperwork is completed and received by the County, an email will be sent to COMPANY requesting online registration with myCOI. It is critical that the County is provided with an accurate email address. The cost to register is $19.95 per year and a credit/debit card will be needed. Part of the registration process includes providing contact information for COMPANY's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed, or faxed to the County. Bidder will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from COMPANY's agent(s). This is a yearly requirement for the duration of the Agreement.

Section 10. Compensation

In exchange for the performance by the COMPANY and the Medical Director of the duties, requirements, terms and conditions herein, COUNTY shall pay COMPANY $6,083.33 per month for each calendar month during the term of the contract, $73,000 per annum.

COUNTY will compensate the Medical Director for travel expenses insofar as allowed by Florida statute to attend two state Emergency Medical Services meetings annually.

Compensation under this CONTRACT does NOT include membership in the Florida Retirement System, the provision of health/dental/vision/life insurance by the COUNTY or any other fringe benefit offered to an employee of the COUNTY.

Section 11. Payment of Compensation

A purchase order will be issued to COMPANY for the purpose of facilitating payment to COMPANY. Requests for payment shall be submitted monthly and include, at a minimum, to purchase order number, a description of the services provided and the amount of the payment request. COUNTY shall make payment of a payment request within twenty (20) days from the date, which a properly received payment request is recorded as received by COUNTY, for services performed to satisfaction of COUNTY. COMPANY will be required to complete an "Authorization Agreement for ACH Credits Enrollment Form" and payments will be deposited directly to COMPANY's bank account.

If sufficient funding is not available for COMPANY to complete the Services, County reserves the right to modify the terms and conditions of the Agreement to change the Scope of Services to reduce the cost to match any available funding. If such modifications to the Scope of Services are not feasible, or if funding has been totally exhausted prior to COMPANY's completion of its Services, the Agreement shall be terminated on terms reasonably acceptable to both parties. Additionally, in accordance with Section

216.347, Florida Statutes, and as provided herein, COMPANY may not expend any County funds for the purpose of lobbying the legislature, or local, state, or federal agencies.

Section 12. Merger and Integration

This CONTRACT represents the entire agreement between the parties. There are no other terms or conditions to the agreement not stated herein. This CONTRACT supersedes all prior negotiations, agreements and understandings with respect hereto. This CONTRACT may be amended only by a written document duly executed by all parties.

Section 13. Savings or Severability

If any portion or provision of this CONTRACT should be determined by a court of competent jurisdiction to be invalid and unenforceable, such a determination shall not operate to invalidate the remainder of the CONTRACT in whole or in part. Any invalidated provision shall be rewritten and interpreted by the court according to the intent of the parties.

Section 14. Non-waiver

The failure by one party to require timely performance of any provision of this CONTRACT shall not affect that party's right to require such performance at any time thereafter; nor shall either party's failure to require timely performance of any provision of this CONTRACT constitute a waiver of any breach or default of this CONTRACT, nor a waiver of any subsequent breach, nor default or a waiver of the provision itself.

Section 15. Choice of Law and Forum

This CONTRACT and the interpretation thereof shall be governed by the laws of the State of Florida. The parties further agree that in the event of any dispute or litigation arising under this agreement, the Fifth Judicial Circuit, in and for Citrus County, Florida, shall be the exclusive forum having jurisdiction over such legal action.

Section 16. Independent Contractor Relationship

16.1 Compliance with Laws: COMPANY shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Local, State and Federal agencies having jurisdiction and authority. These laws, shall include, but not be limited to, Chapter 287, Florida Statutes, the Uniform Commercial Code, the Immigration and Nationalization Act, the Americans with Disabilities Act, the United States Occupational Safety and Health Act, the United States Environmental Protection Agency, the State of Florida Department of Environmental Protection, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, sexual orientation, gender identity or expression or veteran's status. Violation of such laws shall be grounds for termination of the Agreement.

16.2 No Employer-Employee Relationship It is expressly understood and agreed that during the term of this Agreement, Medical Director's relationship to the COUNTY will be that of an independent contractor and that neither this Agreement nor the Services to be rendered hereunder shall for any purpose whatsoever or in any way or manner create any employer-employee relationship.

16.3 Taxes: COMPANY shall pay all sales, consumer, use and other similar taxes required to be paid by COMPANY in accordance with the laws and regulations of the State of Florida which are applicable to the provision of the Services under the Agreement. COUNTY will not pay for any personal property taxes levied on COMPANY or for any taxes levied on COMPANY's employees' wages. COUNTY is a political subdivision of the State of Florida and holds a State of Florida Sales Tax Exemption Certificate (No. 85-8012621778C-1).

16.4 Not Authorized to Bind the County: Medical Director shall not hold himself/herself out or permit himself/herself to be described otherwise than as an independent contractor of COUNTY, and unless specifically authorized in advance in writing by the COUNTY, COMPANY shall not enter into, assume, or incur any obligation on the COUNTY's behalf or transact any business for the COUNTY's account.

Section 17. Security

17.1 Confidentiality: COMPANY shall comply fully with all security procedures of COUNTY in the performance of the Agreement. COMPANY shall not divulge to third parties any information obtained by COMPANY or its agents, distributors, resellers, subcontractors, officers, or employees in the course of the provision of the Work without the written consent of COUNTY. However, COMPANY shall be permitted to release information to third parties if such information is publicly available through no fault of COMPANY, information that COMPANY developed independently without relying on COUNTY's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, COMPANY shall take appropriate measures as to its personnel, agents, and subcontractors. The warranties of this paragraph shall survive the Agreement.

17.2 Cybersecurity: COMPANY shall take commercially reasonable measures to protect and secure electronic data. Medical Director's services shall comply with the standards and practices established by the National Institute of Standards and Technology Cybersecurity Framework and the Florida Cybersecurity Act, federal and state regulations, statutes, rules, and requirements applicable to any data in COMPANY's or its affiliates or subcontractor's control. COMPANY's, its affiliates, and subcontractors' employees shall have completed level II background checks when required by federal, state, or local law. The warranties of this paragraph shall survive the Agreement.

17.3 Security of Information: COMPANY and its subcontractor's must implement technical and organizational measures to ensure security of processing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data. COMPANY must provide for the security of such information by using appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections and audits. COMPANY agrees to maintain reasonable network security that, at a minimum, includes a network firewall. The warranties of this paragraph shall survive the Agreement.

17.4 Security Incident Notification and Action: If COMPANY becomes aware of a cybersecurity event or security incident, COMPANY must: notify COUNTY, in writing, within twenty-four (24) hours of becoming aware of any confirmed or suspected cybersecurity incident or threat; investigate such incident or threat; conduct an analysis of the cause of such incident; and provide COUNTY with periodic updates of any ongoing investigation. COMPANY shall implement an appropriate plan to remediate the cause of such security incident and mitigate any loss or compromise of data due to the security incident. COMPANY shall also provide notification of the security incident to potentially affected persons; credit monitoring services; identification protection services; a call center established and operated by COMPANY; notification to any regulatory authorities; and any other functions, services or penalties as may be required by law. The warranties of this paragraph shall survive the Agreement.

Section 18. Counterparts.

This CONTRACT may be executed in one or more counterparts, each of which shall be deemed an original, and will become effective and binding upon the Parties at such time as all the signatories hereto have signed a counterpart of this CONTRACT.

Section 19. Human Trafficking for Nongovernmental Entities

COMPANY shall comply with the requirements set forth in Florida Statute Section 787.06.

Section 20. Inspector General

COMAPNY agrees to comply with the Inspector General in any investigation, audit, inspection, review, or hearing performed pursuant to Section 20.055, Florida Statutes.

Section 21. Accessible Electronic Information Technology

COMPANY must provide electronic and information technology resources in complete compliance with the accessibility standards provided in Rule 60-8.002, F.A.C., as modified from time to time.

Section 22. Notices.

Any notices or communications required or permitted to be given hereunder may be delivered by hand, deposited with a nationally recognized overnight carrier, or mailed by certified mail, return receipt requested, postage prepaid, in each case, to the address of the other party indicated below (or such other addressee as may be furnished by a party in accordance with this paragraph). All such notices or communications shall be deemed to have been given and received (i) in the case of personal delivery, on the date of such delivery, and (ii) in the case of delivery by a nationally recognized overnight carrier, on the third business day following dispatch.

Craig Stevens, Fire Chief

Citrus County Fire Rescue/EMS

1520 N. Meadowcrest Blvd.

Crystal River, Florida, 34429

Phone: (352) 527-5406

Craig.stevens@citruscountyfire.com

Medical Director:

Roderick Bennett, M.D.

SOS Care Solutions, LLC

7820 Gun Highway

Tampa, FL 33626

Phone: 504-648-7924

Roderick.bennett@southeastemergency.com

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by the undersigned parties or their duly authorized officials:

CITRUS COUNTY, FLORIDA	SOS CARE SOLUTIONS, LLC
By: _____	By: _____
REBECCA BAYS, CHAIRMAN	RODERICK BENNETT, M.D. CHIEF MEDICAL OFFICER
Date: _____	Date: 7/31/25

APPROVED FOR THE RELIANCE
OF CITRUS COUNTY ONLY:

By: _____
DENISE A. DYMOND LYN

Date: _____

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/04/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BIBERK PO Box 3300 Wilkes-Barre PA 18773	CONTACT NAME: PHONE (A/C. No. Ext): 844-472-0967 FAX (A/C. No): 203-654-3613 E-MAIL ADDRESS: CustomerService@biBERK.com
INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Berkshire Hathaway Direct Insurance Company	10391
INSURED Bennett Consulting LLC 4909 Summit View Dr Brooksville FL 34601	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	
	CLAIMS-MADE OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS – COMP/OP AGG	$
	POLICY PRO-JECT LOC							$
	OTHER:							
A	AUTOMOBILE AUTHORITY						COMBINED SINGLE LIMIT (Ea accident)	$100,000.00
	ANY AUTO						BODILY INJURY (Per Person)	$N/A
	ALL OWNED AUTOS / X SCHEDULED AUTOS	X		0051686-01-CA	10/31/2024	10/31/2025	BODILY INJURY (Per accident)	$N/A
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$N/A
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N	N / A					PER STATUTE OTH-ER	
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E. L. EACH ACCIDENT	$
							E. L. DISEASE – EA EMPLOYEE	$
							E. L. DISEASE – POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

SEE SCHEDULE OF COVERED AUTOS (ENDORSEMENT ATTACHED)
Citrus County Florida are listed as additional insured as it pertains to automobile liability (see endorsement attached)

CERTIFICATE HOLDER

Citrus County Florida
3600 W. Sovereign Path
Lecanto, FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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M-5652 (07/2015)

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	RFQ 25-134 Continuing Services Contract (CCNA) for Solid Waste Division; Jones, Edmunds & Associates, Inc.
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

On June 7, 2025, a Request for Qualifications, RFQ 25-134 Continuing Services Contract (CCNA) for Solid Waste Division, was advertised by County Staff for interested firms to submit a Statement of Qualifications, providing qualifications and experience with various professional Engineering services associated with Solid Waste Management. Staff received two (2) responses.

After evaluating the responses, the Staff recommends awarding to Jones, Edmunds & Associates, Inc., to provide various professional Engineering Services associated with Solid Waste Management, on an as-needed basis.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

Budgeted Projects on an as-needed basis.

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Jones, Edmunds & Associates, Inc. to provide various professional Engineering Services associated with Solid Waste Management, on an as-needed basis. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. 9-9-25 AGENDA DOCS - RFQ 25-134

CITRUS COUNTY, FLORIDA

Department of Public Works
Division of Solid Waste Management
230 W Gulf to Lake Hwy.
Lecanto, FL 34461
P.O. Box 340, Lecanto, FL 34460
352-527-7670 | 352-527-7627

BOARD OF COUNTY COMMISSIONERS
Holly Davis
Janet A. Barek
Rebecca Bays
Diana Finegan
Jeff Kinnard

COUNTY ADMINISTRATOR
Steve Howard

COUNTY ATTORNEY
Denise Dymond Lyn

ASSISTANT COUNTY ADMINISTRATOR
Mariselle Rodriguez

MEMORANDUM

DATE: **August 1, 2025**

TO: **Linda Morse, Purchasing & Contractor Manager, Management & Budget**

THROUGH: **Carlton Hall, Director, Department of Public Works** Carlton Hall (Aug 6, 2025 17:24:33 EDT)

FROM: **Joshua Younce, Director, Solid Waste Division** Joshua Younce

SUBJECT: **RFQ 25-134 Continuing Services Contract (CCNA) for Solid Waste Division**

Solid Waste Management staff have reviewed the bid tabulations for Continuing Services Contract (CCNA) for Solid Waste Division. Upon review, the recommendation by the department is to award the bid to Jones Edmunds & Associates, Inc.

This recommendation is based on the scores given to each of the respondents during the bid process. Jones Edmunds & Associates, Inc. placed first with 90 points and Aptim Federal Services, LLC placed second with 82.67 points.

Please contact me if you have any questions.

Joshua Younce, Director
Citrus County Division of Solid Waste Management
P.O. Box 340
Lecanto, FL 34460
Telephone (352) 527-7670
Joshua.Younce@citrusbocc.com

PROCUREMENT AUTHORIZATION FORM

FOR PURCHASES IN EXCESS OF $ 35,000

Only complete the sections that apply and leave the rest blank. The last two pages are only if requesting an RFP/RFI/RFQ. Once completed send to Linda Morse at linda.morse@citrusbocc.com or interoffice mail.

(USE THE TAB KEY TO MOVE BETWEEN FIELDS)

NAME OF PROJECT: Professional Consulting Services for the Solid Waste Management Division
(Two lines maximum)

DEPARTMENT / DIVISION: Public Works / Solid Waste Management

ACCOUNT NUMBER: 401-5216-53100
(Four lines maximum)

BUDGET AMOUNT: $353,660.00
FY 26

FINANCING REQUIRED: YES ☐ NO ☑ **GRANT FUNDED:** YES ☐ NO ☑

DESCRIPTION OF COMMODITY / SERVICE / PROJECT AND JUSTIFICATION FOR EXPENDITURE:

The professional services requested are for permit related activities for the Solid Waste Management Division at the Citrus County Central Landfill required by the Florida Department of Environmental Protection (FDEP). The services required by the Solid Waste Management Division include, but are not limited to the following:

Design, permitting, and construction management for new cell construction and closure.

Landfill gas and leachate system services.

Solid waste accounting services.

Design, permitting, and construction of residential drop-off centers for recycling and solid waste.

Construction management services and construction quality assurance.

Contamination evaluation and the creation and implementation of remedial plans and related permits.

REQUESTOR (SIGNATURE) Matthew Baer **DATE** 02/24/2025

REQUESTOR (PRINT NAME) Matthew Baer **DATE** 02/20/2025

DIVISION DIRECTOR Daniel Sterlock **DATE** 02/24/2025

DEPARTMENT DIRECTOR Carlton Hall (Feb 28, 2025 17:02 EST) **DATE** 02/28/2025

MANAGEMENT & BUDGET DIRECTOR [signature] **DATE** 3/14/25

Revised: October 6, 2020

Citrus County, Florida

RFQ 25-134

RFQ 25-134
Continuing Services Contract (CCNA) for Solid Waste Division
Agggregate Score Summary

Vendor	Company Information and Qualifications *25 Points (24.4%)*	Personnel Proposed and Qualifications *25 Points (24.4%)*	Technical Strength and Support Capability *30 Points (29.3%)*	Specifications and Approach to the Services to be Performed *10 Points (9.8%)*	Required Forms, Documents and Information *10 Points (9.8%)*	Florida Statute 287.055 Section 3 (d) Certified Minority Business Enterprise Certification *2.5 Points (2.4%)*	Total Score
Aptim Federal Services, LLC	20	22.33	24.67	6.67	9	0	**82.67**
Jones Edmunds & Associates, Inc.	22.67	22.67	25.67	9	10	0	**90**

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 6/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Risk Strategies
12801 North Central Expy. Suite 1725
Dallas, TX 75243

CONTACT NAME: Certificate Request Desk
PHONE (A/C, No, Ext): (650) 762-0400 **FAX (A/C, No):** (650) 762-0490
E-MAIL ADDRESS: certrequest@risk-strategies.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Travelers Specialty Insurance Company	10213
INSURER B : Travelers Property Casualty Co of Amer	25674
INSURER C : Charter Oak Fire Insurance Company	25615
INSURER D : XL Specialty Insurance Company	37885
INSURER E :	
INSURER F :	

INSURED
Jones Edmunds & Associates, Inc,.
13545 Progress Blvd., Suite 100
Alachua FL 32656

COVERAGES **CERTIFICATE NUMBER:** 86044865 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	✓ **COMMERCIAL GENERAL LIABILITY** ☐ CLAIMS-MADE ✓ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ✓ PRO-JECT ☐ LOC ☐ OTHER:	✓	✓	6808N190672	6/30/2025	6/30/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	**AUTOMOBILE LIABILITY** ✓ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ✓ HIRED AUTOS ONLY ✓ NON-OWNED AUTOS ONLY	✓	✓	BA8R804284	6/30/2025	6/30/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
B	✓ **UMBRELLA LIAB** ✓ OCCUR **EXCESS LIAB** ☐ CLAIMS-MADE ☐ DED ✓ RETENTION $ 10,000	✓	✓	CUP8N201316	6/30/2025	6/30/2026	EACH OCCURRENCE AGGREGATE $	$ 5,000,000 $ 5,000,000 $
C	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	✓	UB8N190948	6/30/2025	6/30/2026	✓ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
D	Professional Liability		✓	DPR5045531	6/30/2025	6/30/2026	Per Claim Annual Aggregate	$5,000,000 $5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: RFQ 25-132, Continuing Services for Water, Wastewater, and Reclaimed Water Utility Systems
RFQ 25-134, Continuing Services for Solid Waste Division

The claims made professional liability coverage is the total aggregate limit for all claims presented within the annual policy period and is subject to a deductible. Thirty (30) day notice of cancellation in favor of certificate holder on all policies. Citrus County, Florida, its board members, officers, employees, agents, successors and assigns are named additional insured on the General Liability and Auto Liability coverage as required by written contract. A waiver of subrogation is shown in favor of the additional insured on General Liability, Auto Liability and Workers' Compensation as required by written contract.

CERTIFICATE HOLDER

Citrus County, Florida
3600 W Sovereign Path, Ste. 266
Lecanto FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
RSC Insurance Brokerage

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Travelers Specialty Insurance Company

AMB #: 011763 NAIC #: 10213 FEIN #: 521925132

Mailing Address
One Tower Square
Hartford, Connecticut 06183
United States

Web: www.travelers.com
Phone: 860-277-0111
Fax: 844-816-9447
View Additional Address Information

AM Best Rating Unit: AMB #: 018674 - Travelers Group
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058470 - The Travelers Companies, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A++ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	August 08, 2025
Initial Rating Date:	August 14, 1995

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa+ (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	August 08, 2025
Initial Rating Date:	April 18, 2005

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

u Denotes Under Review Best's Rating

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Associate Director : David Marek

Senior Director: Carlos Wong-Fupuy

Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Disclosure Information

Disclosure Information Form
View AM Best's Rating Disclosure Form

Press Release
AM Best Affirms Credit Ratings of The Travelers Companies, Inc. and Main Subsidiaries
August 08, 2025

Travelers Property Casualty Company of America

AMB #: 004461 NAIC #: 25674 FEIN #: 362719165

Mailing Address
One Tower Square
Hartford, Connecticut 06183
United States

Web: www.travelers.com
Phone: 860-277-0111
Fax: 844-816-9447
View Additional Address Information

AM Best Rating Unit: AMB #: 018674 - Travelers Group
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058470 - The Travelers Companies, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A++ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	August 08, 2025
Initial Rating Date:	June 30, 1972

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa+ (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	August 08, 2025
Initial Rating Date:	April 18, 2005

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

u Denotes Under Review Best's Rating

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Associate Director : David Marek

Senior Director: Carlos Wong-Fupuy

Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Disclosure Information

Disclosure Information Form
View AM Best's Rating Disclosure Form

Press Release
AM Best Affirms Credit Ratings of The Travelers Companies, Inc. and Main Subsidiaries
August 08, 2025

The Charter Oak Fire Insurance Company

AMB #: 002516 NAIC #: 25615 FEIN #: 060291290

Mailing Address
One Tower Square
Hartford, Connecticut 06183
United States

Web: www.travelers.com
Phone: 860-277-0111
Fax: 844-816-9447
View Additional Address Information

AM Best Rating Unit: AMB #: 018674 - Travelers Group
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058470 - The Travelers Companies, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A++ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	August 08, 2025
Initial Rating Date:	June 30, 1936

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa+ (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	August 08, 2025
Initial Rating Date:	April 18, 2005

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

u Denotes Under Review Best's Rating

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Associate Director : David Marek

Senior Director: Carlos Wong-Fupuy

Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Disclosure Information

Disclosure Information Form
View AM Best's Rating Disclosure Form

Press Release
AM Best Affirms Credit Ratings of The Travelers Companies, Inc. and Main Subsidiaries
August 08, 2025

XL Specialty Insurance Company

AMB #: 000779 NAIC #: 37885 FEIN #: 850277191

Mailing Address
677 Washington Blvd., 10Th Floor, Suite 1000
Stamford, Connecticut 06901
United States

Web: www.axaxl.com
Phone: 203-964-5200
Fax: 203-964-3444
View Additional Address Information

AM Best Rating Unit: AMB #: 085085 - AXA S.A.
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 074976 - AXA S.A. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A+ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	October 02, 2024
Initial Rating Date:	June 30, 1989

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa- (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	October 02, 2024
Initial Rating Date:	April 11, 2005

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

u Denotes Under Review Best's Rating

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.
Financial Analyst: Patrick Cyphers
Director: Gregory Dickerson
Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Note: Credit Ratings on this company are European Union Endorsed and United Kingdom Endorsed

Disclosure Information

Disclosure Information Form
View AM Best's Rating Disclosure Form

Press Release
AM Best Affirms Credit Ratings of AXA S.A.
October 02, 2024

View AM Best's Rating Review Form

RFQ 25-134 Continuing Services Contract (CCNA) for Solid Waste Division

Contract #: RFQ 25-134

CITRUS COUNTY, FLORIDA
A political subdivision of the State of Florida
3600 W Sovereign Path
Lecanto, FL 34461

MASTER CONSULTANT AGREEMENT

This Consulting Agreement is entered into by the parties on this _____day of _____ 2025.

1.0 Parties:

Citrus County, Florida, a political subdivision of the State of Florida, (County)

and

Jones, Edmunds & Associates, Inc., (Consultant)

2.0 Designated Contact Person as to County:

Linda Morse, Purchasing & Contracts Manager
Department of Management & Budget
3600 W. Sovereign Path, Ste. 266
Lecanto, Florida 34461
Phone: 352-527-5457
Fax: 352-527-5424
Email: linda.morse@citrusbocc.com

3.0 Designated Contact Person as to Consultant:

Troy Hays, PG, Senior Manager
Jones, Edmunds & Associates, Inc.
13545 Progress Boulevard, Suite 100
Alachua, Florida 32615
Phone: 352.377.5821
Email: thays@jonesedmunds.com

4.0 Notices

All notices between County and Consultant, as required under the Agreement, shall be by telephone, facsimile, e-mail, mail, or by personal delivery to the respective designated contact person identified above. Either designated recipient may notify the other, in writing, if someone else is designated to receive notice.

5.0 Entire Agreement

This Agreement, and its associated documents referenced herein, together with any executed Addenda, shall constitute the entire Agreement between Consultant and County (hereinafter referred to as the "Master Agreement"). In resolving conflicts, errors, discrepancies, and disputes concerning the Scope of Services or other rights or obligations of the parties, precedence shall be given in the following order: (1) a fully executed Addendum to this Agreement (later executed Addenda taking precedence over earlier dated Addenda), (2) provisions of this Master Agreement, (3) provision of any Work Authorization assigned to Consultant (4) provisions of the Purchase Order issued to Consultant, and (5) provisions contained in any governmental regulation incorporated herein by reference. There are no understandings or agreements except as herein expressly stated.

6.0 Agreement Documents

Exhibit A- Consultant's Labor Fee Schedule

7.0 Term of Master Agreement and Commencement of Services

The duration of the Master Agreement shall be for a period of three (3) years commencing on October 1, 2025. The date that Consultant shall commence the provision of Services shall be the date on which an approved and executed Work Authorization is received by Consultant. The County reserves the right to automatically extend this Agreement for a maximum period not to exceed one hundred twenty (120) calendar days in order to provide County departments with continual service and supplies while a new agreement is being solicited, evaluated, and/or awarded.

8.0 Modification of Master Agreement

The Master Agreement may only be modified or amended upon mutual written agreement of County and Consultant. No oral agreements or representations shall be valid or binding upon County or Consultant. No alteration or modification of the Agreement terms, including substitution of product, shall be valid or binding against County. Consultant may not unilaterally modify the terms of the Agreement by affixing additional terms by incorporating such terms onto Consultant's documents forwarded by Consultant to County for payment. County's acceptance of Services or processing of documentation on forms furnished by Consultant to County for approval or payment shall not constitute acceptance of the proposed modification to terms and conditions.

9.0 Services Provided by Consultant: The Services of Consultant shall be on an as-needed basis. The Services shall be for (1) non-construction related projects ("studies") where the estimated cost of the study does not exceed $500,000 or (2) construction related projects where the estimated cost of construction does not exceed $7,500,000, as outlined in section 287.055, Florida Statues as amended from time to time. Projects assigned to Consultant shall be through a "Work Authorization", which shall be considered a "sub-agreement" to the Master Agreement whereby County and Consultant mutually agree to scope, schedule and price for a project that is assigned to Consultant. Any County Representative authorized to do so, with the oversight of County's Purchasing Section, can issue Work Authorizations to Consultant. All Work Authorizations with a budgeted value in excess of $35,000.00 will require the approval of the County Administrator.

9.1 Additional Services

Services that may be required after expiration of the Master Agreement and Work Authorizations, including, but not limited to, design assistance, construction assistance, and litigation assistance, will be completed within the terms and conditions of this Master Agreement at the written direction of County. Any additional Services, as well as compensation for such, will be negotiated between the Parties and made part of this Master Agreement through an Amendment to the Agreement.

9.2 Changes in Project Scope

County may at any time, as the need arises, order changes to the project scope of any Work Authorization, without invalidating the Master Agreement. If such changes result in an increase or decrease in Consultant's fees, or in the time required for Consultant to perform the Services, an equitable adjustment shall be authorized by way of an Amendment to the Work Authorization. Any Amendment that results in a change in Consultant's fees in excess of $35,000.00 will require the approval of the County Administrator.

9.3 Correction of Work

Consultant shall promptly correct any Services rejected by County for failure to comply with the requirements of the Work Authorization, and this Master Agreement, without additional expense to County. If Consultant does not take action to correct rejected Services within ten (10) calendar days after receipt of written notice from County, County may cancel the Work Authorization and, at its discretion, terminate the Master Agreement.

9.4 Performance Qualifications

County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Work Authorization and the Master Agreement requirements. Consultant shall at all times during the Agreement term remain responsive and responsible. Consultant must be prepared, if

requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to the capacity of Consultant to perform the Services covered under any Work Authorization and the Master Agreement. If County determines that (1) Consultant does not meet these qualifying conditions, (2) that the Services do not meet the specified requirements, or (3) that Consultant's performance is untimely, County may terminate the Work Authorization and Master Agreement. All final plans, documents, reports, studies and other data prepared by Consultant shall bear the professional's seal/signature in accordance with the Florida Statute and Administrative Rules promulgated by the Florida Department of Business and Professional Regulation governing Consultant's profession as modified from time to time.

9.5 Progress Schedules

Consultant agrees to provide project schedule progress reports for all Work Authorizations in a format acceptable to County and at intervals established by County. County will be entitled at all times to be advised, at its request, as to the status of Work being performed by Consultant under any Work Authorization and of the details thereof. Either party to the Master Agreement may request and be granted a conference.

9.6 Supervision by Consultant

Consultant shall supervise and direct the performance of the Work and shall be solely responsible for the means, methods, techniques, sequences, and safety.

9.7 Suspension of Consultant's Services under a Work Authorization Assignment

County may, in its sole discretion, suspend Consultant's Services covered under any Work Authorization assignment, at any time, when in the best interest of County. County shall provide Consultant written notice outlining the particulars of the suspension. Upon receiving a notice of suspension, Consultant and Subconsultant shall immediately comply with the notice, stopping all work in-progress and not perform any further Services covered under the Work Authorization assignment. Within thirty (30) days after the notice of suspension, or any longer period agreed to between County and Consultant, County shall either issue a written notice authorizing Consultant to resume the Services or terminate the Work Authorization assignment. If County issues notice to Consultant to resume its Services, Consultant will be allowed a mutually agreed upon extension of time that is directly attributable to the suspension. In the event of suspension, County will be responsible for compensating Consultant only for Services satisfactorily completed, or partially completed, up to the date of suspension. Suspension of Consultant's Services shall not entitle Consultant to any loss of anticipated profit under this provision.

9.8 Work Authorizations

Anytime County requires Consultant's Services for a project, County will develop a "conceptual" scope of services for the project and share such with Consultant. Consultant will be required to (a) evaluate the conceptual scope and gather additional information, if necessary, (b) visit and familiarize themselves with the project site, if applicable, and (c) provide County with a Response for the project, which will include a detailed scope of services, a schedule of milestones, and a cost estimate for the project. The Response shall be submitted in sufficient detail, as required by County, to allow for the proper evaluation of the Response. If Consultant's Response is deficient in scope or there is insufficient information concerning Consultant's cost estimate, Consultant will be required to provide County with additional information and/or modify the Response to the satisfaction of County. Upon County's acceptance of Consultant's Response (scope, schedule, and fee), Consultant shall prepare a final Response which shall be identified as a "Work Authorization" for execution by County and Consultant. All Services to be performed by Consultant under a Work Authorization shall be to the satisfaction of County. Furthermore, Consultant shall have the responsibility to answer questions, provide County information, and resolve issues that may arise during Consultant's preparation of their Response, as well as negotiate Consultant's scope, schedule, and fee for Project. If, after discussions and negotiations between County and Consultant, County cannot accept Consultant's Response for a particular project, County shall have the right to rescind its request for Consultant's Services and seek the services of another consultant. Under no circumstances shall County

be liable to Consultant for any costs incurred by Consultant in preparing their Response regardless of whether County does or does not accept Consultant's Response.

9.8.1 Duration of Work Authorizations: Work Authorizations issued under the Master Agreement will remain in force until completed by Consultant or cancelled by County and time is of the essence of this Master Agreement and each of its provisions.

If County must terminate a Work Authorization for Consultant's nonperformance, County reserves the right to negotiate with the next most qualified Consultant.

9.8.2 Notices of Work Authorizations: Work Authorizations are "sub-agreements" to this Agreement whereby County and Consultant mutually agree to the scope, schedule and price of a project that is assigned to Consultant. All notices between County and Consultant concerning Work Authorizations shall be between County and Consultant. Notices shall be in writing and delivered by regular mail, certified mail, courier service, facsimile, and e-mail or personal delivery.

10.0 Compensation to Consultant

Compensation to be paid to Consultant for the provision of their Services for Work Authorization assignments shall be based on Consultant's labor fee schedule. If County identifies, or Consultant recommends, any additional Services to be performed by Consultant, or if County authorizes changes in the scope, extent, or character of the Project that result in additional fees, such additional fees shall be mutually negotiated between County and Consultant, and made a part of this Master Agreement by a written Amendment.

10.1 Changes in Consultants Labor Fee Schedule

Before making any additions or deletions to the Work described in a Work Authorization and before undertaking any changes or revisions to such Work, the parties will negotiate any necessary cost changes and will agree to such through an amendment to the Work Authorization. In the event that Consultant and County are not able to reach an Agreement as to the amount of compensation to be paid to Consultant for supplemental work desired by County, Consultant will be obligated to proceed with the supplemental work in a timely manner for the amount determined by County to be reasonable. In such an event, Consultant will have the right to file a claim with County for such additional amounts as Consultant deems reasonable; however, in no event will the filing of the claim or the resolution or litigation thereof through the courts relieve Consultant from the obligation to timely perform the supplemental work.

10.2 Compensation in Excess of $195,000

If the compensation to be paid to Consultant, whether by time and material, lump-sum or cost-plus-a-fixed-fee, will exceed the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY FOUR, it is mutually agreed that the following provision will be applicable to this Agreement:

"Consultant hereby certifies covenants and warrants that wage rates and other factual unit costs provided to County to support the compensation for any Services covered under this Master Agreement are accurate, complete and current as of the date of the Agreement. It is further agreed that the Agreement price will be adjusted to exclude any significant sums by which County determines the Agreement price was increased due to inaccurate, incomplete or non-current wage rates and other factual unit costs. All such adjustments must be made within one year following the end of the Work Authorization or Master Agreement. For this purpose, the end of the Master Agreement is the date of final billing or acceptance of the work by County, whichever is later."

10.3 Direct Operating Expenses

Allowable direct operating expenses shall include, but not be limited to, purchase of materials or parts, purchase or lease of equipment, reproduction services, film processing, long-distance telephone charges, postal and courier delivery charges, and purchases of other services and/or items as authorized by County in connection with any Work Authorization assignment. Travel, per diem, meals and lodging expenses are not allowable direct operating expenses. Approved direct operating expenses shall be reimbursed to

Consultant at actual cost-plus fifteen percent (15%) mark-up to cover Consultant's overhead and profit. Reimbursement of direct operating expenses will require Consultant to provide copies of invoices, and/or other documentation to support the expenditure.

11.0 Payment of Payment Requests

11.1. Payment Requests

Requests for payment for the Services provided under the Agreement shall be submitted no more frequently than once per month, unless stipulated differently in the Agreement. At a minimum, the payment requests shall include the Purchase Order Number, a description of the Services performed, and the amount of the payment request. All requests for payment shall be submitted in sufficient detail to demonstrate compliance with the terms of the Agreement and to allow for the proper pre-audit and post-audit thereof. Requests for payment that include travel expenses shall be in accordance with Section 112.061, Florida Statutes. County reserves the right to require any information from Consultant that County deems necessary to substantiate claims for remuneration. Upon receipt of Consultant's payment request, County will review such to ensure that it is in proper order, and that the Services have been completed in accordance with this Agreement. If it is found that the payment request is not in proper order, or the Services covered under the payment request do not satisfy this Agreement, the payment request may be rejected.

11.2. Prompt Payment

County shall make payment of a payment request in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act" from the date which a payment request in proper order is recorded as received by County, for Services completed to the satisfaction of County.

11.3. Form of Request

If the payment request is not received in proper order, County may reject the payment request within ten (10) business days after the date on which the payment request is recorded as received by County. County shall provide Consultant with a written notification of the rejection specifying the deficiency and corrective measures necessary to make the payment request proper. Upon receipt of a payment request that corrects the deficiency, County shall make payment in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act".

11.4. Resolution of Payment Request Disputes

In the event of a dispute between Consultant and County concerning the full or partial payment of a payment request, such disagreement shall be finally determined by County. If the dispute between Consultant and County involves a portion of a payment request, the undisputed portion shall be paid by County in a timely manner, as long as the payment request for the undisputed portion is in proper order. Proceedings to resolve the dispute will be commenced within forty-five (45) business days after the date the payment request in dispute was recorded as being received by County and will be concluded by final decision of County within sixty (60) business days after the date on which the payment request was recorded as being received by County. Such procedures do not constitute an administrative proceeding that prohibits a court from deciding de novo any action arising out of the dispute.

11.5. Purchase Order

Although an Agreement will be executed by County and Consultant for the Services being performed by Consultant, a purchase order will also be issued to Consultant for the purpose of facilitating payment to Consultant. Except under an "emergency request", Consultant shall not perform any Services for County until Consultant has received a purchase order and/or Notice to Proceed from County. Consultant will be permitted to accept an order to perform Services under an emergency purchase without a purchase order; however, such request from County must be transmitted to the Consultant via facsimile or e-mail. The written transmission order must be submitted with any payment request submitted by the Consultant for such emergency requests.

11.6 Progress Payments

Consultant may submit progress payment requests to County for partial completion of the Services. If County makes payment of progress payments to Consultant which is attributable to any services provided by any of Consultants suppliers, subconsultants or subcontractors, Consultant shall remit payment for such from the progress payments to those subconsultants or subcontractors. All Services covered by progress payment requests shall become the sole property of County. However, this shall not be construed as relieving Consultant of the sole responsibility for the care and protection of those Services which have been completed, even if Consultant remains in possession and control of such Services, or as a waiver of the right of County to require Consultant to fulfill all of the terms of the Agreement. If Consultant's fee is a "lump sum amount", Consultant shall indicate on each invoice (1) the percentage of work completed, (2) the value of the completed work, based on a percentage of the lump sum amount, (3) the total amount of prior payments received, and (4) the net amount of the payment request, which is the value of the completed work minus the value of prior payments received.

11.7 Payments to Subconsultants/Subcontractors

When Consultant receives from County any payment for Services covered under the Agreement, Consultant must pay such moneys received to each Subconsultant/Subcontractor or supplier in proportion to the percentage of the Services completed by each Subconsultant or supplier within ten (10) business days after Consultant's receipt of the payment. If Consultant receives less than full payment, then Consultant shall be required to disburse only the funds received on a pro rata basis to its Subconsultants/Subcontractors and suppliers, each receiving a prorated portion based on the amount due on the payment. If a Subconsultant/Subcontractor receives payment from Consultant for labor, Services or materials furnished by Subconsultants/Subcontractor or suppliers hired by the Subconsultant/Subcontractor, the Subconsultant/Subcontractor must remit payment due to those Subconsultants/Subcontractors or suppliers within seven (7) business days after the Subconsultant's/Subcontractor's receipt of payment from Consultant.

11.8 Records of Costs

Records of costs incurred under terms of this Agreement will be maintained and made available upon request to County at all times during the term of this Agreement and for five (5) years after the expiration or termination of the Agreement. Copies of these documents and records will be furnished to County upon request. Records of costs incurred will include Consultant's general accounting records and the project records, together with supporting documents and records, of Consultant, their subconsultants and subcontractors, performing work on the project, and all other records of Consultant, their subconsultants and subcontractors considered necessary by County for a proper audit of project costs.

11.9 Right to Withhold

Except for issues arising from contract indemnification provisions, County will have the right to retain out of any payment due Consultant under this Agreement an amount sufficient to satisfy any amount due and owing to County by Consultant on any other Agreement between Consultant and County. County may withhold payment on any invoice in the event that Consultant is in default under any provision of this Agreement or any other Agreement between Consultant and County as of the time of processing the invoice or as of the time payment is made available on the invoice. This right to withhold will continue until such time as the default has been cured, and, upon cure, County will have the right to retain an amount equal to the damages suffered as a result of the default.

11.10 Final Payment

Once the Project has been completed and Consultant has fulfilled all of the requirements under the Work Authorization and provided there are no existing or pending claims or demands by County against Consultant, Consultant may submit a final payment request to County. Upon receipt of such, and provided the payment request is in order, County shall make final payment to Consultant.

11.11 ACH Enrollment

All Consultants will be required to complete an "Authorization Agreement for ACH Credits Enrollment Form". Payments will be deposited directly into Consultant's bank account. This means there is no need to wait for the check to come in the mail and eliminates the possibility of a lost check. The Clerk's Accounts Payable Department will provide confirmation via email when payments are transmitted, ensuring immediate notification.

12. Warranties

12.1. Warranty of Ability to Perform

Consultant warrants that, to the best of its knowledge, there are no pending or threatened actions, proceedings, investigations, or any other legal or financial conditions, that would in any way prohibit, restrain, or diminish Consultant's ability to satisfy its obligations under the Agreement.

12.2. Warranty Against Defects in Workmanship

Consultant shall warrant its Services against defects in materials and workmanship for a minimum period of one (1) year from acceptance of the Services by County. Should any defects in materials or workmanship appear during the warranty period, Consultant shall replace the materials or equipment, or repair or re-do the service, immediately upon receipt of written notice from County, at no additional expense to County. Consultant shall warrant such replaced materials or equipment, or repaired or re-done Services, for a period of one (1) year after acceptance of such by County.

12.3. Warranty of Standard Care

In the performance of professional Services, Consultant will use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities. Consultant will use due care in performing the Services and will have due regard for acceptable professional standards and principles. Consultant's standard of care shall not be altered by the application, interpretation, or construction of any other provision of this Agreement. If any of the Services performed by Consultant does not comply with the foregoing warranties and County notifies Consultant of such, then Consultant shall (at its sole expense) promptly re-execute the nonconforming Services. All such re-executed Services shall be performed on a mutually agreed upon schedule. Consultant shall and does hereby assign to County the benefits of any of Consultant's suppliers or Subconsultant's warranties. Such assignment shall not relieve Consultant of its warranty obligations for performance or standard of care to County under this Agreement.

12.4. Warranty of Title

Title to any work product furnished by Consultant under the Agreement shall pass to County to the extent of the payments made for such by County, or on the date that County accepts the completed Services of Consultant. When title passes to County in accordance with the Agreement, Consultant warrants that the Services furnished will be free and clear of all security interests, liens and encumbrances or claims of any party.

13. Public Records

Consultant will keep and maintain public records required by the County to perform the Service. Upon request from the County's custodian of public records, Consultant will provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. Consultant will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if Consultant does not transfer the records to the County. Upon completion of the Agreement, Consultant will transfer, at no cost, to the County all public records in possession of the Consultant or keep and maintain public records required by County to perform the service. If Consultant transfers all public records to County upon completion of the Agreement, Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from

public records disclosure requirements. If Consultant keeps and maintains public records upon completion of the Agreement, Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology system of the County. If Consultant does not comply with the County's request for public records, the County shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; PHONE: (352)527-5235 EMAIL: RMLO@CITRUSBOCC.COM.

14. Insurance

During the term of the Agreement, Consultant, at its sole expense, shall provide insurance of such a type and with such terms and limits as noted below. Providing and maintaining adequate insurance coverage is a material obligation of Consultant. The Consultant shall provide County a certificate(s) of insurance, evidencing such coverage.

14.1. Minimum Insurance Requirements

Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Services hereunder by the Consultant, his agents, representatives, employees, or Subconsultants. The coverage's, limits or endorsements required herein protect the primary interests of County, and these coverage's, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect Consultant against any loss exposures, whether as a result of the Project or otherwise. The requirements contained herein, as well as County's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Consultant under a contract.

14.2. Commercial General Liability

Consultant must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

14.3. Automobile Liability

Consultant must obtain coverages for all for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event Consultant does not own vehicles, Consultant shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

14.4. Workers Compensation and Employer's Liability

14.4.1 Consultant must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident, $500,000 disease policy limit and $100,000 disease each employee must be included.

14.4.2 For any officer of a Consultant that has exempt status as an individual, the County requires proof of workers compensation insurance coverage for that Consultant/employer/owner's employees. If the Consultant/employer/owner or individual has applied for a workers

compensation exemption, the County does not recognize this exemption to extend to the employees of the Consultant/employer/owner.

14.4.3 The purpose of this section is to ensure that all Consultants, Subconsultants, sole proprietors, or business entities of any kind who contract with the County for provision of goods or services, provide workers compensation coverage for all employees, and principles of Subconsultants, subconsultants, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

14.5. Cyber Insurance

If any operations to be undertaken by Consultant include interfacing with County information technology (IT), operation technology (OT), computer hardware or software, or accessing, processing, or storing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data, Consultant must obtain Claims-Made coverage in an amount not less than $1,000,000 per claim for actual or alleged breaches of data and loss of data. The Claims-Made policy form shall provide continuous coverage that remains in place for three (3) years after contract completion.

14.6 Professional Liability and/or Errors and Omissions Liability

Professional (E&O) Liability must be afforded for personal injury and Property Damage for not less than $1,000,000 each claim, $1,000,000 policy aggregate.

14.7. Other Insurance Provisions

14.7.1 Consultant shall provide a Certificate of Insurance to County with a thirty (30) day notice of cancellation and/or changes in policy language, and ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims made" or "occurrence" form. If any coverage is provided under a claim made form the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

14.7.2 The project's Bid number shall be noted on the certificate. **RFQ 25-134**

14.7.3 All required insurance policies must be maintained until the contract work has been accepted by County.

14.7.4 Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees, and volunteers are to be covered as an Additional Insured on all policies except Worker's Compensation and Professional Liability. The coverage shall contain no special limitation on the scope of protection afforded to the County, its officials, employees, or volunteers.

14.7.5 Consultant's insurance coverage shall be primary insurance as respects County, its officials, employees, and volunteers. Any insurance or self-insurance maintained by County, its officials, employees, or volunteers shall be excess of Consultant's insurance and shall be non-contributory.

14.7.6 For all policies of insurance: Consultant and its insurance carrier waive all subrogation rights against County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. The County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of Our Right to Recover from Others for Workers Compensation coverage.

14.7.7 The Certificate Holder should read as follows: Citrus County, Florida, political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

14.7.8 It is the Consultant's responsibility to ensure that all Subconsultants comply with these insurance requirements. The Consultant shall include all Subconsultants as insured under its

policies or shall furnish separate certificates and endorsements for each Subconsultant. All coverage for Subconsultants shall be subject to all of the requirements stated herein.

14.7.9 All required insurance policies must be written with an insurance carrier having a minimum A.M. Best rating of A-.

14.7.10 All Certificates must show that the Consultant's policies have been endorsed per the requirements.

14.7.11 Once ALL paperwork is completed and received by the County, an email will be sent to Consultant requesting online registration with myCOI. It is critical that the County is provided with an accurate email address. The cost to register is $19.95 per year and a credit/debit card will be needed. Part of the registration process includes providing contact information for Consultant's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to County. Consultant will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Consultant's agent(s). This is a yearly requirement for the duration of the Agreement.

15.0 Indemnification

Consultant shall indemnify and hold harmless the County, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Consultant and other persons employed or utilized by the Consultant in the performance of the Agreement.

16.0 Change Orders

County may at any time, as the need arises, order changes within the Work Authorization without invalidating the Agreement. If such changes result in an increase or decrease in the Contract Price, or in the time required for performance of the Services, an equitable adjustment shall be authorized by way of a Change Order. The County also may at any time, by issuing a Field Order, make changes in the details of the Services. Consultant shall proceed with the performance of any changes in the Services so ordered by County unless Consultant believes that such Field Order entitles it to a change in Contract Price or Time, or both, in which event Consultant shall give County written notice thereof within fifteen (15) calendar days after the receipt of the ordered change, and Consultant shall not execute such changes pending the receipt of an executed Change Order or further instruction from County.

17.0 Termination of Master Agreement

Either party may terminate this Master Agreement or a Work Authorization Assignment by giving the other party thirty (30) days written notice. In the event of termination, County will be responsible for compensating Consultant only for those Services satisfactorily completed or partially completed up to the date of termination. Consultant shall not be entitled to compensation for loss of anticipated profit.

18.0 Licenses and Certifications

Consultant, or its Subconsultant(s), shall possess and maintain during the term of this Agreement any and all licenses required to perform the Services covered under this Agreement, as stipulated by the State of Florida and Citrus County, Florida.

19.0 Additional Terms and Conditions

19.1 Advertising

Subject to Chapter 119, Florida Statutes, Consultant shall not publicly disseminate any information concerning the Agreement without prior written approval from County, including, but not limited to mentioning the Agreement in a press release or other promotional material, identifying County as a reference, or otherwise linking Consultant's name and either a description of the Agreement or the name

of County in any material published, either in print or electronically, to any entity that is not a party to the Agreement.

19.2 Assignment

Neither County nor Consultant shall sell, assign, or transfer any of its rights, duties, or obligations under the Agreement without the prior written consent of the other Party. In the event of any assignment, Consultant remains secondarily liable for performance of the Agreement, unless County expressly waives such secondary liability.

19.3 Bankruptcy or Insolvency

Consultant shall promptly notify County in writing of the filing of any voluntary or involuntary petition for bankruptcy and/or of any insolvency of Consultant or any of its Subconsultants who are involved in the performance of the Services under this Agreement.

19.4 Compliance with Laws

Consultant shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Local, State and Federal agencies having jurisdiction and authority. These laws, shall include, but not be limited to, Chapter 287 of the Florida Statutes, the Uniform Commercial Code, the Immigration and Nationalization Act, the Americans with Disabilities Act, the United States Occupational Safety and Health Act, the United States Environmental Protection Agency, the State of Florida Department of Environmental Protection, Southwest Florida Water Management District and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, sexual orientation, gender identity or expression or veteran's status. Violation of such laws shall be grounds for termination of the Agreement.

19.5 Conflict of Interest

Consultant covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner of degree with the performance of the Services covered under this Agreement. Furthermore, Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Consultant to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Consultant any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant, and its Subconsultants at any tier, certify that they have not entered into any contract, sub-contract, or arrangement in connection with the Services covered under this Agreement, or of any property included or planned to be included in the Services, in which any member, officer, of employee of Consultant or its Subconsultants, during its tenure, or for two years thereafter, has any interest, direct or indirect. Consultant, and its Subconsultants at any tier, shall insert the following provision into each of their contracts and subcontracts:

> *"No member, officer, or employee of the Subconsultant, during their tenure or for two years thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof."*

19.6 Correction of Services

Consultant shall promptly remove from the premises all Services rejected by County for failure to comply with the Contract Documents, whether incorporated into the Project or not, and Consultant shall promptly replace and re-execute the Services in accordance with the Contract Documents, without additional expense to County, and shall bear the expense of making good all Services of other Consultant's work destroyed or damaged by such removal or replacement. All removal and replacement of Services shall be done at Consultant's expense. If Consultant does not take action to remove such rejected Services within ten (10) calendar days after receipt of written notice from County, County may remove such Services on their own and store the materials at the expense of Consultant.

19.7 County, State or Federal Funds

The County's performance and obligation to pay under this contract is contingent upon an annual appropriation from state and federal government as well as allocation by the Board of County Commissioners. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, Consultant may not expend any County funds for the purpose of lobbying the legislature, or local, state, or federal agencies.

19.8 Debarment

Consultant certifies to the best of their knowledge and belief, that they and their principals 1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Municipal, County, State or Federal department or agency, 2) have not, within a three-year period preceding execution of this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property, 3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above, 4) have not within a three-year period preceding execution of this Agreement had one or more public transactions (Federal, State or local) terminated for cause or default, and 5) will advise County immediately if their status changes and will provide an explanation for the change in status.

19.9 Direct Purchase

County may purchase materials, equipment and supplies directly from the Consultant's supplier instead of through Contract, forgoing the payment of sales and use taxes.

19.10 Discriminatory Vendor

Consultant certifies that they are not subject to Section 287.134 (2)(a) which specifies that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a Consultant, supplier, Subconsultant, or consultant under a contract with any public entity, and may not transact business with public entity.

19.11 Disposal of Wastes

Consultant shall handle any waste materials generated in the performance of the Services in full compliance with all laws, regulations, and requirements of all governmental authorities and those of County. Consultant shall use only disposal facilities which have proper permits and are in full compliance with all Laws. Consultant agrees that County has the right to reject, for any reason, Consultant's use of any particular disposal facility.

19.12 Dispute Resolution

For any dispute concerning performance of the Agreement, which includes without limitation controversies based upon breach of contract, mistake, misrepresentation, or other cause for contract modification or rescission, County shall attempt to reach a mutual agreement as to the settlement and resolution of the dispute with Consultant. Should a mutual agreement not be reached, County shall render a decision and reduce such to writing and serve a copy on Consultant. The decision shall be final and conclusive.

19.13 Documentation

All tracings, plans, specifications, maps, deliverables, computer files and/or reports prepared or obtained under this Master Agreement and any Work Authorization Assignment, as well as all data collected, together with summaries and charts derived there from, will be considered works made for hire and will become the property of County upon expiration or termination of the Master Agreement without restriction

or limitation on their use (ie. equipment, services, software, computer models, data, routines, technology, and other intellectual property incident to provide the Scope of Services). Upon delivery to County of said document(s), County will become the custodian thereof in accordance with Chapter 119, Florida Statutes. Consultant will not copyright any material and products, trademark, trade secret or patent any invention developed under this Master Agreement. Copies of these documents are not to be sold or distributed to third parties without the written consent of County. This Master Agreement has been prepared by County and reviewed by Consultant and their professional advisors and it is agreed that it should not be interpreted in favor of either County or Consultant or against County or Consultant merely because of their efforts in preparing the Master Agreement. The headings are for convenience only and shall not control or affect the meaning or construction of any provision of this Master Agreement.

19.14 Drug Free Workplace

Consultant certifies that it has in place a Drug-Free Workplace Program in accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 702-706).

19.15 Employees, Subconsultants and Agents

All Consultant employees, Subconsultants, and agents performing any of the Services under the Agreement shall be properly trained to meet or exceed any specified training qualifications. Upon request, Consultant shall furnish a copy of certification or other proof of qualification. All employees, Subconsultants, and agents of Consultant must comply with all security and administrative requirements of County. County may conduct, and Consultant shall cooperate in, a security background check or otherwise assess any employee, Subconsultant, and agent of Consultant. County may refuse access to, or require replacement of, any of Consultant's employee, Subconsultant, and agent for cause, including, but not limited to, technical or training qualifications, quality of Work, change in security status, or non-compliance with County's security or other requirements. Such refusal shall not relieve Consultant of its obligation to perform all Services in compliance with the Agreement. County may reject and bar from any facility for cause any of Consultant's employees, Subconsultants, or agents. County shall have the right to review and approve any Subconsultant used by Consultant. Consultant shall be fully responsible to County for the acts and omissions of its Subconsultants, and persons directly or indirectly employed by them. It is Consultant's responsibility to ensure that their Subconsultants are properly licensed to do business in the State of Florida and Citrus County, as required by law.

19.16 Environmental Issues

All notifications regarding environmental issues or requirements shall be sent immediately to County's Contact Person. Unless directed otherwise by County, Consultant is not to contact any local, state, or federal governmental agencies concerning environmental issues involving the Project Site.

19.17 Equal Employment Opportunity

Consultant shall not discriminate on the basis of race, color, sex, creed, age, national origin, religion, disability or genetic information in accordance with the Provisions of: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000 et seq.); Title VII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.); Florida Civil Rights Act of 1992 (§ 760.10 et seq.); Title 41 CFR Part 60; Title 49 CFR 23 and 49 CFR 26 for Disadvantaged Business Enterprises; Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.), Title 49 CFR 21; Title 49 CFR 27; Americans with Disabilities Act of 1990 (42 U.S.C. 12102, et. seq.), Federal Fair Labor Standards Act (29 U.S.C. § 201, et. seq.), and any other Federal and State discrimination statute. Consultant shall furnish pertinent information regarding its employment policies and practices as well as those of their proposed subcontractors as the Secretary of Labor or County may require. The above shall be required of any subcontractor hired by Consultant. All Equal Employment Opportunity requirements shall be included in all non-exempt subcontracts entered into by Consultant. Subcontracts entered into by Consultant shall also include all other applicable labor provisions. No subcontract shall be awarded to any non-complying subcontractor. Additionally, Consultant shall insert in its subcontracts a clause requiring subcontractors to include these provisions in any lower tier subcontracts that may in turn be made. Consultant shall comply with all state laws and local ordinances, except when preferential consideration of local in-state subcontractors is NOT allowed for grant funded projects..

19.18 E-Verification System

Consultant and its Subconsultants shall utilize the U.S. Department of Homeland Security's E-Verify system, https://www.uscis.gov/, in accordance with Section 448.095, Florida Statutes, to verify the employment eligibility of: (1) all persons employed by Consultant during the contract term to perform any duties within Florida, and; (2) all persons, including Subconsultants, assigned by Consultant to perform work pursuant to this Contract. Consultants meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision. Consultant and its Subconsultants shall provide County with affidavits stating that they do not employ, contract with, or subcontract with an unauthorized alien. County is obligated to terminate this Agreement upon a good faith belief that Consultant or its Subconsultants has knowingly violated Section 448.095, Florida Statutes.

19.19 Force Majeure Event

Neither party shall be considered to be in default in the performance of its obligations under this Agreement, except obligations to make payments with respect to amounts already accrued, to the extent that performance of any such obligations is prevented or delayed by any cause, existing or future, which is beyond the reasonable control, and not a result of the fault or negligence of, the affected party (a "Force Majeure Event"). If a party is prevented or delayed in the performance of any such obligations by a Force Majeure Event, such party shall immediately provide notice to the other party of the circumstances preventing or delaying performance and the expected duration thereof. Such notice shall be confirmed in writing as soon as reasonably possible. The party so affected by a Force Majeure Event shall endeavor, to the extent reasonable, to remove the obstacles which prevent performance and shall resume performance of its obligations as soon as reasonably practicable. A Force Majeure Event shall include, but not be limited to acts of God, wars, acts of public enemies, strikes, fires, floods, or other similar cause wholly beyond Consultant's control, or for any of the foregoing that affect Subconsultants or suppliers if not alternate source of supply is available to Consultant.

19.20 Governing Law and Venue

The Agreement shall be governed in accordance with the laws of the State of Florida. In the event of litigation with respect to the obligation of the parties to the Agreement, the jurisdiction and venue of such action shall be an appropriate State Court in Citrus County, Florida.

19.21 Governmental Restrictions

If Consultant believes that any governmental restrictions have been imposed that require alteration of the materials used, the quality, workmanship or performance of the Services offered under the Agreement, Consultant shall immediately notify County in writing, indicating the specific restriction. County reserves the right and the complete discretion to accept any such alteration or to cancel the Agreement at no further expense to County.

19.22 Immigration and Nationality Act

Consultant shall comply with all immigration laws as outlined in 8 USC § 1324a - Unlawful employment of aliens. County will not intentionally award County contracts to any Consultant who knowingly employs unauthorized Alien workers. Any violation of the employment provisions outlined in the Immigration and Nationality Act throughout the term of any Agreement with County may result in immediate termination of the Agreement. County will consider the employment of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. Such violation will be cause for unilateral cancellation of the Agreement, by County, if Consultant knowingly employs unauthorized aliens.

19.23 Inspection, Performance, Supervision

County reserves the right to inspect the Services provided by Consultant, whether partially or fully completed, at any time, as deemed appropriate by County for the purpose of ensuring Consultant's performance under the Agreement. Such inspections performed by County, shall not be construed as a final approval of Consultant's Service, and shall not relieve Consultant from its obligations under the Agreement. County reserves the right to inspect, at any reasonable time with prior notice, Consultant's

facilities to assess conformity of the provision of the Services with the Agreement requirements. County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Agreement requirements. Consultant shall at all times during the Agreement term remain responsive and responsible. Consultant must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Consultant for the performance of the provision of the Services covered under the Agreement. This paragraph shall not mean or imply that it is obligatory upon County to make an investigation either before or after award of the Agreement, but should County elect to do so, Consultant is not relieved from fulfilling all Agreement requirements. Consultant shall supervise and direct the performance of its Services and shall be solely responsible for the means, methods, techniques, sequences, and safety. The Consultant will employ and maintain, at the Project Site, a qualified supervisor or superintendent who shall have been designated in writing by Consultant as Consultant's representative at the Project Site. The supervisor or superintendent shall have full authority to act on behalf of Consultant and all communications given to the supervisor or superintendent shall be as binding as if given directly to Consultant. The supervisor or superintendent shall be present on the Project Site at all times as required to perform adequate supervision and coordination of Consultant's Services.

19.24 Lawful Claims and Demands

Should any outstanding claims by Subconsultants or suppliers incurred in the performance of the Services materialize after County has made payment to Consultant, Consultant will indemnify and save County harmless from such claims. Acceptance by Consultant of payment shall be and shall operate as a release to County of all claims and all liabilities to Consultant, other than claims in stated amounts as may be specifically excepted by Consultant for things done or furnished in connection with the provision of the Services, and for every act and neglect of County and others relating to or arising out of the provision of the Services covered under this Agreement. Any payment, whether final or otherwise, shall not release Consultant or his sureties from any obligations under the Agreement.

19.25 Lobbying

Consultant shall not, in connection with the Agreement, directly or indirectly (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any County officer or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty, or (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any County officer or employee. For purposes of clause (2), "gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, Work, employment, or contracts of any kind.

19.26 Inspector General

Provider agrees to comply with the Inspector General in any investigation, audit, inspection, review, or hearing performed pursuant to Section 20.055, Florida Statutes.

19.27 Materials, Work, and Facilities

It is understood that, except as otherwise specifically stated in the Contract Documents, Consultant shall provide and pay for all materials, labor, tools, equipment, water, light, power, transportation, supervision, temporary construction of any nature, and all other Services and facilities of any nature whatsoever necessary to execute, complete, and deliver the Services within the specified time.

19.28 Non-Collusion

Consultant agrees that neither it, nor any of its officers, partners, agents or employees have entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of a free competitive solicitation in connection with this Agreement, and that Consultant intends to do the work with its own bonafide employees or Subconsultants and has not provided a response for the benefit of another contractor. Furthermore, Consultant certifies that its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last

ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to submitting a Bid/Response on any public contract.

19.29 Project Site Conditions

Consultant shall be deemed to have examined the Project Site, if applicable, and to have secured full knowledge of all conditions under which the Services are to be executed and completed.

19.30. Protection of Persons

Consultant will be responsible for the safety of its employees and the employees of its Subconsultants, during the performance of the Services. Consultant will be responsible for initiating, maintaining, and supervising all safety programs in connection with the performance of the Services in accordance with applicable safety standards and regulations, as promulgated by the United States Occupational Safety and Health Act. Consultant shall report promptly to County any accident or unusual occurrence during performance of the Services, including personal injury or death to any Consultant employee, Subconsultant employee or any member of the public, or any damage to any of County's property, the Project Site, or adjacent property.

19.31. Public Entity Crime

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or Work to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform services as a Consultant, supplier, Subconsultant, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

19.32 Patent and Copyright Responsibility

Any material, design or supplied specified by Consultant or supplied by Consultant pursuant to this Agreement shall not knowingly infringe any patent or copyright, and Consultant shall be solely responsible for securing any necessary licenses required for patented or copyrighted material utilized by Consultant in the performance of the services.

19.33 Relationship

Consultant is an independent Consultant to County in the provision of the Services under this Agreement and is not an employee, agent, joint-venture, or partner of County.

19.34 Risk of Loss

Until the Services have been accepted by County, risk of loss or damage to any materials, equipment, supplies, or work product, whether partially or fully completed, that are associated with the Services shall remain with Consultant.

19.35 Schedules, Reports and Records

Consultant shall submit to County cost schedules, progress schedules, estimates, records, reports, and any other data, as related to the performance of the Services covered under the Agreement. Furthermore, County reserves the right to inspect and audit Consultant's books and records relating to the Agreement, when deemed appropriate by County. All schedules, reports, and records of Consultant, as they relate to the Agreement, shall be retained by Consultant for a period of three (3) years from the date of final payment under the Agreement.

19.36 Security and Confidentiality

19.36.1 Confidentiality: Consultant shall comply fully with all security procedures of County in the performance of the Agreement. Consultant shall not divulge to third parties any information

obtained by Consultant or its agents, distributors, resellers, Subconsultants, officers, or employees in the course of the provision of the Services without the written consent of County. However, Consultant shall be permitted to release information to third parties if such information is publicly available through no fault of Consultant, information that Consultant developed independently without relying on County's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, Consultant shall take appropriate measures as to its personnel, agents, and Subconsultants. The warranties of this paragraph shall survive the Agreement.

19.36.2 Cybersecurity. The Consultant shall take commercially reasonable measures to protect and secure electronic data. Consultant's products and services shall comply with the standards and practices established by the National Institute of Standards and Technology Cybersecurity Framework and the Florida Cybersecurity Act, federal and state regulations, statutes, rules, and requirements applicable to any data in Contractor's or its affiliates or Subconsultant's control. Consultant's, its affiliates, and Subconsultants' employees shall have completed level II background checks when required by federal, state, or local law. The warranties of this paragraph shall survive the Agreement.

19.36.3 Security of Information. Consultant and its Subconsultant's must implement technical and organizational measures to ensure security of processing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data. Consultant must provide for the security of such information by using appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections and audits. Consultant agrees to maintain reasonable network security that, at a minimum, includes a network firewall. The warranties of this paragraph shall survive the Agreement.

19.36.4 Security Incident Notification and Action. If Consultant becomes aware of a cybersecurity event or security incident, Consultant must: notify County, in writing, within twenty-four (24) hours of becoming aware of any confirmed or suspected cybersecurity incident or threat; investigate such incident or threat; conduct an analysis of the cause of such incident; and provide County with periodic updates of any ongoing investigation. Consultant shall implement an appropriate plan to remediate the cause of such security incident and mitigate any loss or compromise of data due to the security incident. Consultant shall also provide notification of the security incident to potentially affected persons; credit monitoring services; identification protection services; a call center established and operated by Consultant; notification to any regulatory authorities; and any other functions, services or penalties as may be required by law. The warranties of this paragraph shall survive the Agreement.

19.37 Severability

If a court deems any provision of the Master Agreement void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.

19.38 Survival

All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

19.39 Taxes

Consultant shall pay all sales, consumer, use and other similar taxes required to be paid by Consultant in accordance with the laws and regulations of the State of Florida which are applicable to the performance of the Services under the Agreement. County will not pay for any personal property taxes levied on Consultant or for any taxes levied on Consultant's employees' wages. County is a political subdivision of the State of Florida and holds a State of Florida Sales Tax Exemption Certificate (No. 85-8012621778C-

1). All purchases made by County directly from a dealer, distributor or manufacturer for materials, equipment, or supplies ("direct purchase") instead of through Consultant are exempt from sales, consumer, use and other similar taxes.

19.40 Waiver

The delay or failure by County to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of County's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right by County.

19.41. Accessible Electronic Information Technology

Consultant must provide electronic and information technology resources in complete compliance with the accessibility standards provided in Rule 60-8.002, F.A.C., as modified from time to time.

19.42 Grant Agreement

In the event a project for which a Work Authorization is issued, is funded with federal or state grant monies, Consultant and any of Consultant's Subconsultants or Subcontractors must comply with all terms and conditions of the granting agency.

19.43 Appendix II to Part 200 Contract Provisions for Non-Federal Entity Contracts under Federal Awards

Consultant and any of Consultant's Subconsultants or Subcontractors shall comply with the requirements set forth in the "Appendix II to Part 200" Contract Provisions for Non-Federal Entity Contracts Under Federal Awards,https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/appendix-Appendix%20II%20to%20Part%20200

19.44 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements

Consultant is subject to the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards at 2 CFR part 200.

19.45 Prohibition Against Contracting with Scrutinized Companies

Consultant certifies, pursuant to Section 215.135, Florida Statues, that it is not:

a) on the Scrutinized Companies with Activities in Sudan List,
b) on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List,
c) on the Scrutinized Companies with Activities in the Iran Terrorism Sector List,
d) on the Scrutinized Companies that Boycott Israel List or engaged in a boycott of Israel,
e) engaged in business operations in Cuba or Syria.

If Consultant is found to have submitted a false certification, is placed on a Scrutinized Companies List or engages in business in Syria or Cuba or a boycott of Israel, County may terminate the awarded contract or any renewal hereof.

20.0 Subcontracts

Consultant agrees to include in all subcontracts, that the Subconsultant or Subcontractor is bound by the terms of this Agreement, and all applicable county, state and federal laws and regulations.

21.0 Prohibition Against Contingent Fees

The Consultant warrants that he or she has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant to solicit or secure this agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Consultant any fee, commission, percentage, gift, or other

consideration contingent upon or resulting from the award or making of this agreement. For the breach or violation of this provision, the County shall have the right to terminate the agreement without liability and, at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift, or consideration.

22.0 Human Trafficking for Nongovernmental Entities

Consultant shall comply with the requirements set forth in Florida Statute Section 787.06.

23.0 Sovereign Immunity

Nothing contained within the terms of this Agreement shall be deemed to waive any protections afforded under Section 768.28, Florida Statutes, or any similar provisions of law.

24.0 Authority

Each person signing the Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

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IN WITNESS WHEREOF, this Agreement is accepted by the parties as of the date noted below.

JONES, EDMUNDS & ASSOCIATES, INC.

Linda Lyles
Signature of Witness (1)

Linda Lyles
Printed Name of Witness (1)

Rebecca Coghte
Signature of Witness (2)

REBECCA COGHTE
Printed Name of Witness (2)

BY: Brett A. Cunningham
BRETT A. CUNNINGHAM, P.E., ENV SP,
SENIOR VICE PRESIENT AND
MANAGING DIRECTOR

STATE OF Florida

COUNTY OF Alachua

The foregoing instrument was acknowledged before me, by means of [x] physical presence or [ ] online notarization, this 19th day of August, 2025, by Brett A. Cunningham, PE as Senior Vice President & Managing Director who is [x] personally known to me or [ ] who produced N/A as identification.

Witness my hand and official seal this 19th day of August, 2025.

Official use only

JoAnne Talamo
NOTARY PUBLIC Signature
Printed Name: JoAnne Talamo
Commission No.: HH302593
Expiration Date: August 18, 2026

JoAnne Talamo
MY COMMISSION # HH302593
EXPIRES: August 18, 2026

SEAL

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

TRACI PERRY, CLERK

BY: _____
REBECCA BAYS, CHAIRMAN

DATE: _____

JonesEdmunds

Hourly Rates
Citrus County RFW 25-134
Continuing Services Contract (CCNA) for Solid Waste Division

Labor Category	Hourly Rate
Project Officer	$ 330
Senior Project Manager	$ 295
Project Manager	$ 235
Chief Engineer or Scientist	$ 310
Senior Engineer	$ 295
Senior Scientist	$ 235
Project Engineer	$ 240
Project Scientist	$ 180
Engineer	$ 180
Scientist	$ 165
Engineer Intern	$ 165
Associate Scientist	$ 140
Designer	$ 140
Senior CADD Designer	$ 180
CADD Designer	$ 165
Senior CADD Technician	$ 140
CADD Technician	$ 130
Systems Analyst	$ 235
Senior GIS Analyst or Senior GIS Programmer	$ 180
GIS Analyst or Programmer	$ 150
GIS Specialist	$ 175
GIS Technician	$ 130
Senior Database Administrator	$ 220
Database Administrator	$ 180
Environmental Data Analyst	$ 130
Senior Field Technician Environmental	$ 140
Field Technician Environmental	$ 130
Senior Construction Administrator	$ 235
Construction Administrator	$ 180
Senior Field Representative Construction	$ 165
Field Representative Construction	$ 140
Construction Project Coordinator	$ 130
Senior Administrative Assistant	$ 130
Administrative Assistant	$ 100
Senior Technical Editor	$ 185

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	ITB 23-092 Amendment No. 1; On Call Loading and Hauling Soil for Citrus County Landfill; Sean M. Gerrits, Inc. dba S.M.G., Inc.
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

On November 14, 2023, the Board awarded ITB 23-092 to Sean M. Gerrits, Inc. dba S.M.G., Inc. to provide for the safe mechanical loading of soil material (sand, mix of sand and clay, and clay) and delivery to the Citrus County Central Landfill on an as needed basis for a period of two (2) years with an option to renew for three (3) additional one (1) year periods. Staff request to amend the Agreement with Sean M. Gerrits, Inc. dba S.M.G., Inc. to exercise the first option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to November 13, 2026.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

There is no additional cost associated with this Amendment.

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Sean M. Gerrits, Inc. dba S.M.G., Inc., extending the duration of the Agreement to November 13, 2026. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. ITB 23-092 Executed Agreement

2. 9-9-25 AGENDA DOCS - Amendment No. 1

Citrus County
Board of County Commissioners
DEPARTMENT OF MANAGEMENT AND BUDGET
PURCHASING

3600 W. Sovereign Path • Suite 266 • Lecanto, FL 34461
Telephone (352) 527-5457 • Facsimile (352) 527-5424

NOTICE OF AWARD

November 20, 2023

Sean M. Gerrits, President
Sean M. Gerrits, Inc. dba S.M.G., Inc.
6730 N. Citrus Ave.
Crystal River, FL 34428

REF: Agreement: ITB 23-092 On Call Loading and Hauling Soil for Citrus County Landfill

The Board of County Commissioners has approved the above referenced Agreement and authorized the Chairman to execute the Agreement November 14, 2023.

Agreement enclosed for your files. Congratulations.

Sincerely,

Leigha Utter

Leigha Utter, Purchasing Assistant
Citrus County Department of Management & Budget

cc: Dan Sherlock, Solid Waste Management, Director
Joshua Younce, Solid Waste Management, Operations Manager
Matt Baer, Solid Waste, Compliance Manager
Carl Hall, Interim Director, Department of Public Works

CERTIFIED TO BE A TRUE COPY
ANGELA VICK
CLERK OF THE CIRCUIT COURT
BY [signature] D.C.
THIS 17 DAY OF Nov. 2023

SERVICES AGREEMENT

This Services Agreement is entered into by the parties this 14th day of November 2023.

1.0 Parties:

Citrus County, Florida, a political subdivision of the State of Florida, (County).

and

Sean M. Gerrits, Inc. dba S.M.G., Inc, (Contractor).

2.0 Designated Contact Person as to County:	**3.0 Designated Contact Person as to Contractor**:
Dan Sherlock, Solid Waste Management, Director Solid Waste Management Division 230 W. Gulf to Lake Hwy Lecanto, Florida 34461 Phone: 352-527-5670 Fax: 352-527-7644 Email: dan.sherlock@citrusbocc.com	Sean M. Gerrits, President Sean M. Gerrits, Inc. dba S.M.G., Inc. 6730 N. Citrus Ave. Crystal River, FL 34428 Phone: 352-795-7170 Fax: 352-795-8723 Email: smgtrucking@yahoo.com

4.0 Notices: All notices between County and Contractor, as required under the Agreement, shall be by telephone, facsimile, e-mail, mail, or by personal delivery to the respective designated contact person identified above. Either designated recipient may notify the other, in writing, if someone else is designated to receive notice.

5.0 Entire Agreement: This Agreement, and its associated Documents referenced herein, together with any executed Addenda, shall constitute the entire Agreement between Contractor and County (hereinafter referred to as the "Agreement"). In resolving conflicts, errors, discrepancies, and disputes concerning the scope of Work or other rights or obligations of the parties, precedence shall be given in the following order (1) a fully executed Addendum to this Agreement (later executed Addenda taking precedence over earlier dated Addenda), (2) provisions of this Agreement, (3) provisions of the Invitation to Bid, (4) provisions of Contractor's Bid, (5) provisions of the Purchase Order, and (6) provisions contained in any governmental regulation incorporated herein by reference. There are no understandings or agreements except as herein expressly stated.

6.0 Agreement Documents:
Exhibit "A" – Scope of Work
Exhibit "B" – Bid Pricing

7.0 Terms of Agreement and Commencement of Work: The duration of the Agreement shall be for a period of two (2) years from the date that the Parties have executed the Agreement, with an option to renew for three (3) additional one (1) year periods. The renewal option will be conditioned upon satisfactory performance by Contactor and will be subject to availability of funds. The renewal option can only be exercised through mutual agreement between County and Contractor. The date that Contractor shall commence the provision of Work shall be the date on which a Purchase Order is received by Contractor. The County reserves the right to automatically extend any agreement for a maximum period not to exceed one hundred twenty (120) calendar days in order to provide County departments with continual service and supplies while a new agreement is being solicited, evaluated, and/or awarded.

8.0 Modification of Agreement: The Agreement may only be modified or amended upon mutual written agreement of County and Contractor. No oral agreements or representations shall be valid or binding upon County or Contractor. No alteration or modification of the Agreement terms, including substitution of product, shall be valid or binding against County. Contractor may not unilaterally modify the terms of the Agreement by affixing additional terms by incorporating such terms onto Contractor's documents forwarded by Contractor to County for payment. County's acceptance of product or processing of documentation on forms furnished by Contractor to County for approval or payment shall not constitute acceptance of the proposed modification to terms and conditions.

9.0 Work Provided by Contractor: The Work to be provided by Contractor is summarized in Exhibit "A", attached to this Agreement. If County identifies any additional Work to be provided by Contractor that is not covered under the original Agreement, such additional Work shall be made a part of this Agreement by a written Addendum.

10.0 Compensation to Contractor: Compensation to be paid to Contractor for the provision of the Work noted in Section 9.0 shall be as per the fee schedule shown in Exhibit "B", attached to this Agreement. The fees shown in Exhibit "B" shall be firm for one year from the date that this Agreement is executed by the parties.

Contractor may request an increase in fees for each year after the initial one (1) year period. The request to increase the fees must be made in writing to County supported by a detailed justification that warrants the requested increase. The request must be submitted at least ninety (90) calendar days prior to each Agreement renewal date in order for a request to be considered by County. Such increase may be no greater than the annual consumer price index (CPI) or five percent (5%), whichever is less.

11.0 Payment of Payment Requests:

11.1 Payment Requests: Requests for payment for the provision of the Work provided under the Agreement shall be submitted no more frequently than once per month, unless stipulated differently in the Agreement. At a minimum, the payment requests shall include the Purchase Order Number, a description of the Work provided, and the amount of the payment request. All requests for payment shall be submitted in sufficient detail to demonstrate compliance with the terms of the Agreement and to allow for the proper pre-audit and post-audit thereof. Requests for payment that include travel expenses shall be in accordance with Section 112.061, Florida Statutes. County reserves the right to require any information from Contractor that County deems necessary to substantiate claims for remuneration. Upon receipt of Contractor's payment request, County will review such to ensure that it is in proper order, and that the Work covered under the payment request have been completed in accordance with this Agreement. If it is found that the payment request is not in proper order, or the Work covered under the payment request do not satisfy this Agreement, the payment request may be rejected.

11.2 Prompt Payment: County shall make payment of a payment request in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act" from the date which a payment request in proper order is recorded as received by County, for Work completed to the satisfaction of County.

11.3 Form of Request: If the payment request is not received in proper order, County may reject the payment request within ten (10) business days after the date on which the payment request is recorded as received by County. County shall provide Contractor with a written notification of the rejection specifying the deficiency and corrective measures necessary to make the payment request proper. Upon receipt of a payment request that corrects the deficiency, County shall make payment in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act".

11.4 Resolution of Payment Request Disputes: In the event of a dispute between Contractor and County concerning the full or partial payment of a payment request, such disagreement shall be finally determined by County. If the dispute between Contractor and County involves a portion of a payment request, the undisputed portion shall be paid by County in a timely manner, as long as the payment request for the undisputed portion is in proper order. Proceedings to resolve the dispute will be commenced within forty-five (45) business days after the date the payment request in dispute was

recorded as being received by County and will be concluded by final decision of County within sixty (60) business days after the date on which the payment request was recorded as being received by County. Such procedures do not constitute an administrative proceeding that prohibits a court from deciding de novo any action arising out of the dispute.

11.5 Purchase Order: Although an Agreement will be executed by County and Contractor for the Work being purchased by County, a purchase order will also be issued to Contractor for the purpose of facilitating payment to Contractor. Except under an "emergency request", Contractor shall not provide any Work to County until Contractor has received a purchase order from County. Contractor shall be permitted to accept an order to provide Work under an emergency purchase without a purchase order; however, such request from County must be transmitted to the Contractor via facsimile or e-mail. The written transmission order must be submitted with any payment request submitted by the Contractor for such emergency requests.

11.6 Payments to Sub-contractors: When Contractor receives from County any payment for Work covered under the Agreement, Contractor must pay such moneys received to each sub-contractor or supplier in proportion to the percentage of the Work completed by each sub-contractor or supplier within ten (10) business days after Contractor's receipt of the payment. If Contractor receives less than full payment, then Contractor shall be required to disburse only the funds received on a pro rata basis to its sub-contractors and suppliers, each receiving a prorated portion based on the amount due on the payment. If a sub-contractor receives payment from Contractor for labor, Work or materials furnished by sub-contractors or suppliers hired by the sub-contractor, the sub-contractor must remit payment due to those sub-contractors or suppliers within seven (7) business days after the sub-contractor's receipt of payment from Contractor.

11.7 ACH Enrollment: All Contractors will be required to complete an "Authorization Agreement for ACH Credits Enrollment Form". Payments will be deposited directly into Contractor's bank account. This means there is no need to wait for the check to come in the mail and eliminates the possibility of a lost check. The Clerk's Accounts Payable Department will provide confirmation via email when payments are transmitted, ensuring immediate notification.

12.0 Warranties:

12.1 Warranty of Ability to Perform: Contractor warrants that, to the best of its knowledge, there are no pending or threatened actions, proceedings, investigations, or any other legal or financial conditions, that would in any way prohibit, restrain, or diminish Contractor's ability to satisfy its obligations under the Agreement.

12.2 Warranty Against Defects in Workmanship: Contractor shall warrant its Work against defects in materials and workmanship for a minimum period of one (1) year from acceptance of the Work by County. Should any defects in materials or workmanship appear during the warranty period, Contractor shall replace the materials or equipment, or repair or re-do the service, immediately upon receipt of written notice from County, at no additional expense to County. Contractor shall warrant such replaced materials or equipment, or repaired or re-done Work, for a period of one (1) year after acceptance of such by County.

12.3 Warranty of Standard Care: In the performance of professional Work, Contractor will use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities. Contractor will use due care in performing its Work and will have due regard for acceptable professional standards and principles. Contractor's standard of care shall not be altered by the application, interpretation, or construction of any other provision of this Agreement. If any of the Work performed by Contractor do not comply with the foregoing warranties and County notifies Contractor of such, then Contractor shall (at its sole expense) promptly re-execute the nonconforming Work. All such re-performed Work shall be performed on a mutually agreed schedule. Contractor shall and does hereby assign to County the benefits of any of Contractor's subconsultant's or sub-contractor's warranties. Such assignment shall not relieve Contractor of its warranty obligations for performance or standard of care to County under this Agreement.

12.4 Warranty of Title: Title to any work product furnished by Contractor under the Agreement shall pass to County to the extent of the payments made for such by County, or on the date that County accepts the completed Work of Contractor. When title passes to County in accordance with the Agreement, Contractor warrants that the work product furnished will be free and clear of all security interests, liens and encumbrances or claims of any party.

13.0 Public Records: Contractor will keep and maintain public records required by the County to perform the service. Upon request from the County's custodian of public records, Contractor will provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. Contractor will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if Contractor does not transfer the records to the County. Upon completion of the Agreement, Contractor will transfer, at no cost, to the County all public records in possession of the Contractor or keep and maintain public records required by County to perform the service. If Contractor transfers all public records to County upon completion of the Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology system of the County. If Contractor does not comply with the County's request for public records, the County shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; EMAIL: RMLO@CITRUSBOCC.COM; PHONE: (352)527-5235.

14.0 Insurance: During the term of the Agreement, Contractor, at its sole expense, shall provide insurance of such a type and with such terms and limits as noted below. Providing and maintaining adequate insurance coverage is a material obligation of Contractor. Contractor shall provide County a certificate(s) of insurance, evidencing such coverage.

14.1 Minimum Insurance Requirements: Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees, or sub-contractors. The coverage's, limits or endorsements required herein protect the primary interests of County, and these coverage's, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect Contractor against any loss exposures, whether as a result of the Project or otherwise. The requirements contained herein, as well as County's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under a contract.

14.2 Commercial General Liability:
Bidder must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

14.3 Automobile Liability: Contractor must obtain coverage for all for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event Contractor does not own vehicles, Contractor shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

14.4 Workers Compensation and Employer's Liability:

14.4.1 Contractor must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident, $500,000 disease policy limit and $100,000 disease each employee must be included.

14.4.2 For any officer of a Contractor that has exempt status as an individual, the County requires proof of workers compensation insurance coverage for that contractor/employer/owner's employees. If the contractor/employer/owner or individual has applied for a workers compensation exemption, the County does not recognize this exemption to extend to the employees of the contractor/employer/owner.

14.4.3 The purpose of this section is to ensure that all contractors, sub-contractors, sole proprietors, or business entities of any kind who contract with the County for provision of goods or Work, provide workers compensation coverage for all employees, and principles of sub-contractors, sub-contractors, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

14.5 Cyber insurance. If any operations to be undertaken by Contractor include interfacing with County information technology (IT), operation technology (OT), computer hardware or software, or accessing, processing, or storing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data, Contractor must obtain Claims-Made coverage in an amount not less than $1,000,000 per claim for actual or alleged breaches of data and loss of data. The Claims-Made policy form shall provide continuous coverage that remains in place for three (3) years after contract completion.

14.6 Other Insurance Provisions:

14.6.1 Contractor shall provide a Certificate of Insurance to County with a thirty (30) day notice of cancellation and/or changes in policy language, and ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims made" or "occurrence" form. If any coverage is provided under a claim made form the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

14.6.2 The project's proposal number shall be noted on the certificate. **ITB 23-092**

14.6.3 All required insurance policies must be maintained until the contract work has been accepted by County.

14.6.4 Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees, and volunteers are to be covered as an Additional Insured on all policies except Worker's Compensation. The coverage shall contain no special limitation on the scope of protection afforded to the County, its officials, employees, or volunteers.

14.6.5 Contractor's insurance coverage shall be primary insurance as respects County, its officials, employees, and volunteers. Any insurance or self-insurance maintained by County, its officials, employees, or volunteers shall be excess of Contractor's insurance and shall be non-contributory.

14.6.6 For all policies of insurance: Contractor and its insurance carrier waive all subrogation rights against County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. The County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of Our Right to Recover from Others for Workers Compensation coverage.

14.6.7 The Certificate Holder should read as follows: Citrus County, Florida, political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

14.6.8 It is Contractor's responsibility to ensure that all sub-contractors comply with these insurance requirements. Contractor shall include all sub-contractors as insured under its policies or shall furnish separate certificates and endorsements for each sub-contractor. All coverages for sub-contractors shall be subject to all of the requirements stated herein.

14.6.9 All required insurance policies must be written with an insurance carrier having a minimum A.M. Best rating of A-.

14.6.10 All Certificates must show that the Contractor's policies have been endorsed per the requirements.

14.6.11 Once ALL paperwork is completed and received by the County, an email will be sent to Contractor requesting online registration with myCOI. It is critical that the County is provided with an accurate email address. The cost to register is $19.95 per year and a credit/debit card will be needed. Part of the registration process includes providing contact information for Contractor's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to County. Contractor will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Contractor's agent(s). This is a yearly requirement for the duration of the Agreement.

15.0 Indemnification: Contractor shall indemnify, save, and hold harmless the County and all its officers, agents or employees from all causes of action, claims, demands, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by intentional or negligent acts of, or omissions of Contractor, its sub-contractors, agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Contractor, nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the County or any of its officers, agents, or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Contractor shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by the County, any sums due Contractor under this Agreement may be retained by County until all of the County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

16.0 Change Orders: County may at any time, as the need arises, order changes within the scope of the Work without invalidating the Agreement. If such changes result in an increase or decrease in the Contract Price, or in the time required for performance of the Work, an equitable adjustment shall be authorized by way of a Change Order. County also may at any time, by issuing a Field Order, make changes in the details of the Work. Contractor shall proceed with the performance of any changes in the Work so ordered by County unless Contractor believes that such Field Order entitles it to a change in Contract Price or Time, or both, in which event Contractor shall give County written notice thereof within fifteen (15) calendar days after the receipt of the ordered change, and Contractor shall not execute such changes pending the receipt of an executed Change Order or further instruction from County.

17.0 Termination of Agreement: Either party may terminate this Agreement by giving the other party thirty (30) days written notice. In the event of termination, County will be responsible for compensating Contractor only for those Work satisfactorily completed or partially completed up to the date of termination. Contractor shall not be entitled to compensation for loss of anticipated profit.

18.0 Licenses and Certifications: Contractor, or its sub-contractor(s), shall possess and maintain during the term of this Agreement any and all licenses required to perform the Work covered under this Agreement, as stipulated by the State of Florida and Citrus County Florida.

19.0 Additional Terms and Conditions:

19.1 Advertising: Subject to Chapter 119, Florida Statutes, Contractor shall not publicly disseminate any information concerning the Agreement without prior written approval from County, including, but not limited to mentioning the Agreement in a press release or other promotional material, identifying County as a reference, or otherwise linking Contractor's name and either a description of the Agreement or the name of County in any material published, either in print or electronically, to any entity that is not a party to the Agreement.

19.2 Assignment: Neither County nor Contractor shall sell, assign, or transfer any of its rights, duties or obligations under the Agreement without the prior written consent of the other Party. In the event of any assignment, Contractor remains secondarily liable for performance of the Agreement, unless County expressly waives such secondary liability.

19.3 Bankruptcy or Insolvency: Contractor shall promptly notify County in writing of the filing of any voluntary or involuntary petition for bankruptcy and/or of any insolvency of Contractor or any of its sub-contractors who are involved in the provision of the Work under this Agreement.

19.4 Compliance with Laws: Contractor shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Local, State and Federal agencies having jurisdiction and authority. These laws, shall include, but not be limited to, Chapter 287 of the Florida Statutes, the Uniform Commercial Code, the Immigration and Nationalization Act, the Americans with Disabilities Act, the United States Occupational Safety and Health Act, the United States Environmental Protection Agency, the State of Florida Department of Environmental Protection, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, sexual orientation, gender identity or expression or veteran's status. Violation of such laws shall be grounds for termination of the Agreement.

19.5 Conflict of Interest: Contractor covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner of degree with the performance of the Work covered under this Agreement. Furthermore, Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Contractor to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Contractor any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor, and its sub-contractors at any tier, certify that they have not entered into any contract, sub-contract, or arrangement in connection with the Project covered under this Agreement, or of any property included or planned to be included in the Project, in which any member, officer, of employee of Contractor or its sub-contractors, during its tenure, or for two years thereafter, has any interest, direct or indirect. Contractor, and its sub-contractors at any tier, shall insert the following provision into each of their contracts and sub-contracts:

> *"No member, officer, or employee of the sub-contractor, during their tenure or for two years thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof."*

19.6 Cooperative Purchasing: If applicable, pursuant to Contractor's own governing laws, and subject to agreement of Contractor, other government entities may be permitted to make purchases at the terms and conditions contained herein. Non-County purchases are independent of the Agreement between County and Contractor, and County shall not be a party to any transaction between Contractor and any other government entity. Another government entity may attach additional contractual and technical terms and conditions to this Agreement. These "special conditions" shall take precedence over the terms and conditions in this Agreement unless the conflicting term in this Agreement is statutorily required, in which case the term contained in this Agreement shall take precedence.

19.7 Correction of Work: Contractor shall promptly remove from the premises all Work rejected by County for failure to comply with the Contract Documents, whether incorporated into the Project or not, and Contractor shall promptly replace and re-execute the Work in accordance with the Contract Documents, without additional expense to County, and shall bear the expense of making good all Work of other contractor's work destroyed or damaged by such removal or replacement. All removal and replacement of Work shall be done at Contractor's expense. If Contractor does not take action to remove such rejected Work within ten (10) calendar days after receipt of written notice from County, County may remove such Work on their own and store the materials at the expense of Contractor.

19.8 County Funds: If sufficient funding is not available for Contractor to complete the Work, County reserves the right to modify the terms and conditions of the Agreement to change the Scope of Work to reduce the cost to match any available funding. If such modifications to the Scope of Work are not feasible, or if funding has been totally exhausted prior to Contractor's completion of its Work, the Agreement shall be terminated on terms reasonably acceptable to both parties. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, Contractor may not expend any County funds for the purpose of lobbying the legislature, or local, state, or federal agencies.

19.9 Debarment: Contractor certifies to the best of their knowledge and belief, that they and their principals 1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Municipal, County, State or Federal department or agency, 2) have not, within a three-year period preceding execution of this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property, 3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above, 4) have not within a three-year period preceding execution of this Agreement had one or more public transactions (Federal, State or local) terminated for cause or default, and 5) will advise County immediately if their status changes and will provide an explanation for the change in status.

19.10 Discriminatory Vendor: Contractor certifies that they are not subject to Section 287.134 (2)(a) which specifies that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or Work to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with any public entity, and may not transact business with public entity.

19.11 Disposal of Wastes: Contractor shall handle any waste materials generated in the performance of the Work in full compliance with all laws, regulations, and requirements of all governmental authorities and those of County. Contractor shall use only disposal facilities which have proper permits and are in full compliance with all Laws. Contractor agrees that County has the right to reject, for any reason, Contractor's use of any particular disposal facility.

19.12 Dispute Resolution: For any dispute concerning performance of the Agreement, which includes without limitation controversies based upon breach of contract, mistake, misrepresentation, or other cause for contract modification or rescission, County shall attempt to reach a mutual agreement as to the settlement and resolution of the dispute with Contractor. Should a mutual agreement not be reached, County shall render a decision and reduce such to writing and serve a copy on Contractor. The decision shall be final and conclusive.

19.13 Documentation: All tracings, plans, specifications, maps, computer files and/or reports prepared or obtained under this Agreement, as well as all data collected, together with summaries and charts derived there from, will be considered works made for hire and will become the property of County upon expiration or termination of the Agreement without restriction or limitation on their use. Upon delivery to County of said document(s), County will become the custodian thereof in accordance with Chapter 119, Florida Statutes. Contractor will not copyright any material and products or patent any invention

developed under this Agreement. Copies of these documents are not to be sold or distributed to third parties without the written consent of County.

19.14 Drug Free Workplace: Contractor certifies that it has in place a Drug-Free Workplace Program in accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 702-706).

19.15 Employees, Sub-contractors, and Agents: All Contractor employees, sub-contractors, and agents performing any of the Work under the Agreement shall be properly trained to meet or exceed any specified training qualifications. Upon request, Contractor shall furnish a copy of certification or other proof of qualification. All employees, sub-contractors, and agents of Contractor must comply with all security and administrative requirements of County. County may conduct, and Contractor shall cooperate in, a security background check or otherwise assess any employee, sub-contractor, and agent of Contractor. County may refuse access to, or require replacement of, any of Contractor's employee, sub-contractor, and agent for cause, including, but not limited to, technical or training qualifications, quality of Work, change in security status, or non-compliance with County's security or other requirements. Such refusal shall not relieve Contractor of its obligation to perform all Work in compliance with the Agreement. County may reject and bar from any facility for cause any of Contractor's employees, sub-contractors, or agents. County shall have the right to review and approve any sub-contractor used by Contractor. Contractor shall be fully responsible to County for the acts and omissions of its sub-contractors, and persons directly or indirectly employed by them. It is Contractor's responsibility to ensure that their sub-contractors are properly licensed to do business in the State of Florida and Citrus County, as required by law.

19.16 Environmental Issues: All notifications regarding environmental issues or requirements shall be sent immediately to County's Contact Person. Unless directed otherwise by County, Contractor is not to contact any local, state, or federal governmental agencies concerning environmental issues involving the Project Site.

19.17 Equal Employment Opportunity: Contractor shall not discriminate on the basis of race, color, sex, age, national origin, religion, and disability or handicap in accordance with the Provisions of: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000 et seq.), Title VII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), Florida Civil Rights Act of 1992 (§ 760.10 et seq.), Title 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375, Title 49 CFR 23 and Title 49 CFR 26 for Disadvantaged Business Enterprises, Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.), Title 49 CFR 21 and Title 49 CFR 23, Nondiscrimination on the basis of handicap, Title 49 CFR 27, Americans with Disabilities Act of 1990 (42 U.S.C. 12102, et. Seq.), Federal Fair Labor Standards Act (29 U.S.C. § 201, et seq.), and any other Federal and State discrimination statutes. Contractor shall furnish pertinent information regarding its employment policies and practices as well as those of their proposed sub-contractors as the State of Florida Department of Transportation, the Secretary of Labor, or County may require. The above shall be required of any sub-contractor hired by Contractor. All Equal Employment Opportunity requirements shall be included in all non-exempt sub-contracts entered into by Contractor. Sub-contracts entered into by Contractor shall also include all other applicable labor provisions. No sub-contract shall be awarded to any non-complying sub-contractor. Additionally, Contractor shall insert in its sub-contracts a clause requiring sub-contractors to include these provisions in any lower tier sub-contracts that may in turn be made. Contractor shall comply with all state laws and local ordinances, except that any preferential consideration of local in-state sub-contractors is NOT allowed.

19.18 E-Verification System: Contractor and its sub-contractors shall utilize the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, in accordance with Section 448.095, Florida Statutes, to verify the employment eligibility of: (1) all persons employed by Contractor during the contract term to perform any duties within Florida, and; (2) all persons, including sub-contractors, assigned by Contractor to perform work pursuant to this Contract. Contractors meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision. Contractor and its sub-contractors shall provide County with affidavits stating that they do not employ, contract with, or subcontract with an unauthorized alien. County is obligated to terminate this Agreement upon a good faith belief that Contractor or its sub-contractor(s) has knowingly violated Section 448.095, Florida Statutes.

19.19 Force Majeure Event: Neither party shall be considered to be in default in the performance of its obligations under this Agreement, except obligations to make payments with respect to amounts already accrued, to the extent that performance of any such obligations is prevented or delayed by any cause, existing or future, which is beyond the reasonable control, and not a result of the fault or negligence of, the affected party (a "Force Majeure Event"). If a party is prevented or delayed in the performance of any such obligations by a Force Majeure Event, such party shall immediately provide notice to the other party of the circumstances preventing or delaying performance and the expected duration thereof. Such notice shall be confirmed in writing as soon as reasonably possible. The party so affected by a Force Majeure Event shall endeavor, to the extent reasonable, to remove the obstacles which prevent performance and shall resume performance of its obligations as soon as reasonably practicable. A Force Majeure Event shall include, but not be limited to acts of civil or military authority (including courts or regulatory agencies), act of God (excluding normal or seasonal weather conditions), war, riot, or insurrection, inability to obtain required permits or licenses, hurricanes, and severe floods.

19.20 Governing Law and Venue: The Agreement shall be governed in accordance with the laws of the State of Florida. In the event of litigation with respect to the obligation of the parties to the Agreement, the jurisdiction and venue of such action shall be an appropriate State Court in Citrus County, Florida.

19.21 Governmental Restrictions: If Contractor believes that any governmental restrictions have been imposed that require alteration of the materials used, the quality, workmanship or performance of the Work offered under the Agreement, Contractor shall immediately notify County in writing, indicating the specific restriction. County reserves the right and the complete discretion to accept any such alteration or to cancel the Agreement at no further expense to County.

19.22 Immigration and Nationality Act: Contractor shall comply with all immigration laws as outlined in 8 USC § 1324a - Unlawful employment of aliens. County will not intentionally award County contracts to any Contractor who knowingly employs unauthorized Alien workers. Any violation of the employment provisions outlined in the Immigration and Nationality Act throughout the term of any Agreement with County may result in immediate termination of the Agreement. County will consider the employment of unauthorized aliens a violation of Section 274A (e) of the Immigration and Nationality Act. Such violation will be cause for unilateral cancellation of the Agreement, by County, if Contractor knowingly employs unauthorized aliens.

19.23 Inspection, Performance, Supervision: County reserves the right to inspect the Work provided by Contractor, whether partially or fully completed, at any time, as deemed appropriate by County for the purpose of ensuring Contractor's performance under the Agreement. Such inspections performed by County, shall not be construed as a final approval of Contractor's Service, and shall not relieve Contractor from its obligations under the Agreement. County reserves the right to inspect, at any reasonable time with prior notice, Contractor's facilities to assess conformity of the provision of the Work with the Agreement requirements. County reserves the right to investigate or inspect, at any time, whether the provision of the Work complies with the Agreement requirements. Contractor shall at all times during the Agreement term remain responsive and responsible. Contractor must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Contractor for the performance of the provision of the Work covered under the Agreement. This paragraph shall not mean or imply that it is obligatory upon County to make an investigation either before or after award of the Agreement, but should County elect to do so, Contractor is not relieved from fulfilling all Agreement requirements. Contractor shall supervise and direct the performance of its Work and shall be solely responsible for the means, methods, techniques, sequences, and safety of construction. Contractor will employ and maintain at the Project Site a qualified supervisor or superintendent who shall have been designated in writing by Contractor as the Contractor's representative at the Project Site. The supervisor or superintendent shall have full authority to act on behalf of Contractor and all communications given to the supervisor or superintendent shall be as binding as if given directly to Contractor. The supervisor or superintendent shall be present on the Project Site at all times as required to perform adequate supervision and coordination of the Contractor's Work.

19.24 Lawful Claims and Demands: Should any outstanding claims by sub-contractors or suppliers incurred in the performance of the Work materialize after County has made Payment to Contractor, Contractor will indemnify and save County harmless from such claims. Acceptance by Contractor of

payment shall be and shall operate as a release to County of all claims and all liabilities to Contractor, other than claims in stated amounts as may be specifically excepted by Contractor for things done or furnished in connection with the provision of the Work, and for every act and neglect of County and others relating to or arising out of the provision of the Work covered under this Agreement. Any payment, whether final or otherwise, shall not release Contractor or his sureties from any obligations under the Agreement.

19.25 Lobbying: Contractor shall not, in connection with the Agreement, directly or indirectly (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any County officer or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty, or (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any County officer or employee. For purposes of clause (2), "gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind.

19.26 Local Preference / Workforce Labor: County believes that the hiring of workforce labor by contractors who County awards contracts should, to the maximum extent, be citizens within its boundaries that are unemployed or seeking work for the first time. To that extent, County has agreed to notify CareerSource CLM of all awards involving construction and other types of services. CareerSource CLM is a local business-led organization that plans and coordinates quality employment and training services for businesses and individual career seekers in Citrus County. Successful Respondent will be contacted by CareerSource CLM, to discuss hiring through its staff and services. Successful Respondent's participation with CareerSource CLM is not required as a condition of award, but rather an opportunity for greater support for the community of Citrus County.

19.27 Materials, Work, and Facilities: It is understood that, except as otherwise specifically stated in the Contract Documents, Contractor shall provide and pay for all materials, labor, tools, equipment, water, light, power, transportation, supervision, temporary construction of any nature, and all other Work and facilities of any nature whatsoever necessary to execute, complete, and deliver the Work within the specified time.

19.28 Non-Collusion: Contractor agrees that neither it, nor any of its officers, partners, agents or employees have entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of a free competitive solicitation in connection with this Agreement, and that Contractor intends to do the work with its own bona fide employees or sub-contractors and has not provided a response for the benefit of another contractor. Furthermore, Contractor certifies that its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to submitting a response on any public contract.

19.29 Project Site Conditions: Contractor shall be deemed to have examined the Project Site, if applicable and to have secured full knowledge of all conditions under which the Work are to be executed and completed.

19.30 Protection of Persons: Contractor will be responsible for the safety of its employees and the employees of its sub-contractors, during the provision of the Work. Contractor will be responsible for initiating, maintaining, and supervising all safety programs in connection with the provision of the Work in accordance with applicable safety standards and regulations, as promulgated by the United States Occupational Safety and Health Act. Contractor shall report promptly to County any accident or unusual occurrence during performance of the Work, including personal injury or death to any Contractor employee, sub-contractor employee or any member of the public, or any damage to any of County's property, the Project Site, or adjacent property.

19.31 Public Entity Crime: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids,

proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

19.32 Relationship: Contractor is an independent contractor to County in the provision of the Work under this Agreement and is not an employee, agent, joint-venture, or partner of County.

19.33 Risk of Loss: Until the Work have been accepted by County, risk of loss or damage to any materials, equipment, supplies or work product, whether partially or fully completed, that are associated with the Work shall remain with Contractor.

19.34 Schedules, Reports and Records: Contractor shall submit to County cost schedules, progress schedules, estimates, records, reports, and any other data, as related to the provision of the Work covered under the Agreement. Furthermore, County reserves the right to inspect and audit Contractor's books and records relating to the Agreement, when deemed appropriate by County. All schedules, reports, and records of Contractor, as they relate to the Agreement, shall be retained by Contractor for a period of three (3) years from the date of final payment under the Agreement.

19.35 Security

19.35.1 Confidentiality: Contractor shall comply fully with all security procedures of County in the performance of the Agreement. Contractor shall not divulge to third parties any information obtained by Contractor or its agents, distributors, resellers, sub-contractors, officers, or employees in the course of the provision of the Work without the written consent of County. However, Contractor shall be permitted to release information to third parties if such information is publicly available through no fault of Contractor, information that Contractor developed independently without relying on County's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, Contractor shall take appropriate measures as to its personnel, agents, and sub-contractors. The warranties of this paragraph shall survive the Agreement.

19.35.2 Cybersecurity: Contractor shall take commercially reasonable measures to protect and secure electronic data. Contractor's products and Work shall comply with the standards and practices established by the National Institute of Standards and Technology Cybersecurity Framework and the Florida Cybersecurity Act, federal and state regulations, statutes, rules and requirements applicable to any data in Contractor's or its affiliates or sub-contractor's control. Contractor's, its affiliates, and sub-contractors' employees shall have completed level II background checks when required by federal, state or local law. The warranties of this paragraph shall survive the Agreement.

19.35.3 Security of Information: Contractor and its sub-contractor's must implement technical and organizational measures to ensure security of processing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data. Contractor must provide for the security of such information by using appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections and audits. Contractor agrees to maintain reasonable network security that, at a minimum, includes a network firewall. The warranties of this paragraph shall survive the Agreement.

19.35.4 Security Incident Notification and Action: If Contractor becomes aware of a cybersecurity event or security incident, Contractor must: notify County, in writing, within twenty-four (24) hours of becoming aware of any confirmed or suspected cybersecurity incident or threat; investigate such incident or threat; conduct an analysis of the cause of such incident; and provide County with periodic updates of any ongoing investigation. Contractor shall implement an appropriate plan to remediate the cause of such security incident and mitigate any loss or compromise of data due to the security incident. Contractor shall also provide: notification of the security incident to potentially affected persons; credit monitoring services; identification protection

services; a call center established and operated by Contractor; notification to any regulatory authorities; and any other functions, services or penalties as may be required by law. The warranties of this paragraph shall survive the Agreement.

19.36 Severability: If a court deems any provision of the Agreement void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.

19.37 Survival: All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive completion or termination of the Agreement for any reason.

19.38 Taxes: Contractor shall pay all sales, consumer, use and other similar taxes required to be paid by Contractor in accordance with the laws and regulations of the State of Florida which are applicable to the provision of the Work under the Agreement. County will not pay for any personal property taxes levied on Contractor or for any taxes levied on Contractor's employees' wages. County is a political subdivision of the State of Florida and holds a State of Florida Sales Tax Exemption Certificate (No. 85-8012621778C-1). All purchases made by County directly from a dealer, distributor or manufacturer for materials, equipment or supplies ("direct purchase") instead of through the Contractor are exempt from sales, consumer, use and other similar taxes.

19.39 Waiver: The delay or failure by County to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of County's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude the County of any other or further exercise thereof or the exercise of any other right.

20.0 Authority: Each person signing the Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

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IN WITNESS WHEREOF, this Agreement is accepted by the parties as of the date noted below.

SEAN M. GERRITS, INC. dba S.M.G., INC.

Sarah Linne
Signature of Witness (1)

SARAH LINNE
Printed Name of Witness (1)

Elizabeth A Cooper
Signature of Witness (2)

Elizabeth A. Cooper
Printed Name of Witness (2)

BY: Sean M. Gerrits AHS
SEAN M. GERRITS, PRESIDENT

STATE OF Florida
COUNTY OF Citrus

The foregoing instrument was acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 14th day of September, 2023, by Sean Gerrits as President who is ☑ personally known to me or ☐ who produced _____ as identification.

Witness my hand and official seal this 14th day of September, 2023.

Michael B. Rash
NOTARY PUBLIC Signature
Printed Name: Michael Rash
Commission No.:
Expiration Date: 10/17/23

MICHAEL B. RASH SEAL
Commission # GG 910989
Expires October 17, 2023
Bonded Thru Budget Notary Services

Official use only

APPROVED

NOV 14 2023

BOARD OF COUNTY COMMISSIONERS

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:
for Angela Vick
ANGELA VICK, CLERK

BOARD OF COUNTY COMMISSIONERS SEAL CITRUS COUNTY, FL

BY: Ruthie Davis Schlabach
RUTHIE DAVIS SCHLABACH, CHAIRMAN

DATE: 11/14/2023

Exhibit "A"

SCOPE OF WORK

Contractor will be required to provide for the safe mechanical loading of soil material (sand, mix of sand and clay, and clay) and delivery to the Citrus County Central Landfill, located on 230 W. Gulf to Lake Hwy, Lecanto, Florida.

1) Tandem axle dump trucks with a minimum capacity of 18 cubic yards are required for transportation due to accessibility to the landfill. Trucks shall meet all State road safety requirements. Trucks shall also be in good reliable working condition and able to pass State inspections. Citrus County, Florida will not be liable for trucks operated in an unsafe or illegal manner.

2) The requirement for Work will be on an as needed basis throughout the term of the contract.

3) The primary designated load areas will be within the boundaries of Citrus County.

4) The Contractor shall furnish all labor, equipment, miscellaneous materials, and perform all operations in accordance with specifications, terms, and conditions of this bid.

5) The project manager will be the Solid Waste Division Director, Dan Sherlock, or designated representative. The project manager will notify the Contractor via fax or email when the requirement for Work is needed. Each Work request will specify the area where the soil is to be loaded, approximate amount of soil, and distance for delivery to the landfill.

6) The Contractor shall begin Work within 72 hours of receiving a Work request notification from the Solid Waste Management department. There will be no guaranteed minimum or maximum amounts for each Work request.

7) The Contractor shall have adequate equipment and personnel available to perform the Work.

8) All deliveries to the Citrus County Central Landfill, located on 230 W. Gulf to Lake Hwy, Lecanto, Florida 34461, will be during normal business hours of 7:00am to 5:00pm Monday thru Friday, and 7:00am to 2:30pm on Saturdays, with the exception of County observed holidays.

9) Every effort shall be made by the Contractor to ensure trucks are loaded to capacity. Each load transported will require a delivery ticket that will track daily activity independent of any such counting of loads and shall include driver's name, address of Contractor, truck number, date and time of delivery and number of cubic yards delivered. All trucks transporting soil will require pre-approval by Citrus County Solid Waste Management staff to ensure and confirm the cubic yardage capacity prior to usage.

10) Invoices shall be submitted within 30 days of performing the Work and shall be itemized for Price per load and Delivery Price. Any fuel surcharges should be indicated separately with a support showing the calculation used.

11) A Daily Time Sheet shall be filled out by each driver that provides the following information: Truck number, driver's name, load ticket number, destination for each load and time of arrival at the destination.

12) Daily Time Sheets signed by a County Solid Waste Department employee must accompany the invoice.

13) Any accidents or incidents involving the Contractor's trucks shall be the responsibility of the hauling company to resolve or correct. This includes traveling to or from the worksite, the worksite area or other area the trucks need to access for the Work. The Contractor shall hold Citrus County, Florida, its employees, volunteers, agents, and representatives harmless from any claims relating to traffic accidents, citations, incidents, or damages involving said truck(s).

14) Any damage that should occur at the loading site or landfill, because of the Contractor's, or their subcontractor's, operations, including but not limited to, damage to sidewalks, curbs, pipes, drains, water mains, pavement or landscaping shall be either repaired to its original state or replaced by the Contractor in a manner prescribed by the project manager at no expense to the County.

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Exhibit "B"

ITB 23-092
On Call Lauding and Hauling Soil for Citrus County Landfill
Detailed Tabulation

Price Per Load			Sean M. Gerrits, Inc. dba SMG, Inc. *(Crystal River, FL)*
Item	Description	Unit of Measure	
A	**Sand**	18 Cubic Yard Truckload	$121.90
B	**Mix of Sand & Clay**	18 Cubic Yard Truckload	$53.00
C	**Clay**	18 Cubic Yard Truckload	$15.90

Price For Delivery

Item	Description	Price per Mile for Delivery	Price per Mile X 8 (Estimated Distance)
D	**Hauling of Material**	$16.75	$70.00

CITRUS COUNTY, FLORIDA

Department of Public Works
Division of Solid Waste Management
230 W Gulf to Lake Hwy.
Lecanto, FL 34461
P.O. Box 340, Lecanto, FL 34460
352-527-7670 | 352-527-7627

BOARD OF COUNTY COMMISSIONERS
Holly Davis
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Diana Finegan
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COUNTY ADMINISTRATOR
Steve Howard

COUNTY ATTORNEY
Denise Dymond Lyn

ASSISTANT COUNTY ADMINISTRATOR
Mariselle Rodriguez

MEMORANDUM

DATE: **July 23, 2025**

TO: **Linda Morse, Purchasing & Contractor Manager, Management & Budget** LM

THROUGH: **Carlton Hall, Director, Department of Public Works** Carlton Hall (Jul 24, 2025 16:50:16 EDT)

FROM: **Joshua Younce, Director, Solid Waste Division** Joshua Younce

SUBJECT: **ITB 23-092 On Call Loading and Hauling Soil for Citrus County Landfill**

Citrus County is currently under contract with Sean M. Gerrits, Inc. dba SMG., Inc., for On Call Loading and Hauling Soil for the Citrus County Landfill. This agreement allows the option to renew for three (3) additional one (1) year periods. This is the first renewal of this agreement.

Solid Waste staff recommends continuation of the agreement for an additional one-year period, extending the expiration date to 11/13/2026.

Please let me know if you have any questions.

Thank you

Joshua Younce, Director
Citrus County Division of Solid Waste Management
P.O. Box 340
Lecanto, FL 34460
Telephone (352) 527-7670
Joshua.Younce@citrusbocc.com

From: SMG, Inc.
To: Matthew S. Baer
Subject: [EXTERNAL]SMG Re: ITB 23-092 Agreement Renewal
Date: Tuesday, July 22, 2025 4:02:30 PM

WARNING: This email originated from an external Domain **DO NOT CLICK** unless you recognize the sender and know the content is safe.

Hi Matthew,
Per your email below, please renew the agreement for an additional one year period.

Thank You For Your Business

Sarah
SMG, Inc.
Accounts Receivable
smgtrucking@yahoo.com
352-795-7170 option 2
SMGofCrystalRiver.com

On Tuesday, July 22, 2025 at 08:27:44 AM EDT, Matthew S. Baer <matthew.baer@citrusbocc.com> wrote:

Good morning,

The deadline to renew the above referenced agreement is November 13, 2025, and County staff is inquiring if SMG would like renew the agreement for an additional one year period.

If you have any questions, please let me know.

Thank you,

Matthew Baer

Compliance Manager

Citrus County Solid Waste Management Division

230 W. Gulf to Lake Hwy.

ITB 23-092 Renewal Memo and Backup

Final Audit Report 2025-07-24

Created:	2025-07-23
By:	Matthew Baer (matthew.baer@citrusbocc.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAi95tv2WQnvm8EYx2XzbV14sfb-Sg-e0v

"ITB 23-092 Renewal Memo and Backup" History

Document created by Matthew Baer (matthew.baer@citrusbocc.com)
2025-07-23 - 3:20:58 PM GMT

Document emailed to Joshua Younce (Joshua.Younce@citrusbocc.com) for signature
2025-07-23 - 3:21:03 PM GMT

Email viewed by Joshua Younce (Joshua.Younce@citrusbocc.com)
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Document e-signed by Joshua Younce (Joshua.Younce@citrusbocc.com)
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Document e-signed by Carlton Hall (carlton.hall@citrusbocc.com)
Signature Date: 2025-07-24 - 8:50:16 PM GMT - Time Source: server

Agreement completed.
2025-07-24 - 8:50:16 PM GMT

Adobe Acrobat Sign

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Cindy Jett, ARM, CRIS
M.E. Wilson Company, LLC dba Waldorff Insurance & Bonding; dba Underwood Anderson Insurance 300 West Platt Street Tampa, FL 33606	PHONE (A/C, No, Ext): 813-349-2231 FAX (A/C, No): 813-229-2795 E-MAIL ADDRESS: cjett@mewilson.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Cumis Insurance Society, Inc.	10847
INSURER B : Bridgefield Casualty Ins. Co.	10335
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Sean M Gerrits Inc. DBA SMG, Inc.
P.O. Box 581
Crystal River, FL 34423

COVERAGES CERTIFICATE NUMBER: 140650 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:			322158	11-01-2024	11-01-2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 1,000,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [X] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			322159	11-01-2024	11-01-2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) PIP Limit	$ 1,000,000 $ $ $ $ 10,000
A	[X] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000			322160	11-01-2024	11-01-2025	EACH OCCURRENCE AGGREGATE $	$ 5,000,000 $ 5,000,000 $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		19654604	03-01-2025	03-01-2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees and volunteers are included as an Additional Insured for General Liability (including Ongoing and Completed Operations) when required by written contract and additional insured on the Auto policy. This insurance shall be Primary and Non-Contributory to any other insurance available to or maintained by Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees and volunteers. A Waiver of Subrogation applies in favor of Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees and volunteers with respects to the General Liability, Auto policy & Workers Compensation policy when required by written contract.

CERTIFICATE HOLDER

Citrus County, Florida, a political subdivision of the State of Florida
3600 W. Sovereign Pass
Lecanto, FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CUMIS Insurance Society, Inc.

AMB #: 003049 NAIC #: 10847 FEIN #: 390972608

Mailing Address
5910 Mineral Point Road
Madison, Wisconsin 53705
United States

Web: www.cunamutual.com
Phone: 800-356-2644
Fax: 608-236-7969
View Additional Address Information

AM Best Rating Unit: AMB #: 018704 - CUMIS Insurance Society Group
Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058986 - CUNA Mutual Holding Company is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A (Excellent)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	December 04, 2024
Initial Rating Date:	June 30, 1968

Long-Term Issuer Credit View Definition

Rating (Rating Category):	a+ (Excellent)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	December 04, 2024
Initial Rating Date:	January 30, 2008

Financial Size Category View Definition

Financial Size Category:	XII (USD 1.00 Billion to Less than 1.25 Billion)

Bridgefield Casualty Insurance Company

AMB #: 011812 NAIC #: 10335 FEIN #: 593269531

Mailing Address
117 N. Massachusetts Avenue
Lakeland, Florida 33801
United States

Web: www.summitholdings.com
Phone: 863-665-6060
Fax: 513-369-5830
View Additional Address Information

AM Best Rating Unit: AMB #: 003012 - Great American Contemporary Pool
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058317 - American Financial Group, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A+ (Superior)
Affiliation Code:	r (Reinsured)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	December 11, 2024
Initial Rating Date:	January 18, 1999

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa- (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	December 11, 2024
Initial Rating Date:	January 25, 2006

Financial Size Category View Definition

Financial Size Category:	X (USD 500 Million to Less than 750 Million)

Amendment No. 1 to Agreement
ITB 23-092
On Call Loading and Hauling Soil for Citrus County Landfill

THIS AMENDMENT is made and entered into by and between Sean M. Gerrits, Inc. dba S.M.G., Inc., a corporation organized under the laws of the State of Florida (hereinafter referred to as "Contractor") and Citrus County, Florida, a political subdivision of the State of Florida (hereinafter referred to as "County").

WHEREAS, On November 14, 2023, County and Contractor entered into an Agreement to provide for the safe mechanical loading of soil material (sand, mix of sand and clay, and clay) and delivery to the Citrus County Central Landfill on an as needed basis for a period of two (2) years with an option to renew for three (3) additional one (1) year periods; and

WHEREAS, County and Contractor desire to amend the Agreement to exercise the first option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to November 13, 2026; and

WHEREAS, County and Contractor agree that prior to the time of execution of Amendment No. 1 to the Agreement Contractor shall provide County with a signed Human Trafficking for Nongovernmental Entities form and shall comply with the requirements set forth in Florida Statute Section 787.06; and

NOW THEREFORE, in consideration of the original Agreement and the foregoing recitals, County and the Contractor agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. County and Contractor hereby renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to November 13, 2026.
3. County and Contractor agree that a signed Human Trafficking for Nongovernmental Entities form shall be provided by the Contractor prior to the time of execution of Amendment No. 1 to the Agreement.
4. County and Contractor agree that all other terms, conditions, and pricing of the Agreement are hereby ratified and confirmed and shall continue in full force and effect except as amended herein.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, this Amendment No. 1 to Agreement is accepted by the parties as of the date noted below.

Sarah Linne
Signature of Witness (1)

SARAH LINNE
Printed Name of Witness (1)

Emily Hessinger
Signature of Witness (2)

Emily Hessinger
Printed Name of Witness (2)

SEAN M. GERRITS, INC. DBA S.M.G., INC.

BY: Sean M. Gerrits
SEAN M. GERRITS, PRESIDENT

STATE OF Florida
COUNTY OF Citrus

The foregoing instrument was acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 6th day of August, 2025, by Sean Gerrits as President who is ☑ personally known to me or ☐ who produced _____ as identification.

Witness my hand and official seal this 6th day of August, 2025.

Official use only

Emily Hessinger
NOTARY PUBLIC Signature
Printed Name: Emily Hessinger
Commission No.: HH 468433
Expiration Date: 11/28/2027

SEAL

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

TRACI PERRY, CLERK

BY: _____
REBECCA BAYS, CHAIRMAN

DATE: _____

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	ITB 24-031 Amendment No. 1; Lecanto Government Building Chiller Replacement Project (Furnish and Install); ENFRA MCC, LLC
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

On August 6, 2024, an Agreement, ITB 24-031 Lecanto Government Building Chiller Replacement Project (Furnish and Install), was awarded to Bernhard MCC, LLC to furnish and install a replacement of the existing Chiller at the Lecanto Government Building and to furnish all permits, if required, supervision, labor, materials, supplies, and equipment necessary.

On May 1, 2025, Bernhard MCC, LLC, had a legal name change to ENFRA MCC, LLC. The County and Contractor would like to amend the Agreement to acknowledge the change of the contractor's name.

There is no extra cost associated with this Amendment.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

No Budget impact related to this Amendment

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute Amendment No.1 to the Agreement between Citrus County, Florida and ENFRA MCC, LLC to acknowledge the change of the

Contractor's name from Bernhard MCC, LLC to ENFRA MCC, LLC. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. 9-23-25 AGENDA DOCS ITB 24-031 Amendment No. 1
2. ITB 24-031 Executed Agreement

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 4041 Essen Ln Ste 400 Baton Rouge LA 70809	**CONTACT NAME:** Sharon Elgin **PHONE (A/C, No, Ext):** 225-336-3284 **FAX (A/C, No):** **E-MAIL ADDRESS:** sharon_elgin@ajg.com
INSURED BERNMCC-01 ENFRA MCC, LLC 1 Galleria Blvd, Suite 825 Metairie, LA 70001	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** The Travelers Indemnity Company of CT — 25682 **INSURER B :** Travelers Property Casualty Company of America — 25674 **INSURER C :** Vantage Risk Specialty Insurance Company — 16275 **INSURER D :** Starr Indemnity & Liability Company — 38318 **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 797404483 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE X OCCUR X XCU Included GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:			VTC2JCO5468B485TIL25	7/1/2025	7/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 2,000,000 $ 300,000 $ 15,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $
A	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			VTC2ECAP5468B497TCT25	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 2,000,000 $ $ $ $
D	**UMBRELLA LIAB** X OCCUR X **EXCESS LIAB** CLAIMS-MADE DED RETENTION $			1000585884251	7/1/2025	7/1/2026	EACH OCCURRENCE AGGREGATE 	$ 10,000,000 $ 10,000,000 $
B A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		UB1N3954722525K UB1N0462112525R	7/1/2025 7/1/2025	7/1/2026 7/1/2026	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	Includes USL&H $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Professional/Pollution Leased/Rented Cyber Liability			P03CP0000061701	7/1/2025	7/1/2026	$10,000,000 Occ See Remarks See Remarks	$10,000,000 Agg

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is considered an Additional Insured when required by written contract for both Ongoing and Completed Operations on the General Liability policy, as per endorsement # CG D6 04, edition 02/19 and Automobile Policy as per endorsement #CA T4 74, edition 02/16, pursuant to and subject to the policy terms, definitions, conditions and exclusions. Excess Policy follows form of underlying General Liability, Automobile and Employers Liability (Workers Comp) policies pursuant to and subject to the policy term, definitions, endorsements and exclusions. Certificate Holder is considered an Additional Insured when required by written contract as respects to the Pollution Policy, pursuant to and subject to the policy terms, definitions, conditions and exclusions. Waiver of Subrogation when required by written contract applies to Certificate Holder, as respects to the General Liability, Automobile, Excess Liability, Professional Liability and Workers Compensation policies, pursuant to and subject to the policy terms, definitions, conditions and exclusions. General Liability, Automobile and Excess Liability policies are Primary and Noncontributory when required by written contract. Thirty (30) Day Notice of Cancellation (other than
See Attached...

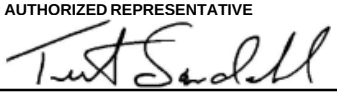
CERTIFICATE HOLDER

Citrus County, Florida
C/O: myCOI
P.O. Box# 501970
8710 Bash Street
Indianapolis IN 46256

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Arthur J. Gallagher Risk Management Services, LLC	ENFRA MCC, LLC 1 Galleria Blvd, Suite 825 Metairie, LA 70001
POLICY NUMBER	
CARRIER / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Non-Payment) applies to Certificate Holder when required by written contract. Certificate Holder is considered an Alternate Employer when required by written contract with respects to Workers Compensation, pursuant to and subject to the policy terms, definitions, conditions and exclusions. Equipment valuation for Leased/Rented is legal liability but no more than replacement cost.

****

CYBER LIABILITY: Policy #107866819
Policy Term: 7/1/2025 - 7/1/2026
Carrier: Travelers Casualty and Surety Company of America
Privacy and Security Liability - $5,000,000
Aggregate - $5,000,000

LEASED/RENTED EQUPMENT: Policy #UM00061241MA25A
Policy Term: 7/1/2025 - 7/1/2026
Carrier: XL Specialty Insurance Company
NAIC #: 37885
Limits: $750,000 Per Item / $2,500,000 Total Limit

Equipment valuation for Leased/Rented is legal liability but no more than replacement cost.

Named Insureds read as follows with respects to Workers Compensation:
ENFRA, LLC F/K/A Bernhard, LLC
ENFRA MCC, LLC F/K/A Bernhard MCC, LLC
ENFRA TME, LLC F/K/A Bernhard TME, LLC
ENFRA EP Breaux, LLC F/K/A Ernest P. Breaux Electrical, LLC
ENFRA MCC Metal, LLC F/K/A Bernhard MCC Metal, LLC

With respects to all other policies shown on the certificate the Named Insureds read as follows:
Bernhard, LLC
Bernhard MCC, LLC
Bernhard TME, LLC
Ernest P. Breaux Electrical, LLC
Bernhard MCC Metal, LLC
ENFRA, LLC
ENFRA MCC, LLC
ENFRA TME, LLC
ENFRA EP Breaux, LLC
ENFRA MCC Metal, LLC

Division Name: All Vendors
- Contract ID: ITB 24-031.

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The Travelers Indemnity Company of Connecticut

AMB #: 002517 NAIC #: 25682 FEIN #: 060336212

Mailing Address
One Tower Square
Hartford, Connecticut 06183
United States

Web: www.travelers.com
Phone: 860-277-0111
Fax: 844-816-9447
View Additional Address Information

AM Best Rating Unit: AMB #: 018674 - Travelers Group
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058470 - The Travelers Companies, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A++ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	August 08, 2025
Initial Rating Date:	December 31, 1907

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa+ (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	August 08, 2025
Initial Rating Date:	April 18, 2005

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

u Denotes Under Review Best's Rating

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Associate Director : David Marek

Senior Director: Carlos Wong-Fupuy

Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Disclosure Information

Disclosure Information Form
View AM Best's Rating Disclosure Form

Press Release
AM Best Affirms Credit Ratings of The Travelers Companies, Inc. and Main Subsidiaries
August 08, 2025

Travelers Property Casualty Company of America

AMB #: 004461 NAIC #: 25674 FEIN #: 362719165

Mailing Address
One Tower Square
Hartford, Connecticut 06183
United States

Web: www.travelers.com
Phone: 860-277-0111
Fax: 844-816-9447
View Additional Address Information

AM Best Rating Unit: AMB #: 018674 - Travelers Group
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058470 - The Travelers Companies, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A++ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	August 08, 2025
Initial Rating Date:	June 30, 1972

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa+ (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	August 08, 2025
Initial Rating Date:	April 18, 2005

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

u Denotes Under Review Best's Rating

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Associate Director : David Marek

Senior Director: Carlos Wong-Fupuy

Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Disclosure Information

Disclosure Information Form
View AM Best's Rating Disclosure Form

Press Release
AM Best Affirms Credit Ratings of The Travelers Companies, Inc. and Main Subsidiaries
August 08, 2025

Amendment No. 1 to the Agreement
ITB 24-031
Lecanto Government Building Chiller Replacement Project (Furnish and Install)

THIS AMENDMENT is made and entered into by and between Citrus County, Florida (County) and ENFRA MCC, LLC (hereinafter referred to as "Contractor"), formally known as Bernhard MCC, LLC.

WHEREAS, On August 6, 2024, County and Bernhard MCC, LLC, entered into an Agreement to provide construction services for a term of seventy (70) calendar days after the start date set forth in the Notice to Proceed issued by the County; and

WHEREAS, On May 1, 2025, Bernhard MCC, LLC effected a legal name change to ENFRA MCC, LLC; and

WHEREAS, County and Contractor desire to amend the Agreement to acknowledge the change of Contractor's name to ENFRA MCC, LLC; and

WHEREAS, County and Contractor agree that prior to the time of execution of Amendment No. 1 to the Agreement Contractor shall provide County with a signed Human Trafficking for Nongovernmental Entities form and shall comply with the requirements set forth in Florida Statute Section 787.06; and

NOW THEREFORE, in consideration of the original Agreement and the foregoing recitals, County and Contractor agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.

2. County acknowledges the change of Contractor's name from Bernhard MCC, LLC to ENFRA MCC, LLC.

3. County and Contractor agree that a signed Human Trafficking for Nongovernmental Entities form shall be provided by the Contractor prior to the time of execution of Amendment No. 1 to the Agreement.

4. County and Contractor agree that all other terms, conditions, and pricing of the Agreement are hereby ratified and confirmed and shall continue in full force and effect except as amended herein.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, this Amendment No. 1 to the Agreement is accepted by the parties as of the date noted below.

Nicole Simmons
Signature of Witness (1)

Nicole Simmons
Printed Name of Witness (1)

Signature of Witness (2)

Chris Linzay
Printed Name of Witness (2)

ENFRA MCC, LLC

BY: _____
DOUG STRICKLAND, REGIONAL MGR.

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 28 day of August, 2025, by Douglas Strickland as Reg Director who is ☑ personally known to me or ☐ who produced _____ as identification.

Witness my hand and official seal this 28 day of August, 2025.

Official use only

Kristie Miller
NOTARY PUBLIC Signature
Printed Name: Kristie Lyn Miller
Commission No.: _____
Expiration Date: _____

SEAL

KRISTIE LYN MILLER
Notary Public - State of Florida
Commission # HH 156295
My Comm. Expires Nov 6, 2025
Bonded through National Notary Assn.

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

_____
TRACI PERRY, CLERK

BY: _____
REBECCA BAYS, CHAIRMAN

DATE: _____

Citrus County
Board of County Commissioners
DEPARTMENT OF MANAGEMENT AND BUDGET
PURCHASING

3600 W. Sovereign Path • Suite 266 • Lecanto, FL 34461
Telephone (352) 527-5457 • Facsimile (352) 527-5424

NOTICE OF AWARD

August 12, 2024

Michael Cooper, President-Sustainability Division
Bernhard MCC, LLC
1151 N Keller Rd.
Orlando, Florida 32810

REF: Agreement: ITB 24-031 Lecanto Government Building Chiller Replacement Project (Furnish and Install)

The Board of County Commissioners has approved the above referenced Agreement and authorized the Chairman to execute the Agreement, August 6, 2024.

Agreement enclosed for your files. Congratulations.

Sincerely,

Leigha Utter

Leigha Utter, Purchasing Assistant
Citrus County Department of Management & Budget

cc: Paul Yetton, Project Manager, Facilities Management Division
Russell Collins, Director, Facilities Management Division
Carlton Hall, Acting Director, Public Works Department

CONSTRUCTION AGREEMENT

This Agreement is entered into by the parties this 6th day of August, 2024.

1.0 Parties:

Citrus County, Florida, a political subdivision of the State of Florida, (County).

and

Bernhard MCC, LLC, (Contractor).

2.0 Designated Contact Person as to County:	**3.0 Designated Contact Person as to Contractor**:
Paul Yetton, Project Manager Citrus County Facilities Department 1300 S. Lecanto Hwy. Lecanto, Florida 34461 Phone: 352-527-5850 Mobile: 352-400-1052 Email: paul.yetton@citrusbocc.com	Michael Cooper, President – Sustainability Division Bernhard MCC, LCC 1151 N. Keller Rd. Orlando, Florida 32810 Phone: 407-650-2251 Fax: N/A Email: mcooper@bernhard.com

4.0 Notices: All notices between County and Contractor, as required under the Agreement, shall be by telephone, facsimile, e-mail, mail, or by personal delivery to the respective designated contact person identified above. Either designated recipient may notify the other, in writing, if someone else is designated to receive notice.

5.0 Entire Agreement: This Agreement, and its associated Documents referenced herein, together with any executed Addenda, shall constitute the entire Agreement between Contractor and County (hereinafter referred to as the "Agreement"). In resolving conflicts, errors, discrepancies, and disputes concerning the scope of Work or other rights or obligations of the parties, precedence shall be given in the following order (1) a fully executed Addendum to this Agreement (later executed Addenda taking precedence over earlier dated Addenda), (2) provisions of this Agreement, (3) provisions of the Invitation to Bid, (4) provisions of Contractor's Bid, (5) provisions of the Purchase Order, and (6) provisions contained in any governmental regulation incorporated herein by reference. There are no understandings or agreements except as herein expressly stated.

6.0 Agreement Documents:

1. Exhibit A – Scope of Work
2. Exhibit B – 2 C.F.R. 200, Federal Provisions
3. Exhibit C – Compensation

7.0 Duration of Agreement and Commencement of Work The term of the Agreement shall begin on the the date the Agreement is executed by the County and shall continue until the Work is accepted by the County. Contractors shall commence ordering materials and equipment within ten (10) calendar days after receipt of a Purchase Order and a Notice to Proceed from the County will be issued upon notification of equipment arrival. The Work shall reach **Substantial Completion within sixty (60) calendar days** after the start date set forth in the Notice to Proceed and shall reach **Final Completion within seventy (70) calendar days** after the start date set forth in the Notice to Proceed issued by the County. Contractor will proceed with the Work at such rate of progress to ensure full completion within the Contract Time. It is expressly understood and agreed, by and between Contractor and County, that the Contract Time for the completion of the Work described herein is a reasonable time, taking into consideration the average climatic and economic conditions and other factors prevailing in the locality of the Work.

8.0 Modification of Agreement: The Agreement may only be modified or amended upon mutual written agreement of County and Contractor. No oral agreements or representations shall be valid or binding upon County or Contractor. No alteration or modification of the Agreement terms, including substitution of product, shall be valid or binding against County. Contractor may not unilaterally modify the terms of the Agreement by affixing additional terms by incorporating such terms onto Contractor's documents forwarded by Contractor to County for payment. County's acceptance of Work or processing of documentation on forms furnished by Contractor to County for approval or payment shall not constitute acceptance of the proposed modification to terms and conditions.

9.0 Work Provided by Contractor: The Work to be performed by Contractor is summarized in Exhibit "A" Scope of Work, attached to this Agreement. If County identifies any additional Work to be provided by Contractor that is not covered under the original Agreement, such additional Work shall be made a part of this Agreement by a written Addendum.

10.0 Compensation to Contractor: Compensation to be paid to Contractor for the Work shall be as per the unit pricing noted in Exhibit "C", attached to this Agreement.

11.0 Payment of Payment Requests:

11.1 Payment Requests: Requests for payment for the Work provided under the Agreement shall be submitted no more frequently than once per month, unless stipulated differently in the Agreement. At a minimum, the payment requests shall include the Purchase Order Number, a description of the Work performed, and the amount of the payment request. All requests for payment shall be submitted in sufficient detail to demonstrate compliance with the terms of the Agreement and to allow for the proper pre-audit and post-audit thereof. Requests for payment that include travel expenses shall be in accordance with Section 112.061, Florida Statutes. County reserves the right to request any information from Contractor that County deems necessary to substantiate claims for remuneration. Upon receipt of Contractor's payment request, County will review such to ensure that it is in proper order, and that the Work has been completed in accordance with this Agreement. If it is found that the payment request is not in proper order, or the Work covered under the payment request does not satisfy this Agreement, the payment request may be rejected.

11.2 Prompt Payment: County shall make payment of a payment request in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act" from the date which a payment request in proper order is recorded as received by County, for Work completed to the satisfaction of County.

11.3 Form of Request: If the payment request is not received in proper order, County may reject the payment request within ten (10) business days after the date on which the payment request is recorded as received by County. County shall provide Contractor with a written notification of the rejection specifying the deficiency and corrective measures necessary to make the payment request proper. Upon receipt of a payment request that corrects the deficiency, County shall make payment in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act".

11.4 Resolution of Payment Request Disputes: In the event of a dispute between Contractor and County concerning the full or partial payment of a payment request, such disagreement shall be finally determined by County. If the dispute between Contractor and County involves a portion of a payment request, the undisputed portion shall be paid by County in a timely manner, as long as the payment request for the undisputed portion is in proper order. Proceedings to resolve the dispute will be commenced within forty-five (45) business days after the date the payment request in dispute was recorded as being received by County and will be concluded by final decision of County within sixty (60) business days after the date on which the payment request was recorded as being received by County. Such procedures do not constitute an administrative proceeding that prohibits a court from deciding de novo any action arising out of the dispute.

11.5 Purchase Order: Although an Agreement will be executed by County and Contractor for the Work being performed for Contractor, a purchase order will also be issued to Contractor for the purpose of facilitating payment to Contractor. Except under an "emergency request", Contractor shall not perform any Work for County until Contractor has received a purchase order and Notice to Proceed

from County. Contractor will be permitted to accept an order to perform Work under an emergency purchase without a purchase order; however, such request from County must be transmitted to the Contractor via facsimile or e-mail. The written transmission order must be submitted with any payment request submitted by the Contractor for such emergency requests.

11.6 Progress Payments: Contractor may submit progress payment requests to County for partial completion of the Work. If County makes payment of progress payments to Contractor which is attributable to any Work performed by any of Contractor's suppliers, or Subcontractors, Contractor shall remit payment for such from the progress payments to those suppliers or Subcontractors. All Work covered by progress payment requests shall become the sole property of County. However, this shall not be construed as relieving Contractor of the sole responsibility for the care and protection of the Work which has been completed, even if Contractor remains in possession and control of such Work, or as a waiver of the right of County to require Contractor to fulfill all of the terms of the Agreement.

11.7 Payments to Subcontractors: When Contractor receives from County any payment for Work covered under the Agreement, Contractor must pay such moneys received to each subcontractor or supplier in proportion to the percentage of the Work completed by each subcontractor or supplier within ten (10) business days after Contractor's receipt of the payment. If Contractor receives less than full payment, then Contractor shall be required to disburse only the funds received on a pro rata basis to its subcontractors and suppliers, each receiving a prorated portion based on the amount due on the payment. If a subcontractor receives payment from Contractor for labor, Work or materials furnished by subcontractors or suppliers hired by the subcontractor, the subcontractor must remit payment due to those subcontractors or suppliers within seven (7) business days after the subcontractor's receipt of payment from Contractor.

11.8 Records of Costs: Records of costs incurred under terms of this Agreement will be maintained and made available upon request to County at all times during the term of this Agreement and for five (5) years after the expiration or termination of the Agreement. Copies of these documents and records will be furnished to the County upon request. Records of costs incurred will include Contractor's general accounting records and the project records, together with supporting documents and records, of Contractor, their suppliers, and Subcontractors, performing Work on the project, and all other records of Contractor, their suppliers and Subcontractors considered necessary by County for a proper audit of project costs.

11.9 Right to Withhold: Except for issues arising from contract indemnification provisions, County will have the right to retain out of any payment due Contractor under this Agreement an amount sufficient to satisfy any amount due and owing to County by Contractor on any other Agreement between Contractor and County. County may withhold payment on any invoice in the event that Contractor is in default under any provision of this Agreement or any other Agreement between Contractor and County as of the time of processing the invoice or as of the time payment is made available on the invoice. This right to withhold will continue until such time as the default has been cured, and, upon cure, County will have the right to retain an amount equal to the damages suffered as a result of the default.

11.10 Final Payment: Once the Work has been completed, delivered to and accepted by County, and provided there are no outstanding disputes, no outstanding security claims, claims or demands between County and Contractor, Contractor may submit a final payment request to County. Upon receipt of such, County shall pay the retainage withheld to Contractor.

11.11 Retainage: Pursuant to Section 255.078, Florida Statutes, County may withhold an amount from each payment made to Contractor as retainage. Provided there are no outstanding disputes between County and Contractor, no outstanding surety claims, and no outstanding claims or demands by County or Contractor, County shall make payment of such retainage to Contractor in accordance with Sections 255.077 and 255.078, Florida Statutes. If County makes payment of retainage to Contractor which is attributable to any subcontracted Work or equipment and materials provided by suppliers, Contractor shall remit payment to those Subcontractors and suppliers from the retainage.

11.12 ACH Enrollment: All Contractors will be required to complete an "Authorization Agreement for ACH Credits Enrollment Form" vendor payments will be deposited directly to Contractor's bank

account. This means there is no need to wait for the check to come in the mail and eliminates the possibility of a lost check. The Clerk's Accounts Payable Department will provide confirmation via email when payments are transmitted, ensuring immediate notification.

12.0 Liquidated Damages: If the Work covered under this Agreement is not completed within the time allowed as stipulated herein, plus any extensions thereof, County could incur additional expenses. Since these expenses are difficult to prove in a legal proceeding to establish the actual loss suffered by County, instead of requiring any such proof, Contractor agrees that as liquidated damages for any delays (but not as a penalty) it shall pay County, **one hundred dollars ($ 100.00) for each day** that expires after the time specified herein for completion. Sundays and legal holidays shall be excluded in determining days in default. Contractor shall not be charged with liquidated damages or any excess cost when the delay in completion of the Work is due to the following, and Contractor has promptly given written notice of such delay to County: (1) to any preference, priority or allocation order duly issued by County, or (2) to unforeseeable causes beyond the control and without the fault or negligence of Contractor, including but not restricted to, acts of God, or of the public enemy, acts of County, acts of another contractor in the performance of a contract for County, fires, floods, strikes, freight embargoes and abnormal and unforeseeable weather; and (3) to any delays of Subcontractor occasioned by any of the causes specified in (1) and (2) of this Section.

13.0 Warranties:

13.1 Warranty of Ability to Perform: Contractor warrants that, to the best of its knowledge, there are no pending or threatened actions, proceedings, investigations, or any other legal or financial conditions, that would in any way prohibit, restrain, or diminish Contractor's ability to satisfy its obligations under the Agreement.

13.2 Warranty Against Defects in Workmanship: Contractor shall warrant its Work against defects in materials and workmanship for a minimum period of one (1) year from acceptance of the Work by County. Should any defects in materials or workmanship appear during the warranty period, Contractor shall replace the materials or equipment, or repair or re-do the service, immediately upon receipt of written notice from County, at no additional expense to County. Contractor shall warrant such replaced materials or equipment, or repaired or re-done Work, for a period of one (1) year after acceptance of such by County.

13.3 Warranty of Standard Care: In the performance of professional Work, Contractor will use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities. Contractor will use due care in performing the Work and will have due regard for acceptable professional standards and principles. Contractor's standard of care shall not be altered by the application, interpretation, or construction of any other provision of this Agreement. If any of the Work performed by Contractor does not comply with the foregoing warranties and County notifies Contractor of such, then Contractor shall (at its sole expense) promptly re-execute the nonconforming Work. All such re-executed Work shall be performed on a mutually agreed upon schedule. Contractor shall and does hereby assign to County the benefits of any of Contractor's suppliers or subcontractor's warranties. Such assignment shall not relieve Contractor of its warranty obligations for performance or standard of care to County under this Agreement.

13.4 Warranty of Title: Title to any work product furnished by Contractor under the Agreement shall pass to County to the extent of the payments made for such by County, or on the date that County accepts the completed Work of Contractor. When title passes to County in accordance with the Agreement, Contractor warrants that the work product furnished will be free and clear of all security interests, liens and encumbrances or claims of any party.

14.0 Public Records: Contractor will keep and maintain public records required by the County to perform the service. Upon request from the County's custodian of public records, Contractor will provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. Contractor will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if Contractor does not transfer the records to the County. Upon completion of the Agreement, Contractor will transfer, at no cost, to the

County all public records in possession of the Contractor or keep and maintain public records required by County to perform the service. If Contractor transfers all public records to County upon completion of the Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology system of the County. If Contractor does not comply with the County's request for public records, the County shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; PHONE: (352)527-5235 EMAIL: RMLO@CITRUSBOCC.COM.

15.0 Insurance: During the term of the Agreement, Contractor, at its sole expense, shall provide insurance of such a type and with such terms and limits as noted below. Providing and maintaining adequate insurance coverage is a material obligation of Contractor. The Contractor shall provide County a certificate(s) of insurance, evidencing such coverage.

15.1 Minimum Insurance Requirements: Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees, or subcontractors. The coverage's, limits or endorsements required herein protect the primary interests of County, and these coverage's, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect Contractor against any loss exposures, whether as a result of the Project or otherwise. The requirements contained herein, as well as County's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under a contract.

15.2 Commercial General Liability: Contractor must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

15.3 Automobile Liability: Contractor must obtain coverage for all for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event Contractor does not own vehicles, Contractor shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

15.4 Workers Compensation and Employer's Liability:

15.4.1 Contractor must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 for each accident, $500,000 disease policy limit and $100,000 disease each employee must be included.

15.4.2 For any officer of a Contractor that has exempt status as an individual, the County requires proof of workers compensation insurance coverage for that contractor/employer/owner's employees. If the contractor/employer/owner or individual has applied for a workers compensation exemption, the County does not recognize this exemption to extend to the employees of the contractor/employer/owner.

15.4.3 The purpose of this section is to ensure that all contractors, subcontractors, sole proprietors, or business entities of any kind who contract with the County for provision of goods or services, provide workers compensation coverage for all employees, and principles of subcontractors, subcontractors, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

15.5 Cyber Insurance: If any operations to be undertaken by Contractor include interfacing with County information technology (IT), operation technology (OT), computer hardware or software, or accessing, processing, or storing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data, Contractor must obtain Claims-Made coverage in an amount not less than $1,000,000 per claim for actual or alleged breaches of data and loss of data. The Claims-Made policy form shall provide continuous coverage that remains in place for three (3) years after contract completion.

15.6 Other Insurance Provisions:

15.6.1 Contractor shall provide a Certificate of Insurance to County with a thirty (30) day notice of cancellation and/or changes in policy language, and ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims made" or "occurrence" form. If any coverage is provided under a claim made form the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

15.6.2 The project's Bid number shall be noted on the certificate. **ITB 24-031**

17.6.3 All required insurance policies must be maintained until the contract work has been accepted by the County.

15.6.4 Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees, and volunteers are to be covered as an Additional Insured on all policies except Worker's Compensation. The coverage shall contain no special limitation on the scope of protection afforded to the County, its officials, employees, or volunteers.

15.6.5 Contractor's insurance coverage shall be primary insurance as respects County, its officials, employees, and volunteers. Any insurance or self-insurance maintained by County, its officials, employees, or volunteers shall be excess of Contractor's insurance and shall be non-contributory.

15.6.6 For the General Liability, Auto Liability and Workers Compensation policies of insurance: Contractor and its insurance carrier waive all subrogation rights against County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. The County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of Our Right to Recover from Others for Workers Compensation coverage.

15.6.7 The Certificate Holder should read as follows: **Citrus County, Florida, political subdivision of the State of Florida**, 3600 W. Sovereign Path, Lecanto, FL 34461.

15.6.8 It is the Contractor's responsibility to ensure that all subcontractors comply with these insurance requirements. The Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each Subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

15.6.9 All required insurance policies must be written with an insurance carrier having a minimum A.M. Best rating of A-.

15.6.10 All Certificates must show that the Contractor's policies have been endorsed per the requirements.

15.6.11 Once ALL paperwork is completed and received by the County, an email will be sent to Contractor requesting online registration with myCOI. It is critical that the County is provided with an accurate email address. **The cost to register is $19.95 per year** and a credit/debit card will be needed. Part of the registration process includes providing contact information for Contractor's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed, or faxed to County. Contractor will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Contractor's agent(s). This is a yearly requirement for the duration of the Agreement.

16.0 Indemnification: Contractor shall indemnify save and hold harmless County, their officers, and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of contractor and persons employed or utilized by Contractor, including any subcontractors, in the performance of the construction contract. Neither Contractor nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents, or employees. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums due Contractor under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

17.0 Change Orders: County may at any time, as the need arises, order changes within the scope of the Work without invalidating the Agreement. If such changes result in an increase or decrease in the Contract Price, or in the time required for performance of the Work, an equitable adjustment shall be authorized by way of a Change Order. The County also may at any time, by issuing a Field Order, make changes in the details of the Work. Contractor shall proceed with the performance of any changes in the Work so ordered by County unless Contractor believes that such Field Order entitles it to a change in Contract Price or Time, or both, in which event Contractor shall give County written notice thereof within fifteen (15) calendar days after the receipt of the ordered change, and Contractor shall not execute such changes pending the receipt of an executed Change Order or further instruction from County.

18.0 Termination of Agreement:

18.1 Termination for Cause: In the event Contractor fails to honor any term of the Agreement or abide by any statutory, regulatory, or licensing requirements, County, or Department of Environmental Protection may terminate the Agreement for cause by first notifying Contractor in writing, specifying the nature of the default. The Contractor shall have ten (10) business days to cure such default. If after the ten-day notice, Contractor has not cured the default, termination shall become final. Except for defaults of its Subcontractors at any tier, Contractor shall not be liable for any excess costs if the failure to perform the Work arises from events completely beyond the control, and without the fault or negligence of Contractor. If, after termination, it is determined that Contractor was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of County, or Department of Environmental Protection. In the event of termination for cause, County, or Department of Environmental Protection will be responsible for compensating Contractor only for the completed or partially completed Work up to the date of suspension, less any expenses incurred by County, or Department of Environmental Protection as a result of the default. Termination of the service shall not entitle Contractor to any loss of anticipated profit under this provision. The rights and remedies of County, or Department of Environmental Protection in this clause are in addition to any other rights and remedies provided by law or under the Agreement.

18.2 Termination for Convenience: Either party may terminate this Agreement by giving the other party thirty (30) days written notice. Upon receiving a notice of termination, Contractor shall immediately comply with the notice, stopping all work in-progress and not perform any further Work. In the event of termination, County will be responsible for compensating Contractor only for the

completed or partially completed Work up to the date of termination. Termination of the provision of the service shall not entitle Contractor to any loss of anticipated profit under this provision.

18.3 Notice of Termination for Default: County, or Department of Environmental Protection may terminate this contract in whole or in part, for County, or Department of Environmental Protection convenience or because of the failure of Contractor to fulfill the contract obligations. County, or Department of Environmental Protection shall terminate by delivering to Contractor a Notice of Termination specifying the nature, extent, and effective date of termination. Upon receipt of the notice, Contractor shall (1) immediately discontinue all Work affected (unless the notice directs otherwise), and (2) deliver to County, or Department of Environmental Protection all data, drawings, specifications, reports, estimates, summaries, and other information and materials accumulated in performing this contract, whether completed or in process.

If the termination is for the convenience of the County, the Contracting Officer shall make an equitable adjustment in the contract price but shall allow no anticipated profit on unperformed Work.

If the termination is for failure of Contractor to fulfill the contract obligations, County, or Department of Environmental Protection may complete the work by contact or otherwise and Contractor shall be liable for any additional cost incurred by County.

18.4 Nothing in this Section shall be construed as limiting the County's rights and remedies in the event of termination of this Agreement.

18.5 Agreements for more than the simplified acquisition threshold ($150,000) must address administrative, contractual, or legal remedies. In instances where Contractors violate, or breach contract terms or conditions, Contractor's shall be subject to the termination portion of the Agreement noted above.

19.0 Licenses and Certifications: Contractor, or its Subcontractor(s), shall possess and maintain during the term of this Agreement any and all licenses required to perform the Work covered under this Agreement, as stipulated by the State of Florida and Citrus County Florida.

20.0 Payment and Performance Bonds:

20.1 Contractor shall be required to provide County with Payment and Performance Bonds, each in the amount of one hundred (100%) percent of Contractor's total Contract Price, as evidence of faithful performance of this Agreement. Upon execution of this Agreement, Contractor shall have ten (10) business days to provide the Payment and Performance Bonds to County, at which time Contractor's Bid Security shall be returned to Contractor. If the Payment and Performance Bonds are not delivered to County within the stipulated time frame, Contractor shall be considered in default of this Agreement, and County shall have the right to cancel the Agreement and utilize the proceeds from Contractor's Bid Security to pay for expenses incurred by County as a result of such default.

20.2 Contractor is responsible for recording the Payment and Performance Bonds in the official records of Citrus County. The Contractor shall deliver a certified copy of the Bonds as recorded by the Clerk of Court.

20.3 The Bonds shall be in the form prescribed in Section 255.05 Florida Statutes. The rating of the surety company shall be rated A.M. Best's Rating of A-, VI or better. The surety company executing the Bonds must be authorized to transact business in the State of Florida. The Attorney-in-Fact who signs the Bonds must file with each Bond a certified and effective date copy of their Power of Attorney. The Bonds must show the name, address and phone number of the Contractor, Surety Company, and County. Furthermore, the Bonds must indicate the Bid Number, a general description of the project, and the address of the Project Site.

20.4 Should there be an increase in the Contractor's total Price by more than ten percent (10%), Contractor shall be required to amend the value of the Payment and Performance Bonds accordingly. The Contractor is responsible for recording the amended Bonds in the public records of Citrus County. The Contractor shall deliver a certified copy of the amended Bonds, as recorded by the Clerk of Court.

21.0 Additional Terms and Conditions:

21.1 Advertising: Subject to Chapter 119, Florida Statutes, Contractor shall not publicly disseminate any information concerning the Agreement without prior written approval from County, including, but not limited to mentioning the Agreement in a press release or other promotional material, identifying County as a reference, or otherwise linking Contractor's name and either a description of the Agreement or the name of County in any material published, either in print or electronically, to any entity that is not a party to the Agreement.

21.2 Assignment: Neither County nor Contractor shall sell, assign, or transfer any of its rights, duties, or obligations under the Agreement without the prior written consent of the other Party. In the event of any assignment, Contractor remains secondarily liable for performance of the Agreement, unless County expressly waives such secondary liability.

21.3 Bankruptcy or Insolvency: Contractor shall promptly notify County in writing of the filing of any voluntary or involuntary petition for bankruptcy and/or of any insolvency of Contractor or any of its subcontractors who are involved in the performance of the Work under this Agreement.

21.4 Contingency Allowance: Contractor agrees that a contingency allowance, if any, is for the sole use of County to cover anticipated cost. The Contractor shall not proceed on any additional work to be covered by contingencies until authorized in writing by the County.

21.5 Compliance with Laws: Contractor shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Local, State and Federal agencies having jurisdiction and authority. These laws, shall include, but not be limited to, Chapter 287 of the Florida Statutes, the Uniform Commercial Code, the Immigration and Nationalization Act, the Americans with Disabilities Act, the United States Occupational Safety and Health Act, the United States Environmental Protection Agency, the State of Florida Department of Environmental Protection, Southwest Florida Water Management District and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, sexual orientation, gender identity or expression or veteran's status. Violation of such laws shall be grounds for termination of the Agreement.

21.6 Conflict of Interest: Contractor covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner of degree with the performance of the Work covered under this Agreement. Furthermore, Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Contractor to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Contractor any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor, and its subcontractors at any tier, certify that they have not entered into any contract, sub-contract, or arrangement in connection with the Project covered under this Agreement, or of any property included or planned to be included in the Project, in which any member, officer, of employee of Contractor or its subcontractors, during its tenure, or for two years thereafter, has any interest, direct or indirect. Contractor, and its subcontractors at any tier, shall insert the following provision into each of their contracts and sub-contracts:

> *"No member, officer, or employee of the Subcontractor, during their tenure or for two years thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof."*

21.7 Correction of Work: Contractor shall promptly remove from the premises all Work rejected by County for failure to comply with the Contract Documents, whether incorporated into the Project or not, and Contractor shall promptly replace and re-execute the Work in accordance with the Contract Documents, without additional expense to County, and shall bear the expense of making good all Work of other contractor's work destroyed or damaged by such removal or replacement. All removal and replacement of Work shall be done at Contractor's expense. If Contractor does not take action to remove such rejected Work within ten (10) calendar days after receipt of written notice from County, County may remove such Work on their own and store the materials at the expense of Contractor.

21.8 County, State or Federal Funds: If sufficient funding is not available for Contractor to complete the Work, County reserves the right to modify the terms and conditions of the Agreement to change the Scope of Work to reduce the cost to match any available funding. If such modifications to the Scope of Work are not feasible, or if funding has been totally exhausted prior to Contractor's completion of its Work, the Agreement shall be terminated on terms reasonably acceptable to both parties. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, Contractor may not expend any County funds for the purpose of lobbying the legislature, or local, state, or federal agencies.

21.9 Debarment: Contractor certifies to the best of their knowledge and belief, that they and their principals 1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Municipal, County, State or Federal department or agency, 2) have not, within a three-year period preceding execution of this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property, 3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above, 4) have not within a three-year period preceding execution of this Agreement had one or more public transactions (Federal, State or local) terminated for cause or default, and 5) will advise County immediately if their status changes and will provide an explanation for the change in status.

21.10 Direct Purchase: County may purchase materials, equipment and supplies directly from the Contractor's supplier instead of through Contract, forgoing the payment of sales and use taxes.

21.11 Discriminatory Vendor: Contractor certifies that they are not subject to Section 287.134 (2)(a) which specifies that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a contractor, supplier, Subcontractor, or consultant under a contract with any public entity, and may not transact business with public entity.

21.12 Disposal of Wastes: Contractor shall handle any waste materials generated in the performance of the Work in full compliance with all laws, regulations, and requirements of all governmental authorities and those of County. Contractor shall use only disposal facilities which have proper permits and are in full compliance with all Laws. Contractor agrees that County has the right to reject, for any reason, Contractor's use of any particular disposal facility.

21.13 Dispute Resolution: For any dispute concerning performance of the Agreement, which includes without limitation controversies based upon breach of contract, mistake, misrepresentation, or other cause for contract modification or rescission, County shall attempt to reach a mutual agreement as to the settlement and resolution of the dispute with Contractor. Should a mutual agreement not be reached, County shall render a decision and reduce such to writing and serve a copy on Contractor. The decision shall be final and conclusive.

21.14 Documentation: All tracings, plans, specifications, maps, computer files and/or reports prepared or obtained under this Agreement, as well as all data collected, together with summaries and charts derived there from, will be considered works made for hire and will become the property of County upon expiration or termination of the Agreement without restriction or limitation on their use. Upon delivery to the County of said document(s), County will become the custodian thereof in accordance with Chapter 119, Florida Statutes. Contractor will not copyright any material and products or patent any invention developed under this Agreement. Copies of these documents are not to be sold or distributed to third parties without the written consent of County.

21.15 Drug Free Workplace: Contractor certifies that it has in place a Drug-Free Workplace Program in accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 702-706).

21.16 Employees, Subcontractors and Agents: All Contractor employees, Subcontractors, and agents performing any of the Work under the Agreement shall be properly trained to meet or exceed any specified training qualifications. Upon request, Contractor shall furnish a copy of certification or other proof of qualification. All employees, Subcontractors, and agents of Contractor must comply with all security and administrative requirements of County. County may conduct, and Contractor shall cooperate in, a security background check or otherwise assess any employee, Subcontractor, and agent of Contractor. County may refuse access to, or require replacement of, any of Contractor's employee, Subcontractor, and agent for cause, including, but not limited to, technical or training qualifications, quality of Work, change in security status, or non-compliance with County's security or other requirements. Such refusal shall not relieve Contractor of its obligation to perform all Work in compliance with the Agreement. County may reject and bar from any facility for cause any of Contractor's employees, Subcontractors, or agents. County shall have the right to review and approve any Subcontractor used by Contractor. Contractor shall be fully responsible to County for the acts and omissions of its Subcontractors, and persons directly or indirectly employed by them. It is Contractor's responsibility to ensure that their Subcontractors are properly licensed to do business in the State of Florida and Citrus County, as required by law.

21.17 Environmental Issues: All notifications regarding environmental issues or requirements shall be sent immediately to County's Contact Person. Unless directed otherwise by the County, Contractor is not to contact any local, state, or federal governmental agencies concerning environmental issues involving the Project Site.

21.18 Equal Employment Opportunity: Contractor shall not discriminate on the basis of race, color, sex, age, national origin, religion, and disability, sexual orientation, gender identity, or handicap in accordance with the Provisions of: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000 et seq.), Title VII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), Florida Civil Rights Act of 1992 (§ 760.10 et seq.), Title 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375, Title 49 CFR 23 and Title 49 CFR 26 for Disadvantaged Business Enterprises, Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.), Title 49 CFR 21 and Title 49 CFR 23, Nondiscrimination on the basis of handicap, Title 49 CFR 27, Americans with Disabilities Act of 1990 (42 U.S.C. 12102, et. seq.), Federal Fair Labor Standards Act (29 U.S.C. § 201, et seq.), and any other Federal and State discrimination statutes. Contractor shall furnish pertinent information regarding its employment policies and practices as well as those of their proposed Subcontractors as the State of Florida Department of Transportation, the Secretary of Labor, or County may require. The above shall be required of any Subcontractor hired by Contractor. All Equal Employment Opportunity requirements shall be included in all non-exempt sub-contracts entered into by the Contractor. Sub-contracts entered by Contractor shall also include all other applicable labor provisions. No sub-contract shall be awarded to any non-complying Subcontractor. Additionally, Contractor shall insert in its sub-contracts a clause requiring Subcontractors to include these provisions in any lower tier sub-contracts that may in turn be made. Contractor shall comply with all state laws and local ordinances, except that any preferential consideration of local in-state Subcontractors is NOT allowed.

21.19 E-Verification System: Contractor and its subcontractors shall utilize the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, in accordance with Section 448.095, Florida Statutes, to verify the employment eligibility of: (1) all persons employed by Contractor during the contract term to perform any duties within Florida, and; (2) all persons, including subcontractors, assigned by Contractor to perform work pursuant to this Contract. Contractors meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision. Contractor and its subcontractors shall provide County with affidavits stating that they do not employ, contract with, or subcontract with an unauthorized alien. County is obligated to terminate this Agreement upon a good faith belief that Contractor or its subcontractors has knowingly violated Section 448.095, Florida Statutes.

21.20 Force Majeure Event: Neither party shall be considered to be in default in the performance of its obligations under this Agreement, except obligations to make payments with respect to amounts already accrued, to the extent that performance of any such obligations is prevented or delayed by any cause, existing or future, which is beyond the reasonable control, and not a result of the fault or negligence of, the affected party (a "Force Majeure Event"). If a party is prevented or delayed in the performance of any such obligations by a Force Majeure Event, such party shall immediately provide notice to the other party of the circumstances preventing or delaying performance and the expected

duration thereof. Such notice shall be confirmed in writing as soon as reasonably possible. The party so affected by a Force Majeure Event shall endeavor, to the extent reasonable, to remove the obstacles which prevent performance and shall resume performance of its obligations as soon as reasonably practicable. A Force Majeure Event shall include, but not be limited to acts of God, wars, acts of public enemies, strikes, fires, floods, or other similar cause wholly beyond Contractors control, or for any of the foregoing that affect subcontractors or suppliers if not alternate source of supply is available to Contractor.

21.21 Governing Law and Venue: The Agreement shall be governed in accordance with the laws of the State of Florida. In the event of litigation with respect to the obligation of the parties to the Agreement, the jurisdiction and venue of such action shall be an appropriate State Court in Citrus County, Florida.

21.22 Governmental Restrictions: If Contractor believes that any governmental restrictions have been imposed that require alteration of the materials used, the quality, workmanship or performance of the Work offered under the Agreement, Contractor shall immediately notify County in writing, indicating the specific restriction. County reserves the right and the complete discretion to accept any such alteration or to cancel the Agreement at no further expense to County.

21.23 Immigration and Nationality Act: Contractor shall comply with all immigration laws as outlined in 8 USC § 1324a - Unlawful employment of aliens. County will not intentionally award County contracts to any Contractor who knowingly employs unauthorized Alien workers. Any violation of the employment provisions outlined in the Immigration and Nationality Act throughout the term of any Agreement with County may result in immediate termination of the Agreement. County will consider the employment of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. Such violation will be cause for unilateral cancellation of the Agreement, by County, if Contractor knowingly employs unauthorized aliens.

21.24 Inspection, Performance, Supervision: County reserves the right to inspect the Work provided by Contractor, whether partially or fully completed, at any time, as deemed appropriate by County for the purpose of ensuring Contractor's performance under the Agreement. Such inspections performed by County shall not be construed as a final approval of Contractor's Service and shall not relieve Contractor from its obligations under the Agreement. County reserves the right to inspect, at any reasonable time with prior notice, Contractor's facilities to assess conformity of the provision of the Work with the Agreement requirements. County reserves the right to investigate or inspect, at any time, whether the provision of the Work complies with the Agreement requirements. Contractor shall at all times during the Agreement term remain responsive and responsible. Contractor must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Contractor for the performance of the provision of the Work covered under the Agreement. This paragraph shall not mean or imply that it is obligatory upon County to make an investigation either before or after award of the Agreement, but should County elect to do so, Contractor is not relieved from fulfilling all Agreement requirements. Contractor shall supervise and direct the performance of its Work and shall be solely responsible for the means, methods, techniques, sequences, and safety of construction. The Contractor will employ and maintain at the Project Site a qualified supervisor or superintendent who shall have been designated in writing by Contractor as Contractor's representative at the Project Site. The supervisor or superintendent shall have full authority to act on behalf of Contractor and all communications given to the supervisor or superintendent shall be as binding as if given directly to Contractor. The supervisor or superintendent shall be present on the Project Site at all times as required to perform adequate supervision and coordination of Contractor's Work.

21.25 Inspector General: Provider agrees to comply with the Inspector General in any investigation, audit, inspection, review, or hearing performed pursuant to Section 20.055, Florida Statutes.

21.26 Lawful Claims and Demands: Should any outstanding claims by Subcontractors or suppliers incurred in the performance of the Work materialize after County has made Payment to Contractor, Contractor will indemnify and save County harmless from such claims. Acceptance by Contractor of payment shall be and shall operate as a release to County of all claims and all liabilities to Contractor, other than claims in stated amounts as may be specifically excepted by Contractor for things done or furnished in connection with the provision of the Work, and for every act and neglect of County and

others relating to or arising out of the provision of the Work covered under this Agreement. Any payment, whether final or otherwise, shall not release Contractor or his sureties from any obligations under the Agreement.

21.27 Lobbying: Contractor shall not, in connection with the Agreement, directly or indirectly (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any County officer or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty, or (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any County officer or employee. For purposes of clause (2), "gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, Work, employment, or contracts of any kind.

21.28 Materials, Work, and Facilities: It is understood that, except as otherwise specifically stated in the Contract Documents, Contractor shall provide and pay for all materials, labor, tools, equipment, water, light, power, transportation, supervision, temporary construction of any nature, and all other Work and facilities of any nature whatsoever necessary to execute, complete, and deliver the Work within the specified time.

21.29 Non-Collusion: Contractor agrees that neither it, nor any of its officers, partners, agents or employees have entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of a free competitive solicitation in connection with this Agreement, and that Contractor intends to do the work with its own bona fide employees or Subcontractors and has not provided a response for the benefit of another contractor. Furthermore, Contractor certifies that its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to submitting a Bid on any public contract.

21.30 Patent and Copyright Responsibility: Any material, design or supplied specified by Contractor or supplied by Contractor pursuant to this Agreement shall not knowingly infringe any patent or copyright, and Contractor shall be solely responsible for securing any necessary licenses required for patented or copyrighted material utilized by Contractor in the performance of the Work.

21.31 Project Site Conditions: Contractor shall be deemed to have examined the Project Site, if applicable, and to have secured full knowledge of all conditions under which the Work is to be executed and completed.

21.32 Protection of Persons: Contractor will be responsible for the safety of its employees and the employees of its Subcontractors, during the performance of the Work. Contractor will be responsible for initiating, maintaining, and supervising all safety programs in connection with the performance of the Work in accordance with applicable safety standards and regulations, as promulgated by the United States Occupational Safety and Health Act. Contractor shall report promptly to County any accident or unusual occurrence during performance of the Work, including personal injury or death to any Contractor employee, Subcontractor employee or any member of the public, or any damage to any of County's property, the Project Site, or adjacent property.

21.33 Public Entity Crime: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or Work to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, Subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

21.34 Relationship: Contractor is an independent Contractor to County in the provision of the Work under this Agreement and is not an employee, agent, joint-venture, or partner of County.

21.35 Risk of Loss: Until the Work has been accepted by County, the risk of loss or damage to any materials, equipment, supplies or work product, whether partially or fully completed, that are associated with the Work shall remain with Contractor.

21.36 Schedules, Reports and Records: Contractor shall submit to County cost schedules, progress schedules, estimates, records, reports, and any other data, as related to the performance of the Work covered under the Agreement. Furthermore, County reserves the right to inspect and audit Contractor's books and records relating to the Agreement, when deemed appropriate by County. All schedules, reports, and records of Contractor, as they relate to the Agreement, shall be retained by Contractor for a period of five (5) years from the date of final payment under the Agreement.

21.37 Scrutinized Companies: Contractor certifies that it is not listed on (a) the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statues, or is engaged in a boycott of Israel; (b) the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes; or (c) is engaged in business operations in Cuba or Syria. Contractor further understands and accepts that any contract issued as a result of this Bid shall be subject to Section 287.135, Florida Statutes, and subject to immediate termination by County in the event there is any misrepresentation or false certification on the part of Contractor.

21.38 Security:

21.38.1 Confidentiality: Contractor shall comply fully with all security procedures of County in the performance of the Agreement. Contractor shall not divulge to third parties any information obtained by Contractor or its agents, distributors, resellers, subcontractors, officers, or employees in the course of the provision of the Work without the written consent of County. However, Contractor shall be permitted to release information to third parties if such information is publicly available through no fault of Contractor, information that Contractor developed independently without relying on County's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, Contractor shall take appropriate measures as to its personnel, agents, and subcontractors. The warranties of this paragraph shall survive the Agreement.

21.38.2 Cybersecurity: Contractor shall take commercially reasonable measures to protect and secure electronic data. Contractor's products and Work shall comply with the standards and practices established by the National Institute of Standards and Technology Cybersecurity Framework and the Florida Cybersecurity Act, federal and state regulations, statutes, rules and requirements applicable to any data in Contractor's or its affiliates or subcontractor's control. Contractor's, its affiliates, and subcontractors' employees shall have completed level II background checks when required by federal, state, or local law. The warranties of this paragraph shall survive the Agreement.

21.38.3 Security of Information: Contractor and its subcontractor's must implement technical and organizational measures to ensure security of processing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data. Contractor must provide for the security of such information by using appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections and audits. Contractor agrees to maintain reasonable network security that, at a minimum, includes a network firewall. The warranties of this paragraph shall survive the Agreement.

21.38.4 Security Incident Notification and Action: If Contractor becomes aware of a cybersecurity event or security incident, Contractor must: notify County, in writing, within twenty-four (24) hours of becoming aware of any confirmed or suspected cybersecurity incident or threat; investigate such incident or threat; conduct an analysis of the cause of such incident; and provide County with periodic updates of any ongoing investigation. Contractor shall implement an appropriate plan to remediate the cause of such security incident and mitigate any loss or compromise of data due to the security incident. Contractor shall also provide notification of the security incident to potentially affected persons; credit monitoring services; identification protection services; a call center established and operated by Contractor; notification to any regulatory

authorities; and any other functions, services or penalties as may be required by law. The warranties of this paragraph shall survive the Agreement.

21.39 Severability: If a court deems any provision of the Agreement void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.

21.40 Survival: All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

21.41 Taxes: Contractor shall pay all sales, consumer, use and other similar taxes required to be paid by Contractor in accordance with the laws and regulations of the State of Florida which are applicable to the performance of the Work under the Agreement. County will not pay for any personal property taxes levied on Contractor or for any taxes levied on Contractor's employees' wages. County is a political subdivision of the State of Florida and holds a State of Florida Sales Tax Exemption Certificate (No. 85-8012621778C-1). All purchases made by County directly from a dealer, distributor or manufacturer for materials, equipment, or supplies ("direct purchase") instead of through Contractor are exempt from sales, consumer, use and other similar taxes.

21.42 Waiver: The delay or failure by County to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of County's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right by County.

21.43 Workforce Labor: County believes that the hiring of workforce labor by contractors to whom County awards contracts should, to the maximum extent, be citizens within its boundaries that are unemployed or seeking work for the first time. To that extent, County has agreed to notify Career Source CLM of all awards involving construction and other types of Work. Career Source CLM is a local business-led organization that plans and coordinates quality employment and training services for businesses and individual career seekers in Citrus County. Contractor will be contacted by Career Source CLM, to discuss hiring through its staff and services. Contractor's participation with Career Source CLM is not required as a condition of this Agreement, but rather an opportunity for greater support for the community of Citrus County and Contractor in hiring assistance.

22.0 Gopher Tortoise Relocation: If necessary, it shall be the Contractors responsibility to obtain and comply with a Standard Gopher Tortoise Relocation Permit from the Florida Fish and Wildlife Conservation Commission, pursuant to Rules 68A-9.002, 68A-25.002 and 68A-27.004, F.A.C.

23.0 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements: Contractor and any of Contractor's Subcontractors shall comply with the requirements set forth in the "2 CFR, Part 200," and the Florida Single Audit Act, Florida Statute, Section 215.97.

24.0 Appendix II to Part 200 Contract Provision for Non-Federal Entity Contracts Under Federal Awards: Contractor and any of Contractor's Subcontractors shall comply with the Appendix II to Part 200 contract provision (Excluding Davis Bacon Act and Domestic Preference Requirements) attached hereto and made a part of hereof as Exhibit "B".

25.0 Subcontracts: Contractor agrees to include in all subcontracts, that the subcontractor is bound by the terms of this Agreement, and the subcontractor is bound by all applicable county, state and federal laws and regulations.

26.0 Accessible Electronic Information Technology: Contractor must provide electronic and information technology resources in complete compliance with the accessibility standards provided in Rule 60-8.002, F.A.C., as modified from time to time.

27.0 Authority: Each person signing the Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

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IN WITNESS WHEREOF, this Agreement is accepted by the parties as of the date noted below.

Christine Lee
Signature of Witness (1)

Christine Lee
Printed Name of Witness (1)

Signature of Witness (2)

Vicki Sorrino
Printed Name of Witness (2)

BERNHARD MCC, LLC

BY: _____
MICHAEL COOPER,
PRESIDENT – SUSTAINABILITY DIVISION

STATE OF Louisiana
COUNTY OF Jefferson

The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this 27th day of June, 2024, by Michael Cooper as President- Sustainability who is ☒ personally known to me or ☐ who produced _____ as identification.

Witness my hand and official seal this 27th day of June, 2024.

Jennifer A. O'Neill
NOTARY PUBLIC Signature
Printed Name: Jennifer A. O'Neill
Commission No.: 161800
Expiration Date: Lifetime commission

SEAL
JENNIFER A. O'NEILL
Notary Public
Notary ID No.161800
St. Tammany Parish, Louisiana

Official use only

APPROVED

AUG 6 2024

BOARD OF COUNTY COMMISSIONERS

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

for ANGELA VICK, CLERK

SEAL
BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FL

BY: _____
HOLLY L. DAVIS, CHAIRMAN

DATE: 8/6/2024

Exhibit "A"

SCOPE OF WORK

The Work consists of the furnishing of all labor, equipment, devices, tools, materials, transportation, professional services, supervision, drawings, permitting, and all miscellaneous requirements to perform all operations necessary to accomplish the Work. All project scheduling will be accomplished by the Citrus County Facilities Department. The Contractor shall protect all workers, staff, and the general public from injury.

Location: Emergency Operations Center, 3549 Saunders Way, Lecanto, FL 34461

A. FURNISH

- One (1) New 140-ton Trane, or pre-approved equivalent, Screw Chiller- Air Cooled.
- Provide the Project Manager with all equipment and material, cut sheets and manufacturer's project data for all equipment, and lead time prior to ordering.
- Provide all necessary piping, electrical, control wiring and refrigerant lines to make the system fully operational per manufacture specifications.
- Provide any required hangers, supports, tie-downs, etc. required to provide complete installation.
- Provide necessary pads or stands: (Aluminum or Galvanized only).

B. REMOVE EXISITING CHILLER

- Recover existing refrigerant charge and properly dispose of per EPA regulations.
- Remove and properly dispose of (1) existing 140-ton Chiller.

C. INSTALLATION

- Perform electrical lockout/tagout.
- Contact the Project Manager within seventy-two (72) hours of notice to proceed to establish scheduling, etc. required for project implementation.
- Provide crane and rigging services (if applicable)
- Rig and mount the new chiller on the existing pad.
- Install new black iron welded piping as required to connect the new chiller into the existing piping system.
- Replace the existing electrical disconnect, connectors, seal-tite conduit, and wire from disconnect to the unit.
- Fill system and check for leaks.
- Insulate affected chilled water piping to match existing.
- Install new low and high voltage liquid tight conduit.
- Add refrigerant line supports, hangers, or blocks wherever needed to keep lines stable and off of ground level.
- Reconnect to existing KMS (HVAC Controls).

- All penetrations, joints, taps, splices, re-connections shall be sealed and patched to meet code requirements.
- Restore power.
- Perform set-up and factory startup to check for proper operations.

D. PERMITTING & WARRANTY

- All permits, licenses, permissions, and approvals for the installation of the new chiller and disposal of the old chiller are the sole responsibility of the contractor.
- Contractor warrants all equipment, materials parts and labor furnished or performed against defects in design, materials, and workmanship for a period of ten (10) years from substantial completion.
- Contractor is responsible for obtaining engineered plans needed to secure permits for this project.

E. PRODUCT INFORMATION

The design basis for all equipment specified in this contract is manufactured by Trane or County- approved equal, substitutions require County's prior written approval. Provide the Project Manager all equipment and material, cut sheets and manufacturer's project data for all equipment, and lead time.

F. SUBMITTALS

All submittals and shop drawings shall be sent to the Project Manager for approval. This includes, but is not limited to, products to be used, methods of installation and requests for information and/or clarification. All submittals must be made by the Contractor and must include all details necessary for the Project Manager and County to make any necessary determinations. A transmittal form must be included which clearly requests data or information and deviations from the contract requirements for which approval is being requested. Failure to provide sufficient information will result in the rejection of the submittal. Where the specifications do not specify a brand name product or where a substitution of a product is not specifically prohibited, the Contractor shall submit their selected products for approval by the Project Manager. Such submittals shall include as much detail, and in a format, as required by the Project Manager, so as to allow the Project Manager to evaluate the proposed substitution.

G. CLEAN UP

- Remove all waste materials, tools, and equipment from job site daily. Thoroughly clean the entire job area prior to requesting final inspection.
- Disposal of all hazardous equipment, chemicals, and components shall comply with all federal, state, and local guidelines.

All work to be done during normal working hours of 7:30 am to 5:00 pm. Monday through Friday.

Exhibit "B"

The subparts, sections, and sub sections in 2 CFR 200 referenced can be found in the link listed below.

https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1

Subpart A Acronyms and Definitions — Section 200.0-200.1

Subpart B General Provisions — Section 200.100-200.113

Subpart C Pre-Federal Award Requirements and Contents of Federal Awards — Section 200.200-200.216

Subpart D Post Federal Award Requirements

- 200.300 Statutory and national policy requirements.
- 200.302 Financial management.
- 200.303 Internal controls.
- 200.328 Financial reporting.
- 200.329 Monitoring and reporting program performance.
- Record Retention and Access (2 C.F.R. 200.334 - 200.338)
  - 200.334 Retention requirements for records.
  - 200.335 Requests for transfer of records.
  - 200.336 Methods for collection, transmission, and storage of information.
  - 200.337 Access to records.
  - 200.338 Restrictions on public access to records.
- Remedies for Noncompliance (2 C.F.R. 200.339 - 200.343)
  Note: These sections will apply to Treasury's administration of the funds. Because the revenue loss eligible use category does not give rise to subawards, as discussed in FAQ 13.14, recipients will not be in a position to apply these provisions with respect to subrecipient relationships.
  - 200.339 Remedies for noncompliance.
  - 200.340 Termination.
  - 200.341 Notification of termination requirement.
  - 200.342 Opportunities to object, hearings, and appeals.
  - 200.343 Effects of suspension and termination.
- 200.344 Closeout.
  Note: This section will apply to Treasury's administration of the funds. Because the revenue loss eligible use category does not give rise to subawards, as discussed in FAQ I3. I 4, recipients will not be in a position to apply this provision with respect to subrecipient relationships.
- 200.345 Post-closeout adjustments and continuing responsibilities.
  Note: This section will apply to Treasury's administration of the funds. Because the revenue loss eligible use category does not give rise to subawards, as discussed in FAQ I 3. I 4, recipients will not be in a position to apply this provision with respect to subrecipient relationships.
- 200.346 Collection of amounts due.

Subpart E Cost Principals

- 200.400(a) - (c), and (e) Policy guide.
- 200.403(a), (c), (d), (g), and (h) Factors affecting allowability of costs.
- 200.404(e) Reasonable costs.

Subpart F Audit Requirements Section 200.500-200.521

EXHIBIT "C"
COMPENSATION

Description of Bid Items	Bernhard MCC, LLC *(Orlando, FL)*
Mobilization/Demobilization	$14,476.00
Construction plans and drawings	$15,815.00
Performance and Payment Bonds	$3,581.00
Equipment Rental	N/A
Permitting	$3,085.00
Furnish Equipment (New chiller)	$208,025.00
Furnish Equipment other than Chiller (piping, insulation, conduit, etc)	$20,510.00
Site Clean-Up / Disposal Fees	$2,100.00
Allowance for ABC Controls (see Quote provided)	$2,500.00
Total Price	**$270,092.00**

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	Community Development Block Grant - Disaster Recovery (CDBG-DR) Funding
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

Citrus County continues to address the ongoing impacts of recent major storm events, including Hurricanes Idalia, Hermine, Milton, and Helene. These events have caused considerable damage to local infrastructure, particularly in areas prone to coastal flooding, elevated groundwater levels, and stormwater infiltration. In response, the County has identified three critical infrastructure projects that aim to mitigate storm-related damages, protect sensitive environmental areas, and support long-term economic resilience.

Sanitary Sewer Rehabilitation Project

The County's wastewater collection system has experienced significant inflow and infiltration (I&I) due to stormwater intrusion and tidal activity. Portions of the system—originally developed by private entities—are in a deteriorated condition, leading to frequent sanitary sewer overflows. These overflows pose a threat to nearby environmentally sensitive areas, including the Chassahowitzka National Wildlife Refuge, the Tsala Apopka Chain of Lakes, and various state and federal preserves. The proposed project includes the rehabilitation of gravity sewer lines, restoration of manholes, and upgrades to key pump stations. These improvements will strengthen system reliability, reduce environmental risks, and enhance operational efficiency.

Ozello Trail Shoulder Washout Repair

Ozello Trail is a critical coastal roadway that has suffered erosion and shoulder degradation due to storm surges and continuous tidal impacts. This damage compromises roadway safety and the integrity of adjacent natural areas. The proposed repairs will stabilize the shoulder, restore structural integrity, and ensure reliable access for residents, visitors, and emergency response personnel.

Industrial Park Road Resurfacing

The Original Holder Industrial Park—requires substantial roadway and drainage improvements. Years of environmental wear and physical deterioration have resulted in substandard roadway conditions that hinder existing business operations and discourage further industrial development. This park is instrumental in supporting the County's industrial

economy, offering employment opportunities and space for manufacturing, distribution, and service-related industries. Upgrades to roadway surfaces and drainage infrastructure are critical to maintaining current employment levels and attracting future economic investment.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

No match is required for this application under the current CDBG-DR funding guidelines.

RECOMMENDED ACTION:
Informational Only (James Toy to provide overview) — Application Due September 30, 2025 (**James Toy, Intergovernmental Affairs Manager)**

ATTACHMENTS:
1. Letter of Intent NOAA

Citrus County, Florida
Letter of Intent

COVER PAGE

To:	NOAA Office for Coastal Management
Purpose:	NOAA Climate Resilience Regional Challenge (2023)
Project Title:	West Ozello Trail (CR-494) Shoulder Erosion Control Project
Funding Track:	Track Two
Lead Applicant:	Erin Dohren, Director of Management & Budget Citrus County Board of County Commissioners 3600 W Sovereign Path, #266 Lecanto, Florida 34461 (352) 527-5207 erin.dohren@citrusbocc.com
Project Director:	Walt Eastmond, Director of Technical Services Citrus County Board of County Commissioners 3600 W Sovereign Path, #241 Lecanto, Florida 34461 (352) 527-5446 walt.eastmond@citrusbocc.com
Federal Funding Request:	$16,300,000
Geographic Description:	Ozello is an unincorporated coastal community in Citrus County, Florida, located between Crystal River and Homosassa on the state's west coast.
Participating Jurisdictions:	Citrus County, Florida
Collaborators:	Tampa Bay Regional Planning Council
Period of Performance:	October 1, 2024 to October 1, 2029

Regional Context: Ozello, Florida

Ozello is an unincorporated coastal community located along the Gulf of Mexico in Citrus County, Florida, located between Crystal River and Homosassa on the state's west coast. Surrounding the island community is the Florida Department of Environmental Protection's (FDEP) St. Martin's Marsh Aquatic Preserve. Established in 1969, the preserve is home to one of the most diverse and biologically productive ecosystems in the world. In addition, Ozello and St. Martins Marsh offer ample recreational opportunities for those seeking to connect with nature through boating, paddling, and fishing.

While Ozello is a picturesque destination for visitors and home to vital natural resources, this village is also home to approximately 600 residents, many of whom are exceptionally vulnerable to coastal hazards. In 2021, 60% of Ozello residents were living below the Asset Limited, Income Constrained, Employed (ALICE) threshold – higher than the 41% national average, and nearly double the state average of 33%. ALICE households are those who are working but unable to afford necessities such as housing, childcare, food, transportation, health care, and technology; they are also less likely to have access to necessary resources in the times leading up to, during, and after a storm event, and more likely to be disproportionately affected by the economic effects of natural disasters.

Ozello Trail (CR-494) is an east/west curvilinear roadway originating at US-19, approximately nine miles in length, which crosses the Florida Circumnavigational Saltwater Paddling Trail. This storm-vulnerable, single point of access road is the only means of ingress or egress for approximately 1,105 homes and small neighborhood businesses.

Climate Impacts

Structures situated near the shoreline are particularly vulnerable to erosion-induced land loss. Unmitigated erosion leads to the loss of vital coastal habitats, which are crucial to both the health of the ecosystem and in protecting against additional damage to the roadway (*see Fig. 1*). Ozello Trail was constructed through low-lying areas along the Gulf of Mexico and is subject to frequent flooding from extreme high tides and significant storm events. It was prescriptive platted in September 1987 but constructed many years prior, along and through wetland and estuarian surroundings. Most of the roadway has ditches running down one side and, in some cases, both sides. These ditches are tidally influenced, rising and falling throughout the day.

According to the Federal Emergency Management Agency (FEMA), floods are the nation's costliest natural disasters, and coastal communities face many risks, including storm surges, powerful waves, and erosion — all of which can cause extensive damage to homes, businesses, and public spaces. The entire community of Ozello is located within a Coastal High Hazard Area, which FEMA considers particularly vulnerable to the effects of storm surge and coastal flooding from tropical storm events, and Special Flood Hazard Area, indicating an increased risk of additional wind and wave hazards (*see Fig. 2*).

In addition to the many extreme weather risks faced by the coastal community, such as flooding, heavy rainfall, and wind/wave hazards, projections show that the Gulf Coast of Florida should be prepared for up to one foot of sea level rise in the next decade. The potential damage caused by this gradual encroachment can be mitigated through the strengthening of natural barriers, such as seagrass meadows, mangrove forests, and salt marshes found on the Ozello coastline. These ecological systems, recognized by the United Nations (UN) Intergovernmental Panel on Climate Change as "blue carbon" ecosystems, are also highly efficient at storing carbon. As coastal waters rise and tropical systems continue to strengthen in frequency and intensity, identifying solutions to safeguard the community, infrastructure, and ecology of the region is of paramount importance.

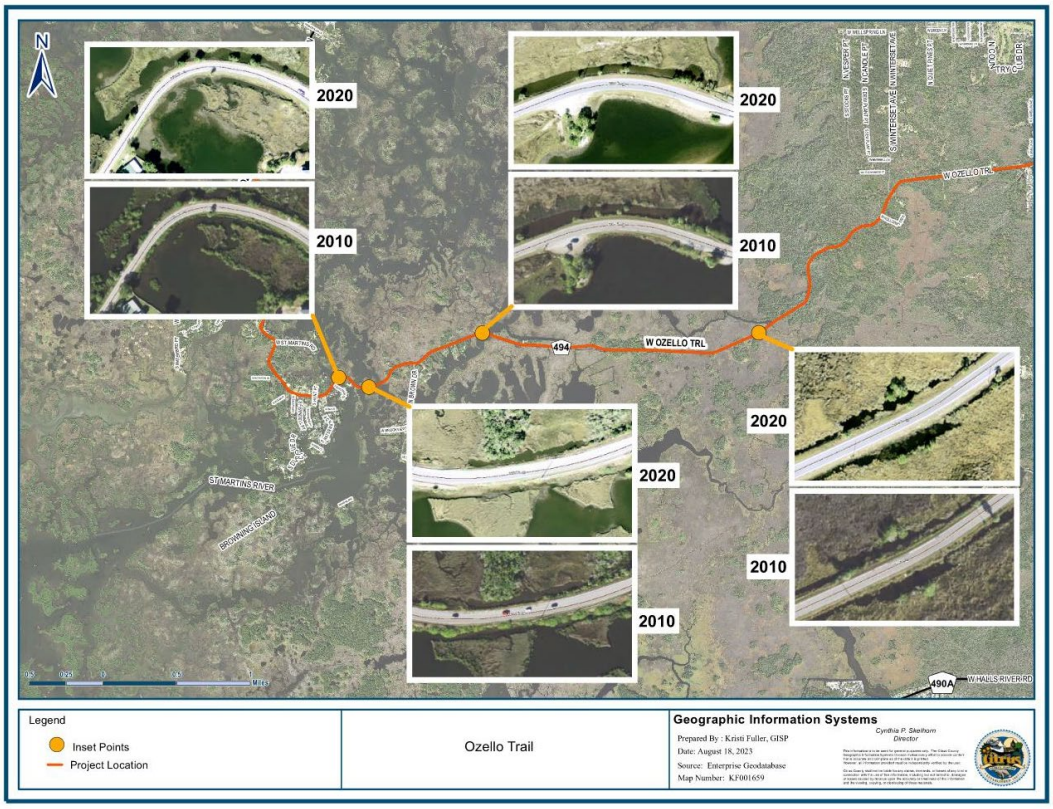

Fig. 1: *Ozello Trail Erosion Points (Citrus County Geographic Information Systems)*

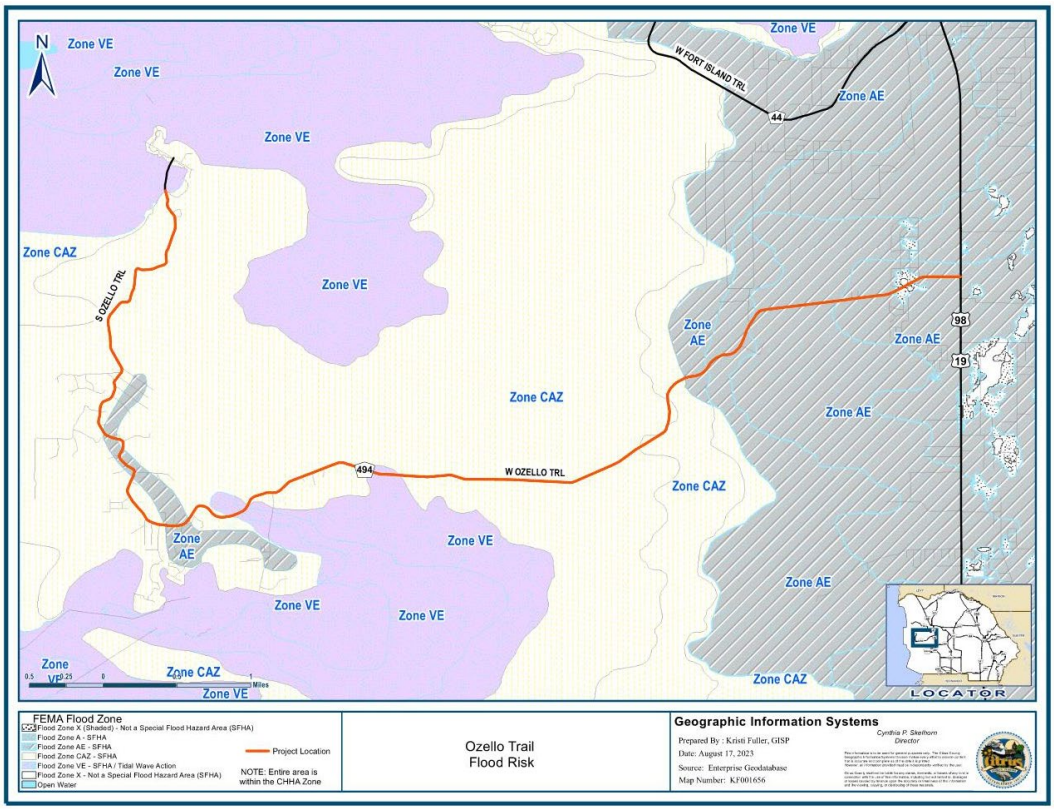

Fig. 2: *Map of Ozello Trail Flood Zones (Citrus County Geographic Information Systems)*

West Ozello Trail (CR-494) Shoulder Erosion Mitigation Project

Over many years of storms and tidal influence, Citrus County has attempted to address soil erosion and loss of roadway shoulder on Ozello Trail, expending $283,162.28 in the last five years for maintenance activities such as asphalt repairs, debris removal, drainage, emergency response, and vegetation control. This shoulder loss has significantly impacted the integrity of the infrastructure, as the slope and shoulder area have acted as the buffer between tide waters and the roadway. In addition, it has created safety hazards (especially in the curved areas of the road), as there is no longer a clear recovery area should an errant vehicle leave the road surface.

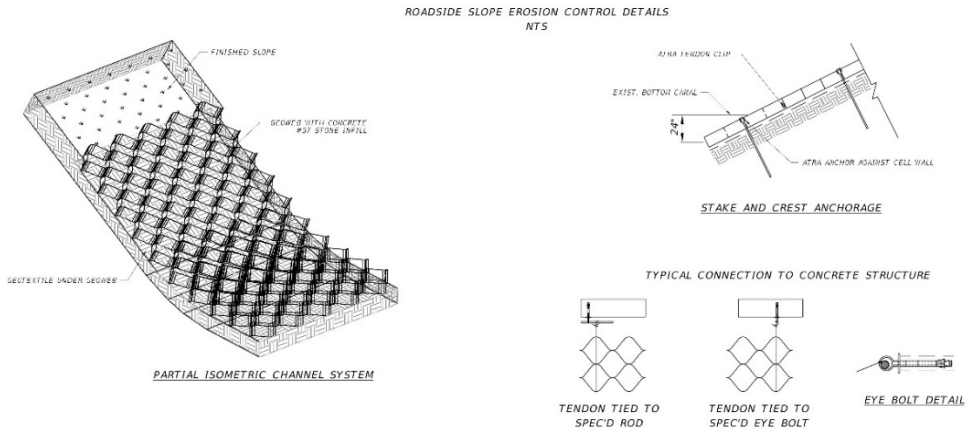

Fig. 3: *Roadside Slope Erosion Control Details (Citrus County DPW)*

If awarded, Citrus County would utilize grant funding to re-establish the slopes and shoulders along Ozello Trail using a protection method of geo-textile fabric, geo-web, and natural stone in-fill (*see Fig. 3*). Plans have been developed to ameliorate the loss and re-establish and protect the slope area along the tide water ditches.

This method has been successfully implemented by the Department of Public Works (DPW) in other coastal areas of Citrus County, including the community of Dixie Shores (*see Fig. 4*). This natural armoring technique has not only protected sensitive slopes in tidal areas but has also been proven to foster growth of naturally occurring mangroves, which have been proven to play a critical role in improving coastal resiliency.

Fig. 4: *Mangroves volunteer themselves to the improved area in Dixie Shores.*

Budget Summary

Approximate costs are listed below (acquisition costs cannot be estimated until plans are further developed):

Description	Estimated Cost
Engineering, Survey, Design, & Environmental Services	$2,000,000
Mitigation	$2,000,000
Land Acquisition	*Currently unknown*
Construction	$10,300,000
Construction Contract Administration, Engineering, and Inspection (CA/CEI)	$1,000,000
Contingency	$1,000,000
Total Grant Request:	**$16,300,000**

Timeline for Completion

Activities/Milestones	Target Date	Activities/Milestones	Target Date
Begin RFQ for design consultant	10/01/2024	*Receive permit approval*	11/01/2027
Begin RFQ for CA/CEI services	10/01/2024	*Advertise for construction bids*	11/15/2027
Select design consultant	12/01/2024	*Receive bid approval*	01/15/2028
Select CA/CEI consultant	12/01/2024	*Begin construction*	02/01/2028
Begin survey, design, and mitigation	02/15/2025	*Complete construction*	08/01/2029
Submit permit applications	11/01/2025	*Period of performance ends*	10/01/2029

Regional Collaboration

The Citrus County Board of County Commissioners seeks to sustain a welcoming, economically vibrant community where people and nature live in harmony. Based on input gathered during Citrus County's community-driven strategic planning process, the Board of County Commissioners has formally prioritized the protection and improvement of environmental assets, as well as the development and maintenance of sufficient infrastructure to support protected growth (with priority given to correcting current infrastructure deficits).

As a member of the Tampa Bay Regional Planning Council (TBRPC), Citrus County participated in the development of the Regional Resiliency Action Plan (RRAP), which was developed to help reduce risk to people and property by anticipating and preparing for emerging hazards with a strong focus on risk reduction and adaptation, short-term disaster preparedness, and consistent long-term planning for climate change. It supports local government priorities to address climate mitigation, enhance sustainable goals, and address social and racial equity while acknowledging the vital importance of conserving our natural resources and habitats in the pursuit of vibrant neighborhoods and strong economies. The West Ozello Trail (CR-494) Shoulder Erosion Mitigation Project reflects the community's overall resiliency vision, aligns closely with RRAP goals, and has the support of the TBRPC.

Resiliency Vision

Completion of the West Ozello Trail (CR-494) Shoulder Erosion Control Project will help to safeguard the Ozello community and its vital natural resources from the impacts of coastal hazards and climate change. Through the implementation of proven erosion mitigation techniques and integration of sustainable practices, this stabilization project aims to address the immediate and long-term challenges posed by Ozello's unique geographic setting, ensuring the continued safety, accessibility, and economic vitality of the region.

Citrus County has identified a structured approach to project management that not only emphasizes efficient execution, but also underscores their commitment to finishing the project on schedule. It is expected that the West Ozello Trail (CR-494) Shoulder Erosion Mitigation Project will be completed within the grant's allowable five-year period of performance.

A broader context, characterized by collaboration, environmental stewardship, and resiliency, serves as a backdrop to the project. With a strategic focus on the protection of vulnerable residents, enhancement of community resilience, preservation of ecosystems, and maintenance of economic stability, the proposed initiative embodies a comprehensive approach that reflects the vision, priorities, and sustainability goals of Citrus County and the TBRPC.

Ultimately, the West Ozello Trail (CR-494) Shoulder Erosion Control Project is poised to provide lasting benefits that extend far beyond its immediate scope. It offers a tangible solution to the challenges posed by climate impacts, ensures the safety and prosperity of the Ozello community, and demonstrates Citrus County's steadfast commitment to preserving the delicate balance between human progress and the natural world. This project embodies the spirit of collaboration, resilience, and responsible growth, striving for a future where both nature and community thrive.

Project Outcomes

- *Reduce risk from weather and climate change to infrastructure*
- *Protect vulnerable residents from the effects of coastal hazards*
- *Maintain single point of ingress and egress to the Ozello community*
- *Improve resiliency by protecting against future erosion*
- *Support the region's sensitive ecosystems*

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	Citrus County Health Department Contract
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

Pursuant to Chapter 154, F.S., the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

Citrus County Health Department is one of the County Health Departments created throughout Florida. It is necessary for the parties hereto to enter into this agreement in order to assure coordination between the State and County in the operation of the Citrus County Health Department.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	FY 26 Budget	YTD Expenditures	Encumbrances	Available Balance
2114-53000	Operating Exp	$1,157,580	-0-	-0-	$ 1,157,580

FY 26 Health Department Ad Valorem Taxes $909,411

RECOMMENDED ACTION:

Approve and authorize the Chairman to execute a contract with the State of Florida Department of Health for operation of the Citrus County Health Department contract year October 1, 2025, through September 30, 2026 (**Tammy Wilson, Management & Budget Director**).

ATTACHMENTS:

1. Health Department Contract

CONTRACT BETWEEN
CITRUS COUNTY, FLORIDA
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
CITRUS COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2025-2026

This contract is made and entered into between the State of Florida, Department of Health ("State"), and the Citrus County, Florida ("County"), through their undersigned authorities, effective October 1, 2025. State and County are jointly referred to as the "parties".

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through the "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Citrus County Health Department ("CHD") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract to ensure coordination between the State and the County in the operation of the CHD.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2025, through September 30, 2026, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated according to the termination provisions outlined in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as outlined in Part III of Attachment II hereof, to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services that are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment that may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Examples of environmental health

services include but are not limited to, food hygiene, safe drinking water supply, sewage, and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services that protect the health of the general public through the detection, control, and eradication of diseases that are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control, and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include but are not limited to first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is outlined in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility *(direct contribution excluding any state fees, Medicaid contributions, or any other funds not listed on the Schedule C)* as provided in Attachment II, Part II is an amount not to exceed $ 3,809,137 *(State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C)*. The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility *(direct contribution excluding any fees, other cash, or local contributions)* as provided in Attachment II, Part II is an amount not to exceed $721,200 *(amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment)*.

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either the current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase or decrease, the CHD will revise Attachment II and send a copy of the revised pages to the County and the State's Office of Budget and Revenue Management. If the County initiates the increase or decrease, the County shall notify the CHD in writing. The CHD will then revise Attachment II and send a copy of the revised pages to the State's Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
Citrus County Health Department
3700 West Sovereign Path
Lecanto, FL 34461

5. CHD DIRECTOR or ADMINISTRATOR. Both parties agree the director or administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the State's Deputy Secretary for County Health Systems. The director or administrator shall be selected by the State with the concurrence of the County. The director or administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long-Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as outlined in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel laws, rules, and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide purchasing contract has been implemented for those goods or services. In such cases, the CHD director or administrator must sign a justification, therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD following the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records, and documents following the Generally Accepted Accounting Principles, as promulgated by the Governmental Accounting Standards Board, and the requirements of federal or state law. These records shall be maintained as

required by the State's Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which is subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records, and documents must be adequate to allow the CHD to comply with the following reporting requirements:

i. The revenue and expenditure requirements in the Florida Accounting Information Resource System; and

ii. The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet; and

iii. Financial procedures specified in the State's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda; and

iv. The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Citrus County.

e. That any surplus or deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited or debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus or deficit funds accruing to the State and County is determined each month and at the contract year-end. Surplus funds may be applied toward the funding requirements of each party in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner that clearly illustrates the amount which has been credited to each party. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director or administrator determines that an emergency exists wherein a time delay would endanger the public's health and the State's Deputy Secretary for County Health Systems have approved the transfer. The State's Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record-keeping requirements.

h. At the request of either party, an audit may be conducted by an independent certified public accountant on the financial records of the CHD, and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133, as revised, and may be in conjunction with audits performed by the County government. If audit exceptions are found, then the director or administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for five years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five years, the records shall be retained until the resolution of the audit findings.

k. The CHD shall maintain the confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65, and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the State's Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice concerning client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification, or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and right to a fair hearing to the final governing authority of the CHD. Specific references to existing laws, rules, or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Compliance and Non-Discrimination Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

i. The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report; and

ii. A written explanation to the County of service variances reflected in the year-end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service-specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the State's Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports are delayed due to circumstances beyond the CHD's control:

i. March 1, 2026, for the reporting period of October 1, 2025, through December 31, 2025; and

ii. June 1, 2026, for the reporting period of October 1, 2025, through March 31, 2026; and

iii. September 1, 2026, for the reporting period of October 1, 2025 through June 30, 2026; and

iv. December 1, 2026, for the reporting period of October 1, 2025 through September 30, 2026.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than 180 calendar days' notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than 24 hours' notice.

c. Termination for Breach. This contract may be terminated by either party for a material breach of an obligation hereunder, upon no less than 30 days' notice. Waiver of a breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance, or payment hereunder, extends beyond the CHD fiscal year beginning July 1, 2026, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, under section 287.0582, Florida Statutes.

b. Contract Managers. The name and addresses of the contract managers for the parties under this contract are as follows:

For the State:	For the County:
Juliann Cruz, MBA	Steve Howard, MPA, ICMA-CM, CPM
Name	Name
Administrative Services Director II	County Administrator
Title	Title
3700 West Sovereign Path	3600 West Sovereign Path
Lecanto, FL 34461	Lecanto, FL 34461
Address	Address
Juliann.Cruz@FLHealth.gov	Steve.Howard@Citrus BOCC.com
Email Address	Email Address
352-513-6044	352-527-8858
Telephone	Telephone

If different contract managers are designated after the execution of this contract, the name, address, email address, and telephone number of the new representative shall be furnished in writing to the other parties and attached to the originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

d. Notices. Any notices provided under this contract must be delivered by certified mail, return receipt requested, in person with proof of delivery, or by email to the email address of the respective party identified in Section 9.b., above.

In WITNESS THEREOF, the parties hereto have caused this eight page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (seven pages), Attachment III (one page), Attachment IV (one page), and Attachment V (one page), to be executed by their undersigned officials as duly authorized effective the 1st day of October 2025.

CITRUS COUNTY, FLORIDA	**STATE OF FLORIDA** **DEPARTMENT OF HEALTH**
SIGNED BY: _____	**SIGNED BY:** _____
NAME: _____	**NAME:** Joseph A. Ladapo, M.D., Ph.D.
TITLE: _____	**TITLE:** State Surgeon General
DATE: _____	**DATE:** _____
ATTESTED TO:	
SIGNED BY: _____	**SIGNED BY:** _____
NAME: _____	**NAME:** Gayle Guidash, MPH, REHS, CIC
TITLE: _____	**TITLE:** CHD Administrator
DATE: _____	**DATE:** 9/03/2025

ATTACHMENT I

CITRUS COUNTY HEALTH DEPARTMENT

PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

	Service	Requirement
1.	Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2.	Dental Health	Periodic financial and programmatic reports as specified by the program office.
3.	Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4.	Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5.	Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6.	Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

ATTACHMENT I (Continued)

		levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7.	Environmental Health	Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
8.	HIV/AIDS Program	Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140. Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
9.	School Health Services	Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
10.	Tuberculosis	Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
11.	General Communicable Disease Control	Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
12.	Refugee Health Program	Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II

CITRUS COUNTY HEALTH DEPARTMENT

PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

		Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1.	CHD Trust Fund Ending Balance 09/30/25	547405	1048815	1596220
2.	Drawdown for Contract Year October 1, 2025 to September 30, 2026	-547405	91407	-455998
3.	Special Capital Project use for Contract Year October 1, 2025 to September 30, 2026	0	0	0
4.	Balance Reserved for Contingency Fund October 1, 2025 to September 30, 2026	0	1140222	1140222

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II

CITRUS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2025 to September 30, 2026

		State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE						
015040	AIDS PATIENT CARE	100,000	0	100,000	0	100,000
015040	CHD - TB COMMUNITY PROGRAM	22,512	0	22,512	0	22,512
015040	SCHOOL BASED DENTAL SEALANT	45,000	0	45,000	0	45,000
015040	DENTAL SPECIAL INITIATIVE PROJECTS	6,082	0	6,082	0	6,082
015040	FAMILY PLANNING GENERAL REVENUE	132,474	0	132,474	0	132,474
015040	FLORIDA SPRINGS AND AQUIFER PROTECTION ACT	170,580	0	170,580	0	170,580
015040	PRIMARY CARE PROGRAM	248,851	0	248,851	0	248,851
015040	RACIAL & ETHNIC DISPARITIES - CHD EXPENSES	52,000	0	52,000	0	52,000
015040	SCHOOL HEALTH SERVICES	140,278	0	140,278	0	140,278
015040	SWIMMING LESSONS VOUCHER PROGRAM	12,400	0	12,400	0	12,400
015040	DOH RESPONSE TO TERRORISM	80,988	0	80,988	0	80,988
015050	CHD GENERAL REVENUE NON-CATEGORICAL	1,722,699	0	1,722,699	0	1,722,699
GENERAL REVENUE TOTAL		2,733,864	0	2,733,864	0	2,733,864
2. NON GENERAL REVENUE - STATE						
015010	ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	2,718	0	2,718	0	2,718
015010	CESSATION TREATMENT AND COUNSELING	47,850	0	47,850	0	47,850
015010	TOBACCO STATE & COMMUNITY HEALTHY BABY	10,000	0	10,000	0	10,000
NON GENERAL REVENUE TOTAL		60,568	0	60,568	0	60,568
3. FEDERAL FUNDS - STATE						
007000	AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	26,555	0	26,555	0	26,555
007000	WIC BREASTFEEDING PEER COUNSELING PROG	99,660	0	99,660	0	99,660
007000	COASTAL BEACH WATER QUALITY MONITORING	314	0	314	0	314
007000	COMPREHENSIVE COMMUNITY CARDIO - PHBG	81,029	0	81,029	0	81,029
007000	ELC COVID HAI/AR	14,279	0	14,279	0	14,279
007000	FAMILY PLANNING TITLE X - GRANT	131,715	0	131,715	0	131,715
007000	PUBLIC HLTH INFRASTRUCTURE & WORKFORCE/CENTRAL 1	255,900	0	255,900	0	255,900
007000	THE NATIONAL CARDIOVASCULAR HEALTH PROGRAM	13,277	0	13,277	0	13,277
007000	INFANT MORTALITY	17,617	0	17,617	0	17,617
007000	IMMUNIZATION ACTION PLAN	10,113	0	10,113	0	10,113
007000	MCH SPECIAL PROJECT PRAMS	17,617	0	17,617	0	17,617
007000	MCH SPECIAL PROJECTS DENTAL	31,312	0	31,312	0	31,312
007000	OVERDOSE TO ACTION - PREVENTION	136,742	0	136,742	0	136,742
007000	BASE COMMUNITY PREPAREDNESS CAPABILITY	47,803	0	47,803	0	47,803
007000	BASE PUB HLTH SURVEILLANCE & EPI INVESTIGATION	18,712	0	18,712	0	18,712
007000	BASE REGIONAL PREPAREDNESS CAPABILITY	49,467	0	49,467	0	49,467
007000	RYAN WHITE TITLE II GRANT/CHD CONSORTIUM	73,500	0	73,500	0	73,500
007000	WIC PROGRAM ADMINISTRATION	687,231	0	687,231	0	687,231
015075	SCHOOL HEALTH SERVICES	21,981	0	21,981	0	21,981
FEDERAL FUNDS TOTAL		1,734,824	0	1,734,824	0	1,734,824
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE						
001020	CHD STATEWIDE ENVIRONMENTAL FEES	99,109	0	99,109	0	99,109

ATTACHMENT II

CITRUS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2025 to September 30, 2026

		State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
001092	ON SITE SEWAGE DISPOSAL PERMIT FEES	419,273	0	419,273	0	419,273
001092	CHD STATEWIDE ENVIRONMENTAL FEES	5,416	0	5,416	0	5,416
001206	ON SITE SEWAGE DISPOSAL PERMIT FEES	75,214	0	75,214	0	75,214
001206	SANITATION CERTIFICATES (FOOD INSPECTION)	2,500	0	2,500	0	2,500
001206	SEPTIC TANK RESEARCH SURCHARGE	8,085	0	8,085	0	8,085
001206	SEPTIC TANK VARIANCE FEES 50%	500	0	500	0	500
001206	PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	1,800	0	1,800	0	1,800
001206	DRINKING WATER PROGRAM OPERATIONS	1,400	0	1,400	0	1,400
001206	REGULATION OF BODY PIERCING SALONS	220	0	220	0	220
001206	TANNING FACILITIES	300	0	300	0	300
001206	ONSITE SEWAGE TRAINING CENTER	3,161	0	3,161	0	3,161
001206	TATTO PROGRAM ENVIRONMENTAL HEALTH	1,000	0	1,000	0	1,000
001206	MOBILE HOME & RV PARK FEES	3,000	0	3,000	0	3,000
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL		620,978	0	620,978	0	620,978
5. OTHER CASH CONTRIBUTIONS - STATE:						
031005	GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	14,135	0	14,135	0	14,135
090001	DRAW DOWN FROM PUBLIC HEALTH UNIT	547,405	0	547,405	0	547,405
OTHER CASH CONTRIBUTION TOTAL		561,540	0	561,540	0	561,540
6. MEDICAID - STATE/COUNTY:						
001057	CHD CLINIC FEES	0	95,400	95,400	0	95,400
001148	CHD CLINIC FEES	0	251,750	251,750	0	251,750
001148	GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	6,500	6,500	0	6,500
MEDICAID TOTAL		0	353,650	353,650	0	353,650
7. ALLOCABLE REVENUE - STATE:						
001004	CHD STATEWIDE ENVIRONMENTAL FEES	7,500	0	7,500	0	7,500
018000	GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	1,500	0	1,500	0	1,500
ALLOCABLE REVENUE TOTAL		9,000	0	9,000	0	9,000
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE						
	ADAP	0	0	0	200,755	200,755
	PHARMACY DRUG PROGRAM	0	0	0	5,167	5,167
	WIC PROGRAM	0	0	0	3,025,640	3,025,640
	BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	3,264	3,264
	IMMUNIZATIONS	0	0	0	111,004	111,004
OTHER STATE CONTRIBUTIONS TOTAL		0	0	0	3,345,830	3,345,830
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT						
008020	CHD LOCAL REVENUE & EXPENDITURES	0	721,200	721,200	0	721,200
DIRECT COUNTY CONTRIBUTIONS TOTAL		0	721,200	721,200	0	721,200
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY						
001077	CHD CLINIC FEES	0	48,526	48,526	0	48,526
001077	GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	9,500	9,500	0	9,500

ATTACHMENT II

CITRUS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2025 to September 30, 2026

		State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
001094	CHD LOCAL ENVIRONMENTAL FEES	0	300	300	0	300
001110	VITAL STATISTICS CERTIFIED RECORDS	0	250,000	250,000	0	250,000
FEES AUTHORIZED BY COUNTY TOTAL		0	308,326	308,326	0	308,326
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY						
001029	CHD CLINIC FEES	0	69,200	69,200	0	69,200
001029	GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	53,000	53,000	0	53,000
001052	CHD CLINIC FEES	0	4,600	4,600	0	4,600
001052	GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	2,000	2,000	0	2,000
001090	CHD CLINIC FEES	0	11,700	11,700	0	11,700
001090	GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	6,000	6,000	0	6,000
005000	CHD CLINIC FEES	0	2	2	0	2
010300	STATE UNDERGROUND PETROLEUM RESPONSE ACT	0	12,000	12,000	0	12,000
010300	MIGRANT LABOR HOUSING INSPECTION H-2A PROGRAM	0	400	400	0	400
010300	PETROLEUM STORAGE TANK DEP COMPLIANCE CONTRACT	0	5,513	5,513	0	5,513
010300	PETROLEUM STORAGE TANK DEP COMPLIANCE CONTRACT	0	145,000	145,000	0	145,000
010500	CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	2,650	2,650	0	2,650
011001	CHD HEALTHY START COALITION CONTRACT	0	350,000	350,000	0	350,000
011001	CHD FEDERAL & LOCAL INDIRECT EARNINGS	0	35,000	35,000	0	35,000
090002	DRAW DOWN FROM PUBLIC HEALTH UNIT	0	-91,407	-91,407	0	-91,407
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL		0	605,658	605,658	0	605,658
12. ALLOCABLE REVENUE - COUNTY						
001004	CHD STATEWIDE ENVIRONMENTAL FEES	0	7,500	7,500	0	7,500
018000	GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	1,500	1,500	0	1,500
COUNTY ALLOCABLE REVENUE TOTAL		0	9,000	9,000	0	9,000
13. BUILDINGS - COUNTY						
	ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	482,942	482,942
	OTHER (Specify)	0	0	0	0	0
	UTILITIES	0	0	0	0	0
	BUILDING MAINTENANCE	0	0	0	0	0
	GROUNDS MAINTENANCE	0	0	0	0	0
	INSURANCE	0	0	0	0	0
	OTHER (Specify)	0	0	0	0	0
	OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL		0	0	0	482,942	482,942
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY						
	EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
	VEHICLE INSURANCE	0	0	0	0	0
	VEHICLE MAINTENANCE	0	0	0	0	0
	OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
	OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL		0	0	0	0	0

ATTACHMENT II

CITRUS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2025 to September 30, 2026

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
GRAND TOTAL CHD PROGRAM	5,720,774	1,997,834	7,718,608	3,828,772	11,547,380

ATTACHMENT II

CITRUS COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing. Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2025 to September 30, 2026

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan 1st	2nd	3rd	4th (Whole dollars only)	State	County	Grand Total
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	1.98	964	1,230	80,382	68,903	80,382	70,041	74,401	225,307	299,708
SEXUALLY TRANS. DIS. (102)	2.04	550	612	57,561	49,341	57,561	50,155	82,780	131,838	214,618
HIV/AIDS PREVENTION (03A1)	0.00	0	0	42	36	42	35	155	0	155
HIV/AIDS SURVEILLANCE (03A2)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS PATIENT CARE (03A3)	2.85	175	391	101,080	86,646	101,080	88,078	342,260	34,624	376,884
ADAP (03A4)	0.86	1	64	20,447	17,527	20,447	17,818	76,239	0	76,239
TUBERCULOSIS (104)	1.14	22	129	38,679	33,155	38,679	33,704	143,576	641	144,217
COMM. DIS. SURV. (106)	2.91	0	11,326	70,351	60,304	70,351	61,301	262,307	0	262,307
HEPATITIS (109)	0.17	17	40	6,415	5,499	6,415	5,590	23,919	0	23,919
PREPAREDNESS AND RESPONSE (116)	4.66	0	0	99,579	85,359	99,579	86,770	365,848	5,439	371,287
REFUGEE HEALTH (118)	0.12	5	5	4,410	3,780	4,410	3,843	16,443	0	16,443
VITAL RECORDS (180)	1.08	6,000	21,000	25,433	21,801	25,433	22,161	0	94,828	94,828
COMMUNICABLE DISEASE SUBTOTAL	17.81	7,734	34,797	504,379	432,351	504,379	439,496	1,387,928	492,677	1,880,605
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	2.11	1,956	320	61,011	52,299	61,011	53,163	227,484	0	227,484
WIC (21W1)	11.91	3,564	32,576	252,043	216,050	252,043	219,620	938,118	1,638	939,756
TOBACCO USE INTERVENTION (212)	0.14	0	3	3,458	2,964	3,458	3,014	12,894	0	12,894
WIC BREASTFEEDING PEER COUNSELING (21W2)	2.58	0	4,383	39,001	33,432	39,001	33,984	145,418	0	145,418
FAMILY PLANNING (223)	6.50	1,228	1,801	173,489	148,714	173,489	151,174	510,356	136,510	646,866
IMPROVED PREGNANCY OUTCOME (225)	9.27	300	2,000	237,745	203,794	237,745	207,163	324,392	562,055	886,447
HEALTHY START PRENATAL (227)	4.17	200	1,800	111,331	95,432	111,331	97,010	0	415,104	415,104
COMPREHENSIVE CHILD HEALTH (229)	0.19	137	137	5,726	4,908	5,726	4,989	11,916	9,433	21,349
HEALTHY START CHILD (231)	3.79	438	4,673	73,794	63,256	73,794	64,301	275,145	0	275,145
SCHOOL HEALTH (234)	2.45	0	450,000	55,127	47,254	55,127	48,035	205,543	0	205,543
COMPREHENSIVE ADULT HEALTH (237)	0.56	75	150	16,362	14,025	16,362	14,257	23,264	37,742	61,006
COMMUNITY HEALTH DEVELOPMENT (238)	3.50	0	158	146,315	125,421	146,315	127,495	545,546	0	545,546
DENTAL HEALTH (240)	1.48	1,600	1,600	43,850	37,588	43,850	38,208	98,047	65,449	163,496
PRIMARY CARE SUBTOTAL	48.65	9,498	499,601	1,219,252	1,045,137	1,219,252	1,062,413	3,318,123	1,227,931	4,546,054
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.08	38	38	3,149	2,699	3,149	2,745	10,367	1,375	11,742
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.39	126	300	7,197	6,169	7,197	6,270	26,348	485	26,833
PUBLIC WATER SYSTEM (358)	0.01	0	0	283	242	283	246	527	527	1,054
PRIVATE WATER SYSTEM (359)	0.00	0	0	13	11	13	12	36	13	49
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	7.11	6,500	10,300	160,450	137,537	160,450	139,811	593,900	4,348	598,248
Group Total	7.59	6,664	10,638	171,092	146,658	171,092	149,084	631,178	6,748	637,926
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.08	90	34	1,822	1,562	1,822	1,587	6,746	47	6,793
FOOD HYGIENE (348)	0.78	112	417	20,334	17,430	20,334	17,718	74,221	1,595	75,816

ATTACHMENT II

CITRUS COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing. Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2025 to September 30, 2026

	FTE's	Clients	Services/	Quarterly Expenditure Plan 1st	2nd	3rd	4th			Grand
	(0.00)	Units	Visits		(Whole dollars only)			State	County	Total
BODY PIERCING FACILITIES SERVICES (349)	0.14	6	15	2,973	2,549	2,973	2,591	10,065	1,021	11,086
GROUP CARE FACILITY (351)	0.23	59	110	5,652	4,845	5,652	4,926	10,537	10,538	21,075
MIGRANT LABOR CAMP (352)	0.06	3	3	1,267	1,086	1,267	1,103	2,606	2,117	4,723
HOUSING & PUB. BLDG. (353)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARK (354)	0.32	95	180	7,785	6,673	7,785	6,782	28,819	206	29,025
POOLS/BATHING PLACES (360)	0.73	123	400	19,744	16,925	19,744	17,205	72,511	1,107	73,618
BIOMEDICAL WASTE SERVICES (364)	0.20	290	412	5,176	4,437	5,176	4,510	19,126	173	19,299
TANNING FACILITY SERVICES (369)	0.08	8	25	1,914	1,641	1,914	1,669	6,981	157	7,138
Group Total	2.62	786	1,596	66,667	57,148	66,667	58,091	231,612	16,961	248,573
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	1.98	600	870	56,668	48,576	56,668	49,379	1,560	209,731	211,291
SUPER ACT SERVICES (356)	0.24	0	190	5,231	4,484	5,231	4,557	211	19,292	19,503
Group Total	2.22	600	1,060	61,899	53,060	61,899	53,936	1,771	229,023	230,794
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.01	0	0	344	295	344	298	641	640	1,281
INJURY PREVENTION (346)	0.11	0	0	7,701	6,601	7,701	6,710	28,573	140	28,713
LEAD MONITORING SERVICES (350)	0.01	0	0	158	135	158	138	294	295	589
PUBLIC SEWAGE (362)	0.00	0	0	13	11	13	12	36	13	49
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.41	292	373	8,830	7,569	8,830	7,696	16,463	16,462	32,925
RABIES SURVEILLANCE (366)	0.12	95	25	2,791	2,393	2,791	2,433	5,204	5,204	10,408
ARBORVIRUS SURVEIL. (367)	0.01	0	0	311	267	311	271	580	580	1,160
RODENT/ARTHROPOD CONTROL (368)	0.03	0	0	565	484	565	493	1,053	1,054	2,107
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	0.00	0	0	47	40	47	41	88	87	175
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.00	0	0	19	16	19	15	50	19	69
Group Total	0.70	387	398	20,779	17,811	20,779	18,107	52,982	24,494	77,476
ENVIRONMENTAL HEALTH SUBTOTAL	13.13	8,437	13,692	320,437	274,677	320,437	279,218	917,543	277,226	1,194,769
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	26,064	22,342	26,064	22,710	97,180	0	97,180
MEDICAID BUYBACK (611)	0.00	0	0	0	0	0	0	0	0	0
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	26,064	22,342	26,064	22,710	97,180	0	97,180
TOTAL CONTRACT	79.59	25,669	548,090	2,070,132	1,774,507	2,070,132	1,803,837	5,720,774	1,997,834	7,718,608

ATTACHMENT III

TRAINING COUNTY HEALTH DEPARTMENT

CIVIL RIGHTS COMPLIANCE AND NON-DISCRIMINATION CERTIFICATE

1. The CHD agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the Department.

2. The CHD assures that it will comply with the Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.

3. Assurance of Civil Rights Compliance: The CHD hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); Title II and Title III of the Americans with Disabilities Act (ADA) of 1990, as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189) and as implemented by Department of Justice regulations at 28 CFR Parts 35 and 36; Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (August 11, 2000); all provisions required by the implementing regulations of the U.S. Department of Agriculture (7 CFR Part 15 et seq.); and FNS directives and guidelines to the effect that no person shall, on the ground of race, color, national origin, age, sex, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the agency receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

   By providing this assurance, the CHD agrees to compile data, maintain records and submit records and reports as required to permit effective enforcement of the nondiscrimination laws, and to permit Department personnel during normal working hours to review and copy such records, books and accounts, access such facilities, and interview such personnel as needed to ascertain compliance with the non-discrimination laws. If there are any violations of this assurance, the Department of Agriculture shall have the right to seek judicial enforcement of this assurance.

   This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.
   This assurance is binding on the CHD, its successors, transferees, and assignees as long as it receives or retains possession of any assistance from the Department. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the CHD.

4. Confidentiality of Data, Files, and Records: The CHD agrees to restrict the use and disclosure of confidential USDA, Women, Infant, and Children (WIC) applicant and participant information as specified in 7 CFR § 246.26(d)(1)(i) in accordance with 7 CFR § 246.26(d)(1)(ii), as applicable.

Attachment IV

Fiscal Year - 2025 - 2026

Citrus County Health Department

Facilities Utilized by the County Health Department

Complete Location (Street Address, City, Zip)	Facility Description And Offical Building Name (If applicable) (Admin, Clinic, Envn Hlth, etc.)	Lease/ Agreement Number	Type of Agreement (Private Lease thru State or County, other - please define)	Complete Legal Name of Owner	SQ Feet	Employee Count (FTE/OPS/ Contract)
3600 W. Sovereign Path Lecanto, FL 34461	Environmental Health	0099004	County Space	Citrus County, Florida		14
3650 W. Sovereign Path Lecanto, FL 34461	Healthy Start, Tobacco & Community Health	0099005	County Space	Citrus County, Florida		10
3700 W. Sovereign Path Lecanto, FL 34461	Main Clinic, WIC & Administration	0099001	County Space	Citrus County, Florida		55
130 W. Montgomery Ave Inverness FL 34450	WIC	0099002	County Space	Citrus County, Florida		7

Facility *- a fixed site managed by DOH/CHD personnel for the purpose of providing or supporting public health services. Includes county-owned, state-owned, and leased facilites. Includes DOH/CHD warehouse and administrative sites. Includes facilities managed by DOH/CHD that may be shared with other organizations. Does not include schools, jails or other facilities where DOH/CHD staff are out-posted or sites where services are provided on an episodic basis.*

ATTACHMENT V
CITRUS COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

CONTRACT YEAR	STATE	COUNTY	TOTAL
2024-2025*	$ 0	$ 0	$ 0
2025-2026**	$ 0	$ 211226	$ 211226
2026-2027***	$ 0	$ 0	$ 0
2027-2028***	$ 0	$ 0	$ 0
PROJECT TOTAL	$ 0	$ 211226	$ 211226

SPECIAL PROJECTS CONSTRUCTION/RENOVATION PLAN

PROJECT NUMBER: 82209100

PROJECT NAME: Citrus CHD Restroom Renovations

LOCATION/ADDRESS: 3700 West Sovereign Path

PROJECT TYPE:

NEW BUILDING		ROOFING	
RENOVATION		X PLANNING STUDY	
NEW ADDITION		OTHER	

SQUARE FOOTAGE: 1099

PROJECT SUMMARY: *Describe scope of work in reasonable detail.*

START DATE *(Initial expenditure of funds)* : 2026

COMPLETION DATE: Unknown

DESIGN FEES: $ 0

CONSTRUCTION COSTS: $ 0

FURNITURE/EQUIPMENT: $ 0

TOTAL PROJECT COST: $ 211226

COST PER SQ FOOT: $ 192

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.

* Cash balance as of 9/30/25

** Cash to be transferred to FCO account.

*** Cash anticipated for future contract years.

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	Medicaid Assessment Program
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

Pursuant to the Citrus County Local Participation Fund Ordinance, codified in Chapter 86, Article VI of the Citrus County Code of Ordinances, as adopted on September 14, 2021, the Citrus County Board of Commissioners will convene a public hearing to discuss, consider, and take action on a resolution setting the rate of collection for a payment due upon County's request pursuant to Section 7 of the Resolution.

The resolution authorizing the imposition of the non ad valorem special assessment was adopted at the public hearing conducted at 1:25 pm on June 23, 2025. The Florida Statutes requires the Directed Payment Program Letter of Agreement (LOA) and Intergovernmental Transfers (IGT) Questionnaire to be submitted by October 1.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

Adopt and authorize the Chairman to execute the Directed Payment Program Letter of Agreement (LOA) and Intergovernmental Transfers (IGT) Questionnaire for the non ad valorem Medicaid Assessment Program as approved by the Board of County Commissioners on June 23, 2025. **(Tammy Wilson, Management & Budget Director)**

ATTACHMENTS:

1. DPP SFY 25-26 Letter of Agreement
2. IGT Questionnaire

Directed Payment Program Letter of Agreement

THIS LETTER OF AGREEMENT (LOA) is made and entered into in duplicate on the _____ day of_____2025, by and between **Citrus County LPPF** (the "IGT Provider") on behalf of **Region 3**, and the State of Florida, Agency for Health Care Administration (the "**Agency**"), for good and valuable consideration, the receipt and sufficiency of which are acknowledged.

DEFINITIONS

"Intergovernmental Transfers (IGTs)" means transfers of funds from a non-Medicaid governmental entity (e.g., counties, hospital taxing districts, providers operated by state or local government) to the Medicaid agency. IGTs must be compliant with 42 CFR Part 433 Subpart B.

"Medicaid" means the medical assistance program authorized by Title XIX of the Social Security Act, 42 U.S.C. §§ 1396 et seq., and regulations thereunder, as administered in Florida by the Agency.

"Directed Payment Program (DPP)," pursuant to the General Appropriation Act, Laws of Florida 2025-198, is the program that provides direct supplemental payments to eligible public and private entities that provide inpatient and outpatient services to Medicaid managed care recipients.

A. GENERAL PROVISIONS

1. Per Senate Bill 2500, the General Appropriations Act of State Fiscal Year 2025-2026, passed by the 2025 Florida Legislature, the Citrus County LPPFGT Provider and the Agency agree that the IGT Provider will remit IGT funds to the Agency in an amount not to exceed the total of **$15,448,768.00** . The IGT Provider and the Agency have agreed that these IGT funds will only be used for the DPP program.

2. The IGT Provider will return the signed LOA to the Agency.

3. The IGT Provider will pay IGT funds to the Agency in an amount not to exceed the total of **$15,448,768.00.** The IGT Provider will transfer payments to the Agency in the following manner:

    a. Per Florida Statute 409.908, annual payments for the months of July 2025 through June 2026 are due to the Agency no later than October 31, 2025, unless an alternative plan is specifically approved by the agency.

    b. The Agency will bill the Citrus County LPPF when payment is due.

4. The Citrus County LPPF and the Agency agrees that the Agency will maintain necessary records and supporting documentation applicable to health services covered by this LOA in accordance with public records laws and established retention schedules.

    a. AUDITS AND RECORDS

        i. The IGT Provider agrees to maintain books, records, and documents (including electronic storage media) pertinent to performance under this LOA in accordance

with generally accepted accounting procedures and practices, which sufficiently and properly reflect all revenues and expenditures of funds provided.

ii. The IGT Provider agrees to ensure that these records shall be subject at all reasonable times to inspection, review, or audit by state personnel and other personnel duly authorized by the Agency, as well as by federal personnel.

iii. The IGT Provider agrees to comply with public record laws as outlined in section 119.0701, Florida Statutes.

b. RETENTION OF RECORDS

i. The IGT Provider agrees to retain all financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to performance under this LOA for a period of six (6) years after termination of this LOA, or if an audit has been initiated and audit findings have not been resolved at the end of six (6) years, the records shall be retained until resolution of the audit findings.

ii. Persons duly authorized by the Agency and federal auditors shall have full access to and the right to examine any of said records and documents.

iii. The rights of access in this section must not be limited to the required retention period but should last as long as the records are retained.

c. MONITORING

i. The IGT Provider agrees to permit persons duly authorized by the Agency to inspect any records, papers, and documents of the IGT Provider which are relevant to this LOA.

d. ASSIGNMENT AND SUBCONTRACTS

i. The IGT Provider agrees to neither assign the responsibility of this LOA to another party nor subcontract for any of the work contemplated under this LOA without prior written approval of the Agency. No such approval by the Agency of any assignment or subcontract shall be deemed in any event or in any manner to provide for the incurrence of any obligation of the Agency in addition to the total dollar amount agreed upon in this LOA. All such assignments or subcontracts shall be subject to the conditions of this LOA and to any conditions of approval that the Agency shall deem necessary.

5. This LOA may only be amended upon written agreement signed by both parties. The IGT Provider and the Agency agree that any modifications to this LOA shall be in the same form, namely, the exchange of signed copies of a revised LOA.

6. The IGT Provider confirms that there are no pre-arranged agreements (contractual or otherwise) between the respective counties, taxing districts, and/or the providers to redirect any portion of these aforementioned supplemental payments in order to satisfy non-Medicaid, non-uninsured, and non-underinsured activities.

7. The IGT Provider agrees that the following provision shall be included in any agreements between the IGT Provider and local providers where IGT funding is provided pursuant to this LOA. Funding provided in this agreement shall be prioritized so that designated IGT funding shall first be used to fund the Medicaid program and used secondarily for other purposes.

8. This LOA covers the period of July 1, 2025, through June 30, 2026, and shall be terminated September 30, 2026, which includes the state's certified forward period.

9. This LOA may be executed in multiple counterparts, each of which shall constitute an original, and each of which shall be fully binding on any party signing at least one counterpart.

DPP Local Intergovernmental Transfers	
Program / Amount	**State Fiscal Year 2025-2026**
Estimated IGTs	$15,448,768.00
Total Funding Not to Exceed	**$15,448,768.00**

IN WITNESS WHEREOF, the parties have caused this page Letter of Agreement to be executed by their undersigned officials as duly authorized.

CITRUS COUNTY FL

SIGNED BY: _____

NAME: Rebecca Bays

TITLE: Chairman

DATE: September 23, 2025

STATE OF FLORIDA, AGENCY FOR HEALTH CARE ADMINISTRATION

SIGNED BY: _____

NAME: **Stephanie Scanlon**

TITLE: **Chief of Medicaid Program Finance**

DATE: _____

Intergovernmental Transfers Questionnaire

IGT Provider Name:	Citrus County
Health Care Provider Name:	N/A
IGT Amount:	$ 15,448,768.00
State Fiscal Year Ending:	06/30/2026

1. What type of governmental entity is your organization considered? (county, city, hospital taxing district, or other)

County

If other, please explain

2. Does your organization have a relationship with the provider for which you contribute IGTs as named in the preamble of the enclosed Letter of Agreement (LOA)?

No

If yes, please describe your relationship, including services provided to/by the provider to/by the organization and any other financial transactions between the provider and the organization.

3. Please describe the source of the IGT funding for your organization, including whether the source is from a tax, a provider donation, or other funds. Provide the amount of funding from each source.

Source	Amount
Special assessment (for SFY 2026)	$ 15,501,273
LPPF rollover balance	$ 105,601
	$ -

If other, please explain

a. Verify whether the funds are public funds as defined by 42 CFR § 433.51, and exclude any federal funds.

Yes

If no, please explain

4. Does your organization have taxing authority?

Yes

5. If the source of IGT funding is from taxes, please answer the following questions:

a. Is the tax a state, county, city, or hospital district tax?

County

If other, please explain

b. What entities are taxed?

Licensed non-public hospitals in Citrus County

c. What is the tax structure (i.e. property tax, percentage of revenue, assessment, etc.)?

Special assessment

d. What is the amount or percent of the tax?

Tax basis and type of revenue: Gross patient revenue (inpatient hospital services): 0.32%. Gross patient revenue (outpatient hospital services): 0.36%

e. Does at least 85% of the burden of the tax revenue fall on health care providers as defined in 42 CFR §433.55? (Provide the total tax revenue and the health care provider tax burden) If so, please answer the following questions:

		Amount
Total Tax Burden	$	15,501,273
Healthcare Provider Tax Burden	$	15,501,273
		100.00%

i) Is the tax broad based? A broad based tax can be defined as a tax that is imposed on at least all health care items or services in the class or providers of such items or services furnished by all non-Federal, non-public providers in the State, and is imposed uniformly, pursuant to 42 CFR § 433.68.

Yes

If no, please explain

ii) Is the tax uniform across all entities being taxed? Based on 42 CFR § 433.68, a health care-related tax will be considered to be imposed uniformly even if it excludes Medicaid or Medicare payments (in whole or in part), or both; or in the case of health care-related tax based on revenue or receipts with respect to a class of items or services, if it excludes either Medicaid or Medicare revenue with respect to a class of items or services, or both. The exclusion of Medicaid revenue must be applied uniformly to all providers being taxed.

Yes

If no, please explain

iii) Is the tax generally redistributive and a waiver of the broad-based or uniform tax requirement was granted in accordance with 42 CFR §433.68(e)?

No

If no, please explain

No waiver was requested.

iv) Does the tax program comply with the hold harmless provisions included in 42 CFR § 433.68(f)?

Yes

If no, please explain

v) Does every tax paying entity receive a supplemental payment equal to or exceeding its tax cost?

If yes, please explain

The County is not involved in the distribution of funds following federal match. The County is not in a position to speak to the ultimate distribution to hospitals from the managed care organizations.

6. Please answer the following regarding provider funds received from the healthcare entity and/or other health care entities.

a. Are provider voluntary payments or in-kind services received by the organization as defined in 42 CFR § 433.52?

No

b. How much of the organization's revenue is received from provider-related donations (Provide the total revenue and the provider-related donation amounts)?

	Amount
Total Revenue	$ -
Provider Related Donations	$ -

c. Do individual provider donations exceed $5,000 per year or $50,000 per year for a health care organizational entity?

No

If yes, please list the provider and payment amount.

Provider Name	Funding Source	Amount
		$ -
		$ -
		$ -

d. Does any portion of the provider donation constitute as a “bona fide donation” pursuant to 42 CFR § 433.54? 42 CFR § 433.54 requires donations will not be returned to the individual provider, the provider class, or related entity under a hold harmless provision.

No

e. Is there an agreement between the IGT provider and the health care entity? If so, please specify whether the agreement is written and provide the details.

Yes. Citrus County has obtained releases from certain hospitals, committing that those hospitals release any claims they may have against the County for any challenges to the local special assessment that is the source of this IGT.

7. Were funds utilized for the IGT specifically appropriated by the organization's board?

Yes

If yes, provide the board minutes and date of the appropriation.

I Rebecca Bays certify that the statements and information contained in this submittal are true, accurate, and complete.

Signature of Officer or Administrator

Chairman

Title

September 23, 2025

Date

AGENDA MEMORANDUM

FROM:	Denise Lyn, County Attorney
SUBJECT:	Opioid Settlements - Purdue and Secondary Manufacturers
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

A proposed nationwide settlement agreement has been reached with Purdue and the Sackler family concerning alleged misconduct related to opioids. In order to participate in the proposed settlement, a participation form will need to be executed.

There are also proposed nationwide settlement agreements against eight opioids manufacturers (secondary manufacturers). In order to participate in these settlements, a participation form will need to be executed.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

a. Approve and authorize the Chairman to execute the Participation and Release Form electing to participate in the Purdue Settlement Agreement.
b. Approve and authorize the Chairman to execute the Participation and Release Form electing to participate in the Secondary Manufacturers' Settlement Agreements. **(Denise Lyn, County Attorney)**

ATTACHMENTS:

1. national_opioid_settlement_notice_settlement_overview

2. Action_Required_Purdue_Direct_Settlement_-_C
3. national_opioid_settlement_notice_settlement_overview (003)
4. Action_Required_Secondary_Manufacturers_Nati

National Opioid Settlement: Purdue Pharma L.P.
Rubris Reference Number: CL-1748196

TO LOCAL POLITICAL SUBDIVISIONS:
THIS NOTICE CONTAINS IMPORTANT INFORMATION ABOUT A NEW NATIONAL OPIOID SETTLEMENT.

PURDUE PHARMA L.P. & SACKLER FAMILY SETTLEMENT OVERVIEW

A proposed nationwide settlement agreement has been reached with Purdue (and certain of its affiliates) and the Sackler family concerning alleged misconduct related to opioids.

The proposed settlement is being implemented in connection with Purdue's bankruptcy proceedings, and consists of, among other things, a settlement of Purdue's claims against the Sacklers and certain other parties (referred to as the "Estate Settlement"), and a settlement of direct claims against the Sacklers held by States, local governments and other creditors (the "Direct Settlement", and together with the Estate Settlement, the "Settlement"). The Settlement contemplates that the Sacklers will be paying an aggregate of $6.5 billion in 16 payments over 15 years, including $1.5 billion on the settlement's Effective Date (expected to be in 2026), though some amounts are subject to discounted prepayments. These amounts are in addition to amounts available from the Purdue estate including amounts available on the Effective Date (expected to be around $900 million) and amounts that may be paid in the future.

The Settlement also contains injunctive relief governing opioid dispensing practices and requires the successor-in-interest of Purdue Pharma L.P. to implement safeguards to prevent diversion of prescription opioids, and also restrict certain Sacklers from directly or indirectly engaging in the manufacturing or sale of opioids, as detailed in the Settlement.

The proposed settlement has two key participation steps now that **all eligible states and territories elected to participate in the Direct Settlement.**

First, eligible subdivisions within each participating state decide whether to participate in the Direct Settlement. The Direct Settlement is documented in the Governmental Entity and Shareholder Direct Settlement Agreement, which is commonly referred to as the "GESA". The more subdivisions that participate, the more funds flow to that state and its subdivisions. Any subdivision that does not participate cannot directly share in any of the Direct Settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds.

YOU MUST PARTICIPATE IN THE DIRECT SETTLEMENT BY RETURNING YOUR PARTICIPATION FORM IN ORDER TO RECEIVE THE BENEFITS OF THE SETTLEMENT.

Second, concurrently with the solicitation of eligible subdivisions to participate in the Direct Settlement, votes will be solicited for approval of Purdue Pharma L.P.'s bankruptcy plan, which plan will provide distributions in respect of the Estate Settlement. NOT ALL SUBDIVISIONS ELIGIBLE TO PARTICIPATE IN THE SETTLEMENT WILL RECEIVE PACKAGES TO VOTE ON THE PLAN.

Please note that this is NOT a solicitation or a request for subdivisions to submit votes on the Purdue bankruptcy plan. This settlement package only pertains to a decision to participate in the Direct Settlement with the Sacklers.

If you receive a package to vote on the plan you should follow the applicable instructions for voting. PLEASE NOTE THAT VOTING ON THE PLAN IS SEPARATE FROM PARTICIPATION IN THE DIRECT SETTLEMENT. **IT IS NOT NECESSARY TO VOTE ON THE PLAN IN ORDER TO RECEIVE THE BENEFITS OF THE SETTLEMENT.**

WHO IS RUBRIS INC. AND WHAT IS THE IMPLEMENTATION ADMINISTRATOR?

The Direct Settlement provides that an Implementation Administrator will provide notice and manage the collection of participation forms. Rubris Inc. is the Implementation Administrator for the Direct Settlement and was also retained for the prior national opioid settlements.

WHY IS YOUR SUBDIVISION RECEIVING THIS NOTICE?

Your state has elected to participate in the Settlement, and therefore your subdivision may participate in the Direct Settlement. This notice is also being sent directly to counsel for such subdivisions if the Implementation Administrator has their information.

If you are represented by an attorney with respect to opioid claims, please contact them. **Subdivisions can participate in the Settlement whether or not they filed a lawsuit or are represented.**

WHERE CAN YOU FIND MORE INFORMATION?

Detailed information about the Settlement, including each settlement agreement, may be found at: https://nationalopioidsettlement.com/purdue-sacklers-settlements/. This website will be updated to include information about how the Settlement is being implemented in most states and how funds will be allocated within your state.

You are encouraged to review the terms of the settlement agreements and discuss the terms and benefits with your counsel, your Attorney General's Office, and other contacts within your state.

Your subdivision will need to decide whether to participate in the proposed Settlement, and subdivisions are encouraged to work through this process before the **September 30, 2025** deadline.

HOW DO YOU PARTICIPATE IN THE SETTLEMENT?

The Settlement requires that you take affirmative steps to "opt in" to the Settlement.

In the next few weeks, you will receive documentation and instructions from the Implementation Administrator. In order to participate in the settlement, a subdivision must sign and return the required documentation.

Please add the following email addresses to your "safe" list so emails do not go to spam / junk folders: dse_na3@docusign.net and opioidsparticipation@rubris.com. Please monitor your email for the Participation Form and instructions.

All required documentation must be signed and returned on or before **September 30, 2025**.

Docusign Envelope ID: 0A58C9FE-71B9-48FA-A087-3CFBD583937C

New National Opioids Settlement: Purdue
Opioids Implementation Administrator
opioidsparticipation@rubris.com

CITRUS COUNTY, FL
Reference Number: CL-1748196

TO LOCAL POLITICAL SUBDIVISIONS:

THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOIDS SETTLEMENT. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.

Deadline: September 30, 2025

A new proposed national opioids settlement has been reached with Purdue (and certain of its affiliates) and the Sackler family. This *Participation Package* is a follow-up communication to the *Notice of New National Opioids Settlement* recently received electronically by your subdivision.

The proposed settlement is being implemented in connection with Purdue's bankruptcy proceedings, and consists of, among other things, a settlement of Purdue's claims against the Sacklers and certain other parties (referred to as the "Purdue Estate Settlement"), and settlements of direct claims against the Sacklers held by States, local governments and other creditors (collectively, the "Purdue Direct Settlement", and together with the Estate Settlement, the "Purdue Settlement"). The Purdue Direct Settlement for States and local governments is documented in the Governmental Entity and Shareholder Direct Settlement Agreement.

You are receiving this *Participation Package* because all eligible States and territories, including the State of Florida, are participating in the Purdue Direct Settlement.

This electronic envelope contains:

- The *Participation Form* for the Purdue Direct Settlement, including a release of any claims

The *Participation Form* must be executed, without alteration, and submitted on or before September 30, 2025, in order for your subdivision to be considered for initial participation calculations and payment eligibility under the Purdue Direct Settlement.

Based upon subdivision participation forms received on or before September 30, 2025, the subdivision participation rate will be used to determine whether participation is sufficient for the Purdue Settlement to move forward and whether a state earns its maximum potential payment under the Purdue Direct Settlement. If the Purdue Settlement moves forward and goes effective, your release will become

Docusign Envelope ID: 0A58C9FE-71B9-48FA-A087-3CFBD583937C

effective. If the Purdue Settlement does not move forward, that release will not become effective.

Any subdivision that does not participate in the Purdue Direct Settlement cannot directly share in the Purdue Direct Settlement funds, even if other subdivisions in the state are participating and sharing in those Purdue Direct Settlement funds. Any subdivision that does not participate may also reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive Purdue Settlement funds by participating; decisions on how Purdue Settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

You are encouraged to discuss the terms and benefits of the Purdue Settlement with your counsel, your Attorney General's Office, and other contacts within your state. Many states are implementing and allocating funds for the Purdue Settlement the same as they did for the prior opioids settlements but states may choose to treat the Purdue Settlement differently.

Information and documents regarding the Purdue Settlement, including a complete copy of the Governmental Entity and Shareholder Direct Settlement Agreement, and how it is being implemented in your state and how funds will be allocated within your state can be found on the national settlement website at https://nationalopioidsettlement.com/purdue-sacklers-settlements/. This website will be supplemented as additional documents are created.

How to return signed forms:

There are three methods for returning the executed *Participation Form* and any supporting documentation to the Implementation Administrator:

(1) *Electronic Signature via DocuSign*: Executing the *Participation Form* electronically through DocuSign will return the signed form to the Implementation Administrator and associate your form with your subdivision's records. Electronic signature is the most efficient method for returning the *Participation Form*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.

(2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning a manually signed *Participation Form* via DocuSign will associate your signed forms with your subdivision's records.

(3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return an executed *Participation Form* using DocuSign, the signed *Participation Form* may be returned via electronic mail to opioidsparticipation@rubris.com.

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Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line Settlement Participation Form – [Subdivision Name, Subdivision State] – [Reference ID].

Detailed instructions on how to sign and return the *Participation Form*, including changing the authorized signer, can be found at https://nationalopioidsettlement.com/purdue-sacklers-settlements/. You may also contact opioidsparticipation@rubris.com.

YOU MUST PARTICIPATE IN THE PURDUE DIRECT SETTLEMENT BY RETURNING YOUR PARTICIPATION FORM IN ORDER TO RECEIVE THE BENEFITS OF THE PURDUE SETTLEMENT.

Please note that this is NOT a solicitation or a request for subdivisions to submit votes on the Purdue bankruptcy plan. This settlement package only pertains to a decision to participate in the Purdue Direct Settlement. If you receive a package to vote on the plan you should follow the applicable instructions for voting. PLEASE NOTE THAT VOTING ON THE PLAN IS SEPARATE FROM PARTICIPATION IN THE PURDUE DIRECT SETTLEMENT.

The sign-on period for subdivisions ends on September 30, 2025.

If you have any questions about executing the *Participation Form*, please contact your counsel, the Implementation Administrator at opioidsparticipation@rubris.com.

Thank you,

Implementation Administrator for the Purdue Direct Settlement

The Implementation Administrator is retained to provide the settlement notice required by the Purdue Direct Settlement to manage the collection of the participation forms for it.

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EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity: CITRUS COUNTY		State: FL
Authorized Signatory: Rebecca Bays, Chairman		
Address 1: 110 N. Apopka Ave.		
Address 2:		
City, State, Zip: Inverness	Florida	34450
Phone: 352-341-6560		
Email:		

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to that certain Governmental Entity & Shareholder Direct Settlement Agreement accompanying this participation form (the "*Agreement*")[1], and acting through the undersigned authorized official, hereby elects to participate in the Agreement, grant the releases set forth below, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Agreement, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Agreement and become a Participating Subdivision as provided therein.

2. The Governmental Entity shall promptly after the Effective Date, and prior to the filing of the Consent Judgment, dismiss with prejudice any Shareholder Released Claims and Released Claims that it has filed. With respect to any Shareholder Released Claims and Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at https://nationalopioidsettlement.com.

3. The Governmental Entity agrees to the terms of the Agreement pertaining to Participating Subdivisions as defined therein.

4. By agreeing to the terms of the Agreement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning following the Effective Date.

5. The Governmental Entity agrees to use any monies it receives through the Agreement solely for the purposes provided therein.

6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as and to the extent provided in, and for resolving disputes to the extent provided in, the

[1] Capitalized terms used in this Exhibit K but not otherwise defined in this Exhibit K have the meanings given to them in the Agreement or, if not defined in the Agreement, the Master Settlement Agreement.

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Agreement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Agreement.

7. The Governmental Entity has the right to enforce the Agreement as provided therein.

8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Agreement, including without limitation all provisions of Article 10 (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Subdivision Releasor, to the maximum extent of its authority, for good and valuable consideration, the adequacy of which is hereby confirmed, the Shareholder Released Parties and Released Parties are, as of the Effective Date, hereby released and forever discharged by the Governmental Entity and its Subdivision Releasors from: any and all Causes of Action, including, without limitation, any Estate Cause of Action and any claims that the Governmental Entity or its Subdivision Releasors would have presently or in the future been legally entitled to assert in its own right (whether individually or collectively), notwithstanding section 1542 of the California Civil Code or any law of any jurisdiction that is similar, comparable or equivalent thereto (which shall conclusively be deemed waived), whether existing or hereinafter arising, in each case, (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor (each such release, as it pertains to the Shareholder Released Parties, the "Shareholder Released Claims", and as it pertains to the Released Parties other than the Shareholder Released Parties, the "Released Claims"). For the avoidance of doubt and without limiting the foregoing: the Shareholder Released Claims and Released Claims include any Cause of Action that has been or may be asserted against any Shareholder Released Party or Released Party by the Governmental Entity or its Subdivision Releasors (whether or not such party has brought such action or proceeding) in any federal, state, or local action or proceeding (whether judicial, arbitral, or administrative) (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor.

9. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Shareholder Released Claims or Released Claims against any Shareholder Released Party or Released Party in any forum whatsoever, subject in all respects to Section 9.02 of the Master Settlement Agreement. The releases provided for herein (including the term "Shareholder Released

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Claims" and "Released Claims") are intended by the Governmental Entity and its Subdivision Releasors to be broad and shall be interpreted so as to give the Shareholder Released Parties and Released Parties the broadest possible release of any liability relating in any way to Shareholder Released Claims and Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Agreement shall be a complete bar to any Shareholder Released Claim and Released Claims.

10. To the maximum extent of the Governmental Entity's power, the Shareholder Released Parties and the Released Parties are, as of the Effective Date, hereby released and discharged from any and all Shareholder Released Claims and Released Claims of the Subdivision Releasors.

11. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Agreement.

12. In connection with the releases provided for in the Agreement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

    > **General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

    A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Shareholder Released Claims or such other Claims released pursuant to this release, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Shareholder Released Claims or such other Claims released pursuant to this release that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Agreement.

13. Nothing herein is intended to modify in any way the terms of the Agreement, to which Governmental Entity hereby agrees. To the extent any portion of this Participation and Release Form not relating to the release of, or bar against, liability is interpreted differently from the Agreement in any respect, the Agreement controls.

14. Notwithstanding anything to the contrary herein or in the Agreement, (x) nothing herein shall (A) release any Excluded Claims or (B) be construed to impair in any way the rights and obligations of any Person under the Agreement; and (y) the Releases set forth herein shall be subject to being deemed void to the extent set forth in Section 9.02 of the Master Settlement Agreement.

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I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

National Opioids Settlements: Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, Zydus
Opioids Implementation Administrator
opioidsparticipation@rubris.com

CITRUS COUNTY, FL
Rubris Reference Number: CL-1771070

TO LOCAL POLITICAL SUBDIVISIONS AND SPECIAL DISTRICTS:
THIS NOTICE CONTAINS IMPORTANT INFORMATION ABOUT NATIONAL OPIOID SETTLEMENTS.

SETTLEMENT OVERVIEW

Proposed nationwide settlement agreements ("Settlements") have been reached that would resolve opioid litigation brought by states, local political subdivisions, and special districts against eight opioids manufacturers, Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus (the "Manufacturers"). Local political subdivisions and special districts are referred to as "subdivisions."

The Settlements require the settling Manufacturers to pay hundreds of millions of dollars to abate the opioid epidemic. The Settlements will provide a maximum of approximately $720 million in cash to participating states and subdivisions to remediate and abate the impacts of the opioid crisis. Depending on participation by states and subdivisions, the Settlements require:

- Alvogen to immediately pay up to approximately $19 million;
- Amneal to pay up to approximately $74 million over 10 years, and to provide either approximately $177 million of its generic version of the drug Narcan or up to an additional approximately $44 million in cash;
- Apotex to immediately pay up to approximately $65 million;
- Hikma to immediately pay up to approximately $98 million, and to provide either approximately $35 million of its naloxone product or up to an additional approximately $7 million in cash;
- Indivior to pay up to approximately $75 million over five years, a portion of which, at the election of the state, could be paid in the form of Indivior's branded buprenorphine and/or nalmefene products with a value of up to $140 million.;
- Mylan to pay up to approximately $290 million over nine years;
- Sun to immediately pay up to approximately $32 million; and
- Zydus to immediately pay up to approximately $15 million.

The Settlements also contain injunctive relief governing opioid marketing, sale, distribution, and/or distribution practices and require the Manufacturers to implement safeguards to prevent diversion of prescription opioids.

Each of the proposed settlements has two key participation steps.

First, each eligible state decides whether to participate in each Settlement. A list of participating states for each settlement can be found at https://nationalopioidsettlement.com/.

Second, eligible subdivisions within each participating state decide whether to participate in each Settlement. The more subdivisions that participate, the more funds flow to that state and its subdivisions. Any subdivision that does not participate cannot directly share in any of the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds. If the state does not participate in a particular Settlement, the subdivisions in that state are not eligible to participate in that Settlement.

WHO IS RUBRIS INC. AND WHAT IS THE IMPLEMENTATION ADMINISTRATOR?

The Settlements provide that an Implementation Administrator will provide notice and manage the collection of participation forms. Rubris Inc. is the Implementation Administrator for these new Settlements and was also retained for the prior national opioid settlements.

WHY IS YOUR SUBDIVISION RECEIVING THIS NOTICE?

Your state has elected to participate in one or more of the Settlements, and your subdivision may participate in those Settlements in which your state has elected to participate. This notice is also sent directly to counsel for such subdivisions if the Implementation Administrator has their information.

If you are represented by an attorney with respect to opioid claims, please contact them.
Subdivisions can participate in the Settlements whether or not they filed a lawsuit or are represented.

WHERE CAN YOU FIND MORE INFORMATION?

Detailed information about the Settlements, including each settlement agreement, may be found at: https://nationalopioidsettlement.com. This website also includes information about how the Settlements are being implemented in most states and how funds will be allocated within your state.

You are encouraged to review the settlement agreement terms and discuss the terms and benefits with your counsel, your Attorney General's Office, and other contacts within your state. Information and documents regarding the Settlements and your state allocation can be found on the settlement website at https://nationalopioidsettlement.com/.

Your subdivision will need to decide whether to participate in the proposed Settlements, and subdivisions are encouraged to work through this process before the ***October 8, 2025*** deadline.

HOW DO YOU PARTICIPATE IN THE SETTLEMENTS?

The Settlements require that you take affirmative steps to "opt in" to the Settlements.

In the next few weeks, you will receive documentation and instructions from the Implementation Administrator or, in some cases, your Attorney General's Office. In order to participate in a settlement, a subdivision must sign and return the required Participation Form for that settlement.

Please add the following email addresses to your "safe" list so emails do not go to spam / junk folders: dse_na3@docusign.net and opioidsparticipation@rubris.com. Please monitor your email for the Participation Forms and instructions.

All required documentation must be signed and returned on or before ***October 8, 2025***.

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New National Opioids Settlement: Secondary Manufacturers
Opioids Implementation Administrator
opioidsparticipation@rubris.com

CITRUS COUNTY, FL
Reference Number: CL-1771070

TO LOCAL POLITICAL SUBDIVISIONS:

THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOIDS SECONDARY MANUFACTURERS SETTLEMENTS. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.

Deadline: October 8, 2025

A new proposed national opioids settlement ("*Secondary Manufacturers Settlements*") has been reached with eight opioids manufacturers: Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus ("Settling Defendants"). This *Combined Participation Package* is a follow-up communication to the *Notice of National Opioids Settlement* recently received electronically by your subdivision.

You are receiving this *Combined Participation Package* because the State of Florida is participating in the Secondary Manufacturers Settlements.

If a state is not eligible to or does not participate in the settlement with a particular manufacturer, the subdivisions in that state are not eligible to participate in that manufacturer's settlement.

This electronic envelope contains:

- A *Combined Participation Form* for the *Secondary Manufacturers Settlements* that your subdivision is eligible to join, including a release of any claims.

The *Combined Participation Form* must be executed, without alteration, and submitted on or before October 8, 2025, in order for your subdivision to be considered for initial participation calculations and payment eligibility under the *Secondary Manufacturers Settlement*.

Based upon *Combined Participation Forms* received on or before October 8, 2025, the subdivision participation rate will be used to determine whether participation is sufficient for each settlement to move forward and whether a state earns its maximum potential payment under each settlement. If a settlement moves forward, your release will become effective. If a settlement does not move forward, that release will not become effective.

Any subdivision that does not participate cannot directly share in the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds. Any subdivision that does not participate may also

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reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive settlement funds by participating; decisions on how settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

You are encouraged to discuss the terms and benefits of the *Secondary Manufacturers Settlements* with your counsel, your Attorney General's Office, and other contacts within your state. Many states are implementing and allocating funds for this new settlement the same as they did for the prior opioids settlements but states may choose to treat this settlement differently.

Information and documents regarding the *Secondary Manufacturers Settlements*, implementation in your state, and how funds will be allocated within your state can be found on the national settlement website at https://nationalopioidsettlement.com/. This website will be supplemented as additional documents are created.

This *Participation Packet* is different than the participation packet you recently received from Rubris concerning a settlement with Purdue Pharma, L.P, and the Sackler Family. The *Secondary Manufacturers Settlements* discussed in this *Participation Packet* are different than the settlement with Purdue and the Sacklers, and you may participate in the *Secondary Manufacturers Settlements* regardless of whether you join the Purdue and Sackler settlement.

How to return signed forms:

There are three methods for returning the executed *Combined Participation Form* and any supporting documentation to the Implementation Administrator:

(1) *Electronic Signature via DocuSign*: Executing the *Combined Participation Form* electronically through DocuSign will return the signed form to the Implementation Administrator and associate your form with your subdivision's records. Electronic signature is the most efficient method for returning the *Combined Participation Form*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.

(2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning a manually signed *Combined Participation Form* via DocuSign will associate your signed forms with your subdivision's records.

(3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return an executed *Combined Participation Form* using DocuSign, the signed *Combined Participation Form* may be returned via electronic mail to opioidsparticipation@rubris.com. Please include the name, state, and

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reference ID of your subdivision in the body of the email and use the subject line Combined Settlement Participation Form – [Subdivision Name, Subdivision State] – [Reference ID].

Detailed instructions on how to sign and return the *Combined Participation Form*, including changing the authorized signer, can be found at https://nationalopioidsettlement.com/additional-settlements/. You may also contact opioidsparticipation@rubris.com.

The sign-on period for subdivisions ends on October 8, 2025.

If you have any questions about executing the *Combined Participation Form*, please contact your counsel or the Implementation Administrator at opioidsparticipation@rubris.com.

Thank you,

Secondary Manufacturers Settlements Implementation Administrator

The Implementation Administrator is retained to provide the settlement notice required by the Secondary Manufacturers Settlements and to manage the collection of the Combined Participation Form.

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EXHIBIT K

Secondary Manufacturers' Combined Subdivision Participation and Release Form ("Combined Participation Form")

Governmental Entity: CITRUS COUNTY		State: FL
Authorized Official: Rebecca Bays, Chairman		
Address 1: 110 N. Apopka Ave.		
Address 2:		
City, State, Zip: Inverness	Florida	34450
Phone: 352-341-6560		
Email:		

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to each of the settlements which are listed in paragraph 1 below (each a "Secondary Manufacturer's Settlement" and collectively, "the Secondary Manufacturers' Settlements"), and acting through the undersigned authorized official, hereby elects to participate in each of the Secondary Manufacturers' Settlements, release all Released Claims against all Released Entities in each of the Secondary Manufacturers' Settlements, and agrees as follows.

1. The Participating Entity hereby elects to participate in each of the following Secondary Manufacturers' Settlements as a Participating Entity:

   a. Settlement Agreement for Alvogen, Inc. dated April 4, 2025.
   b. Settlement Agreement for Apotex Corp. dated April 4, 2025.
   c. Settlement Agreement for Amneal Pharmaceuticals LLC dated April 4, 2025.
   d. Settlement Agreement for Hikma Pharmaceuticals USA Inc. dated April 4, 2025.
   e. Settlement Agreement for Indivior Inc. dated April 4, 2025.
   f. Settlement Agreement for Viatris Inc. ("Mylan") dated April 4, 2025.
   g. Settlement Agreement for Sun Pharmaceutical Industries, Inc. dated April 4, 2025.
   h. Settlement Agreement for Zydus Pharmaceuticals (USA) Inc. dated April 4, 2025.

2. The Governmental Entity is aware of and has reviewed each of the Secondary Manufacturers' Settlements, understands that all capitalized terms not defined in this Combined Participation Form have the meanings defined in each of the Secondary Manufacturers' Settlements, and agrees that by executing this Combined Participation Form, the Governmental Entity elects to participate in each of the Secondary Manufacturers' Settlements and become a Participating Subdivision as provided in each of the Secondary Manufacturers' Settlements.

3. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed against any Released Entity in each of the Secondary Manufacturers' Settlements. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity

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authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice for each of the manufacturers listed in paragraph 1 above substantially in the form found at *https://nationalopioidsettlement.com/additional-settlements/.*

4. The Governmental Entity agrees to the terms of each of the Secondary Manufacturers' Settlements pertaining to Participating Subdivisions as defined therein.

5. By agreeing to the terms of each of the Secondary Manufacturers' Settlements and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.

6. The Governmental Entity agrees to use any monies it receives through each of the Secondary Manufacturers' Settlements solely for the purposes provided therein.

7. The Governmental Entity submits to the jurisdiction of the court and agrees to follow the process for resolving any disputes related to each Secondary Manufacturer's Settlement as described in each of the Secondary Manufacturers' Settlements.[1]

8. The Governmental Entity has the right to enforce each of the Secondary Manufacturers' Settlements as provided therein.

9. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in each of the Secondary Manufacturers' Settlements, including without limitation all provisions related to release of any claims,[2] and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in each of the Secondary Manufacturers' Settlements in any forum whatsoever. The releases provided for in each of the Secondary Manufacturers' Settlements are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities in each of the Secondary Manufacturers' Settlements the broadest possible bar against any liability relating in any way to Released

[1] *See* Settlement Agreement for Alvogen, Inc. Section VII.F.2; Settlement Agreement for Apotex Corp. Section VII.F.2; Settlement Agreement for Amneal Pharmaceuticals LLC Section VII.F.2; Settlement Agreement for Hikma Pharmaceuticals USA Inc. Section VII.F.2; Settlement Agreement for Indivior Section VI.F.2; Settlement Agreement for Mylan Section VI.F.2; Settlement Agreement for Sun Pharmaceutical Industries, Inc. Section VII.F.2; Settlement Agreement for Zydus Pharmaceuticals (USA) Inc. Section VII.F.2.

[2] *See* Settlement Agreement for Alvogen, Inc. Section XI; Settlement Agreement for Amneal Pharmaceuticals LLC Section X; Settlement Agreement for Apotex Corp. Section XI; Settlement Agreement for Hikma Pharmaceuticals USA Inc. Section XI; Settlement Agreement for Indivior Section X; Settlement Agreement for Mylan Section X; Settlement Agreement for Sun Pharmaceutical Industries, Inc. Section XI; Settlement Agreement for Zydus Pharmaceuticals (USA) Inc. Section XI.

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Claims and extend to the full extent of the power of the Governmental Entity to release claims. Each of the Secondary Manufacturers' Settlements shall be a complete bar to any Released Claim against that manufacturer's Released Entities.

10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in each of the Secondary Manufacturers' Settlements.

11. In connection with the releases provided for in each of the Secondary Manufacturers' Settlements, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

> **General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims in each of the Secondary Manufacturers' Settlements, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in each of the Secondary Manufacturers' Settlements.

12. The Governmental Entity understands and acknowledges that each of the Secondary Manufacturers' Settlements is an independent agreement with its own terms and conditions. Nothing herein is intended to modify in any way the terms of any of the Secondary Manufacturers' Settlements, to which Governmental Entity hereby agrees, aside from the exceptions in paragraph 13 below. To the extent this Combined Participation Form is interpreted differently from any of the Secondary Manufacturers' Settlements in any respect, the individual Secondary Manufacturer's Settlement controls.

13. For the avoidance of doubt, in the event that some but not all of the Secondary Manufacturers' Settlements proceed past their respective Reference Dates, all releases and other commitments or obligations shall become void ***only as to*** those Secondary Manufacturers' Settlements that fail to proceed past their Reference Dates. All releases and other commitments or obligations (including those contained in this Combined Participation Form) shall remain in full effect as to each Secondary Manufacturer's Settlement that proceeds past its Reference Date, and this Combined Participation Form need not be modified, returned, or destroyed as long as any Secondary Manufacturer's Settlement proceeds past its Reference Date.

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I have all necessary power and authorization to execute this Combined Participation Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

AGENDA MEMORANDUM

FROM:	Denise Lyn, County Attorney
SUBJECT:	Account, Receipt, Release and Indemnification Agreement
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

The Board was presented with a check for $270,000.00 on May 27, 2025 from The Maria R. Schiraldi Revocable Trust for Citrus County Animal Services. The Account, Receipt, Release and Indemnification Agreement is needed to finalize and close out the Trust.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

Authorize the Chairman to execute the Account, Receipt, Release and Indemnification Agreement regarding the Maria R. Schiraldi Revocable Trust. **(Denise Lyn, County Attorney)**

ATTACHMENTS:

1. _doc_20250902102638

ACCOUNT, RECEIPT, RELEASE AND INDEMNIFICATION AGREEMENT

WHEREAS, Maria R. Schiraldi (the "Decedent") died on September 15, 2024, a resident of the county of Citrus and State of Florida, with a Trust titled The Maria R. Schiraldi Revocable Trust, dated September 1, 2021 (the "Trust");

WHEREAS, the decedent's Last Will and Testament was put on deposit in Citrus County, no assets were available to probate, and all assets were titled in the Trust, to which an EIN was issued October 24, 2024, Notices were duly issued by Russell E. Varney and Cynthia M. Varney (the "Trustees") on November 12, 2024, and the Proposed Distribution Plan with Accounting was duly issued by the Trustees on February 5, 2025;

WHEREAS, Article 5 "Distributions after the Settlor's Death" of the Trust provides the following:

> **5.2 Residuary Trust Estate**: The Trustee shall Divide the remaining corpus of my Trust Estate into three (3) equal shares, and shall distribute one share to each of the following beneficiaries, outright and free of trust:
>
> (a) St. Jude Children's Research Hospital [...].
>
> (b) Shriners Hospital for Children [...].
>
> (c) Citrus County Animal Services [...].

WHEREAS, **Citrus County Animal Services** (hereinafter referred to as the "undersigned") has survived the Decedent;

WHEREAS, the Trustees have administered the Decedent's estate, and out of the assets received by them, have paid the expenses of the decedent's funeral and of the administration of her estate and her debts, have filed the appropriate fiduciary income tax returns and paid tax thereon for the tax years 2024 and 2025, if due, acknowledging that the 2025 fiduciary income tax return should be the final return necessary to be filed;

WHEREAS, the Trustees are entitled to a judicial settlement of their account and the undersigned after having examined said account of proceedings, or having caused same to be examined on their behalf, have requested that said account be settled non-judicially by this Agreement, without the expense and delay of a court proceeding, which the Trustees have consented to do on condition that they be released, discharged and indemnified in the manner hereinafter set forth; and

NOW, THEREFORE, in consideration of the promises and the mutual agreement as aforesaid to waive a judicial accounting and to distribute the balance of the Estate without the protection of a decree, order or judgment of a court of competent jurisdiction, each of the undersigned, on behalf of himself or herself, and his or her heirs, distributees, next of kin, executors,

administrators, legal and personal representatives and successors and assigns, as the case may be, does hereby certify:

FIRST: Each of the undersigned is of full age and sound mind, and together the undersigned constitute the only parties having an interest in the Estate.

SECOND: Each of the undersigned hereby incorporates the provisions of the Proposed Distribution Plan and summary of Trust Accounting ledger signed by them on or about March 3, 2025, into this Agreement.

THIRD: Each of the undersigned represents they have examined the annexed accounting rendered by the said Trustees and in all respects approve, ratify, confirm and accept the same as an account stated, final and conclusive, and hereby waive any and all other and further accountings in respect of the Estate, and also waive the issuance and service of any process or notice in any judicial proceeding or action brought at any time to settle the annexed accounting and consent that a decree, judgment or order may be entered in such proceeding or action at any time settling the same and discharging the said Executors as to all matters embraced in the annexed accounting without further notice, it being the intention and agreement of the parties that this agreement shall be binding and conclusive as though the annexed accounting had been settled by a court of competent jurisdiction.

FOURTH: Each of the undersigned approves of the proposed distributions as shown on the annexed accounting and acknowledge receipt from the Executors of the cash sum of Two Hundred Seventy Thousand and 00/100 Dollars ($270,000.00), as full and final payment and satisfaction of my interest in the Estate.

FIFTH: Each of the undersigned acknowledges that the property herein receipted for by them, together with the distributions on account, have been and are to be distributed and are receipted for by the execution of this Agreement in full payment and satisfaction of the balance of property of the Estate which is distributable to them.

SIXTH: Each of the undersigned represents, covenants and warrants that they have not assigned, alienated, transferred, hypothecated or otherwise encumbered their respective interests in the property accounted for by the annexed accounting, and that they know of no claim of any other person or corporation to ownership of, or to any right to receive, the whole or any part of the property accounted for by the annexed accounting.

SEVENTH: Each of the undersigned releases and forever discharges the said Executors, individually and as Executors, their heirs, executors and administrators, of and from all manner of action and actions, cause or causes of action, debts, dues, suits, demands, sums of money, accounts, reckonings and claims whatsoever, whether in law or in equity, which the undersigned ever had, now have or hereafter can, shall or may have against the said Executors, individually, or as such Executors, for upon or by reason of any matter, action or omission, cause or things whatsoever, in respect of the administration of the Estate, as shown by the annexed accounting or reasonably to be inferred therefrom or in respect of the distribution thereof therein receipted for.

AND Trustees represent that the annexed accounting is true and complete and include all money and property of any kind which has come into their hands as of the Decedent's date of death, and that the payments and distributions set forth in the annexed accounting were actually made in the approximate amounts shown.

AND THE UNDERSIGNED do hereby agree that this instrument shall be construed, and all questions concerning its validity and effect shall be determined in accordance with the laws of the State of Florida.

AND THE UNDERSIGNED do hereby agree that this instrument may be executed in several counterparts, each of which shall be deemed an original, but all of which shall be considered one and the same instrument.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and seals as of this _____ day of _____, 2025.

_____
Rebecca Bays, Chairman
On behalf of:
CITRUS COUNTY ANIMAL SERVICES
A division of Citrus County, Florida

STATE OF _____)
: ss.:
COUNTY OF_____)

Sworn to and subscribed before me by means of [ ] physical presence or [ ] online notarization this day, _____, 2025, Rebecca Bays, Chairman, the authorized representative and/or agent of CITRUS COUNTY ANIMAL SERVICES a division of Citrus County, Florida, whose identity was proven by presenting _____, and who acknowledged to me that they executed the foregoing instrument for the purposes set forth therein and as their free and voluntary act and deed. Witness my hand and official seal.

_____
Notary Public
My commission expires:
Notary Public – State of Florida [Seal]

AGENDA MEMORANDUM

FROM:	Joseph Whittick, Contract Monitor
SUBJECT:	CoreCivic Contract Monitoring Update for August 2025
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

At the February 22, 2022, BOCC meeting, the Board requested a monthly update on the staffing levels at the Citrus County Detentention Center managed by Corecivic. The average levels listed below indicate the percentage of fully staffed contractually required posts for the indicated monitoring period.

Listed below are the average staffing levels from July 2024 to current:

-August 2024 staffing was at 57.53%
-September 2024 staffing was at 64.67%
-October 2024 staffing was at 59.68%
-November staffing was at 62.11%
-December staffing was at 65.32%
-January 2025 staffing was at 64.65%
-February 2025 staffing was at 65.99%
-March staffing was at 79.98%
-April 2025 staffing was at 91.81%
-May staffing was at 93.71%
-June 2025 staffing was at 83.42%
-July 2025 staffing was at 89.89%
-August 2025 staffing was at 92.33%

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

None

RECOMMENDED ACTION:

Concur with the recommended action of the non-performance assessment based on a tiered level of staffing pursuant to Amendment #2 of the contract with Corecivic for the month of August 2025 would be $25,000.00 **(Joseph Whittick, Contract Monitor)**

ATTACHMENTS:

1. Letter to Warden Hoskins RE Notification of Partial Performance for August 2025-signed

Office of the County Administrator

Steve L. Howard, MPA, ICMA-CM, CPM

September 23, 2025

Jason Hoskins, Warden
Citrus County Detention Facility
2604 W. Woodland Ridge Dr.
Lecanto, FL 34461

RE: Notification of Partial Performance for August 2025

Dear Warden Hoskins:

I hope this letter finds you well. I am writing to you today concerning the August Staffing Report. This report shows a decrease in the staffing levels of the critical fixed posts that are required to be continually staffed. The County and CoreCivic have completed an amendment to the current contract to address the required fixed-post vacancies. The non-performance assessment is based on a tiered level of staffing.as stipulated in Amendment 2 of the contract for August is $25,000.00. At this time, the County is not waiving this fee. The assessment will be applied against CoreCivic's August 2025 invoice.

We understand that you are continuing to work on increasing your staffing levels and keeping the required posts filled as contractually required. The County considers these positions to be critical in operating the detention facility. We ask that you make sure that you are reporting all required positions and present the County with the most accurate information.

Thank you and the CoreCivic team for your continued commitment to reaching a timely and successful resolution.

Sincerely,

Steve L. Howard, MPA, ICMA-CM, CPM
County Administrator

cc: Carlos Melendez, Core Civic
Natasha K. Metcalf, Core Civic
Denise Lyn, County Attorney
Mariselle Rodriguez, Assistant County Administrator
Beth Antrim, Assistant County Attorney
Tammy Wilson, Management & Budget Director

AGENDA MEMORANDUM

FROM:	Auvis Cole, Tourism Director
SUBJECT:	1:10pm Tourism Strategic Plan
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:
1:10pm Tourism Strategic Plan

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:
Presentation - Tourism Strategic Plan **(Auvis Cole, Tourism Director)**

ATTACHMENTS:
1. Citrus Tourism Strategic Plan
2. Strategic Plan BOCC Presentation Sep 2025

strategic

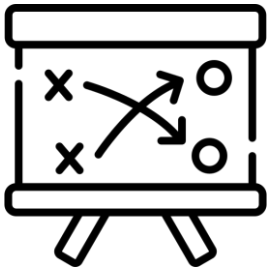
stra·te·gic

/strəˈtējik/

adjective

adjective: strategic

Relating to the identification of long-term or overall aims and interests and the means of achieving them.



tactical

adjective

tac·ti·cal ˈtak-ti-kəl

: of or relating to small-scale actions serving a larger purpose

: made or carried out with only a limited or immediate end in view

: adroit in planning or maneuvering to accomplish a purpose

Strategic Plan for A Sustainable Tourism Economy 2025 - 2029

WHATS IN A DISCOVER CRYSTAL RIVER STRATEGIC PLAN?

The purpose of this Strategic Plan is to focus Discover Crystal River (DCR) on its core strategic initiatives to develop the local travel industry for the benefit of residents and visitors over the five-year period 2025 - 2029.

The plan demonstrates that the DCR organization has carefully considered its strategic options and established conscientious priorities for moving the communities of Inverness, Homosassa, Floral City and Crystal River forward as a united Citrus County travel destination.

Using this Strategic Plan as guide, Discover Crystal River will continue to develop a marketing / business plan each year that describes in tactical detail the actions needed to implement the initiatives from the Strategic Plan and driving growth in visitation.

The Discover Crystal River Tourism Development Council will review the Strategic Plan annually to see if updates are needed because of changing trends or situations. If none are needed, no additional changes or amendments to the Plan are necessary until 2029 when a full revision is recommended.

Citrus County as a Destination

Crystal River and Florida's Citrus County are defined by water like few other places in the world. Set on the shores of the Gulf of America and famous for its sparkling blue natural springs, it is a spectacular world of spring-fed rivers, manatee-filled bays, and a chain of lakes you'll never forget. Springs occur throughout Florida, but only rarely do they approach the Gulf of America. Each winter, hundreds of manatees return from the Gulf seeking the spring's warm waters as a shelter from the cold.

Fun flows freely in communities filled with aquatic pursuits, unique shopping and dining, fascinating history, and remarkable natural surroundings. Visitors can tackle some incredible fishing, explore our lakes and rivers, play great golf courses, ride a bike through unspoiled forests, go scalloping, or explore our parks and attractions.

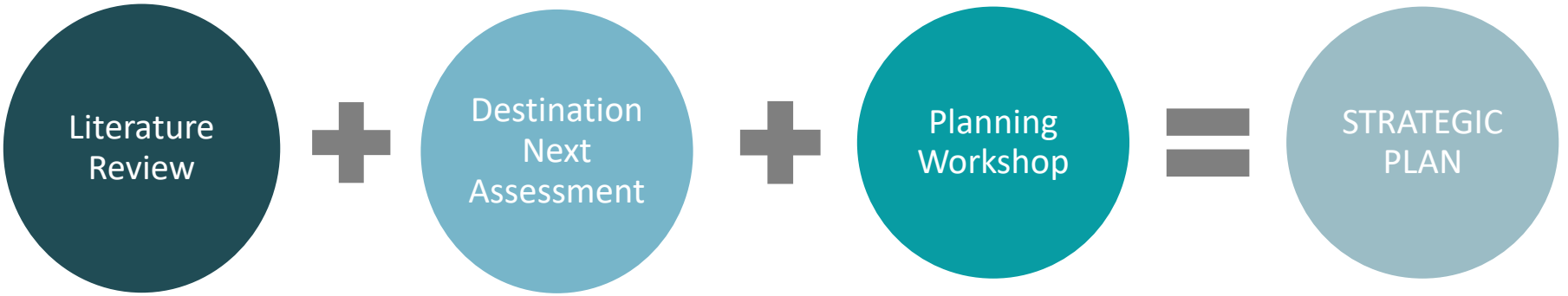
Citrus County has a long history of habitation and culture dating back thousands of years. You can visit several historical and archaeological sites to learn about the lifestyle and culture of Native Americans inhabitants. History buffs will also appreciate our local museums, where you can catch a glimpse of what life was like for early European settlers here.

THE STRATEGIC PLANNING PROCESS

Discover Crystal River retained Young Strategies Inc. (YSI) to conduct this planning process. The process was facilitated by Berkeley Young.

Phase 1 Research: In the Spring Months of 2025, YSI 1) reviewed existing Discover Crystal River marketing plans and research, and 2) implemented the DestinationNEXT assessment tool. This comprehensive survey provides a detailed assessment of a local tourism industry and allows comparisons with other destinations nationwide. A total of 105 community leaders, hospitality stakeholders, and tourism customers responded to the survey.

Phase 2 Planning: In May 2025 YSI held a strategic planning workshop with the DCR Tourism Development Council and staff. YSI revealed Citrus County's DestinationNEXT survey findings/data and led a discussion about its implications for all parts of the destination. The discussion of DMO priorities and opportunities guided the development of this Strategic Plan. The TDC and staff identified three strategic initiatives that will be the focus of the organization's efforts over the next five years.



CRYSTAL RIVER FLORIDA
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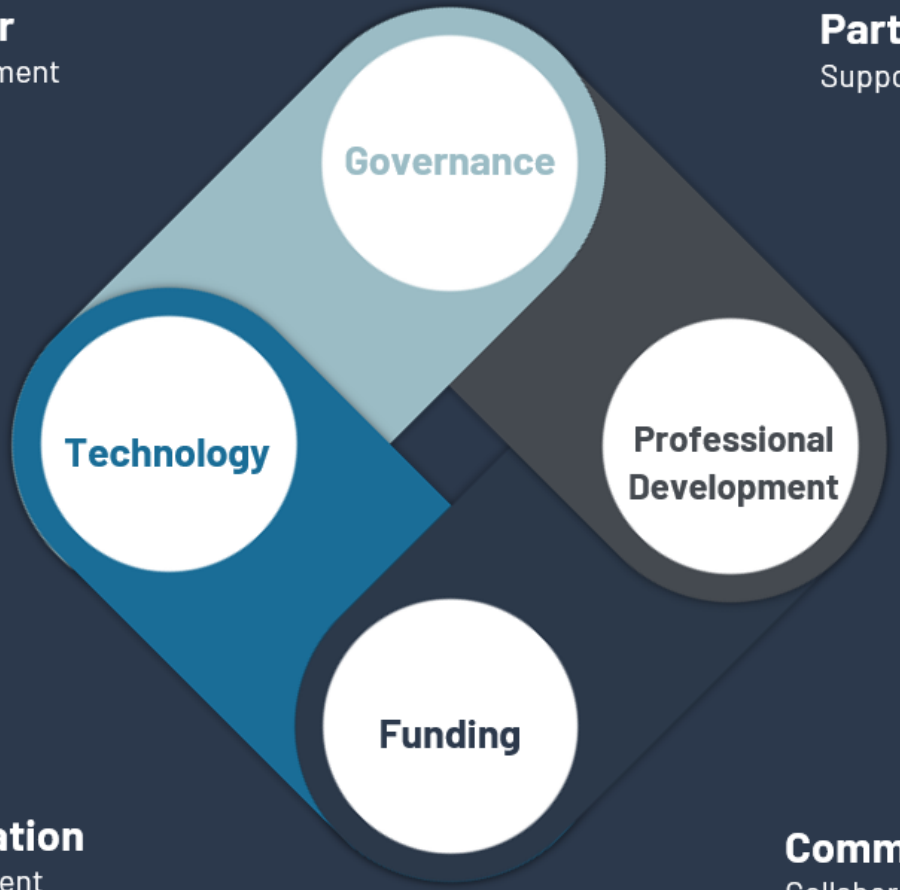
The DMO of the Future

Visitor Engagement

Partner Support



Destination Development

Community Collaboration

DESTINATIONS INTERNATIONAL | MMGY NextFactor

Discover Crystal River will provide leadership to the Citrus County, FL travel industry by focusing on:

1) Marketing, Sales and Public Relations, 2) The Visitor Experience and 3) Advocacy. To accomplish these goals, we will be well governed, and well-funded to provide our team with state-of-the art technology and professional development. Citrus County is a sustainable travel destination encouraging smart, strategic growth.

Discover Crystal River Structure

Tourism Development Council Focus

The DCR Tourism Development Council will be engaged in two primary functions:

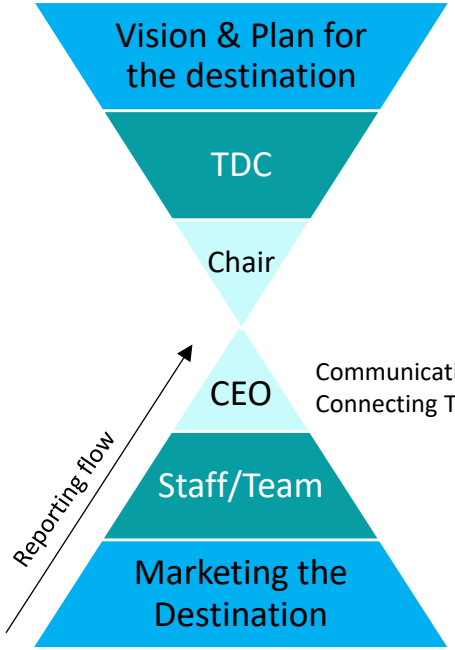
- Providing proper oversight related to the function and ROI of the staff's research-based marketing of the destination.
- Fulfill the vision for Discover Crystal River 2029 in partnership with County/City officials and other economic development groups. DCR will foster, facilitate and encourage the growth and development of the county-wide destination.
- Establish one task force for each of the three strategic initiatives in this strategic plan. Each task force will be chaired by a Council member who will recruit additional community leaders to serve. Each task force will identify opportunities to advance their specific initiative and the Chair will bring recommendations to the full board for approval.

DCR Staff Focus

The DCR staff will be focused on growth of the travel industry and visitor spending in Citrus County:

- Marketing the County to visitors, both individuals and groups.
- Coordinating the implementation of the TDC vision for the destination.
- Staffing the TDC's strategic initiative task forces and providing support and guidance.

REPORTING STRUCTURE



Board:
- Long-range vision
- Policy & oversight
- Advocacy with partners
- Advocacy with elected officials

Visionary Strategic Plan
- Sustainable long-term funding
- Destination Management
- New Product Development
- Measurable ROI - Accountability

Communications & Reporting
Connecting TDC Strategy to Staff Actions

OVERALL STRATEGIC DIRECTION

Discover Crystal River advocates for a sustainable visitor economy by providing leadership and innovation from the Tourism Development Council and staff. The 2025 strategic planning survey of 105 community leaders revealed that local leaders place high value on the importance of visitor spending to the local economy. DCR has earned the respect of leaders as a well managed organization. DCR is focused on the following three strategic initiatives to provide a better and expanding visitor experience that also enhances the quality of life for our residents:

1. **MARKETING, SALES & PUBLIC RELATIONS** to drive growth in visitation during slow periods of the year when the occupancy in lodging dips below 60%. We promote an active, outdoors, coastal destination to visitors who will respect and sustain our spectacular natural environment and way-of-life.
2. **THE VISITOR EXPERIENCE** – We support and encourage the management and expansion of unique activities that provide memorable experiences for our residents and visitors alike. Our top priorities are: niche sports tourism; outdoor/recreation-trails; rentals/outfitters & guides; signage and wayfinding; ride sharing for evening dining; trails and bicycle lanes; disability access.
3. **ADVOCACY**– The TDC at Discover Crystal River is dedicated to: fiscal management and growth of our tax-based funding; nurturing our staff/team; supporting our hospitality industry businesses and workers; and advocating for a sustainable tourism economy.
   a) **Discover Crystal River Team –** We recruit, retain and support the highest caliber team to lead our travel industry and market Citrus County as a unique coastal destination.
   b) **Workforce –** Advocate for the development and support of a qualified and abundant workforce for our hospitality businesses is critical to future success and growth. Our businesses are understaffed and need our support.
   c) **Advocacy for Travel Industry Issues –** We are the collective voice for the travel industry and we speak out in support of our partners in hospitality, tourism, events and recreation.

1a. Building Brand Recognition of our unique coastal destination to drive growth in visitation during slow periods of the year when the occupancy in lodging dips below 60%. We promote an active, outdoors, coastal destination to visitors who will respect and sustain our spectacular natural environment and way-of-life. We will sustain our summer and holiday peak season visitation. We will drive growth in visitation during slower periods of the year (May-June & Mid-August – October as well as Sundays/Mondays year-round) when the occupancy in lodging dips below 60%.

A. External Marketing – inviting visitors to stay overnight to sustain our economy year-round. DCR produces an annual sales and marketing plan that identifies the tactics that will deliver on these strategies.

1) Expand the Discover Crystal River brand to promote the unique attributes of all communities within Citrus County. We brand and expand the messaging built around an active coastal adventure destination to include small scale meetings and events based on facilities ability to host groups.
2) Focus marketing on **Attractors** – Manatees, the springs and coastal estuaries, scalloping, scenic beauty, boating/airboat tours, cycling, kayaking, fishing, golf, state and County parks, and events while continuing to promote other reasons to visit.
3) Target higher visitor demographics to drive increased spending.
4) Promote **active lifestyles by day and evening**. Focus evening and weekend promotions on events, music, craft beverages, farm-to-table/local dining and shopping.
5) An aggressive **PR strategy targeting coastal, outdoor and lifestyle publications** will deliver travel press stories about Citrus County as destination for fall, winter and spring travel.
6) **Tracking and accountability** to demonstrate highest possible Return-on-Investment (ROI)

Measurable Success:

*Annual plan with trackable ROI
*Maintain critical peak season visitation in summer and on holiday weekends.
*Longer lengths of stay
*Increased visitor spending
*Increased visitor satisfaction
*Increased visitation slowest periods
*New travel industry businesses
*Growth in lodging room demand & ADR

1b.

Building Brand Recognition of our unique coastal destination to drive growth in visitation during slow periods of the year when the occupancy in lodging dips below 60%.

We promote an active, outdoors, coastal destination to visitors who will respect and sustain our spectacular natural environment and way-of-life. We will sustain our summer and holiday peak season visitation. We will drive growth in visitation during slower periods of the year (May-June & Mid-August – October as well as Sundays/Mondays year-round) when the occupancy in lodging dips below 60%.

B. In-Market promotions targeting two audiences; visitors and residents;

Visitors - drive growth in visitor spending and engagement with local activities through in-market communications

1) Provide **dynamic visitor information services** for all visitors to drive increased spending in-market and engagement with activities and attractions throughout the County. Every hotel reception area is a visitor welcome center.
2) Utilize **social & digital media communications** (EX: geo-fencing) to drive deeper visitor engagement.
3) **Maps, signage and media** will be used to drive visitors to all parts of the County (See map next page)

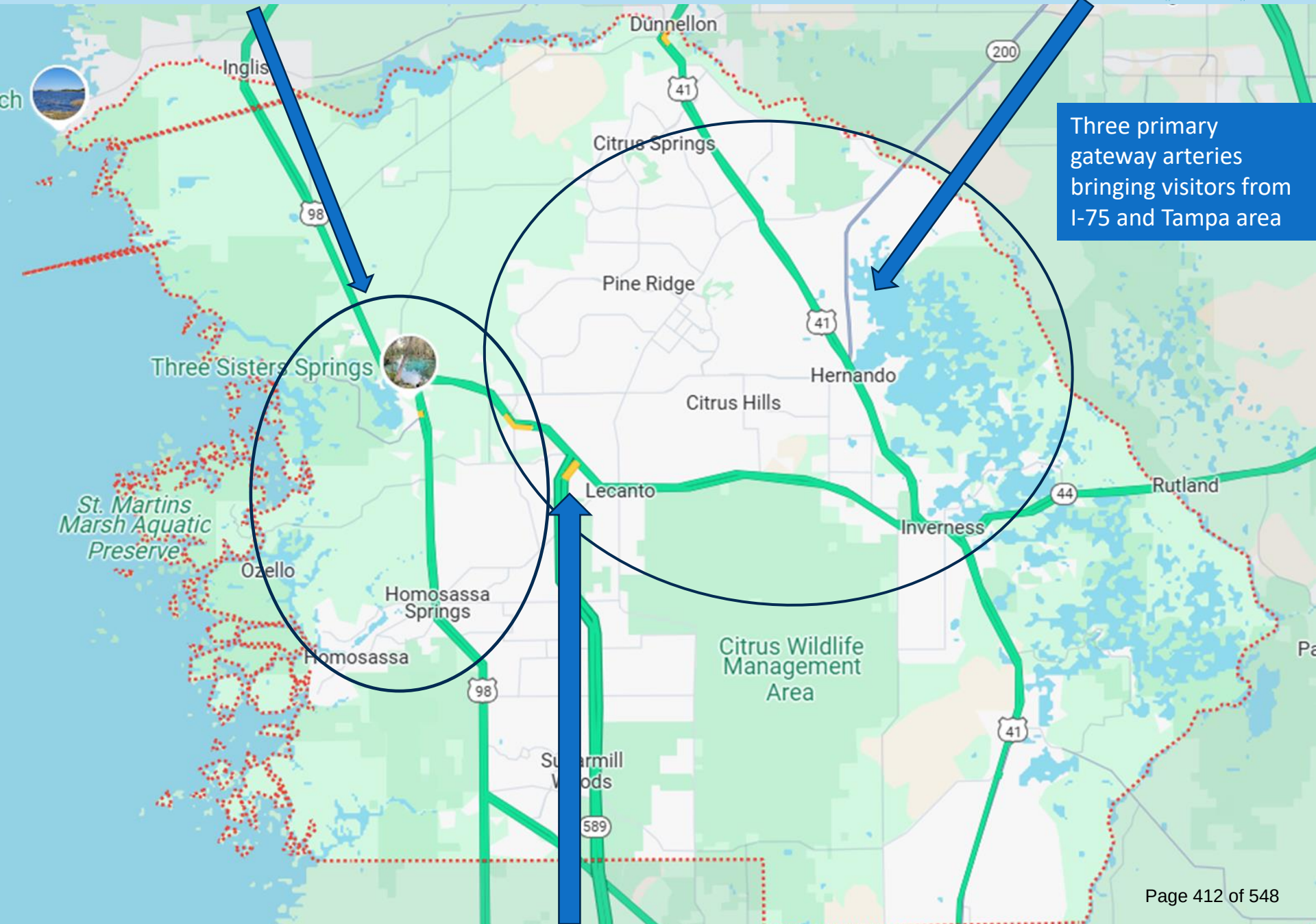
Residents - building awareness of the impact of travel with the citizens and elected officials within Citrus County.

1) **Provide leadership** to the local travel industry through training, co-op sales/marketing programs, and maintaining a community events calendar. Leadership from the Board and staff will foster job growth and new business development.
2) **Host events** and speak at civic meetings about the positive impacts of the travel economy. NTTW – National Travel and Tourism Week (May) promotions and events to raise awareness of tourism impact.

Measurable Success:

*Annual plan with trackable ROI
*Longer lengths of stay
*New travel industry businesses
*Increased visitor attendance at attractions
*Increased visitor spending
*Growth in lodging room demand & ADR
*Increased visitor satisfaction

GATEWAYS AND VISITOR ACTIVITY AREAS



Three primary gateway arteries bringing visitors from I-75 and Tampa area

2. AN EVER-IMPROVING YEAR-ROUND VISITOR EXPERIENCE – Manatees, springs, scalloping, trails and air-boating make Citrus County an active-lifestyle destination that allows visitors and residents to easily walk, hike, cycle and paddle throughout the County. We support and encourage the management and expansion of unique activities that provide memorable experiences for our residents and visitors alike. Our top priorities are outdoor/recreation-trails, river access through rentals/outfitters & guides, etc.; signage, wayfinding; ride sharing for evening dining; trails and bicycle lanes; disability access.

a) **Focus on that which drives visitation,** developing and expanding upon existing experiences (where capacity allows growth), while branching into new experiences that complement the outdoor brand of Citrus County.

b) **Improve and expand hiking and bicycle trails** making it easier for visitors to travel from lodgings to dining, shopping and activities without a vehicle. Add bicycle lanes to roadways. A walkable/cycle-friendly community makes it easy to get outside and get active.

c) **Support outdoor outfitters and guiding companies** in providing excellent services for visitors through marketing, increasing access, and developing partnerships to promote local businesses. Create an outdoor recreation task force to find solutions to over-use during peak manatee season.

d) **Develop May-June & Mid-August – October activities** to drive slow-season growth.

e) **Host and manage events** to build recognition as an active-lifestyle coastal destination–runs/races, fishing, arts, etc.

f) Work with elected bodies and economic development groups to lobby the **cellular and wi-fi providers for expanded service** particularly in the rural areas where outdoor activities abound. Focus on the most heavily traveled roads, waterways and visitor gathering areas around the rivers and parks.

g) **Support development of new activities** by promoting dining, shopping and events that drive visitation.

Measurable Success:

*Development of an Outdoor Recreation Committee
*New businesses - outfitters and guides
*New recreation events to drive visitation
*Development of a tourism master plan
*New winter activities
*Creation of new activity venues
*New trails for kayaks and bikes
*Growth in off-season visitation
*Expanded cellular service in the north

3. A SUSTAINABLE TOURISM ECONOMY –

The Tourism Development Council at Discover Crystal River is dedicated to: fiscal management and growth of our tax-based funding; nurturing our staff/team; supporting our hospitality industry businesses and workers; and advocating for a sustainable tourism economy. We work in partnership with local governments to support their decision-making as it affects the economy and lifestyle.

a) Discover Crystal River – a strategic advocate for the business community and quality of life

I. We recruit, retain and support the highest caliber team to lead our travel industry and market Citrus County as a unique travel destination. We support the staff in achieving the highest standards of excellence and performance through on-going education, certifications, measurement and accountability. We maintain competitive wages/benefits and foster a creative and supportive work environment where the team thrives and continues to produce award winning sales and marketing programs.

II. We represent our business and resident members, we produce events for the community, we instill civic pride and all of our efforts are supported through hours of volunteer service from the community.

b) Workforce – Advocate for the development of a qualified and abundant workforce for hospitality businesses is critical to future success and growth. DCR will coalesce the travel industry businesses with schools, governments and workforce organizations on a long-term plan to inspire younger generations to seek out careers in hospitality, to provide training/education for those entering the workforce and to address competitive pay and benefits to retain a qualified workforce.

c) Advocacy for travel industry issues – We are the collective voice for the travel industry and we speak out in support of our partners in hospitality, tourism, events and recreation. A policy/action committee of travel industry leaders will conduct regular listening sessions and surveys with travel industry leaders to identify issues that affect their growth and success. Possible issues of concern are workforce/wages, affordable housing for workers, childcare, taxation, travel industry disruptors, regulations, signage, etc.

Measurable Success:

*Increased applicants for hospitality jobs
*Minimal staff turnover
*Higher visitor satisfaction ratings with service
*Part-time jobs converted to full-time jobs
*No vacant travel industry jobs
*Priority list of policy initiatives

STRATEGIC TOURISM PLAN

CITRUS COUNTY TOURISM: 2025-2029

SEPTEMBER 23, 2025

DISCOVER CRYSTAL RIVER FLORIDA

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Your TEAM

DISCOVER CRYSTAL RIVER FLORIDA

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Why Tourism Matters

Tourism is Economic Development

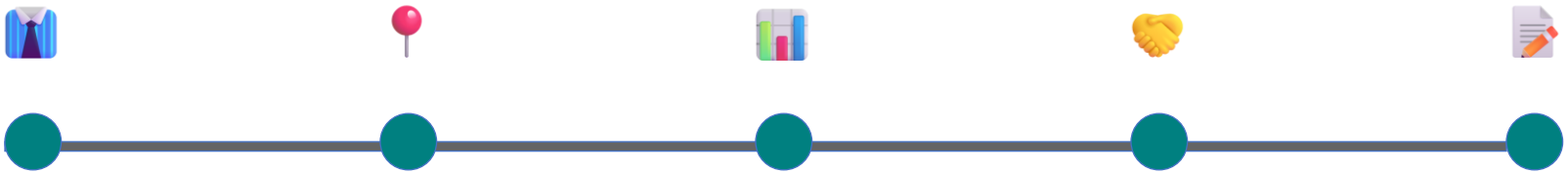
- **Job Creation – 4,500 Jobs**
  - Visitor Spend - $526 million
  - Total Tax Revenue - $62 million
- **Resident Household Savings Per Year – $898**

Tourism Department 2025/26 Outlook

- Partners In Tourism Program
  - Hosted Over 15 County-Wide Hosted Events and Counting
- Increasing Our Total Tourism Tax Collections
  - GovOs
- Creating the BEST Team of Tourism Professionals in Florida
  - Operations; Research & Analytics; Content Professionals; Experience Specialists
  - Expanding Our Operations (Saturdays)
- Giving More $$$ Back to Our Partners/Stakeholders & Organizations
  - ‘New’ Grant Program

The Planning Journey

Strategic Tourism Plan Timeline



Consultant Hired
(Nov 2024)

Site Visit
(Dec 2024)

Community Leader Survey
(Jan 2025)

Strategic Plan Retreat
(May 2025)

Final Plan Drafted
(Aug 2025)

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Community Engagement

Listening to Our Stakeholders

- **Over 400 Surveys Distributed**
- **105 Surveys Completed**
- **Who?**
  - County Elected Officials, City Elected Officials, County and Cities Staff Leaders, Community Leaders, Tourism Business Leaders, Chamber
  - Sectors: Healthcare; Banking; Retail; Education; Tourism; Real Estate; and others

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Strategic Direction

1. **MARKETING, SALES and PUBLIC RELATIONS** to drive growth in visitation during slow periods of the year when the occupancy in lodging dips below 60%.

2. **THE VISITOR EXPERIENCE** – We support and encourage the management and expansion of unique activities that provide memorable experiences for our residents and visitors alike. Our top priorities are: niche sports tourism, outdoor/recreation-trails, rentals/outfitters and guides, signage and wayfinding, ride sharing for evening dining, trails and bicycle lanes and disability access.

3. **ADVOCACY**– The TDC at Discover Crystal River is dedicated to: fiscal management and growth of our tax-based funding, nurturing our staff/team, supporting our hospitality industry businesses and workers and advocating for a sustainable tourism economy.

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Strategic Initiatives

1a.

Building Brand Recognition of our unique coastal destination

- **External Marketing -** inviting visitors to stay overnight to sustain our economy year-round. DCR produces an annual sales and marketing plan that identifies the tactics that will deliver on these strategies.

1b.

Building Brand Recognition of our unique coastal destination

- **In-Market promotions targeting two audiences; visitors and residents**
  - **Visitors** - drive growth in visitor spending and engagement with local activities through in-market communications
  - **Residents** - building awareness of the impact of travel with the citizens and elected officials within Citrus County.

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Strategic Initiatives (cont.)

2. AN EVER-IMPROVING YEAR-ROUND VISITOR EXPERIENCE

a) Focus on that which drives visitation

b) Improve and expand hiking and bicycle trails

c) Support outdoor outfitters and guiding companies

d) Develop May-June and Mid-August – October activities

e) Host and manage events

f) Work with elected bodies and economic development groups

g) Support development of new activities

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Strategic Initiatives (cont.)

3. A SUSTAINABLE TOURISM ECONOMY

a) **Discover Crystal River –** A strategic advocate for the business community and quality of life.

b) **Workforce –** Advocate for the development of a qualified and abundant workforce for hospitality businesses is critical to future success and growth.

c) **Advocacy for travel industry issues –** We are the collective voice for the travel industry, and we speak out in support of our partners in hospitality, tourism, events and recreation.

DISCOVER CRYSTAL RIVER FLORIDA

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“Tourism is not just visitors, it’s an investment in our community’s economy, culture and future.”

Together, We Grow Tourism.

THANK YOU

DISCOVER CRYSTAL RIVER FLORIDA

FLORAL CITY || HOMOSASSA || INVERNESS

AGENDA MEMORANDUM

FROM:	Veronica Kampschroer, Special Projects Manager
SUBJECT:	1:15pm Presentation from Don Taylor, Sales Tax Community Input
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

The Citrus County BOCC has expressed interest in considering placement of a Local Option Sales Tax (LOST) referendum on the November 3, 2026 general election ballot. This project was identified as a Target for Action at the BOCC's 2024 Strategic Planning Retreat.

At the March 11, 2025 BOCC meeting, staff presented the statutory requirements and timeline for placing a LOST referendum on the November 3, 2026 general election ballot. Key milestones include OPPAGA notification no later than May 1, 2026, Supervisor of Elections notification by October 1, 2026, and voter consideration at the November 2026 election. If approved, the surtax would take effect January 1, 2027.

At that meeting, the Citrus County Chamber of Commerce committed to organizing a series of town hall meetings to gauge community sentiment regarding a potential Local Option Sales Tax (LOST) referendum. A 23-member steering committee was formed in April 2025, with 15 members recommended by commissioners.

During May 2025, the committee finalized presentations and scheduled four town hall meetings. These were held in June 2025 at the Central Citrus Community Center (62 attendees), Redemption Point Assembly of God (30 attendees), Stillwater Preserve (44 attendees), and Citrus Springs Community Center (31 attendees). Surveys were distributed at all meetings to collect public feedback.

The next steps in the process are for the BOCC to provide consensus on preferred use(s) and term/duration for the proposed referendum, and to direct the County Attorney to prepare a draft ordinance for BOCC consideration and possible adoption.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:
Provide staff direction.

ATTACHMENTS:
1. Post THM Sales Tax Presentation_20250911_094049_0000

September 23, 2025

LOCAL OPTION SALES TAX

COMMUNITY FEEDBACK

Presented by Trish Thomas

on behalf of the Sales Tax Steering Committee

WHY ARE WE HERE?

- The Citrus County Board of County Commissioners (BOCC) was seeking public feedback on the possibility of placing a Local Option Sales Tax referendum on the **November 2026** ballot.

- The Citrus County Chamber of Commerce volunteered to facilitate a steering committee and held town hall meetings to gather feedback.

- As facilitators, we did not advocate *for* or *against* the initiative. Rather, we wanted to know how the public felt about the possibility.

TOWN HALL TIMELINE

- **March 2025:** Chamber committed to organizing Town Halls
- **April 2025:** Steering Committee formed
  - *23 total, including 15 recommended by commissioners*
- **May 2025:** Steering Committee organized Town Halls
  - *Held 2 committee meetings*
  - *Drafted presentation*
  - *Finalized dates and locations*

TOWN HALL MEETINGS

- **June 9:** Central Citrus Community Center - 62 attendees
  - *Thanks to Marti Ball and Citrus County staff*
- **June 12:** Redemption Point Assembly of God - 30 attendees
  - *Thanks to Pastors Miller and Paul*
- **June 19th:** Stillwater Preserve - 44 attended
  - *Thanks to Steve Ponticos and Ray Smitherman*
- **June 24:** Citrus Springs Community Center - 31 attended
  - *Thanks to Marti Ball and Citrus County staff*

167
Total Attendees

SURVEY STATISTICS

- Surveys were distributed during June town hall meetings
  - In-Person Survey Responses: **90**
- Supplementary online survey created in July
  - Online Survey Responses: **419**
  - Open Comments Received: **252**

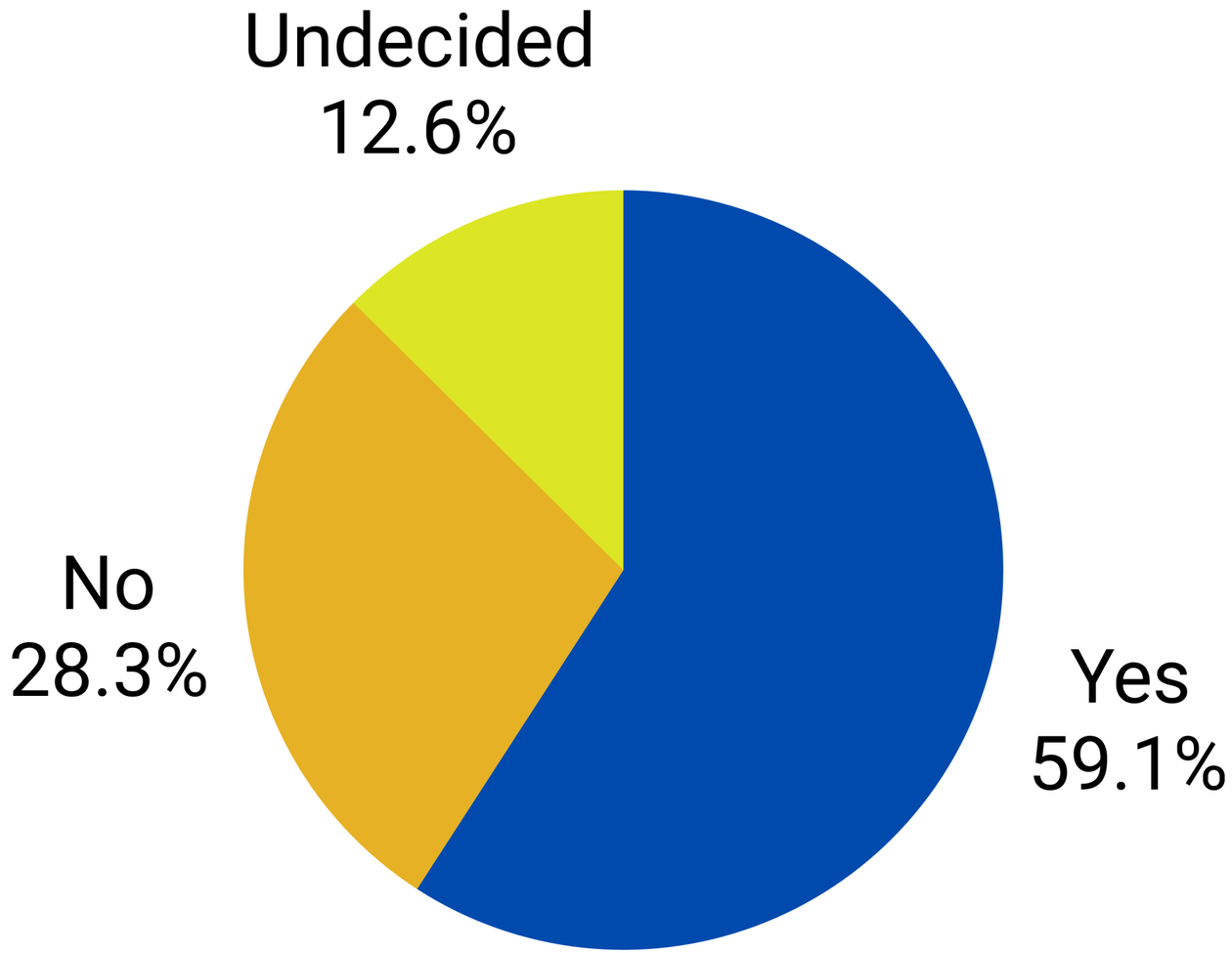
509
Total Responses

SURVEY QUESTIONS

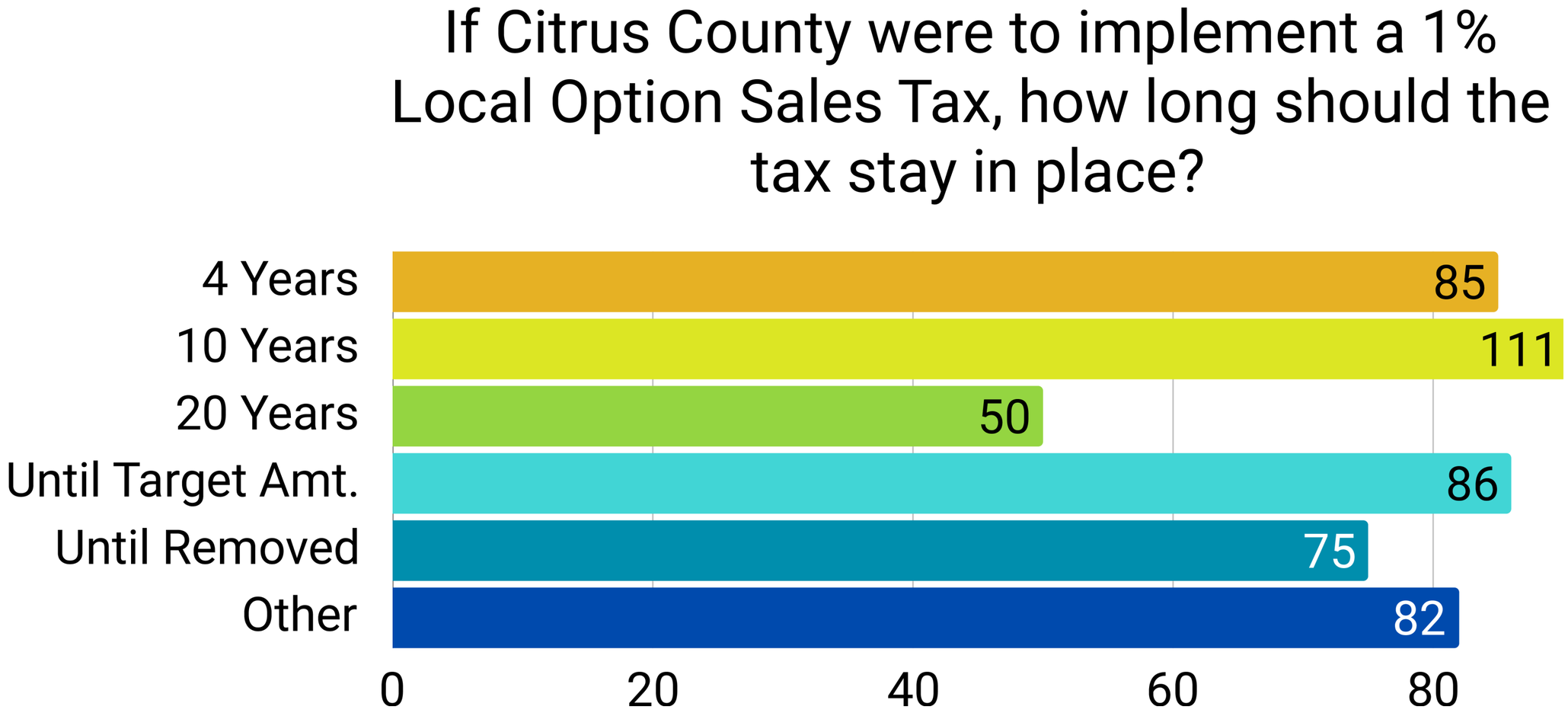
- Would you consider voting for a Local Option Sales Tax?
- If you would, please tell us:
  - How much should be levied?
  - How long should it be in place?
  - What should the revenue be used for?
- If you are undecided or opposed, what are your primary concerns?

LOCAL OPTION SALES TAX SURVEY RESULTS

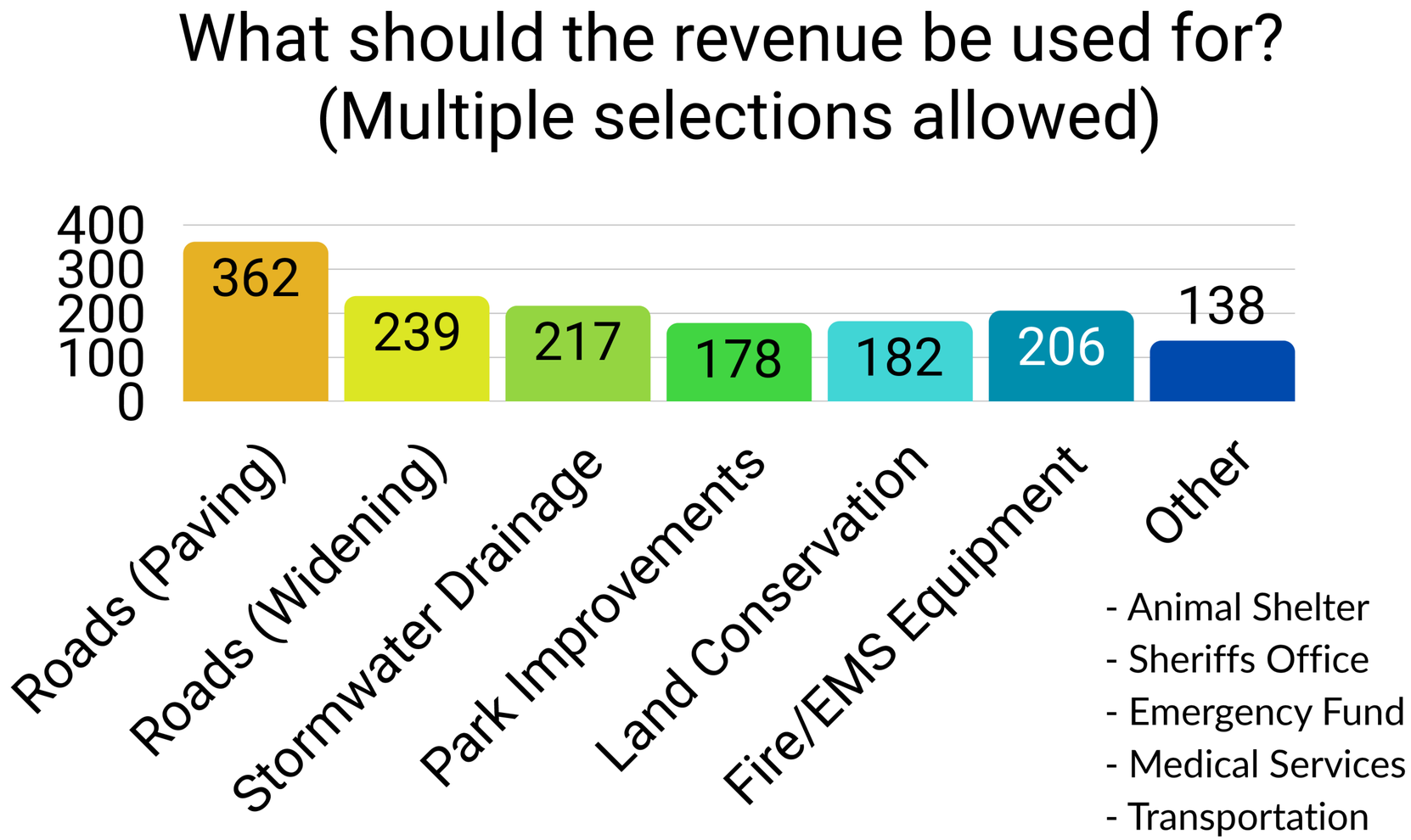
Would you consider voting for a 1% Local Option Sales Tax?



LOCAL OPTION SALES TAX SURVEY RESULTS



LOCAL OPTION SALES TAX SURVEY RESULTS



- Animal Shelter
- Sheriffs Office
- Emergency Fund
- Medical Services
- Transportation

LOCAL OPTION SALES TAX SURVEY RESULTS

Government Concerns	38.9%
Affordability Concerns	19.0%
Development Concerns	16.3%
General Comments	9.5%
Support for 1%	7.1%
Support for Roads	6.7%
Special Interest Items	2.5%
	100.0%

GOVERNMENT CONCERNS: 38.9%

- Want transparency on what it would be spent on
- Don’t want to give a blank check without limits as to where it is going
- Without controls of the 1%, nothing to keep existing budget monies from being shifted around
- Worry the county would spend the 1% on other things rather than roads

GOVERNMENT CONCERNS: 38.9%

- If implemented, need to have an agenda item every three months on how the money was spent the previous three months
- Not sure the money from the sales tax for specific projects will be open to detailed audit
- Have a citizen committee to oversee how funds are being used

AFFORDABILITY CONCERNS: 19.0%

- Increase in all purchases is too much for residents on fixed income
- Sales taxes are regressive and hurt the poor more
- Would pay the 1% if the county lowered property taxes
- A tax never goes away, maybe 1/2% vs 1%
- Double taxing; get rid of gas tax if you implement this

DEVELOPMENT CONCERNS: 16.3%

- All these new businesses coming in will pay for what we need
- With so much development in the county, don’t see a need for additional sales tax
- Raising the impact fees should cover all future needed expenses.
- Should not have to pay more for things so developers can get the roads needed for their profits

GENERAL COMMENTS: 9.5%

- 1% could be used as match funding to secure future grants vs bonding which is future debt
- Should have income goal and deleted when goal is met
- Should be made clear if tax not implemented, property taxes will increase
- Favor a length to make it bondable

GENERAL COMMENTS: 9.5%

- Rather a tax for tourists than residents
- A vote every five years to renew the tax would be fair
- Adding a way to tax the influx of tourists through the county is a must

SUPPORT FOR SALES TAX: 7.1%

- Homeowners should not carry the burden. With sales tax, everyone pays. Gas tax also needs to increase. Developments should also carry the cost of infrastructure
- Don’t use sales tax to replace property tax
- Desperately need the funds for our growing county and visitors will help pay as well
- Favor 1% tax if sunset clause defined

SUPPORT FOR ROADS: 6.7%

- All must be used for repair/resurfacing of existing roads
- Needs to focus on roads and storm water infrastructure
- Current gas tax and developments other revenues are insufficient to repair our existing roads
- Should be codified that 1% tax can only be used for repaving roads

SPECIAL INTEREST ITEMS: 2.5%

- Tax revenue should go to the animal shelter
- Preserve more land now for conservation corridors
- Purchasing and protecting conservation lands will be more expensive in the future

NEXT STEPS

- **Sept. 2025:** Receive BOCC direction for development of draft ordinance
- **Oct. 2025:** Present ordinance to BOCC for adoption
- **Nov. 2025:** Submit information to Office of Program Policy Analysis & Gov. Accountability
- **Sept. 1, 2026:** Submit information to Supervisor of Elections
- **Nov. 3, 2026:** Voters approve or decline the sales tax referendum
- **Nov. 4, 2026:** If passed, notify Department of Revenue
- **Jan. 1, 2027:** If passed, Local Government Infrastructure Surtax takes effect

THANK YOU!

AGENDA MEMORANDUM

FROM:	James Toy, Intergovernmental Affairs Manager
SUBJECT:	1:20pm Public Hearing on an Ordinance Relating to Fertilizer
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:
Conduct a public hearing on an ordinance relating to fertilizer.

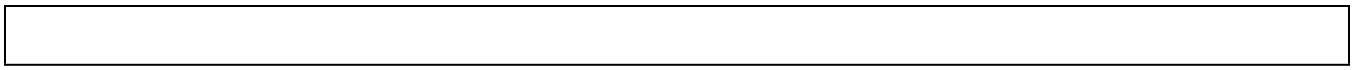
STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:
a. Conduct a public hearing on an ordinance of Citrus County, Florida, a political subdivision of the State of Florida, amending Chapter 66, Article II, Division 4 entitled "Fertilizer Use and Landscape Maintenance Practices"; amending Section 66-95 entitled "Definitions"; amending Section 66-98 entitled "Fertilizer-Free Zones"; amending Section 66-100 entitled "Fertilizer Content and Application Rates"; amending section 66-101 entitled "Application Practices"; amending Section 66-103 entitled "Exemptions"; providing for severability; providing for inclusion into the code; providing for modifications that may arise from consideration at public hearing; and providing for an effective date.
b. Approve and authorize the Chairman to execute the ordinance relating to fertilizer.
(James Toy, Intergovermental Affairs Manager)

ATTACHMENTS:
1. Fertilizer Ordinance Amendments Sept 16, 2025 Redline
2. Fertilizer Ordinance Amendments Sept 16, 2025 Final



ORDINANCE NO. 2025-_____

AN ORDINANCE OF CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA, AMENDING CHAPTER 66, ARTICLE II, DIVISION 4 ENTITLED "FERTILIZER USE AND LANDSCAPE MAINTENANCE PRACTICES"; AMENDING SECTION 66-95 ENTITLED "DEFINITIONS"; AMENDING SECTION 66-98 ENTITLED "FERTILIZER–FREE ZONES"; AMENDING SECTION 66-100 ENTITLED "FERTILIZER CONTENT AND APPLICATION RATES"; AMENDING SECTION 66-101 ENTITLED "APPLICATION PRACTICES"; AMENDING SECTION 66-103 ENTITILED "EXEMPTIONS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION INTO THE CODE; PROVIDING FOR MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Citrus County Board of County Commissioners ("Board") is the legislative and governing body of Citrus County, a political subdivision of the State of Florida, authorized to exercise governmental powers pursuant to Article VIII of the Constitution of the State of Florida and Section 125.01, Florida Statutes;

WHEREAS, Citrus County is located on the "springs coast" in the heart of the largest concentration of springs in the world and is home to more than 100 spring vents, geologic karst, caves and underwater stream systems found nowhere else in the world; and

WHEREAS, Citrus County contains three of only 33 first-magnitude Florida springs, including Kings Bay Group, Homosassa Group and Chasshowitzka Group; and

WHEREAS, springs are a highly valued resource due to the widely recognized environmental, historical and cultural importance to Citrus County and the State of Florida; and

WHEREAS, the Board is charged with the responsibility of protecting the public by adopting and enforcing provisions related to protecting our natural resources;

WHEREAS, the Board is concerned with the current and future impact of loading of excess nutrients, especially nitrogen and phosphorous compounds, into springs, rivers, coastal waterways and other water bodies within Citrus County and the harm to our natural resources that may result therefrom; and,

WHEREAS, for these reasons, the Board hereby finds that the regulation of use of fertilizers near waterways and during various months of the year is in the best interests of the citizens of the County.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY:

Section 1. Incorporation of Recitals. The above recitals are true and correct and are hereby incorporated by reference.

Section 2. The provisions of Chapter 66, Article II, Division 4, Section 66-95 entitled "Definitions" are amended as follows:

Prohibited application period means that the application of fertilizer containing nitrogen and/or phosphorus to turf and/or landscape plants is prohibited during the following periods: the dormant months of November, December, January, February and March; any time period during which a flood watch or warning, tropical storm watch or warning or hurricane watch or warning is in effect for any portion of Citrus County, issued by the National Weather Service; and, ~~any period of time during which heavy rain is likely~~the rainy months of June, July, August, and September.

Section 3. The provisions of Chapter 66, Article II, Division 4, Section 66-98 entitled "Fertilizer-free zones" are amended as follows:

Sec. 66-98. Fertilizer-free zones.

~~(a)~~ Fertilizer containing nitrogen and / or phosphorus shall not be applied within 25 feet of any spring, pond, stream, watercourse, waterway, lake, canal, sinkhole or wetland as defined by the Florida Department of Environmental Protection (F.A.C. Ch. 62-340) or within 25 feet from the top of a seawall or embankment. If more stringent county regulations apply, this provision does not relieve the requirement to adhere to the more stringent regulations.

~~(b) Newly planted turf and/or landscape plants may be fertilized in this zone only for a 60-day period beginning 30 days after planting if needed to allow the plants to become well established. Caution shall be used to prevent direct deposition of nutrients into the water.~~

Section 4. The provisions of Chapter 66, Article II, Division 4, Section 66-100 entitled "Fertilizer content and application rates" are amended as follows:

Sec. 66-100. Fertilizer content and application rates.

(a) Fertilizers applied to turf within the unincorporated county shall be applied in accordance with requirements and directions provided by F.A.C. Rule 5E-1.003, except the maximum

amount of nitrogen used annually per 1,000 square feet of turf and/or landscape shall be four (4) pounds. Fertilizer applied may not exceed one-half (0.5) of one (1) pound of readily available nitrogen per one thousand (1,000) square feet of area, provided however that any application that exceeds one-half (0.5) of one (1) pound of nitrogen conforms with this subsection.

(b) ~~Application of nitrogen shall follow the nitrogen recommendations for "Central" Florida as provided by F.A.C. 5E-1.003. At least ½~~Sixty-five percent (65%) of the amount of nitrogen in any fertilizer product applied to turf and /or landscape plants must be in a slow release formulation.

(c) Nitrogen ~~or phosphorus~~ fertilizer shall not be applied to turf or landscape plants except as provided in subsection (a) above for turf, or in UF/IFAS recommendations for landscape plants, vegetable gardens, and fruit trees and shrubs, unless a soil or tissue deficiency has been verified by an approved test.

(d) Phosphorus fertilizer shall not be applied to turf or landscaping unless a soil deficiency has been verified by an approved test. Provided, however, where phosphorus deficiency has been demonstrated in the soil underlying the turf by a soil analysis test performed by a State of Florida-certified laboratory, phosphorus may be applied to turf at a rate no greater than one-quarter of one pound (0.25 lb.) of phosphorus per one thousand (1,000) square feet per application, not to exceed one-half pound (0.5 lb.) of phosphorus per one thousand (1,000) square feet per year.

Section 5. The provisions of Chapter 66, Article II, Division 4, Section 66-101 entitled "Application Practices" are amended by adding the following:

Sec. 66-101. Application Practices.

(f) Notice to Consumer: Persons, firms, corporations, franchises, and commercial establishments selling fertilizers containing nitrogen or phosphorus shall post a notice stating that the use of lawn and landscape fertilizers in Citrus County is restricted in accordance with this article. Signage will be provided by Citrus County and shall be displayed in a location that is at the point of sale, conspicuous, and clearly visible to consumers.

Section 6. The provisions of Chapter 66, Article II, Division 4, Section 66-103 entitled "Exemptions" are amended as follows:

Sec. 66-103. Exemptions.

The provisions set forth in this division shall not apply to:

(1) Bona fide farm operations as defined in the Florida Right to Farm Act, F.S. § 823.14;

(2) Other properties not subject to or covered under the Florida Right to Farm Act that have pastures used for grazing livestock;

(3) Any lands used for bona fide scientific research, including, but not limited to, research on the effects of fertilizer use on urban stormwater, water quality, agronomics, or horticulture;

(4) Land used in golf course operations;

(5) Land used for vegetable gardens and fruit trees;

~~(6) Application of fertilizer by a licensed fertilizer commercial applicator; or~~

(~~7~~6) Application of fertilizer by an institutional applicator.

(~~8~~7) ~~Urban landscape commercial applicators and r~~Residential homeowners ~~possessing a Florida Department of Environmental Protection Green Industry Best Management Practices Certificate of Training are exempt from the terms of the prohibited application period for dormant months, however, they are not exempt from the provisions of section 66-100(b). The exemption provided for certified residential homeowners applies only to the application of fertilizer on the homeowner's lawn.~~

Section 7. **Severability**. If any section, sentence, clause, phrase or provision of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not be construed so as to render invalid or unconstitutional the remaining provisions of this Ordinance.

Section 8. Codification. The publisher of the County's Code of Ordinances, the Municipal Code Corporation, is directed to incorporate the amendments to the provisions of Chapter 66, Article II of the Citrus County Code of Ordinances where indicated.

Section 9. **Modification**. The provisions of this Ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the ordinance adopted by the Board and filed with the Clerk.

Section 10. **Effective Date**. This Ordinance shall take effect as provided by law.

PASSED AND DULY ADOPTED, in open session, with a quorum present and voting, this _____day of _____, 2025.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

ATTEST:

_____
TRACI PERRY, Clerk

_____
REBECCA BAYS, Chairman

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY:

_____
DENISE A. DYMOND LYN
County Attorney

ORDINANCE NO. 2025-_____

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WHEREAS, the Board is charged with the responsibility of protecting the public by adopting and enforcing provisions related to protecting our natural resources;

WHEREAS, the Board is concerned with the current and future impact of loading of excess nutrients, especially nitrogen and phosphorous compounds, into springs, rivers, coastal waterways and other water bodies within Citrus County and the harm to our natural resources that may result therefrom; and,

WHEREAS, for these reasons, the Board hereby finds that the regulation of use of fertilizers near waterways and during various months of the year is in the best interests of the citizens of the County.

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(b) Sixty-five percent (65%) of the amount of nitrogen in any fertilizer product applied to turf and /or landscape plants must be in a slow release formulation.

(c) Nitrogen fertilizer shall not be applied to turf or landscape plants except as provided in subsection (a) above for turf, or in UF/IFAS recommendations for landscape plants, vegetable gardens, and fruit trees and shrubs, unless a soil or tissue deficiency has been verified by an approved test.

(d) Phosphorus fertilizer shall not be applied to turf or landscaping unless a soil deficiency has been verified by an approved test. Provided, however, where phosphorus deficiency has been demonstrated in the soil underlying the turf by a soil analysis test performed by a State of Florida-certified laboratory, phosphorus may be applied to turf at a rate no greater than one-quarter of one pound (0.25 lb.) of phosphorus per one thousand (1,000) square feet per application, not to exceed one-half pound (0.5 lb.) of phosphorus per one thousand (1,000) square feet per year.

Section 5. The provisions of Chapter 66, Article II, Division 4, Section 66-101 entitled "Application Practices" are amended by adding the following:

Sec. 66-101. Application Practices.

(f) Notice to Consumer: Persons, firms, corporations, franchises, and commercial establishments selling fertilizers containing nitrogen or phosphorus shall post a notice stating that the use of lawn and landscape fertilizers in Citrus County is restricted in accordance with this article. Signage will be provided by Citrus County and shall be displayed in a location that is at the point of sale, conspicuous, and clearly visible to consumers.

Section 6. The provisions of Chapter 66, Article II, Division 4, Section 66-103 entitled "Exemptions" are amended as follows:

Sec. 66-103. Exemptions.

The provisions set forth in this division shall not apply to:

(1) Bona fide farm operations as defined in the Florida Right to Farm Act, F.S. § 823.14;

(2) Other properties not subject to or covered under the Florida Right to Farm Act that have pastures used for grazing livestock;

(3) Any lands used for bona fide scientific research, including, but not limited to, research on the effects of fertilizer use on urban stormwater, water quality, agronomics, or horticulture;

(4) Land used in golf course operations;

(5) Land used for vegetable gardens and fruit trees;

(6) Application of fertilizer by an institutional applicator.

Section 7. **Severability**. If any section, sentence, clause, phrase or provision of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not be construed so as to render invalid or unconstitutional the remaining provisions of this Ordinance.

Section 8. Codification. The publisher of the County's Code of Ordinances, the Municipal Code Corporation, is directed to incorporate the amendments to the provisions of Chapter 66, Article II of the Citrus County Code of Ordinances where indicated.

Section 9. **Modification**. The provisions of this Ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the ordinance adopted by the Board and filed with the Clerk.

Section 10. **Effective Date**. This Ordinance shall take effect as provided by law.

PASSED AND DULY ADOPTED, in open session, with a quorum present and voting, this _____day of _____, 2025.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

ATTEST:

_____ _____

TRACI PERRY, Clerk REBECCA BAYS, Chairman

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY:

_____

DENISE A. DYMOND LYN
County Attorney

AGENDA MEMORANDUM

FROM:	Eric Landon, Growth Management Director
SUBJECT:	Accept resignation of one alternate member from Code Review and Appeals Board (CRAB)
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:
Linda Cridland is requesting resignation from the Code Review and Appeals Board (CRAB) as an alternate member.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:
N/A - member resignation

Account No.		Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:
Accept with regret the resignation of Linda Cridland from the Code Review and Appeals Board (CRAB) as an alternate member.

ATTACHMENTS:
1. Section 18-6
2. Code Review and Appeals Board (002)
3. FW_ Resignation

Sec. 18-6. - Code review and appeals board (CRAB).

(a) Powers, duties, and functions. The powers, duties, and functions of the code review and appeals board, shall be vested in the Citrus County Code Review and Appeals Board (CRAB).

(1) The code review and appeals board shall consist of seven members, composed of individuals with knowledge and experience in technical codes, i.e. design professionals, contractors, etc., and shall also have two alternate members. The terms of service shall be staggered, with no more than three of the members subject to change in a 12-month period. A quorum shall consist of a simple majority of the members. CRAB shall hold at least one meeting per year. Any other meetings will be on an as needed basis, upon call of the chairman and/ or building director.

(2) The members of the board shall elect a chairman and vice chairman who shall serve in that position until the end of their respective term of service.

(b) The code review and appeals board shall have the following duties and powers:

(1) a. The code review and appeals board shall serve as the "local construction regulations board" in accordance with F.S. ch. 489 in reviewing any locally proposed technical amendments to building standards or regulations and make recommendations to the board of county commissioners regarding the same.

b. Hear appeals of code interpretations by the building director and/or building official and render final decisions.

c. Review and make recommendations to the Citrus County Board of County Commissioners on any changes to this chapter of the Code under its jurisdiction.

(2) All duties of the "local construction regulation board", as defined in F.S. § 489.105(12), except those duties of the local construction regulation board as described in F.S. § 489.105 (12), related to contractor licensing or the discipline of contractors shall be the responsibility of the Citrus County License Compliance Special Master.

(c) Appeals to CRAB. A written notice of appeal must be filed with the board within 30 days of the rendering of a decision by the building director and/or building official, unless conditions are determined by the building director and/or building official, to be unsafe, unsanitary, or dangerous and therefore warranting more immediate action. Appeals shall be heard within 30 days after notice of appeal is received. Every decision of the board shall be final, subject to such remedy as any aggrieved party may have at law or in equity.

(Ord. No. 2013-04, § 11, 6-11-13; Ord. No. 2017-A32, § 1, 8-8-17)

Code Review and Appeals Board

Regular Members:

Roger Asper *Construction Claims Consultant*	A – 7/12/22	Expires 7/31/26
Joseph Belcher *Code Consultant*	A – 9/16/04 R – 4/26/08 R – 2/24/12 R – 10/11/16 R – 1/21/20 R – 9/1/24	Expires 8/31/28
Donna Cosey *Business Owner*	A – 9/24/24	Expires 8/31/28
Gaston Hall *General Contractor*	A – 9/26/00 R – 10/11/16 R – 1/21/20 R – 9/24/24	Expires 8/31/28
Bruce Kaufman *General Contractor*	A – 9/24/24	Expires 8/31/28
Richard "John" Phillips *General Contractor*	A – 5/24/11 R – 5/13/14 R – 2/1/18 R – 7/12/22	Expires 7/31/26
Charles "Chuck" Sanders *General Contractor*	A – 9/24/24	Expires 8/31/28

Alternate Members:

Kathie Atkinson *State Certified Building Contractor*	A – 1/14/14 R – 2/1/18 R – 7/12/22	Expires 7/31/26
Michael Rivers *Civil Engineer*	A – 7/12/22	Expires 7/31/26

From: Joanna L. Coutu
To: Denise L. Gallagher
Subject: FW: Resignation
Date: Tuesday, September 16, 2025 8:58:44 AM
Attachments: image001.png

Can you please add this as information for Item 2025-3318 (Item I.1) for the 9/23 agenda? Thanks.

Joanna L. Coutu, AICP
Deputy Director, Dept of Growth Management
(352) 527-5310

Please note that emails from our office will only use citrusbocc.gov or citrusbocc.com as part of our email address. Other email addresses that may include usa., gmail, yahoo or any other domains are not utilized by our office. In addition, our office does not solicit payment via wire or any other mechanism other than directly to the County's webportal at https://portal.citrusbocc.com.

From: Renee Blevins <renee.blevins@citrusbocc.com>
Sent: Friday, September 12, 2025 4:20 PM
To: Joanna L. Coutu <JOANNA.COUTU@citrusbocc.com>
Subject: Resignation

Renee Blevins
Administrative Assistant II
renee.blevins@citrusbocc.com
Citrus County Building Division
Department of Growth Management
Customer Service Line: (352) 527-5310

Website **https://www.citrusbocc.com**
Portal **https://portal.citrusbocc.com**
Portal Instructions **https://portal.citrusbocc.com/faq**

From: ljc@cridland.com <ljc@cridland.com>
Sent: Friday, September 5, 2025 9:57 AM
To: joann.coutu@citrusbocc.com; Stephanie A. Raucci <stephanie.raucci@citrusbocc.com>; Renee

Blevins <renee.blevins@citrusbocc.com>
Subject: [EXTERNAL]CRAB Board

WARNING: This email originated from an external Domain **DO NOT CLICK** unless you recognize the sender and know the content is safe.

Please be advised that I will not be able to continue as a member of the CRAB board as of October1, 2025. It has been a pleasure serving the county in this important position and at a future time I may be available to return. Thank You, Linda Cridland

Please Note: Florida has a very broad Public Records Law. Most written communications to or from State and Local Officials regarding State or Local business are public records available to the public and media upon request. Your email communications, including your email address, may therefore be subject to public disclosure. Confidentiality Notice: This message and any attachments are for the sole use of the intended recipient(s) and may contain confidential and privileged information that is exempt from public disclosure. Any unauthorized review, use, disclosure, or distribution is prohibited. If you have received this message in error, please contact the sender (by phone or reply by electronic mail) and then destroy all copies of the original message.

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	5:01 Public Hearing - Final Budget Hearing
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:
The purpose of the Final Budget Hearing is for the Board of County Commissioners to amend the adopted tentative budget as it sees fit, adopt a resolution stating the millage rates to be levied and adopt a final budget.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:
a. Discuss the percentage change in the millage rate over the rolled-back rate.
b. Take public comment concerning the tentative budget and proposed millage.
c. Motion to approve and authorize the Chairman to execute a resolution amending the 2025/2026 budget for adjustments previously presented at the September 11, 2025 Tentative Budget Hearing (Exhibit A), other budget modifications (Exhibit B), and cash carry forward adjustments (Exhibit C).
d. Motion to adopt a resolution adjusting the water and wastewater connection fees for fiscal year 2025/2026.
e. Motion to adopt reimbursement resolution for water and wastewater projects for fiscal year 2025/2026.
f. Motion to adopt and authorize the Chairman to execute the final millage rate resolution. (Prior to voting on motion, the name of the taxing authority, rolled-back rate, percentage

change and the millage rate to be levied must be publicly announced.)
g. Motion to adopt and authorize the Chairman to execute the final budget resolution.
h. Motion to approve and authorize staff to execute the Vote Record Final Adoption of Millage Levy (DR-487V), Maximum Millage Levy Calculation Final Disclosure (DR-420MM), and Certification of Compliance (DR-487) via electronic format (e-TRIM).
i. Motion to authorize staff to execute the Certification of Final Taxable Value (DR-422), upon receipt, via electronic format.
j. Motion to adopt and authorize the Chairman to execute the roll forward grant resolution.
k. Approve and authorize Chairman to sign a letter to the Sheriff regarding the Sheriff's Budget Allocation for FY26 as approved by County Administrator and County Attorney.
(Tammy Wilson, Management and Budget Director)

ATTACHMENTS:
1. Final Agenda

CITRUS COUNTY BOARD OF COUNTY COMMISSIONERS

FINAL BUDGET HEARING

SEPTEMBER 23, 2025

The purpose of the Final Budget Hearing is for the Board of County Commissioners to amend the adopted tentative budget as it sees fit, adopt a resolution stating the millage rates to be levied and adopt a final budget.

PROCEDURES

1. The first substantive issue discussed shall be the percentage change in millage over the rolled-back rate necessary to fund the budget.

Current Year Aggregate Rolled-Back Rate:	8.4502
Current Year Proposed Aggregate Millage Rate:	8.8733
Percent change in Millage Rate over the Rolled-Back Rate:	5.01%

2. Take comments and questions from the general public concerning the tentative budget and proposed change in millage.

3. Accept motion to approve a resolution amending the 2025/2026 budget for adjustments previously presented at the September 11, 2025 Tentative Budget Hearing (Exhibit A), other budget modifications (Exhibit B), and cash carry forward estimates for certain accounts (Exhibit C). – Page 3

		Page
Exhibit A -	Budget Adjustments	4
Exhibit B -	Other Budget Adjustments	5-15
Exhibit C -	Cash Carry Forward Adjustments	16-20

4. Accept motion to adopt resolution adjusting water and wastewater connection fee rates for fiscal year 2025/2026. – Pages 21-22

5. Accept motion to adopt reimbursement resolution for water and wastewater projects for fiscal year 2025/2026. – Pages 23-25

6. Accept a motion to adopt the final millage rates and approve the millage resolution, authorizing the Chairman to sign. – Pages 26-27

   ***Before voting on the motion, the name of the taxing authority, the rolled-back rate, the percentage change, and the millage rate to be levied shall be publicly announced.

7. Accept motion to adopt the final budget and approve the resolution, authorizing the Chairman to sign. – Page 28

8. Accept motion to approve and authorize the staff to execute the Vote Record for Final Adoption of Millage Levy (DR-487 V), Maximum Millage Levy Calculation Final Disclosure (DR-420 MM), and Certification of Compliance (DR-487) via electronic format (e-TRIM).

9. Accept motion to authorize the staff to execute the Certification of Final Taxable Value (DR 422), upon receipt, via electronic format.

10. Accept motion to approve the roll forward grant resolution. – Pages 29–55

11. Accept motion to authorize Chairman to sign a letter to the Sheriff regarding the Sheriff's Budget Allocation for FY26 as approved by County Administrator and County Attorney.

RESOLUTION NO. 2025-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, AMENDING THE TENTATIVE BUDGET FOR FISCAL YEAR 2025/2026

WHEREAS, the Citrus County Budget Officer has prepared the Citrus County budget in accordance with Florida Statutes, Section 129; and

WHEREAS, Section 129.03 (3)(c) provides that the County Budget Officer's estimates of receipts other than taxes shall not be revised except by resolution of the Board, duly passed and spread upon the minutes of the Board; and

WHEREAS, the budget modifications for revision of estimated revenues and expenditures and additional budget adjustment are outlined in Exhibit A; and

WHEREAS, additional budget adjustments are presented in Exhibit B; and

WHEREAS, there were certain projects as outlined in Exhibit C that were included in the 2024/2025 Budget that were not completed during Fiscal Year 2025 and this results in an increase in the projected cash carry forward; and

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida, in regular session on the 23rd day of September 2025, as follows:

1. The Board does hereby amend its proposed budget to include the adjustments in Exhibit "A" through "B" attached hereto and made a part hereof by reference.

2. The Clerk of the Board is hereby directed to spread this resolution upon the minutes of the meeting held this date.

ATTEST:

TRACI PERRY, CLERK

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

REBECCA BAYS, CHAIRMAN

APPROVED FOR THE RELIANCE
OF CITRUS COUNTY ONLY:

DENISE A. DYMOND LYN,
COUNTY ATTORNEY

Citrus County
2025/2026 Proposed Budget
Budget Modifications
Exhibit "A"

General Fund

1. Allocate the American Rescue Plan Act (ARPA) interest income for Road Resurfacing.

2100J-60080	Reserve For Capital Projects	(2,000,000)
2100J-59100	Transfers	2,000,000
001-381-000	Interfund Transfers	2,000,000
2140-56549	Road Resurfacing	2,000,000

General Fund CIP

1. Allocate the General Fund CIP Carry Forward Funds for Road Resurfacing.

3120-61000	Reserved Budget Fund Balance	(1,200,000)
3120-56549	Road Resurfacing	1,200,000

Citrus County
2025/2026 Proposed Budget
Budget Modifications
Exhibit "B"

General Fund

1. This adjustment appropriates additional funding for the County's share of juvenile detention services based on the estimates provide by the Florida Department of Juvenile Justice.

3340-58130	Dept of Juvenile Justice	149,206
9999-60050	Reserve for Contingency	(149,206)

2. This adjustment allocates funds for the Florida Housing Coalition Workforce Housing Action Plan Study.

2101-53400	Other Contractual Services	50,000
9999-60050	Reserve for Contingency	(50,000)

3. This adjustment allocates funding for virtual hardware applications to ensure network communication between various locations.

2150-53416	Software as a Service	268,000
9999-60050	Reserved Budget Fund Balance	(268,000)

4. This adjustment allocates additional funding for the temporary Aquatic Services Director position approved by the BOCC on May 27, 2025.

9999-60050	Reserve for Contingencies	(37,816)
9999-59100	Transfers	37,816
150Z-381001	Transfer - General Fund	37,816
6304Z-51200	Regular Salaries & Wages	27,829
6304Z-52100	FICA Taxes	2,129
6304Z-52200	Retirement Contributions	3,904
6304Z-52300	Life & Health Insurance	3,918
6304Z-52400	Workers' Compensation	36

5. This adjustment reduces the transfer from the General Fund due to elimination of the new Technician III initially budgeted in Fleet Management.

9999-60050	Reserve for Contingencies	67,405
9999-59100	Transfers	(67,405)

550-381001	Transfer - General Fund	(67,405)
4150-51200	Regular Salaries & Wages	(44,744)
4150-52100	FICA Taxes	(4,072)
4150-52200	Retirement Contributions	(6,278)
4150-52300	Life & Health Insurance	(11,541)
4150-52400	Workers' Compensation	(770)

6. This adjustment allocates funding for the grant match for the Crystal River Automated Weather Observation System (AWOS).

9999-60050	Reserve for Contingencies	(1,597)
9999-59100	Transfers	1,597

7. This adjustment delays or modifies the funding for miscellaneous building maintenance projects.

2670-54626	Facilities Maintenance	(35,000)
2670-56200	Buildings	(50,000)
9999-60050	Reserve for Contingency	85,000

8. This adjustment allocates funding for various Clerk's Office building maintenance projects.

2140-54604	Building Maintenance	25,000
2140-56200	Buildings	5,300
2140-56300	Improvements other than Building	8,250
9999-60050	Reserve for Contingency	(38,550)

9. This adjustment allocates funding for the General Special Election as approved by the BOCC on August 12, 2025.

9999-60050	Reserve for Contingencies	(356,947)
9999-59000	Transfer To Elections	356,947
004-380000	Transfer - General Fund	356,947
2443-51300	Other Salaries	51,900
2443-51301	Casual Labor Mach Cost	7,050
2443-51306	Casual Labor / Poll Worker	115,671
2443-51400	Overtime	5,070
2443-52100	FICA Taxes	2,477
2443-52200	Retirement Contributions	1,932

2443-52300	Life & Health Insurance	6,478
2443-52400	Workers' Compensation	387
2443-53300	Court Reporter Services	1,800
2443-53400	Other Contractual Services	34,788
2443-53416	Software as a Service	2,775
2443-54000	Travel & Per Diem	690
2443-54100	Communications	2,275
2443-54201	Postage	48,943
2443-54400	Rentals & Leases	4,500
2443-54408	Building Rental	5,993
2443-54700	Printing & Binding	57,749
2443-54921	Advertising	1,895
2443-55100	Office Supplies	4,174
2443-55208	Fuel & Lube	400

10. This adjustment eliminates the new Human Resource Generalist position and the background check contractual service based on BOCC direction at July Budget Workshop.

2107-51200	Regular Salaries & Wages	(60,919)
2107-52100	FICA Taxes	(5,544)
2107-52200	Retirement Contributions	(8,547)
2107-52300	Life & Health Insurance	(11,597)
2107-52400	Workers' Compensation	(68)
2107-53400	Other Contractual Services	(40,000)
2150-55270	Computer Accessories	(2,260)
9999-60050	Reserve for Contingency	128,935

11. This adjustment allocates funding to seal, level and install a vapor barrier to the kitchen floor at the Detention facility.

2101A-54600	Repair & Maintenance	60,000
9999-60050	Reserve for Contingency	(60,000)

12. This adjustment allocates additional matching funds for design and permitting services related to the inshore reef project.

9999-59100	Transfer	150,000
9999-60050	Reserve for Contingency	(150,000)

13. This adjustment records the revenues received from the School Board for their share of the school resource officer program.

001-342100	School Resource Officer	1,421,259
3340-51000	Personnel Services	1,421,259

14. This adjustment reallocates funds for the Property Appraiser's final budget as approved by the Department of Revenue.

2211-54904	Commissions - PA	15
9999-60050	Reserve for Contingency	(15)

15. This adjustment distributes the salary and fringe benefits due to streamlining operations by combining an existing Administration position and a vacant Growth Management position.

2104-51200	Regular Salaries & Wages	(39,974)
2104-52100	FICA Taxes	(3,638)
2104-52200	Retirement Contribution	(5,608)
2104-52300	Life & Health Insurance	(5,872)
2104-52400	Workers Compensation	(44)
2781-51200	Regular Salaries & Wages	19,987
2781-52100	FICA Taxes	1,819
2781-52200	Retirement Contribution	2,804
2781-52300	Life & Health Insurance	2,936
2781-52400	Workers Compensation	22
9999-60050	Reserve for Contingency	27,568
3440-51200	Regular Salaries & Wages	19,987
3440-52100	FICA Taxes	1,819
3440-52200	Retirement Contribution	2,804
3440-52300	Life & Health Insurance	2,936
3440-52400	Workers Compensation	22
3440-61000	Reserve Budget Fund Balance	(27,568)

Road and Bridge

1. This adjustment transfers 12 positions from Road Maintenance that are performing Stormwater related activities to Stormwater.

102-381-000	Transfer	(717,884)
4102-51200	Regular Salaries & Wages	(589,666)
4102-52100	FICA Taxes	(53,660)

4102-52200	Retirement Contribution	(81,988)
4102-52300	Life & Health Insurance	(126,343)
4102-52400	Workers Compensation	(37,852)
4102-53409	Contractual Mowing Service	(54,300)
4102-54100	Communication Service	(600)
4102-54603	Vehicle Maintenance	(102,000)
4102-55205	Uniforms	(1,250)
4102-55208	Fuels & Lubes	(54,000)
9998-61000	Reserve Budget Fund Balance	383,775
	Total Expenditures	(717,884)

2. This adjustment reduces the Road Maintenance budget in accordance with BOCC direction at the July Budget Workshop.

4102-53400	Other Contractual Services	(4,000)
4102-54000	Travel and Per Diem	(25)
4102-54300	Utility Service	(4,000)
4102-54400	Rental and Leases	500
4102-54402	Equipment Rental	(500)
4102-54600	Repair & Maintenance	(10,000)
4102-54605	Equipment Maintenance	(500)
4102-55100	Office Supplies	(500)
4102-55201	Tools Implements & Special Clothing	(11,050)
4102-55205	Uniforms	(3,500)
4102-55208	Fuels & Lubes	(200)
4102-55210	Miscellaneous Supplies	(2,500)
4102-55216	Safety & Road Sign	(35,000)
4102-55500	Training	(4,000)
9998-61000	Reserve Budget Fund Balance	75,275

Stormwater

1. This adjustment transfers 12 positions from Road Maintenance that are performing Stormwater related activities to Stormwater.

4105-51200	Regular Salaries & Wages	603,165
4105-52100	FICA Taxes	54,148
4105-52200	Retirement Contribution	84,032
4105-52300	Life & Health Insurance	126,801
4105-52400	Workers Compensation	37,877
4105-53409	Contractual Mowing Service	54,300
4105-53416	Software as a Service	8,213
4105-54100	Communication Service	4,600

4105-54603	Vehicle Maintenance	102,000
4105-55100	Office Supplies	600
4105-55120	Non-Capital Equipment	7,000
4105-55205	Uniforms	1,250
4105-55208	Fuels & Lubes	54,000
4105-55270	Computer Accessories	7,500
4105-55300	Road Material and Supplies	90,000
4105-61000	Reserve Budgeted Fund Balance	(517,602)
4105-59100	Transfer	(717,884)

2. This adjustment moves the Capital Improvement Projects to a separate department.

4105-53100	Professional Services	(485,000)
4105-54600	Repairs & Maintenance	(600,000)
4105-56100	Land	(500,000)
4105-56300	Improvements other than Buildings	(1,910,000)
4105-59100	Transfer	(240,000)
4106-53100	Professional Services	485,000
4106-54600	Repairs & Maintenance	600,000
4106-56100	Land	500,000
4106-56300	Improvements other than Buildings	1,910,000
4106-59100	Transfer	240,000

Aviation

1. This adjustment incorporates grant funding for the Crystal River Airfield Lighting A2026-01 project.

9999-60050	Reserve for Contingencies	160,000
9999-59100	Transfers	(160,000)
010-381-001	General Fund Transfer	(160,000)
7201CR-56300	Improvements other than Buildings	(200,000)
7201CR-59100	Transfer	40,000

2. This adjustment reduces the Aviation budget in accordance with BOCC direction at the July Budget Workshop.

9999-60050	Reserve for Contingencies	91,418
9999-59100	Transfers	(91,418)
010-381-001	General Fund Transfer	(91,418)
7201CR-53100	Professional Services	(4,000)

7201CR-53102	Contract Attorney Fees	(7,000)
7201CR-53409	Contract Service Mowing	(10,000)
7201CR-54160	Postage	(50)
7201CR-54300	Utility Services	(6,405)
7201CR-54600	Repair & Maintenance	(4,000)
7201CR-54603	Vehicle Maintenance	(2,000)
7201CR-54605	Equipment Maintenance	(228)
7201CR-54700	Printing & Binding	(50)
7201CR-54912	Fees & Permits	(200)
7201CR-54921	Advertising	(175)
7201CR-55100	Office Supplies	(280)
7201CR-55201	Tools Imp & Spec Cloth	(150)
7201CR-55208	Fuel & Lubes	(3,750)
7201CR-56400	Machinery & Equipment	(15,000)
7201I-53102	Contract Attorney Fees	(7,000)
7201I-53409	Contract Service Mowing	(15,000)
7201I-54160	Postage	(50)
7201I-54300	Utility Services	(625)
7201I-54600	Repair & Maintenance	(4,000)
7201I-54603	Vehicle Maintenance	(2,000)
7201I-54700	Printing & Binding	(50)
7201I-54912	Fees & Permits	(200)
7201I-54921	Advertising	(175)
7201I-55100	Office Supplies	(280)
7201I-55120	Office /Non-Cap Equipment	(5,000)
7201I-55208	Fuel & Lubes	(3,750)

Health Insurance Trust

1. This adjustment allocates funding for the administrative fee associated with in the surgery health insurance benefit.

8000-53441	Administration	50,220
8000-60050	Reserve for Contingency	(50,220)

Citrus County
2025/2026 Proposed Budget
Budget Modifications
Exhibit "B"

Solid Waste CIP

1. This adjustment allocates funds for the required Tangible Taxes associated with the capital equipment leases.

5215-57300	Paying Agent Fees	22,000
5215-60080	Reserve for Capital Projects	(22,000)

Various

1. This adjustment modifies the account for tracking of non-assets items.

2106-55120	Office Non-Capital Equipment	(7,500)
2106-55125	Attractive Items	7,500
2122-55200	Operating Supplies	(3,900)
2122-55125	Attractive Items	3,900
2140-55120	Office Non-Capital Equipment	(362,500)
2140-55125	Attractive Items	362,500
2150-55120	Office Non-Capital Equipment	(6,000)
2150-55125	Attractive Items	6,000
2441-55120	Office Non-Capital Equipment	(3,269)
2441-55125	Attractive Items	3,269
3200-55120	Office Non-Capital Equipment	(5,000)
3200-55125	Attractive Items	5,000

Public Building Impact Fees

1. This adjustment allocates funding for the renovation of the office building located at 102 E Highland Boulevard.

2830-56200	Buildings	310,000
2830-61000	Reserve Budget Fund Balance	(310,000)

Citrus Springs 2024 Special Assessment

1. This adjustment allocates funding for the debt service payments associated with the 2025 Utility debt issuance approved by thee BOCC on August 12, 2025.

7440M-57100	Principal	20,700
7440M-57200	Interest	(4,125)
7440M-61000	Reserve Budget Fund Balance	(16,575)

Citrus County
2025/2026 Proposed Budget
Budget Modifications
Exhibit "B"

Northwest Quadrant Special Assessment

1. This adjustment allocates funding for the debt service payments associated with the 2025 Utility debt issuance approved by thee BOCC on August 12, 2025.

7490-57100	Principal	39,400
7490-57200	Interest	25,800
7490-61000	Reserve Budget Fund Balance	(65,200)

General Fund CIP

1. This adjust defers the funding the Port Citrus land purchase to Fiscal Year 2026/2027.

3120-56100	Land	(1,000,000)
3120-61000	Reserved Budget Fund Balance	1,000,000

EMS

1. Reduce General Fund Transfer to EMS utilizing Opioid Settlement funds for medical supplies.

9999-59100	Transfers to EMS	(250,000)
9999-60050	Reserve for Contingency	250,000
480-381-001	Interfund Transfers	(250,000)
4180-55280	Medical Supplies	(150,000)
4180-61000	Reserved Budget Fund Balance	(100,000)
7250-55280	Medical Supplies	150,000
7250-61000	Reserved Budget Fund Balance	(150,000)

Fishing Improvement

1. This adjustment reallocates the reserve and program supplies into Contractual Services to partner with Florida Fish and Wildlife Conversation Commission for various lake enhancements.

6306-55200	Program Supplies	(10,000)
6306-61000	Reserved Budget Fund Balance	(122,735)
6306-53400	Other Contractual Services	132,735

Citrus County
2025/2026 Proposed Budget
Budget Modifications
Exhibit "B"

Property Insurance Trust

1. This adjustment records the safety funds received in FY 24/25 which will be used for various safety products.

171-369900	Miscellaneous Revenues	5,000
8100-55110	Safety Training Materials	5,000

Library Services

1. This adjustment eliminates the vehicle replacement reserve due to theft requiring replacement in FY 24/25.

6212-60080	Reserve for Capital Projects	(20,000)
6212-61000	Reserved Budget Fund Balance	20,000

Building Division

1. This adjustment creates a Temporary part-time Construction Services/Inspection Specialist position to provide support associated with converting to new permitting application.

3440-51200	Regular Salaries & Wages	25,000
3440-52100	FICA Taxes	1,920
3440-52200	Retirement Contribution	3,500
3440-52400	Workers Compensation	40
3440-61000	Reserve Budget Fund Balance	(30,460)

General Fund - Reserves
2025/2026 Proposed Budget
including adjustments from Exhibits "A" & "B"

General Fund - Reserve for Contingency

Beginning Balance			1,500,000
Department of Juvenile Justice	(149,206)		
Florida Housing Coalition Study	(50,000)		
Systems Management Virtual Application	(268,000)		
Aquatic Services Temporary Director	(37,816)		
Fleet Management Technician Elimination	67,405		
Crystal River AWOS Grant Match	(1,597)		
Miscellaneous Building Maintenance Projects	85,000		
Clerk's Office Maintenance Projects	(38,550)		
General Special Election	(356,947)		
Human Resources budget adjustments	128,935		
Detention Facility kitchen floor	(60,000)		
Inshore Reef design services	(150,000)		
Revised Property Appraiser Budget	(15)		
Position Consolidation	27,568		
Aviation CR Airfield Lighting Grant Match	160,000		
Aviation budget reductions	91,418		
EMS Transfer reduction	250,000		
Net Adjustments		(301,805)	
Ending Balance			1,198,195

Exhibit "C"
2025/2026 Proposed Budget
Carry Forward Projects

Fund / Division	Project Description	Account Number	Account Title	Amount
GENERAL FUND - 001				
Revenues				
		001-400200	Cash Carry Forward	13,006,688
Expenditures				
Capital Improvement Prog	Sheriff Evidence Garage	2140-56200	Buildings	57,935
Capital Improvement Prog	Animal Services Bldg Maintenance	2140-54604	Building Maintenance	107,153
Capital Improvement Prog	Courthouse Elevator Renovation	2140-54604	Building Maintenance	494,100
Capital Improvement Prog	Elections Renovation	2140-56200	Buildings	278,985
Capital Improvement Prog	2nd Floor Judicial	2140-56200	Buildings	2,900,000
Capital Improvement Prog	Lecanto Maint Complex Pole Barn	2140-56200	Buildings	80,000
Capital Improvement Prog	Sheriff Windows Ops Bldg	2140-56200	Buildings	250,000
Capital Improvement Prog	Constitutional Remodel	2140-56200	Buildings	193,759
Capital Improvement Prog	Barge Canal Boat Ramp	2140-56300	Improve O/T Buildings	846,056
Capital Improvement Prog	Jail Chiller #1	2140-56400	Machinery & Equipment	406,250
Capital Improvement Prog	Courthouse Chiller	2140-56400	Machinery & Equipment	375,000
Capital Improvement Prog	Courthouse Generator	2140-56400	Machinery & Equipment	817,450
Capital Improvement Prog	Road Resurfacing	2140-56549	Road Resurfacing	2,000,000
Grounds Maintenance	Tree Replacement - Highway 41	2675-53400	Other Contractual	1,500
Grounds Maintenance	CCF FIGB Picnic Pavillion	2675-56200	Buildings	38,000
Grounds Maintenance	CCF Tanden Trailer	2675-56400	Machinery & Equipment	8,500
Medical Examiner	Morgue	3990-56200	Buildings	610,000
Parks	Paint Restroom Outdoor Venue Event	6102-54604	Maintenance - Buildings	12,000
Parks - CIP	CCF CRDP Midway Sidewalk Rplcmnt	6120-56300	Improve O/T Buildings	130,000
Parks - CIP	CCF FIGB Sand Renourishment	6120-56300	Improve O/T Buildings	300,000
Parks - CIP	Highland Basketball Court	6120-56300	Improve O/T Buildings	100,000
Reserves & Transfers	Grant Match	9999-59100	Transfer	1,000,000
Reserves & Transfers	HMGP Fire Station Match	9999-59100	Transfer	2,000,000
GENERAL FUND CIP - 001A				
Revenues				
		001A-400200	Cash Carry Forward	1,892,662
Expenditures				
General Fund CIP	Three Sister Connector	3120-53100	Professional Services	10,000
General Fund CIP	Badge Security	3120-56200	Buildings	80,000
General Fund CIP	Halls River Multi-Use Path	3120-56300	Improve O/T Buildings	800,000
General Fund CIP	Three Sister Connector	3120-56300	Improve O/T Buildings	752,662
General Fund CIP	HMGP Generators Match	3120-59100	Transfer	250,000
ROAD & BRIDGE -102				
Revenues				
		102-400200	Cash Carry Forward	813,568
Expenditures				
	Traffic Signal Devices	4102-54600	Repair & Maintenance	230,568
	Concrete Grinder	4102-56400	Machinery & Equipment	8,000
	Vehicles for new Inspector Positions	4104-56400	Machinery & Equipment	100,000
	Road Maintenance Pole Barn	4120-56200	Buildings	275,000
	Dump Truck #20263	4120-56400	Machinery & Equipment	200,000

Exhibit "C"
2025/2026 Proposed Budget
Carry Forward Projects

STORMWATER -103

Revenues

		103-400200	Cash Carry Forward	2,082,461

Expenditures

	LDC Study	4106-53100	Professional Services	100,000
	Plantation Estates	4106-56100	Land	50,000
	Plantation Estates	4106-56300	Improve O/T Buildings	592,461
	Osceola Drainage	4106-56300	Improve O/T Buildings	100,000
	Homosassa Ox Eye	4106-56300	Improve O/T Buildings	25,000
	Castlelake	4106-56300	Improve O/T Buildings	500,000
	Beverly Hills Neighborhood	4106-56300	Improve O/T Buildings	50,000
	Inverness DRA	4106-56300	Improve O/T Buildings	50,000
	Safe Route to School	4106-56300	Improve O/T Buildings	615,000

GAS TAXES -326

Revenues

		326-400200	Cash Carry Forward	2,268,556

Expenditures

	CR 491 & Hampshire Turn Lanes	4110-56300	Improve O/T Buildings	233,372
	Road Resurfacing	4110-56549	Road Resurfacing	658,324
	SCOP Match Transfers	4110-59100	Transfer	1,376,860

BOATING IMPROVEMENT - 065

Revenues

		065-400200	Cash Carry Forward	410,000

Expenditures

	Barge Canal Boat Ramp	6115-56300	Improve O/T Buildings	410,000

AVIATION - 010

Revenues

		010-381001	Transfer from General Fund	1,267,407

Expenditures

	Inv - Disadvantaged Business Entrp	7201I-59100	Transfer	400
	Inv - Obstruction Clearing Match	7201I-59100	Transfer	81,420
	Inv - Rehab Airfield Fence & Gates	7201I-59100	Transfer	152,400
	CR - Wetland Removal	7201CR-59100	Transfer	32,787
	CR - Runway Extension	7201CR-59100	Transfer	890,000
	CR - Disadvantaged Business Entrp	7201CR-59100	Transfer	400
	CR - Environmental Assessment	7201CR-59100	Transfer	110,000

ROAD IMPACT FEES/DISTRICT A - 662

Revenues

		662-400200	Cash Carry Forward	498,552

Expenditures

	CR 491 Pine Ridge to SR 200 Study	2831-53100	Professional Services	309,167
	CR 491 & Hampshire Turn Lanes	2831-56300	Improve O/T Buildings	155,582
	Multi-Use Trail LeGrone to Copeland	2831-56300	Improve O/T Buildings	33,803

Exhibit "C"
2025/2026 Proposed Budget
Carry Forward Projects

ROAD IMPACT FEES/DISTRICT B - 663				
Revenues				
		663-400200	Cash Carry Forward	309,167
Expenditures				
	CR 491 Pine Ridge to SR 200 Study	2832-53100	Professional Services	309,167
ROAD IMPACT FEES/DISTRICT C - 664				
Revenues				
		664-400200	Cash Carry Forward	306,166
Expenditures				
	CR 491 Pine Ridge to SR 200 Study	2833-53100	Professional Services	306,166
SOLID WASTE MANAGEMENT - 401				
Revenues				
		401-400200	Cash Carry Forward	4,200
Expenditures				
	Office Furniture Replacement	5212-55120	Office Non-Capital	4,200
SOLID WASTE MANAGEMENT CIP - 405				
Revenues				
		405-400200	Cash Carry Forward	9,975,000
Expenditures				
	Landfill Expansion	5215-56100	Land	2,685,000
	Landfill Expansion	5215-56300	Improve O/T Buildings	3,750,000
	Citizen Service Area Repairs	5215-56300	Improve O/T Buildings	3,540,000
UTILITIES - 450				
Revenues				
		450-400200	Cash Carry Forward	305,515
Expenditures				
	AMI Meter Implementation	9500-56300	Improve O/T Buildings	305,515
WATER/WASTEWATER INFRASTRUCTURE - 365				
Revenues				
		365-400200	Cash Carry Forward	550,000
Expenditures				
	Coop Watershed Mgmt.	4116-53400	Other Contractual Services	550,000
FIRE RESCUE - 154				
Revenues				
		154-400200	Cash Carry Forward	45,000
Expenditures				
	HMGP Generator Match	9996-59100	Transfer	45,000
ARTICLE V FACILITIES - 094				
Revenues				
		094-400200	Cash Carry Forward	1,152,183
Expenditures				
	Judicial Infrastructure	5704-53400	Aid to Governmental Agency	306,361
	Judicial Infrastructure	5704-56400	Funds to Other Org	845,822

Exhibit "C"
2025/2026 Proposed Budget
Carry Forward Projects

LIBRARY IMPACT FEES - 622				
Revenues				
		622-400200	Cash Carry Forward	85,000
Expenditures				
	Library Master Plan	2816-53100	Professional Services	85,000
PARK IMPACT FEES/DISTRICT 1 - 636				
Revenues				
		636-400200	Cash Carry Forward	153,157
Expenditures				
	Ft Island Beach Car Parking	2836-56300	Improve O/T Buildings	145,100
	Multi-Use Trail LeGrone to Copeland	2836-56300	Improve O/T Buildings	8,057
PARK IMPACT FEES/DISTRICT 2 - 637				
Revenues				
		637-400200	Cash Carry Forward	75,000
Expenditures				
	Suncoast Parkway Multi-Use Trail	2837-56300	Improve O/T Buildings	75,000
PARK IMPACT FEES/DISTRICT 3 - 638				
Revenues				
		638-400200	Cash Carry Forward	75,000
Expenditures				
	Suncoast Parkway Multi-Use Trail	2838-56300	Improve O/T Buildings	75,000
PARK IMPACT FEES COUNTYWIDE - 640				
Revenues				
		640-400200	Cash Carry Forward	1,015,000
Expenditures				
	Parks Master Plan	6640-53100	Professional Services	85,000
	Halls River Multi-Use Path	6640-56300	Improve O/T Buildings	200,000
	Ft Island Beach Trailer Parking	6640-56300	Improve O/T Buildings	730,000
COUNTY COVID GRANT PROGRAM - 001C				
Revenues				
		001C-400200	Cash Carry Forward	1,478,827
Expenditures				
	Watson Road	3110-53100	Professional Services	350,000
	Watson Road	3110-56100	Land	100,000
	Inverness Airport Business Park	3110-56200	Buildings	495,530
	Regional Wastewater Lift Station	3110-56300	Improve O/T Buildings	250,000
	Aid to Other Organizations	3110-58200	Aid to Other Organizations	283,297
GOVERNMENTAL VEHICLE TRUST - 555				
Revenues				
		555-400200	Cash Carry Forward	310,000
Expenditures				
	Pickup Truck #20120 Grounds Maint	4155-56400	Machinery & Equipment	100,000
	Hydraulic Pump #17289 Road Maint	4155-56400	Machinery & Equipment	80,000
	Tractor #20124 Road Maint	4155-56400	Machinery & Equipment	60,000
	Pickup Truck #20287 Road Maint	4155-56400	Machinery & Equipment	70,000

Exhibit "C"
2025/2026 Proposed Budget
Carry Forward Projects

SUPERVISOR OF ELECTIONS - 004

Revenues

		004-400200	Cash Carry Forward	20,670

Expenditures

	Website Redesign	2440-53416	Software as a Service	11,500
	Office Furniture	2440-55100	Office Supplies	670
	On-Site Election Training	2440-55500	Training	8,500

RESOLUTION NO. 2025-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, ADJUSTING WATER AND WASTEWATER CONNECTION FEES FOR FISCAL YEAR 2025/2026

WHEREAS, Section 102-209 of the Citrus County Code provides that the Board of County Commissioners may amend the water and wastewater connection fees to adjust them in accordance with the Gross Domestic Product Implicit Price Deflator Index; and

WHEREAS, the Board wishes to adopt the rate and charges listed in Exhibit "A" in order to provide for the percentage increase of 2.23% to the Gross Domestic Product Implicit Price Deflator Index; and

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida, in regular session on the 23rd day of September 2025, as follows:

1. The Board does hereby adopt the list of water and wastewater connection fees listed in Exhibit "A" attached hereto and made a part of hereof.

2. This Resolution shall become effective upon its adoption.

ATTEST:

TRACI PERRY, CLERK

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

REBECCA BAYS, CHAIRMAN

APPROVED FOR THE RELIANCE
OF CITRUS COUNTY ONLY:

DENISE A. DYMOND LYN,
COUNTY ATTORNEY

Exhibit “A”

Description	**FY 24** *each ERU*	**FY 25** *each ERU*
Water Plant Capacity	510.00	526.52
Water Off-Site Facilities	875.00	903.35
Wastewater Place Capacity	1,625.00	1,677.65
Wastewater Off-site Facilities	1,120.00	1,156.29

RESOLUTION NO. 2025-____

A RESOLUTION EXPRESSING THE INTENT OF CITRUS COUNTY, FLORIDA TO FINANCE THE COST OF CERTAIN IMPROVEMENTS TO THE COUNTY'S WATER AND WASTEWATER SYSTEM; EXPRESSING THE INTENT FOR PURPOSES OF COMPLIANCE WITH UNITED STATES TREASURY REGULATION SECTION 1.150-2 TO REIMBURSE WITH THE PROCEEDS OF REVENUE BONDS CAPITAL EXPENDITURES MADE WITH RESPECT TO SUCH PROJECT; PROVIDING FOR THE ISSUANCE BY THE COUNTY OF NOTES, BONDS OR OTHER OBLIGATIONS IN ONE OR MORE SERIES IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING $10,000,000 TO PAY THE COST OF SUCH PROJECT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Citrus County, Florida (the "County") intends to finance the cost of acquiring, constructing and equipping water and wastewater system projects as part of its capital improvement program, including, without limitation, water line extensions (collectively, the "Project") through the issuance of revenue bonds, notes or other debt obligations to be issued in the future in one or more series, all or a portion of which may be issued as bonds the interest on which is excludable from gross income of the holders thereof for federal income tax purposes with a principal amount of such Bonds not exceeding $10,000,000 (the "Bonds"); and

WHEREAS, (a) more than sixty days preceding the date of this Resolution (the "Official Intent Date") and before the issuance of the Bonds, the County has or may have initially used funds not derived from the proceeds of the Bonds to pay certain preliminary expenditures for, among others, architectural, engineering, surveying, soil testing, costs of issuing the Bonds or similar purposes other than land acquisition, site preparation and similar costs incident to the commencement of construction, (b) within the sixty days preceding the Official Intent Date and before the issuance of the Bonds, the County has or may have initially used funds not derived from the proceeds of the Bonds to pay certain acquisition, construction, planning, design, legal or other costs and capital expenditures incurred by the County in connection with the Project, and (c) the County expects initially to use funds not derived from proceeds of the Bonds to pay on or after the Official Intent Date and before the issuance of the Bonds additional acquisition, construction, planning, design, legal and other costs and capital expenditures incurred by the County in connection with the Project (collectively, the "Advanced Funds"); and;

WHEREAS, the County reasonably anticipates that the Advanced Funds will be available to pay expenditures incurred in connection with the Project only for a temporary period and does not reasonably expect to have any funds (other than the proceeds of the Bonds) allocated on a long-term basis, reserved, or otherwise available pursuant to its budgetary or financial policies to pay the expenditures initially to be paid with the Advanced Funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida, that:

SECTION 1. AUTHORITY. This Resolution is adopted pursuant to Chapter 125, Florida Statutes, and other applicable provisions of law (collectively, the "Act").

SECTION 2. FINDINGS. The Board hereby finds, determines and declares as follows:

A. The County is authorized under law, including, without limitation, the Act, to issue the Bonds for the valid public purpose of paying the costs of the Project.

B. It is necessary, desirable, convenient and in the interest of the County that the Project be acquired, constructed, equipped and financed as contemplated in this Resolution.

C. The County intends to finance the costs of the Project with the proceeds of its Bonds to be issued in the future in one or more series.

D. The County expects to pay certain costs of the Project with Advanced Funds before the issuance of the Bonds.

SECTION 3. EXPRESSION OF INTENT. The County reasonably expects to use proceeds of the Bonds to reimburse itself for all expenditures described herein made with the Advanced Funds. This Resolution is a declaration of the official intent of the County in that regard, within the contemplation of Section 1.150-2 of the Income Tax Regulations promulgated by the United States Department of the Treasury.

SECTION 4. MAXIMUM AMOUNT OF DEBT. The maximum principal amount of Bonds expected to be issued to finance the costs of the Project is $10,000,000.

SECTION 5. EXPENDITURES TO BE REIMBURSED. All of the expenditures initially to be paid with the Advanced Funds that will be reimbursed from proceeds of the Bonds have been or will be for costs that (i) are properly chargeable to the capital account of a component of the Project (or would be so chargeable with a proper election or application of placed in service under such regulations) under general income tax principles, (ii) constitute non-recurring extraordinary working capital expenditures (of a type not customarily payable from current revenues), or (iii) are costs of issuing the Bonds. No proceeds of the Bonds will be used to reimburse any expenditures originally paid more than sixty days prior to the Official Intent Date except those expenditures constituting "preliminary expenditures" under Section 1.150-2 of the Income Tax Regulations.

SECTION 6. FURTHER ACTION. The officers and employees of the County are hereby authorized to do all acts and things required of them by this Resolution for the full, punctual and complete performance of all the terms, covenants and agreements contained herein or necessary or convenient to the issuance of the Bonds as provided herein.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED by the Board of County Commissioners of Citrus County, Florida, in open session, this 23rd day of September, 2025.

BOARD OF COUNTY COMMISSIONERS,
CITRUS COUNTY, FLORIDA

(SEAL)

By:_____
Rebecca Bays, Chairman

ATTESTED:

By:_____
Traci Perry, Clerk

APPROVIED FOR THE RELIANCE OF
CITRUS COUNTY ONLY:

By:_____
Denise A Dymond Lyn,
County Attorney

RESOLUTION NO. 2025-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, ADOPTING THE FINAL MILLAGE RATES OF THE LEVY OF AD VALOREM TAXES FOR THE GENERAL FUND, TRANSPORTATION BOARD, HEALTH BOARD, LIBRARY BOARD, FIRE PROTECTION DISTRICT, FIRE MSTU, AND STORMWATER MSTU FOR FISCAL YEAR 2025/2026

WHEREAS, the Board of County Commissioners has complied with all provisions of Chapter 200, Florida Statues; and

WHEREAS, the Board has decided to adopt, as the Board's General Fund, Transportation Board and Health Board final millage rates, the final millage rate for the Citrus County Special Library District, the final millage rate for the Citrus County Fire Protection Taxing District, the final millage rate for the Citrus County Fire MSTU and the final millage rate for the Citrus County Stormwater MSTU; and

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida, in regular session on the 23rd day of September 2025, as follows:

1. The Board does hereby establish, as its General Fund, Transportation Board, and Health Board final millage rates, the final millage rate for the Citrus County Special Library District, the final millage rate for the Citrus County Fire Protection Taxing District, the final millage rate for the Citrus County Fire MSTU and the final millage rate for the Citrus County Stormwater MSTU, the following:

County-Wide	
General Fund	6.9898
County Transportation	0.9860
Health Department	0.0564
Special Districts	
Library District	0.3147
Fire Protection	0.0000
Fire MSTU	0.5780
Stormwater MSTU	0.0000

2. The aggregate rolled-back rate is 8.4502 mills and the proposed aggregate millage rate is 8.8733 mills, therefore, the percentage millage increase is 5.01%.

3. The Clerk of the Board is hereby directed to forward certified copies of this Resolution to the Citrus County Property Appraiser, Citrus County Tax Collector and Management & Budget for distribution to the Florida Department of Revenue.

DULY ADOPTED at the public hearing this 23rd day of September 2025.

Time Adopted _____p.m.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

TRACI PERRY, CLERK

REBECCA BAYS, CHAIRMAN

APPROVED FOR THE RELIANCE
OF CITRUS COUNTY ONLY:

DENISE A. DYMOND LYN,
COUNTY ATTORNEY

RESOLUTION NO. 2025-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2025/2026

WHEREAS, the Board held a public hearing with respect to its tentative millage and tentative budget on September 11, 2025, at 5:01 p.m.; and

WHEREAS, the Board held its final public hearing with respect to the 2025-2026 budget on September 23, 2025, at 5:01 p.m.; and

WHEREAS, the Board has complied with the provisions of Chapter 129 and Chapter 200, Florida Statutes, with respect to adopting its final budget and adopting its final millage levy; and

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida, in regular session on the 23rd day of September 2025, as follows:

1. The Board does hereby adopt the final budget which shall serve as the Board's budget for the 2025-2026 fiscal year.

2. The Clerk of the Board is hereby directed to forward a certified copy of this resolution to Management & Budget for distribution to the Florida Department of Revenue.

DULY ADOPTED at the public hearing this 23rd day of September 2025.

Time Adopted _____p.m.

ATTEST:

TRACI PERRY, CLERK

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

REBECCA BAYS, CHAIRMAN

APPROVED FOR THE RELIANCE
OF CITRUS COUNTY ONLY:

DENISE A. DYMOND LYN,
COUNTY ATTORNEY

RESOLUTION NO. 2025-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, ADOPTING THE VARIOUS GRANT BUDGETS FOR FISCAL YEAR 2025-26

WHEREAS, the Citrus County Board of County Commissioners fiscal year ends on September 30, 2025; and

WHEREAS, the Citrus County Board of County Commissioners were awarded certain grants whose contracts end after September 30, 2025; and

WHEREAS, proper budgeting procedures require that these grant be re-appropriated for fiscal year 2025-2026; and

WHEREAS, this was not included in the original budget process; therefore, it is necessary for the Board to amend the budget for fiscal year 2025-26; and

WHEREAS, Section 129.06(d), Florida Statutes, provides that the Board may amend its budget by resolution spread upon its minutes to appropriate and expend funds from a source not anticipated in the Board's regular budget; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida as follows:

1. The Board does hereby amend its budget to include the estimated revenues and expenditures listed in Exhibit "A" attached hereto and made a part hereof by reference.

2. The Clerk of the Board is hereby directed to spread this resolution upon the minutes of the meeting held this date.

ADOPTED**,** in regular session this 23rd day of September 2025, by the Citrus County Board of County Commissioners.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

TRACI PERRY, CLERK

REBECCA BAYS, CHAIRMAN

APPROVED FOR THE RELIANCE
OF CITRUS COUNTY ONLY:

DENISE A. DYMOND LYN,
COUNTY ATTORNEY

Exhibit A

007I SCOP E TURNER CAMP RD

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	007I-334490	ST GRANT - OTHER TRANSP	$1,504,162
			Total Revenues	$1,504,162
ROLL FORWARD	*Expenditures*	007I-5767I-56300	IMPROVE OTHER THAN BLDG	$1,504,162
			Total Expenditures	$1,504,162

030D NSP 1

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	030D-369985	SALE OF NSP HOMES	$456,026
			Total Revenues	$456,026
ROLL FORWARD	*Expenditures*	030D-5746D-53400	OTHER CONTRACTUAL SERV	$31,000
		030D-5746DP-51200	REGULAR SALARIES & WAGES	$18,413
		030D-5746DP-51299	LABOR-CONTRA ACCOUNT	$5
		030D-5746DP-52100	FICA TAXES	$1,423
		030D-5746DP-52200	RETIREMENT CONTRIBUTIONS	$1,441
		030D-5746DP-52300	LIFE & HEALTH INSURANCE	$4,467
		030D-5746DP-52400	WORKERS' COMPENSATION	$372
		030D-5746DP-53400	OTHER CONTRACTUAL SERV	$238,821
		030D-5746DP-54000	TRAVEL & PER DIEM	$7,934
		030D-5746DP-54201	POSTAGE	$256
		030D-5746DP-54603	VEHICLE MAINTENANCE	$45
		030D-5746DP-54676	COPIER MAINT (GRANTS)	$183
		030D-5746DP-54921	ADVERTISING	$85
		030D-5746DP-55100	OFFICE SUPPLIES	$375
		030D-5746DP-55208	FUEL & LUBES	$80
		030D-5746DP-55500	TRAINING	$7,455
		030D-5746DP-59934	NEIGH STABL-ACQUISITIONS	$90,991
		030D-5746DP-59935	NEIGH STABL-DISPO EXP	$52,680
			Total Expenditures	$456,026

030E NSP PROG 3

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	030E-400200	CARRY FORWARD	$3,132
ROLL FORWARD		030E-369985	SALE OF NSP HOMES	$379,719
			Total Revenues	$382,851

Exhibit A

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Expenditures*	030E-5746EP-51200	REGULAR SALARIES & WAGES	$17,070
		030E-5746EP-51299	LABOR-CONTRA ACCOUNT	$242
		030E-5746EP-52100	FICA TAXES	$1,318
		030E-5746EP-52200	RETIREMENT CONTRIBUTIONS	$1,273
		030E-5746EP-52300	LIFE & HEALTH INSURANCE	$4,028
		030E-5746EP-52400	WORKERS' COMPENSATION	$63
		030E-5746EP-53400	OTHER CONTRACTUAL SERV	$159,787
		030E-5746EP-54000	TRAVEL & PER DIEM	$2,000
		030E-5746EP-54201	POSTAGE	$250
		030E-5746EP-54603	VEHICLE MAINTENANCE	$200
		030E-5746EP-54615	SOFTWARE MAINT/SUPPORT	$695
		030E-5746EP-54676	COPIER MAINT (GRANTS)	$1,239
		030E-5746EP-54921	ADVERTISING	$1,149
		030E-5746EP-55100	OFFICE SUPPLIES	$1,234
		030E-5746EP-55107	SUPPLIES - PROGRAM	$100
		030E-5746EP-55120	OFFICE/NON-CAP EQUIPMENT	$375
		030E-5746EP-55208	FUEL & LUBES	$325
		030E-5746EP-55270	COMPUTER ACCESSORIES	$750
		030E-5746EP-55500	TRAINING	$2,000
		030E-5746EP-59934	NEIGH STABL-ACQUISITIONS	$164,853
		030E-5746EP-59935	NEIGH STABL-DISPO EXP	$23,900
			Total Expenditures	$382,851

030Y CDBG - HOUSING REHAB

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	030Y-331525	CDBG HOUSING REHAB GRANT	$750,000
ROLL FORWARD		030Y-389910	IN KIND	$50,000
			Total Revenues	$800,000
ROLL FORWARD	*Expenditures*	030Y-5746Y-51200	REGULAR SALARIES & WAGES	$18,997
		030Y-5746Y-52100	FICA TAXES	$4,206
		030Y-5746Y-52200	RETIREMENT CONTRIBUTIONS	$3,056
		030Y-5746Y-52300	LIFE & HEALTH INSURANCE	$5,401
		030Y-5746Y-52400	WORKERS' COMPENSATION	$955
		030Y-5746Y-53100	PROFESSIONAL SERVICES	$79,150
		030Y-5746Y-53400	OTHER CONTRACTUAL SERV	$615,500
		030Y-5746Y-54201	POSTAGE	$35
		030Y-5746Y-54900	OTHER CURRENT CHGS &	$22,000

Exhibit A

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Expenditures*		OBLG	
		030Y-5746Y-54921	ADVERTISING	$700
		030Y-5746Y-55500	TRAINING	$50,000
			Total Expenditures	$800,000

059K INV ARPT DESIGN&CONST HAN

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	059K-334410	STATE GRANT - AIRPORT DEV	$2,802,356
			Total Revenues	$2,802,356
ROLL FORWARD	*Expenditures*	059K-5782K-53100	PROFESSIONAL SERVICES	$142,392
		059K-5782K-56300	IMPROVE OTHER THAN BLDG	$2,659,964
			Total Expenditures	$2,802,356

060Q CR ARP RUNWAY 9/27 EXTEN

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	060Q-334410	STATE GRANT - AIRPORT DEV	$6,370,223
			Total Revenues	$6,370,223
ROLL FORWARD	*Expenditures*	060Q-5773Q-53100	PROFESSIONAL SERVICES	$1,738,408
		060Q-5773Q-56100	LAND	$292,775
		060Q-5773Q-56300	IMPROVE OTHER THAN BLDG	$4,339,040
			Total Expenditures	$6,370,223

068B TRANS DISADV TRIP & EQUIP

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	068B-334429	OTHER TRANS - ST GRANTS	$667,318
ROLL FORWARD		068B-346905	TRANSIT FEES	$11,000
ROLL FORWARD		068B-381004	COUNTY CASH MATCH	$74,146
			Total Revenues	$752,464
ROLL FORWARD	*Expenditures*	068B-5413B-51200	REGULAR SALARIES & WAGES	$370,000
		068B-5413B-51306	CASUAL LABOR	$7,200
		068B-5413B-52100	FICA TAXES	$29,000
		068B-5413B-52200	RETIREMENT CONTRIBUTIONS	$51,000
		068B-5413B-52300	LIFE & HEALTH INSURANCE	$69,000
		068B-5413B-52400	WORKERS' COMPENSATION	$18,500
		068B-5413B-52500	UNEMPLOYMENT COMPENSATION	$1,000

Exhibit A

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Expenditures*	068B-5413B-53100	PROFESSIONAL SERVICES	$1,100
		068B-5413B-53109	FEES & COSTS	$300
		068B-5413B-53400	OTHER CONTRACTUAL SERV	$80
		068B-5413B-54000	TRAVEL & PER DIEM	$1,200
		068B-5413B-54100	COMMUNICATIONS SERVICES	$11,000
		068B-5413B-54201	POSTAGE	$800
		068B-5413B-54550	GENERAL LIABILITY CLAIMS	$25,000
		068B-5413B-54600	REPAIR & MAINTENANCE	$720
		068B-5413B-54603	VEHICLE MAINTENANCE	$55,000
		068B-5413B-54605	EQUIPMENT MAINTENANCE	$3,500
		068B-5413B-54615	SOFTWARE MAINT/SUPPORT	$35,000
		068B-5413B-54921	ADVERTISING	$700
		068B-5413B-55100	OFFICE SUPPLIES	$2,115
		068B-5413B-55120	OFFICE/NON-CAP EQUIPMENT	$1,149
		068B-5413B-55200	OPERATING SUPPLIES	$3,500
		068B-5413B-55205	UNIFORMS	$10,000
		068B-5413B-55208	FUEL & LUBES	$52,300
		068B-5413B-55270	COMPUTER ACCESSORIES	$1,500
		068B-5413B-55275	COMPUTER SOFTWARE	$480
		068B-5413B-55400	DUES BKS SUBSCR MEM PUBL	$120
		068B-5413B-55500	TRAINING	$1,200
			Total Expenditures	$752,464

078A NPDES STORM SEWER PH II

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	078A-400200	CARRY FORWARD	$24,418
ROLL FORWARD		078A-334369	OTHER STORMWATER GRANTS	$17,934
			Total Revenues	$42,352
ROLL FORWARD	*Expenditures*	078A-5824A-54700	PRINTING & BINDING	$17,934
		078A-5824A-54800	PROMOTIONAL ACTIVITIES	$24,418
			Total Expenditures	$42,352

081E HOME CARE FOR THE ELDERLY

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	081E-400200	CARRY FORWARD	$10,674
ROLL FORWARD		081E-334691	OTHER HS GRANTS - STATE	$70,212

Exhibit A

Amendment #		Account Number	Account Description	Amount
			Total Revenues	$80,886
ROLL FORWARD	*Expenditures*	081E-5389E-51200	REGULAR SALARIES & WAGES	$1,505
		081E-5389E-52100	FICA TAXES	$115
		081E-5389E-52200	RETIREMENT CONTRIBUTIONS	$211
		081E-5389E-52300	LIFE & HEALTH INSURANCE	$337
		081E-5389E-52400	WORKERS' COMPENSATION	$4
		081E-5389E-54201	POSTAGE	$100
		081E-5389ECM-51200	REGULAR SALARIES & WAGES	$19,915
		081E-5389ECM-52100	FICA TAXES	$1,524
		081E-5389ECM-52200	RETIREMENT CONTRIBUTIONS	$2,794
		081E-5389ECM-52300	LIFE & HEALTH INSURANCE	$4,269
		081E-5389ECM-52400	WORKERS' COMPENSATION	$76
		081E-5389ECM-55208	FUEL & LUBES	$525
		081E-5389EHD-51200	REGULAR SALARIES & WAGES	$8,655
		081E-5389EHD-52100	FICA TAXES	$662
		081E-5389EHD-52200	RETIREMENT CONTRIBUTIONS	$1,214
		081E-5389EHD-52300	LIFE & HEALTH INSURANCE	$1,799
		081E-5389EHD-52400	WORKERS' COMPENSATION	$23
		081E-5389EHD-54005	TRAVEL - VOLUNTEER	$525
		081E-5389EHD-55221	MEALS	$8,175
		081E-5389EHM-53483	CONTR SERV - HOMEMAKER	$9,067
		081E-5389EMS-55107	SUPPLIES - PROGRAM	$10,000
		081E-5389EOC-53400	OTHER CONTRACTUAL SERV	$750
		081E-5389EPC-53484	CONTR SERV - PERSNL CARE	$8,641
			Total Expenditures	$80,886

112F INV AIRPORT BUSINESS PK

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	112F-334900	OTHER STATE GRANTS	$9,039,248
			Total Revenues	$9,039,248
ROLL FORWARD	*Expenditures*	112F-2790F-53100	PROFESSIONAL SERVICES	$39,248
		112F-2790F-56300	IMPROVE OTHER THAN BLDG	$9,000,000
			Total Expenditures	$9,039,248

132BB BARGE CANL BOATRMP DESIGN

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	132BB-331590B2	BARGE CANAL RAMP DESIGN	$12,547

Exhibit A

Amendment #		Account Number	Account Description	Amount
			Total Revenues	$12,547
ROLL FORWARD	*Expenditures*	132BB-5832B2-53100	PROFESSIONAL SERVICES	$12,547
			Total Expenditures	$12,547

132C FT ISL GULF BCH TRAILHEAD

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	132C-331700	FED GRANT CULTURE/REC	$500,000
			Total Revenues	$500,000
ROLL FORWARD	*Expenditures*	132C-5832C-56300	IMPROVE OTHER THAN BLDG	$500,000
			Total Expenditures	$500,000

133A ST HOUSING INIT PRTNRSHIP

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	133A-334594	ST HOUSING INIT PRTNRSHIP	$1,835,740
ROLL FORWARD		133A-337550	SHIP RECYCLED/PROG INCOME	$272,017
ROLL FORWARD		133A-361200	MONEY MKT & LGIP INTEREST	$86,673
			Total Revenues	$2,194,430
ROLL FORWARD	*Expenditures*	133A-5304A-51200	REGULAR SALARIES & WAGES	$140,221
		133A-5304A-52100	FICA TAXES	$10,060
		133A-5304A-52200	RETIREMENT CONTRIBUTIONS	$19,125
		133A-5304A-52300	LIFE & HEALTH INSURANCE	$23,555
		133A-5304A-52400	WORKERS' COMPENSATION	$1,150
		133A-5304A-53400	OTHER CONTRACTUAL SERV	$1,255,394
		133A-5304A-54000	TRAVEL & PER DIEM	$1,123
		133A-5304A-54100	COMMUNICATIONS SERVICES	$1,579
		133A-5304A-54201	POSTAGE	$115
		133A-5304A-54330	STRATEGY - UTILITY CONNEC	$6,000
		133A-5304A-54630	STRATEGY - EMER REPAIRS	$93,854
		133A-5304A-54676	COPIER MAINT (GRANTS)	$1,177
		133A-5304A-54921	ADVERTISING	$269
		133A-5304A-55100	OFFICE SUPPLIES	$1,670
		133A-5304A-55201	TOOLS IMP. & SPEC. CLOTH	$500
		133A-5304A-55208	FUEL & LUBES	$953
		133A-5304A-55270	COMPUTER ACCESSORIES	$1,224

Exhibit A

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Expenditures*	133A-5304A-55400	DUES BKS SUBSCR MEM PUBL	$315
		133A-5304A-58200	DIST OF FUND TO OTHER ORG	$600,000
		133A-5304A-58201	SPECIAL NEEDS HOUSING	$30,000
		133A-5304A-58235	DISASTER ASSISTANCE	$6,146
			Total Expenditures	$2,194,430

133C SHIP

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	133C-334594	ST HOUSING INIT PRTNRSHIP	$1,360,861
ROLL FORWARD		133C-337550	SHIP RECYCLED/PROG INCOME	$410,168
ROLL FORWARD		133C-361200	MONEY MKT & LGIP INTEREST	$44,371
			Total Revenues	$1,815,400
ROLL FORWARD	*Expenditures*	133C-5304C-51200	REGULAR SALARIES & WAGES	$95,881
		133C-5304C-52100	FICA TAXES	$6,500
		133C-5304C-52200	RETIREMENT CONTRIBUTIONS	$6,500
		133C-5304C-52300	LIFE & HEALTH INSURANCE	$17,000
		133C-5304C-52400	WORKERS' COMPENSATION	$1,800
		133C-5304C-53400	OTHER CONTRACTUAL SERV	$587,133
		133C-5304C-54000	TRAVEL & PER DIEM	$3,000
		133C-5304C-54100	COMMUNICATIONS SERVICES	$750
		133C-5304C-54201	POSTAGE	$300
		133C-5304C-54603	VEHICLE MAINTENANCE	$1,450
		133C-5304C-54615	SOFTWARE MAINT/SUPPORT	$3,000
		133C-5304C-54630	STRATEGY - EMER REPAIRS	$25,000
		133C-5304C-54676	COPIER MAINT (GRANTS)	$1,700
		133C-5304C-54921	ADVERTISING	$1,300
		133C-5304C-55100	OFFICE SUPPLIES	$1,286
		133C-5304C-55201	TOOLS IMP. & SPEC. CLOTH	$500
		133C-5304C-55208	FUEL & LUBES	$1,800
		133C-5304C-55400	DUES BKS SUBSCR MEM PUBL	$500
		133C-5304C-55500	TRAINING	$3,000
		133C-5304C-58200	DIST OF FUND TO OTHER ORG	$940,000
		133C-5304C-58235	DISASTER ASSISTANCE	$117,000
			Total Expenditures	$1,815,400

133D SHIP

Exhibit A

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	133D-334594	ST HOUSING INIT PRTNRSHIP	$1,167,509
ROLL FORWARD		133D-337550	SHIP RECYCLED/PROG INCOME	$126,092
			Total Revenues	$1,293,601
ROLL FORWARD	*Expenditures*	133D-5304D-51200	REGULAR SALARIES & WAGES	$81,815
		133D-5304D-52100	FICA TAXES	$6,714
		133D-5304D-52200	RETIREMENT CONTRIBUTIONS	$6,539
		133D-5304D-52300	LIFE & HEALTH INSURANCE	$20,126
		133D-5304D-52400	WORKERS' COMPENSATION	$994
		133D-5304D-53400	OTHER CONTRACTUAL SERV	$515,546
		133D-5304D-54000	TRAVEL & PER DIEM	$1,500
		133D-5304D-54100	COMMUNICATIONS SERVICES	$500
		133D-5304D-54201	POSTAGE	$82
		133D-5304D-54603	VEHICLE MAINTENANCE	$250
		133D-5304D-54615	SOFTWARE MAINT/SUPPORT	$110
		133D-5304D-54630	STRATEGY - EMER REPAIRS	$25,000
		133D-5304D-54676	COPIER MAINT (GRANTS)	$500
		133D-5304D-54921	ADVERTISING	$475
		133D-5304D-55100	OFFICE SUPPLIES	$950
		133D-5304D-55201	TOOLS IMP. & SPEC. CLOTH	$250
		133D-5304D-55208	FUEL & LUBES	$550
		133D-5304D-55400	DUES BKS SUBSCR MEM PUBL	$200
		133D-5304D-55500	TRAINING	$1,500
		133D-5304D-58200	DIST OF FUND TO OTHER ORG	$600,000
		133D-5304D-58201	SPECIAL NEEDS HOUSING	$30,000
			Total Expenditures	$1,293,601

154B 2022 ASSIST TO FIREFIGHT

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	154B-331200	PUB SAFETY-FEDERAL GRANT	$141,958
			Total Revenues	$141,958
ROLL FORWARD	*Expenditures*	154B-3200B-54605	EQUIPMENT MAINTENANCE	$141,958
			Total Expenditures	$141,958

158BU TRANS SEC 5307 FTA ARPA

Amendment #		Account Number	Account Description	Amount
ROLL	*Revenues*	158BU-331420	FED TRANSIT ADMIN	$20,918

Exhibit A

Amendment #		Account Number	Account Description	Amount
FORWARD				
			Total Revenues	$20,918
ROLL FORWARD	*Expenditures*	158BU-5858BU-56200	BUILDINGS	$20,918
			Total Expenditures	$20,918

158CU TRANSPORTATION SCT 5339

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	158CU-331420	FED TRANSIT ADMIN	$104,555
			Total Revenues	$104,555
ROLL FORWARD	*Expenditures*	158CU-5858CU-56400	MACHINERY & EQUIPMENT	$104,555
			Total Expenditures	$104,555

159XU TRANSPORTATION BLOCK GRNT

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	159XU-400200	CARRY FORWARD	$992,000
ROLL FORWARD		159XU-331420	FED TRANSIT ADMIN	$1,008,000
			Total Revenues	$2,000,000
ROLL FORWARD	*Expenditures*	159XU-7205XU-56300	IMPROVE OTHER THAN BLDG	$2,000,000
			Total Expenditures	$2,000,000

159YU TRANSPORTATION SCT 5307

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	159YU-331420	FED TRANSIT ADMIN	$2,000
			Total Revenues	$2,000
ROLL FORWARD	*Expenditures*	159YU-7205YU-56400	MACHINERY & EQUIPMENT	$2,000
			Total Expenditures	$2,000

159ZU TRANS SCT 5307 URBAN FORM

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	159ZU-331420	FED TRANSIT ADMIN	$2,045,530
ROLL FORWARD		159ZU-334429	OTHER TRANS - ST GRANTS	$374,745
ROLL		159ZU-344300	FARES	$24,000

Exhibit A

Amendment #		Account Number	Account Description	Amount
FORWARD	*Revenues*	159ZU-344305	FIXED ROUTE FARES/TICKETS	$1,000
ROLL FORWARD		159ZU-381004	COUNTY CASH MATCH	$470,755
			Total Revenues	$2,916,030
ROLL FORWARD	*Expenditures*	159ZU-7204ZU-51200	REGULAR SALARIES & WAGES	$500,000
		159ZU-7204ZU-51306	CASUAL LABOR	$25,000
		159ZU-7204ZU-52100	FICA TAXES	$40,000
		159ZU-7204ZU-52200	RETIREMENT CONTRIBUTIONS	$65,000
		159ZU-7204ZU-52300	LIFE & HEALTH INSURANCE	$75,000
		159ZU-7204ZU-52400	WORKERS' COMPENSATION	$20,240
		159ZU-7204ZU-53100	PROFESSIONAL SERVICES	$3,000
		159ZU-7204ZU-53109	FEES & COSTS	$1,000
		159ZU-7204ZU-54000	TRAVEL & PER DIEM	$2,000
		159ZU-7204ZU-54100	COMMUNICATIONS SERVICES	$15,000
		159ZU-7204ZU-54603	VEHICLE MAINTENANCE	$90,000
		159ZU-7204ZU-54604	MAINTENANCE - BUILDINGS	$15,000
		159ZU-7204ZU-54605	EQUIPMENT MAINTENANCE	$3,000
		159ZU-7204ZU-54615	SOFTWARE MAINT/SUPPORT	$32,000
		159ZU-7204ZU-54921	ADVERTISING	$500
		159ZU-7204ZU-55100	OFFICE SUPPLIES	$10,000
		159ZU-7204ZU-55120	OFFICE/NON-CAP EQUIPMENT	$5,000
		159ZU-7204ZU-55200	OPERATING SUPPLIES	$10,000
		159ZU-7204ZU-55208	FUEL & LUBES	$85,000
		159ZU-7204ZU-55270	COMPUTER ACCESSORIES	$1,000
		159ZU-7204ZU-55500	TRAINING	$10,000
		159ZU-7205ZU-56200	BUILDINGS	$320,050
		159ZU-7205ZU-56400	MACHINERY & EQUIPMENT	$912,000
		159ZU-7220ZU-51200	REGULAR SALARIES & WAGES	$375,000
		159ZU-7220ZU-51306	CASUAL LABOR	$10,000
		159ZU-7220ZU-52100	FICA TAXES	$30,000
		159ZU-7220ZU-52200	RETIREMENT CONTRIBUTIONS	$55,000
		159ZU-7220ZU-52300	LIFE & HEALTH INSURANCE	$70,000
		159ZU-7220ZU-52400	WORKERS' COMPENSATION	$16,240
		159ZU-7220ZU-54603	VEHICLE MAINTENANCE	$60,000
		159ZU-7220ZU-55208	FUEL & LUBES	$60,000
			Total Expenditures	$2,916,030

166C SCT8HOUSINGCHOICEVOUCHPRO

Exhibit A

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	166C-331571	HUD ADMIN FEES	$264,028
		166C-331573	HUD HOUSING ASSTNCE PYMTS	$1,748,825
		166C-331575	PV HOUSING ASSTNCE PYMTS	$49,000
		166C-331576	PV ADMINISTRATION	$7,434
		166C-331577	FRAUD RECOVERY HAP	$1,750
		166C-331582	FRAUD RECOVERY ADMIN	$1,750
			Total Revenues	$2,072,787
ROLL FORWARD	*Expenditures*	166C-5366C-51200	REGULAR SALARIES & WAGES	$172,433
		166C-5366C-52100	FICA TAXES	$13,733
		166C-5366C-52200	RETIREMENT CONTRIBUTIONS	$26,108
		166C-5366C-52300	LIFE & HEALTH INSURANCE	$30,919
		166C-5366C-52400	WORKERS' COMPENSATION	$4,582
		166C-5366C-53100	PROFESSIONAL SERVICES	$4,474
		166C-5366C-53443	ADMIN FEE PORTABILITY	$9,377
		166C-5366C-54000	TRAVEL & PER DIEM	$1,500
		166C-5366C-54100	COMMUNICATIONS SERVICES	$200
		166C-5366C-54201	POSTAGE	$2,078
		166C-5366C-54603	VEHICLE MAINTENANCE	$495
		166C-5366C-54615	SOFTWARE MAINT/SUPPORT	$4,763
		166C-5366C-54676	COPIER MAINT (GRANTS)	$700
		166C-5366C-54918	HOUSING ASSISTANCE PYMTS	$1,748,825
		166C-5366C-54920	RENTAL ASST - PORTABILITY	$49,000
		166C-5366C-54921	ADVERTISING	$50
		166C-5366C-55100	OFFICE SUPPLIES	$800
		166C-5366C-55201	TOOLS IMP. & SPEC. CLOTH	$200
		166C-5366C-55208	FUEL & LUBES	$800
		166C-5366C-55270	COMPUTER ACCESSORIES	$50
		166C-5366C-55275	COMPUTER SOFTWARE	$50
		166C-5366C-55400	DUES BKS SUBSCR MEM PUBL	$100
		166C-5366C-55500	TRAINING	$1,500
		166C-5366C-59924	FRAUD LOSS	$50
			Total Expenditures	$2,072,787

180E TITLE III B

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	180E-331691	TITLE III FED GRANT	$292,621
ROLL		180E-381004	COUNTY CASH MATCH	$52,000

Exhibit A

Amendment #		Account Number	Account Description	Amount
FORWARD	*Revenues*			
			Total Revenues	$344,621
ROLL FORWARD	*Expenditures*	180E-5347E-51200	REGULAR SALARIES & WAGES	$32,059
		180E-5347E-52100	FICA TAXES	$2,483
		180E-5347E-52200	RETIREMENT CONTRIBUTIONS	$4,424
		180E-5347E-52300	LIFE & HEALTH INSURANCE	$6,052
		180E-5347E-52400	WORKERS' COMPENSATION	$62
		180E-5347E-53416	SOFTWARE AS A SERVICE	$500
		180E-5347E-54000	TRAVEL & PER DIEM	$600
		180E-5347E-54100	COMMUNICATIONS SERVICES	$685
		180E-5347E-54201	POSTAGE	$250
		180E-5347E-54676	COPIER MAINT (GRANTS)	$373
		180E-5347E-55100	OFFICE SUPPLIES	$850
		180E-5347E-55270	COMPUTER ACCESSORIES	$810
		180E-5347E-55500	TRAINING	$600
		180E-5347ECA-51200	REGULAR SALARIES & WAGES	$885
		180E-5347ECA-52100	FICA TAXES	$68
		180E-5347ECA-52200	RETIREMENT CONTRIBUTIONS	$121
		180E-5347ECA-52300	LIFE & HEALTH INSURANCE	$204
		180E-5347ECA-52400	WORKERS' COMPENSATION	$2
		180E-5347ECH-53482	CONTR SERV - CHORE	$2,000
		180E-5347ECM-51200	REGULAR SALARIES & WAGES	$4,584
		180E-5347ECM-52100	FICA TAXES	$351
		180E-5347ECM-52200	RETIREMENT CONTRIBUTIONS	$625
		180E-5347ECM-52300	LIFE & HEALTH INSURANCE	$922
		180E-5347ECM-52400	WORKERS' COMPENSATION	$20
		180E-5347ECP-53488	CAMPANIONSHIP	$7,486
		180E-5347EED-51200	REGULAR SALARIES & WAGES	$13,255
		180E-5347EED-52100	FICA TAXES	$1,014
		180E-5347EED-52200	RETIREMENT CONTRIBUTIONS	$1,807
		180E-5347EED-52300	LIFE & HEALTH INSURANCE	$2,160
		180E-5347EED-52400	WORKERS' COMPENSATION	$38
		180E-5347EEM-53487	SUBCONT SVC - LIFELINE UN	$11,500
		180E-5347EHM-51200	REGULAR SALARIES & WAGES	$119
		180E-5347EHM-52100	FICA TAXES	$9
		180E-5347EHM-52200	RETIREMENT CONTRIBUTIONS	$16
		180E-5347EHM-52300	LIFE & HEALTH INSURANCE	$403
		180E-5347EHM-52400	WORKERS' COMPENSATION	$1

Exhibit A

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Expenditures*	180E-5347EHM-53483	CONTR SERV - HOMEMAKER	$162,766
		180E-5347EOC-53400	OTHER CONTRACTUAL SERV	$1,500
		180E-5347EPC-53484	CONTR SERV - PERSNL CARE	$30,920
		180E-5347ESA-51200	REGULAR SALARIES & WAGES	$34,349
		180E-5347ESA-52100	FICA TAXES	$2,662
		180E-5347ESA-52200	RETIREMENT CONTRIBUTIONS	$4,743
		180E-5347ESA-52300	LIFE & HEALTH INSURANCE	$6,965
		180E-5347ESA-52400	WORKERS' COMPENSATION	$148
		180E-5347ESA-54603	VEHICLE MAINTENANCE	$1,500
		180E-5347ESA-55208	FUEL & LUBES	$375
		180E-5347ESH-53400	OTHER CONTRACTUAL SERV	$750
		180E-5347ETR-51200	REGULAR SALARIES & WAGES	$414
		180E-5347ETR-52100	FICA TAXES	$32
		180E-5347ETR-52200	RETIREMENT CONTRIBUTIONS	$56
		180E-5347ETR-52300	LIFE & HEALTH INSURANCE	$102
		180E-5347ETR-52400	WORKERS' COMPENSATION	$1
			Total Expenditures	$344,621

181E TITLE III C-1

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	181E-331691	TITLE III FED GRANT	$253,411
ROLL FORWARD		181E-366900	OTHER CONTRIB & DONATIONS	$1,406
		181E-389910	IN KIND	$21,657
ROLL FORWARD		181E-381004	COUNTY CASH MATCH	$6,500
			Total Revenues	$282,974
ROLL FORWARD	*Expenditures*	181E-5370E-51200	REGULAR SALARIES & WAGES	$17,575
		181E-5370E-52100	FICA TAXES	$1,345
		181E-5370E-52200	RETIREMENT CONTRIBUTIONS	$2,395
		181E-5370E-52300	LIFE & HEALTH INSURANCE	$4,791
		181E-5370E-52400	WORKERS' COMPENSATION	$20
		181E-5370E-53416	SOFTWARE AS A SERVICE	$1,800
		181E-5370E-54000	TRAVEL & PER DIEM	$500
		181E-5370E-54676	COPIER MAINT (GRANTS)	$282
		181E-5370E-55100	OFFICE SUPPLIES	$500
		181E-5370E-55210	MISC SUPPLIES	$200
		181E-5370E-55270	COMPUTER ACCESSORIES	$1,000

Exhibit A

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Expenditures*	181E-5370E-55400	DUES BKS SUBSCR MEM PUBL	$550
		181E-5370ECO-51200	REGULAR SALARIES & WAGES	$39,751
		181E-5370ECO-52100	FICA TAXES	$3,041
		181E-5370ECO-52200	RETIREMENT CONTRIBUTIONS	$5,418
		181E-5370ECO-52300	LIFE & HEALTH INSURANCE	$7,083
		181E-5370ECO-52400	WORKERS' COMPENSATION	$245
		181E-5370ECO-53100	PROFESSIONAL SERVICES	$225
		181E-5370ECO-53400	OTHER CONTRACTUAL SERV	$900
		181E-5370ECO-53416	SOFTWARE AS A SERVICE	$3,280
		181E-5370ECO-54100	COMMUNICATIONS SERVICES	$560
		181E-5370ECO-54201	POSTAGE	$100
		181E-5370ECO-55107	SUPPLIES - PROGRAM	$75
		181E-5370ECO-55221	MEALS	$143,460
		181E-5370ECO-55250	MISC. - IN KIND	$21,657
		181E-5370ECO-55500	TRAINING	$380
		181E-5370ENE-51200	REGULAR SALARIES & WAGES	$2,049
		181E-5370ENE-52100	FICA TAXES	$157
		181E-5370ENE-52200	RETIREMENT CONTRIBUTIONS	$279
		181E-5370ENE-52300	LIFE & HEALTH INSURANCE	$309
		181E-5370ENE-52400	WORKERS' COMPENSATION	$35
		181E-5370EOT-51200	REGULAR SALARIES & WAGES	$8,242
		181E-5370EOT-52100	FICA TAXES	$631
		181E-5370EOT-52200	RETIREMENT CONTRIBUTIONS	$1,123
		181E-5370EOT-52300	LIFE & HEALTH INSURANCE	$1,387
		181E-5370EOT-52400	WORKERS' COMPENSATION	$75
		181E-5370EOT-55208	FUEL & LUBES	$150
		181E-5370ESA-51200	REGULAR SALARIES & WAGES	$8,070
		181E-5370ESA-52100	FICA TAXES	$617
		181E-5370ESA-52200	RETIREMENT CONTRIBUTIONS	$1,100
		181E-5370ESA-52300	LIFE & HEALTH INSURANCE	$1,538
		181E-5370ESA-52400	WORKERS' COMPENSATION	$79
			Total Expenditures	$282,974

182E TITLE III C-2

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	182E-400200	CARRY FORWARD	$5,000
ROLL FORWARD		182E-331691	TITLE III FED GRANT	$248,650
		182E-331693	USDA (TITLE III GRANTS)	$33,110

Exhibit A

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	182E-346903	FEES FOR MEALS	$18,000
ROLL FORWARD		182E-366900	OTHER CONTRIB & DONATIONS	$2,000
		182E-366908	DONATIONS-MARCH FOR MEALS	$12,900
		182E-366909	DONATIONS - PET MEALS	$4,706
ROLL FORWARD		182E-381004	COUNTY CASH MATCH	$75,000
			Total Revenues	$399,366
ROLL FORWARD	*Expenditures*	182E-5348E-51200	REGULAR SALARIES & WAGES	$29,278
		182E-5348E-52100	FICA TAXES	$2,222
		182E-5348E-52200	RETIREMENT CONTRIBUTIONS	$4,139
		182E-5348E-52300	LIFE & HEALTH INSURANCE	$5,846
		182E-5348E-52400	WORKERS' COMPENSATION	$75
		182E-5348E-53416	SOFTWARE AS A SERVICE	$205
		182E-5348E-54000	TRAVEL & PER DIEM	$600
		182E-5348E-54100	COMMUNICATIONS SERVICES	$50
		182E-5348E-54676	COPIER MAINT (GRANTS)	$472
		182E-5348E-55100	OFFICE SUPPLIES	$900
		182E-5348E-55270	COMPUTER ACCESSORIES	$850
		182E-5348E-55400	DUES BKS SUBSCR MEM PUBL	$925
		182E-5348E-55500	TRAINING	$600
		182E-5348EHD-51200	REGULAR SALARIES & WAGES	$104,687
		182E-5348EHD-52100	FICA TAXES	$7,972
		182E-5348EHD-52200	RETIREMENT CONTRIBUTIONS	$15,263
		182E-5348EHD-52300	LIFE & HEALTH INSURANCE	$16,000
		182E-5348EHD-52400	WORKERS' COMPENSATION	$600
		182E-5348EHD-53100	PROFESSIONAL SERVICES	$317
		182E-5348EHD-53400	OTHER CONTRACTUAL SERV	$300
		182E-5348EHD-53416	SOFTWARE AS A SERVICE	$3,280
		182E-5348EHD-54005	TRAVEL - VOLUNTEER	$15,000
		182E-5348EHD-54201	POSTAGE	$150
		182E-5348EHD-54550	GENERAL LIABILITY CLAIMS	$500
		182E-5348EHD-54603	VEHICLE MAINTENANCE	$120
		182E-5348EHD-55107	SUPPLIES - PROGRAM	$75
		182E-5348EHD-55208	FUEL & LUBES	$600
		182E-5348EHD-55221	MEALS	$111,773
		182E-5348ENE-51200	REGULAR SALARIES & WAGES	$8,204

Exhibit A

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Expenditures*	182E-5348ENE-52100	FICA TAXES	$626
		182E-5348ENE-52200	RETIREMENT CONTRIBUTIONS	$1,109
		182E-5348ENE-52300	LIFE & HEALTH INSURANCE	$658
		182E-5348ENE-52400	WORKERS' COMPENSATION	$145
		182E-5348EOT-51200	REGULAR SALARIES & WAGES	$18,906
		182E-5348EOT-52100	FICA TAXES	$1,443
		182E-5348EOT-52200	RETIREMENT CONTRIBUTIONS	$3,346
		182E-5348EOT-52300	LIFE & HEALTH INSURANCE	$2,809
		182E-5348EOT-52400	WORKERS' COMPENSATION	$125
		182E-5348EOT-55208	FUEL & LUBES	$25
		182E-5351E-51200	REGULAR SALARIES & WAGES	$6,132
		182E-5351E-52100	FICA TAXES	$467
		182E-5351E-52200	RETIREMENT CONTRIBUTIONS	$1,029
		182E-5351E-52300	LIFE & HEALTH INSURANCE	$967
		182E-5351E-52400	WORKERS' COMPENSATION	$11
		182E-5351E-54005	TRAVEL - VOLUNTEER	$5,300
		182E-5351E-54201	POSTAGE	$125
		182E-5351E-55100	OFFICE SUPPLIES	$125
		182E-5351E-55107	SUPPLIES - PROGRAM	$300
		182E-5351E-55208	FUEL & LUBES	$15
		182E-5351E-55221	MEALS	$9,700
		182E-5351E-55231	MEALS - MARCH FOR MEALS	$1,000
		182E-5351E-55236	PET MEALS	$500
		182E-5351E-55237	FEE BASED MEALS	$13,500
			Total Expenditures	$399,366

183E COMM CARE FOR THE ELDERLY

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	183E-400200	CARRY FORWARD	$23,006
ROLL FORWARD		183E-334691	OTHER HS GRANTS - STATE	$898,869
ROLL FORWARD		183E-346904	PRIVATE PAY PROG (HOPE)	$8,500
		183E-346950	FEES FOR SVC-PREV COLLECT	$22,500
ROLL FORWARD		183E-389910	IN KIND	$27,374
ROLL FORWARD		183E-381004	COUNTY CASH MATCH	$72,500
			Total Revenues	$1,052,749
ROLL	*Expenditures*	183E-5345E-51200	REGULAR SALARIES & WAGES	$83,475

Exhibit A

Amendment #		Account Number	Account Description	Amount
FORWARD	*Expenditures*	183E-5345E-52100	FICA TAXES	$6,386
		183E-5345E-52200	RETIREMENT CONTRIBUTIONS	$11,711
		183E-5345E-52300	LIFE & HEALTH INSURANCE	$18,970
		183E-5345E-52400	WORKERS' COMPENSATION	$217
		183E-5345E-53100	PROFESSIONAL SERVICES	$300
		183E-5345E-53416	SOFTWARE AS A SERVICE	$1,825
		183E-5345E-54000	TRAVEL & PER DIEM	$1,800
		183E-5345E-54100	COMMUNICATIONS SERVICES	$2,104
		183E-5345E-54201	POSTAGE	$900
		183E-5345E-54550	GENERAL LIABILITY CLAIMS	$100
		183E-5345E-54605	EQUIPMENT MAINTENANCE	$593
		183E-5345E-54615	SOFTWARE MAINT/SUPPORT	$885
		183E-5345E-54676	COPIER MAINT (GRANTS)	$600
		183E-5345E-54700	PRINTING & BINDING	$250
		183E-5345E-55100	OFFICE SUPPLIES	$2,000
		183E-5345E-55250	MISC. - IN KIND	$27,374
		183E-5345E-55270	COMPUTER ACCESSORIES	$1,980
		183E-5345E-55400	DUES BKS SUBSCR MEM PUBL	$1,000
		183E-5345E-55500	TRAINING	$1,200
		183E-5345ECA-51200	REGULAR SALARIES & WAGES	$3,924
		183E-5345ECA-52100	FICA TAXES	$300
		183E-5345ECA-52200	RETIREMENT CONTRIBUTIONS	$551
		183E-5345ECA-52300	LIFE & HEALTH INSURANCE	$1,008
		183E-5345ECA-52400	WORKERS' COMPENSATION	$10
		183E-5345ECM-51200	REGULAR SALARIES & WAGES	$75,539
		183E-5345ECM-52100	FICA TAXES	$5,779
		183E-5345ECM-52200	RETIREMENT CONTRIBUTIONS	$10,598
		183E-5345ECM-52300	LIFE & HEALTH INSURANCE	$16,179
		183E-5345ECM-52400	WORKERS' COMPENSATION	$287
		183E-5345ECM-54603	VEHICLE MAINTENANCE	$750
		183E-5345ECM-55208	FUEL & LUBES	$750
		183E-5345ECP-53488	CAMPANIONSHIP	$63,704
		183E-5345EEM-53487	SUBCONT SVC - LIFELINE UN	$9,315
		183E-5345EHD-51200	REGULAR SALARIES & WAGES	$2,104
		183E-5345EHD-52100	FICA TAXES	$161
		183E-5345EHD-52200	RETIREMENT CONTRIBUTIONS	$295
		183E-5345EHD-52300	LIFE & HEALTH INSURANCE	$1,820
		183E-5345EHD-52400	WORKERS' COMPENSATION	$6

Exhibit A

Amendment #		Account Number	Account Description	Amount
	Expenditures	183E-5345EHD-53486	CONTR SERV - MEALS	$40,660
		183E-5345EHD-54005	TRAVEL - VOLUNTEER	$4,500
		183E-5345EHM-51200	REGULAR SALARIES & WAGES	$241
		183E-5345EHM-52100	FICA TAXES	$18
		183E-5345EHM-52200	RETIREMENT CONTRIBUTIONS	$34
		183E-5345EHM-52300	LIFE & HEALTH INSURANCE	$1,492
		183E-5345EHM-52400	WORKERS' COMPENSATION	$1
		183E-5345EHM-53483	CONTR SERV - HOMEMAKER	$285,025
		183E-5345EMS-55107	SUPPLIES - PROGRAM	$12,000
		183E-5345EOC-53400	OTHER CONTRACTUAL SERV	$2,050
		183E-5345EPC-51200	REGULAR SALARIES & WAGES	$241
		183E-5345EPC-52100	FICA TAXES	$18
		183E-5345EPC-52200	RETIREMENT CONTRIBUTIONS	$34
		183E-5345EPC-52300	LIFE & HEALTH INSURANCE	$1,492
		183E-5345EPC-52400	WORKERS' COMPENSATION	$1
		183E-5345EPC-53484	CONTR SERV - PERSNL CARE	$183,529
		183E-5345ERE-51200	REGULAR SALARIES & WAGES	$241
		183E-5345ERE-52100	FICA TAXES	$18
		183E-5345ERE-52200	RETIREMENT CONTRIBUTIONS	$34
		183E-5345ERE-52300	LIFE & HEALTH INSURANCE	$1,492
		183E-5345ERE-52400	WORKERS' COMPENSATION	$1
		183E-5345ERE-53485	CONTR SERV - RESPITE CARE	$145,024
		183E-5345ESH-53400	OTHER CONTRACTUAL SERV	$2,060
		183E-5345ETR-51200	REGULAR SALARIES & WAGES	$1,309
		183E-5345ETR-52100	FICA TAXES	$100
		183E-5345ETR-52200	RETIREMENT CONTRIBUTIONS	$184
		183E-5345ETR-52300	LIFE & HEALTH INSURANCE	$336
		183E-5345ETR-52400	WORKERS' COMPENSATION	$3
		183E-5390E-51200	REGULAR SALARIES & WAGES	$4,950
		183E-5390E-52100	FICA TAXES	$378
		183E-5390E-52200	RETIREMENT CONTRIBUTIONS	$695
		183E-5390E-52300	LIFE & HEALTH INSURANCE	$931
		183E-5390E-52400	WORKERS' COMPENSATION	$22
		183E-5390E-53483	CONTR SERV - HOMEMAKER	$1,000
		183E-5390E-53484	CONTR SERV - PERSNL CARE	$100
		183E-5390E-53485	CONTR SERV - RESPITE CARE	$100
		183E-5390E-53487	SUBCONT SVC - LIFELINE UN	$4,250
		183E-5390E-53488	CAMPANIONSHIP	$100

Exhibit A

Amendment #		Account Number	Account Description	Amount
	Expenditures	183E-5390E-54201	POSTAGE	$100
		183E-5390E-54605	EQUIPMENT MAINTENANCE	$100
		183E-5390E-54929	EMERGENCY ASSISTANCE	$1,000
		183E-5390E-55100	OFFICE SUPPLIES	$125
		183E-5390E-55208	FUEL & LUBES	$10
			Total Expenditures	$1,052,749

184E TITLE IIIE - RESPITE

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	184E-400200	CARRY FORWARD	$1,000
ROLL FORWARD		184E-331690	OTHER HS GRANTS - FEDERAL	$12,225
		184E-331691	TITLE III FED GRANT	$47,746
ROLL FORWARD		184E-381004	COUNTY CASH MATCH	$15,000
			Total Revenues	$75,971
ROLL FORWARD	*Expenditures*	184E-5326E-51200	REGULAR SALARIES & WAGES	$5,724
		184E-5326E-52100	FICA TAXES	$437
		184E-5326E-52200	RETIREMENT CONTRIBUTIONS	$779
		184E-5326E-52300	LIFE & HEALTH INSURANCE	$1,226
		184E-5326E-52400	WORKERS' COMPENSATION	$10
		184E-5326E-54201	POSTAGE	$30
		184E-5326E-54676	COPIER MAINT (GRANTS)	$100
		184E-5326E-55100	OFFICE SUPPLIES	$125
		184E-5326EMS-55107	SUPPLIES - PROGRAM	$12,349
		184E-5326ERE-53485	CONTR SERV - RESPITE CARE	$52,115
		184E-5326ESA-51200	REGULAR SALARIES & WAGES	$2,042
		184E-5326ESA-52100	FICA TAXES	$154
		184E-5326ESA-52200	RETIREMENT CONTRIBUTIONS	$269
		184E-5326ESA-52300	LIFE & HEALTH INSURANCE	$404
		184E-5326ESA-52400	WORKERS' COMPENSATION	$9
		184E-5326ESA-55208	FUEL & LUBES	$90
		184E-5326ESH-53400	OTHER CONTRACTUAL SERV	$108
			Total Expenditures	$75,971

185E ALZHEIMERS DISEASE INITIA

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	185E-400200	CARRY FORWARD	$19,319
ROLL		185E-334691	OTHER HS GRANTS - STATE	$553,740

Exhibit A

Amendment #		Account Number	Account Description	Amount
FORWARD	*Revenues*			
ROLL FORWARD		185E-346950	FEES FOR SVC-PREV COLLECT	$20,000
			Total Revenues	$593,059
ROLL FORWARD	*Expenditures*	185E-5358E-51200	REGULAR SALARIES & WAGES	$30,567
		185E-5358E-52100	FICA TAXES	$2,338
		185E-5358E-52200	RETIREMENT CONTRIBUTIONS	$4,289
		185E-5358E-52300	LIFE & HEALTH INSURANCE	$6,407
		185E-5358E-52400	WORKERS' COMPENSATION	$79
		185E-5358E-53416	SOFTWARE AS A SERVICE	$1,825
		185E-5358E-54201	POSTAGE	$400
		185E-5358E-54615	SOFTWARE MAINT/SUPPORT	$885
		185E-5358E-54676	COPIER MAINT (GRANTS)	$100
		185E-5358E-55100	OFFICE SUPPLIES	$450
		185E-5358E-55270	COMPUTER ACCESSORIES	$1,980
		185E-5358E-55400	DUES BKS SUBSCR MEM PUBL	$370
		185E-5358ECA-51200	REGULAR SALARIES & WAGES	$1,308
		185E-5358ECA-52100	FICA TAXES	$100
		185E-5358ECA-52200	RETIREMENT CONTRIBUTIONS	$184
		185E-5358ECA-52300	LIFE & HEALTH INSURANCE	$336
		185E-5358ECA-52400	WORKERS' COMPENSATION	$3
		185E-5358ECM-51200	REGULAR SALARIES & WAGES	$44,065
		185E-5358ECM-52100	FICA TAXES	$3,371
		185E-5358ECM-52200	RETIREMENT CONTRIBUTIONS	$6,182
		185E-5358ECM-52300	LIFE & HEALTH INSURANCE	$9,438
		185E-5358ECM-52400	WORKERS' COMPENSATION	$167
		185E-5358ECM-54603	VEHICLE MAINTENANCE	$300
		185E-5358ECM-55208	FUEL & LUBES	$250
		185E-5358EHD-51200	REGULAR SALARIES & WAGES	$2,308
		185E-5358EHD-52100	FICA TAXES	$177
		185E-5358EHD-52200	RETIREMENT CONTRIBUTIONS	$324
		185E-5358EHD-52300	LIFE & HEALTH INSURANCE	$3,501
		185E-5358EHD-52400	WORKERS' COMPENSATION	$7
		185E-5358EHD-53486	CONTR SERV - MEALS	$30,150
		185E-5358EHD-54005	TRAVEL - VOLUNTEER	$3,250
		185E-5358EHM-53483	CONTR SERV - HOMEMAKER	$35,050
		185E-5358EMS-55107	SUPPLIES - PROGRAM	$8,000
		185E-5358EOC-53400	OTHER CONTRACTUAL SERV	$63,600

Exhibit A

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Expenditures*	185E-5358EPC-53484	CONTR SERV - PERSNL CARE	$14,795
		185E-5358ERE-53485	CONTR SERV - RESPITE CARE	$315,860
		185E-5358ETR-51200	REGULAR SALARIES & WAGES	$436
		185E-5358ETR-52100	FICA TAXES	$33
		185E-5358ETR-52200	RETIREMENT CONTRIBUTIONS	$61
		185E-5358ETR-52300	LIFE & HEALTH INSURANCE	$112
		185E-5358ETR-52400	WORKERS' COMPENSATION	$1
			Total Expenditures	$593,059

188A EMERG HOME ENERGY ASST

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	188A-331590	FED GRANT-OTHER ECON ENV	$39,245
			Total Revenues	$39,245
ROLL FORWARD	*Expenditures*	188A-5331A-54300	UTILITY SERVICES	$39,245
			Total Expenditures	$39,245

191E LOCAL SERVICES PROGRAM

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	191E-334691	OTHER HS GRANTS - STATE	$20,433
			Total Revenues	$20,433
ROLL FORWARD	*Expenditures*	191E-5191E-51200	REGULAR SALARIES & WAGES	$1,951
		191E-5191E-52100	FICA TAXES	$150
		191E-5191E-52200	RETIREMENT CONTRIBUTIONS	$274
		191E-5191E-52300	LIFE & HEALTH INSURANCE	$449
		191E-5191E-52400	WORKERS' COMPENSATION	$6
		191E-5191E-54676	COPIER MAINT (GRANTS)	$19
		191E-5191E-55100	OFFICE SUPPLIES	$15
		191E-5191E-55208	FUEL & LUBES	$5
		191E-5191EDC-53481	CONTRACT SERV - DAY CARE	$17,564
			Total Expenditures	$20,433

450AA OLD HOMOSASSA N SEP/SEWER

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450AA-334399	STATE GRANT OTHER PHY ENV	$2,841,000
			Total Revenues	$2,841,000
ROLL	*Expenditures*	450AA-9000AA-53100	PROFESSIONAL SERVICES	$150,000

Exhibit A

Amendment #		Account Number	Account Description	Amount
FORWARD	*Expenditures*	450AA-9000AA-56300	IMPROVE OTHER THAN BLDG	$2,691,000
			Total Expenditures	$2,841,000

450B MCREST WWTP DENIT ARPA

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450B-400200	CARRY FORWARD	$13,165
ROLL FORWARD		450B-361200	MONEY MKT & LGIP INTEREST	$18,420
			Total Revenues	$31,585
ROLL FORWARD	*Expenditures*	450B-9000B-53100	PROFESSIONAL SERVICES	$31,585
			Total Expenditures	$31,585

450C HOMOSA ROOKS/SEPTIC/SEWER

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450C-334399	STATE GRANT OTHER PHY ENV	$2,786,500
ROLL FORWARD		450C-361200	MONEY MKT & LGIP INTEREST	$250
			Total Revenues	$2,786,750
ROLL FORWARD	*Expenditures*	450C-9000C-53100	PROFESSIONAL SERVICES	$40,250
		450C-9000C-56300	IMPROVE OTHER THAN BLDG	$2,746,500
			Total Expenditures	$2,786,750

450D HOLDER INDUST PARK SEWER

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450D-400200	CARRY FORWARD	$619,132
ROLL FORWARD		450D-334900	OTHER STATE GRANTS	$454,924
			Total Revenues	$1,074,056
ROLL FORWARD	*Expenditures*	450D-9000D-56300	IMPROVE OTHER THAN BLDG	$1,074,056
			Total Expenditures	$1,074,056

450I IMPERIAL GARDENS PLT WWTF

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450I-400200	CARRY FORWARD	$120,369
ROLL FORWARD		450I-361200	MONEY MKT & LGIP INTEREST	$536

Exhibit A

Amendment #		Account Number	Account Description	Amount
			Total Revenues	$120,905
ROLL FORWARD	*Expenditures*	450I-9000I-53100	PROFESSIONAL SERVICES	$1,000
		450I-9000I-59100	TRANSFERS	$119,905
			Total Expenditures	$120,905

450J BRNTWD WWTP AWT UPGRADE

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450J-400200	CARRY FORWARD	$709,799
ROLL FORWARD		450J-361200	MONEY MKT & LGIP INTEREST	$46,025
			Total Revenues	$755,824
ROLL FORWARD	*Expenditures*	450J-9000J-53100	PROFESSIONAL SERVICES	$62,500
		450J-9000J-56300	IMPROVE OTHER THAN BLDG	$125,000
		450J-9000J-59100	TRANSFERS	$568,324
			Total Expenditures	$755,824

450K NORTHWEST QUADR SEWER EXT

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450K-400200	CARRY FORWARD	$9,537
ROLL FORWARD		450K-334399	STATE GRANT OTHER PHY ENV	$110,000
ROLL FORWARD		450K-361200	MONEY MKT & LGIP INTEREST	$8,650
			Total Revenues	$128,187
ROLL FORWARD	*Expenditures*	450K-9000K-53100	PROFESSIONAL SERVICES	$18,187
		450K-9000K-56300	IMPROVE OTHER THAN BLDG	$110,000
			Total Expenditures	$128,187

450M SW GOLF COURSE REUSE PRJ

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450M-400200	CARRY FORWARD	$3,394,415
ROLL FORWARD		450M-334389	SWFWMD GRANT	$2,009,000
ROLL FORWARD		450M-334399	STATE GRANT OTHER PHY ENV	$4,722,855
ROLL FORWARD		450M-361200	MONEY MKT & LGIP INTEREST	$168,853
			Total Revenues	$10,295,123
ROLL	*Expenditures*	450M-9000M-53100	PROFESSIONAL SERVICES	$105,000

Exhibit A

Amendment #		Account Number	Account Description	Amount
FORWARD	*Expenditures*	450M-9000M-56300	IMPROVE OTHER THAN BLDG	$3,663,000
		450M-9000M1-53100	PROFESSIONAL SERVICES	$234,030
		450M-9000M1-56300	IMPROVE OTHER THAN BLDG	$1,570,238
		450M-9000M2-53100	PROFESSIONAL SERVICES	$60,905
		450M-9000M2-56300	IMPROVE OTHER THAN BLDG	$4,661,950
			Total Expenditures	$10,295,123

450P OLD HOMOS E SEPTIC/SEWER

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450P-400200	CARRY FORWARD	$2,324,332
ROLL FORWARD		450P-334359	OTHER SEWER/WW GRANTS	$4,500,000
ROLL FORWARD		450P-334389	SWFWMD GRANT	$10,160,031
ROLL FORWARD		450P-361200	MONEY MKT & LGIP INTEREST	$72,864
			Total Revenues	$17,057,227
ROLL FORWARD	*Expenditures*	450P-9000P-56300	IMPROVE OTHER THAN BLDG	$4,500,000
		450P-9000P1-53100	PROFESSIONAL SERVICES	$749,436
		450P-9000P1-56300	IMPROVE OTHER THAN BLDG	$11,631,600
		450P-9000P2-53100	PROFESSIONAL SERVICES	$5,000
		450P-9000P2-59100	TRANSFERS	$171,191
			Total Expenditures	$17,057,227

450Q SW SURFACE WATER REST &WW

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450Q-400200	CARRY FORWARD	$576,443
ROLL FORWARD		450Q-334359	OTHER SEWER/WW GRANTS	$3,500,000
ROLL FORWARD		450Q-361200	MONEY MKT & LGIP INTEREST	$7,166
			Total Revenues	$4,083,609
ROLL FORWARD	*Expenditures*	450Q-9000Q-53100	PROFESSIONAL SERVICES	$175,030
		450Q-9000Q-56300	IMPROVE OTHER THAN BLDG	$3,906,991
		450Q-9000Q-59100	TRANSFERS	$1,588
			Total Expenditures	$4,083,609

450T CAMBRIDGE GRNS SEPTIC/SEW

Exhibit A

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450T-400200	CARRY FORWARD	$109,044
ROLL FORWARD		450T-334359	OTHER SEWER/WW GRANTS	$1,300,000
ROLL FORWARD		450T-334389	SWFWMD GRANT	$151,306
ROLL FORWARD		450T-361200	MONEY MKT & LGIP INTEREST	$97,651
			Total Revenues	$1,658,001
ROLL FORWARD	*Expenditures*	450T-9000T-58200	DIST OF FUND TO OTHER ORG	$1,300,000
		450T-9000T1-53100	PROFESSIONAL SERVICES	$173,190
		450T-9000T2-53100	PROFESSIONAL SERVICES	$1,000
		450T-9000T2-59100	TRANSFERS	$183,811
			Total Expenditures	$1,658,001

450U OLD HOMOS W SEPTIC/SEPTIC

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450U-400200	CARRY FORWARD	$1,273,716
ROLL FORWARD		450U-334359	OTHER SEWER/WW GRANTS	$1,735,600
ROLL FORWARD		450U-334389	SWFWMD GRANT	$8,089,621
ROLL FORWARD		450U-361200	MONEY MKT & LGIP INTEREST	$90,493
			Total Revenues	$11,189,430
ROLL FORWARD	*Expenditures*	450U-9000U-56300	IMPROVE OTHER THAN BLDG	$1,735,600
		450U-9000U1-53100	PROFESSIONAL SERVICES	$518,201
		450U-9000U1-56300	IMPROVE OTHER THAN BLDG	$8,772,400
		450U-9000U2-53100	PROFESSIONAL SERVICES	$5,000
		450U-9000U2-59100	TRANSFERS	$158,229
			Total Expenditures	$11,189,430

450Z FL SPRG SEWER CONN INCENT

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450Z-334399	STATE GRANT OTHER PHY ENV	$192,020
			Total Revenues	$192,020
ROLL FORWARD	*Expenditures*	450Z-9000Z-58200	DIST OF FUND TO OTHER ORG	$192,020
			Total Expenditures	$192,020

Exhibit A

450ZA SEPTIC UPGRADE INCENTIVE

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450ZA-334399	STATE GRANT OTHER PHY ENV	$700,000
			Total Revenues	$700,000
ROLL FORWARD	*Expenditures*	450ZA-9000ZA-51200	REGULAR SALARIES & WAGES	$45,967
		450ZA-9000ZA-52100	FICA TAXES	$6,790
		450ZA-9000ZA-52200	RETIREMENT CONTRIBUTIONS	$7,089
		450ZA-9000ZA-52300	LIFE & HEALTH INSURANCE	$8,604
		450ZA-9000ZA-52400	WORKERS' COMPENSATION	$950
		450ZA-9000ZA-54201	POSTAGE	$100
		450ZA-9000ZA-54700	PRINTING & BINDING	$250
		450ZA-9000ZA-55100	OFFICE SUPPLIES	$250
		450ZA-9000ZA-58200	DIST OF FUND TO OTHER ORG	$630,000
			Total Expenditures	$700,000

450ZZ SEPTIC UPGRADE INCENTIVE

Amendment #		Account Number	Account Description	Amount
ROLL FORWARD	*Revenues*	450ZZ-334399	STATE GRANT OTHER PHY ENV	$3,932,947
ROLL FORWARD		450ZZ-381001	TRANSFER - GENERAL FUND	$1,084
			Total Revenues	$3,934,031
ROLL FORWARD	*Expenditures*	450ZZ-9000ZZ-51200	REGULAR SALARIES & WAGES	$236,007
		450ZZ-9000ZZ-52100	FICA TAXES	$18,264
		450ZZ-9000ZZ-52200	RETIREMENT CONTRIBUTIONS	$30,466
		450ZZ-9000ZZ-52300	LIFE & HEALTH INSURANCE	$56,879
		450ZZ-9000ZZ-52400	WORKERS' COMPENSATION	$1,968
		450ZZ-9000ZZ-54201	POSTAGE	$500
		450ZZ-9000ZZ-54700	PRINTING & BINDING	$1,000
		450ZZ-9000ZZ-55100	OFFICE SUPPLIES	$2,422
		450ZZ-9000ZZ-55120	OFFICE/NON-CAP EQUIPMENT	$4,200
		450ZZ-9000ZZ-55275	COMPUTER SOFTWARE	$600
		450ZZ-9000ZZ-58200	DIST OF FUND TO OTHER ORG	$3,581,725
			Total Expenditures	$3,934,031

Board of County Commissioners
Executive Office

110 N. Apopka Ave., New Courthouse, Inverness, Florida 34450
(352) 341-6560 • Toll Free From Citrus Springs/Dunnellon • (352) 489-2120
Fax (352) 341-6584 • Website: www.citrusbocc.com

Our Vision
"We are a user-friendly and common sense organization dedicated to responsive citizen services."

September 23, 2025

The Honorable Sheriff David Vincent
Citrus County Sheriff's Office
1 Dr Martin Luther King Jr Avenue
Inverness, FL 34450

RE: Sheriff's Budget Allocation FY 25/26

Dear Sheriff Vincent:

On September 23, 2025, the Citrus County Board of County Commissioners held its final budget hearing to establish the millage rates and budgets for County FY 2025/2026. At that time, the Board adopted a budget allocation for your office which represents the certified budget request of $46,347,553. This correspondence shall serve as the official written notice of the Board's action as required by Sec. 30.49(4), Fla. Stat.

Citrus County appreciates your continued dedicated service to the citizens of our community and thanks you for your cooperation in the budget process.

Sincerely,

Rebecca Bays
Chairman, Board of County Commissioners

xc: Board of County Commissioners
Steve Howard, Citrus County Administrator
Tammy Wilson, Management & Budget

AGENDA MEMORANDUM

FROM:	Eric Landon, Growth Management Director
SUBJECT:	5:05 pm - OA-2025-00001 Annual Update to 5-year Capital Improvements Schedule
AGENDA DATE:	**September 23, 2025**

BRIEF OVERVIEW:

This ordinance is to adopt the annual update of the 5-year Capital Improvements Element of the Comprehensive Plan (Chapter 12), as mandated by Florida statutes. This update will reflect the Capital Improvements Plan for years 2025/2026-2029/2030, as well as the adopted School District budget tor capital improvements from 2024/2025.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

N/A -reflects adopted budget in CIP

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

a. Conduct a public hearing on September 23, 2025, at 5:05 pm to consider ordinance amendment OA-2025-00001, the annual update to the 5-year Capital Improvements Element of the Comprehensive Plan.

b. If approved, direct the Chair and Clerk to execute the proposed ordinance for application OA-2025-00001. **(Eric Landon, Growth Management Director)**

ATTACHMENTS:

1. proposed ordinance
2. strike thru table

3. staff report

ORDINANCE NO. 2025-_____

AN ORDINANCE OF CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA, MODIFYING THE CITRUS COUNTY 5-YEAR CAPITAL IMPROVEMENTS SCHEDULE SET FORTH IN TABLE 12-1 OF THE CAPITAL IMPROVEMENTS ELEMENT OF THE CITRUS COUNTY COMPREHENSIVE PLAN AS AN ANNUAL UPDATE PURSUANT TO FLORIDA STATUTE 163.3177 (3) (b) AS DESCRIBED HEREINBELOW; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Citrus County Board of County Commissioners recognize the need to plan for orderly growth and development while protecting Citrus County's abundant natural resources; and

WHEREAS, the Board of County Commissioners adopted the Citrus County Comprehensive Plan, Ordinance No. 89-04 on April 18, 1989, and subsequent amendments; and

WHEREAS, pursuant to 163.3177(3)(b), Florida Statutes, the capital improvements element must be reviewed by the local government on an annual basis. Modifications to update the 5-year capital improvement schedule may be accomplished by ordinance and may not be deemed to be amendments to the local comprehensive plan.

NOW, THEREFORE, BE IT ORDAINED BY CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA AS FOLLOWS:

SECTION 1. SHORT TITLE

THIS ORDINANCE shall be known as, cited as, and referred to as the Citrus County "2025/2026 Annual Update of the 5-year Capital Improvements Schedule" and shall be effective within the unincorporated areas of Citrus County, Florida

SECTION 2. AUTHORITY AND INTENT

This Citrus County "2025/2026 Annual Update of the 5-year Capital Improvements Schedule" is adopted in accordance with Chapter 163.3177(3)(b), Florida Statutes.

The intent of this Ordinance is for the annual review of the 5-year Capital Improvement Schedule, and to provide modifications deemed appropriate or necessary to the 5-year Capital Improvement Schedule.

SECTION 3. FIVE YEAR CAPITAL IMPROVEMENT SCHEDULE MODIFICATIONS

The Citrus County Comprehensive Plan, Capital Improvement Element Table 12-1, the 5-Year Capital Improvement Schedule, is hereby modified as shown below.

The adopted Capital Improvements Schedule, FY 2024/2025-2028/2029 (Table 12-1 of the Capital Improvements Element) is hereby replaced with the following updated 5-Year Capital Improvements Schedule, FY 2025/2026-2029/2030.

SECTION 4. SEVERABILITY

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held illegal, invalid or unconstitutional by the decision of any court or regulatory body of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof. The Board of County Commissioners hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more section, subsections, sentences, clauses, or phrases be declared illegal, invalid or unconstitutional and all ordinances and parts of ordinances in conflict with the provisions of the ordinance are hereby revealed.

SECTION 5. INCLUSION AND SCRIVENER'S ERRORS

This modification shall be incorporated into the Capital Improvement Element of the Citrus County Comprehensive Plan (Citrus County Ordinance No. 89-04). To this end, the sections of this Ordinance may be renumbered or re-lettered to accomplish such intention, and that the word "Ordinance" may be changed to "section", "article", "policy", or other appropriate designation.

SECTION 6. MODIFICATIONS

It is the intention of the Board of County Commissioners that the provisions of this ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the ordinance adopted by the Board and Filed by the Clerk to the Board pursuant to Section 7.

SECTION 7. EFFECTIVE DATE

This Ordinance shall be filed in the Office of the Secretary of the State of Florida but shall not become effective until a notice is issued by the Florida State Land Planning Agency or Administration Commission finding the amendment in compliance with Chapter 163, Florida Statutes after applicable appeal periods have expired.

DONE AND ADOPTED in regular meeting of the Board of County Commissioners of Citrus County, Florida, this 23rd day of September, 2025.

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

BY: _____

_____
TRACI PERRY, CLERK

REBECCA BAYS, CHAIRMAN

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY

_____
DENISE A. DYMOND LYN, COUNTY ATTORNEY

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
GENERAL FUND													
GF2018-04* Constitutional Officer Renovations	Design and construction of various offices for constitutional	**250,000**	100	0	0	250,000	0	0	0	250,000	0	0	0
GF 2022-05* Local Mitigation Strategy plan	Consultant fees for Local Mitigation Strategy 5-year update	**100,000**	100	0	0	100,000	0	0	0	0	0	0	100,000
GF 2024-25* *Morgue*	Morgue to serve Medical Examiner's Office	**1,525,000**	100	0	0	1,525,000	`	0	305,000	305,000	305,000	305,000	305,000
GF 2025-12* Sheriff Evidence Garage	50x50 evidence garage for Sheriff's Office	**190,000**	100	0	0	**190,000**	0	0	190,000	0	0	0	0
GF 2026-04* Port Citrus	Pursue public port facility	**4,000,000**	75	25	0	3,000,000	1,000,000	0	0	2,000,000	2,000,000	0	0
GF 2026-06* West Citrus Government Center Remodel	Remodel atrium area to usable office and/or conference space	**170,000**	100	0	0	170,000	0	0	170,000	0	0	0	0
GF 2026-14* Transit Vans	Additional transit vans to expand service	**560,000**	21.4	78.6	0	120,000	440,000	0	560,000	0	0	0	0
GF 2026-20* Animal Services Facility	Animal Services Facility	**12,000,000**	0	0	100	0	0	12,000,000	12,000,000	0	0	0	0
GENERAL FUND		**18,795,000**	**74.9**	**6.2**	**18.9**	**$5,355,000**	**1,440,000**	**12,000,000**	**$13,225,000**	**$2,555,000**	**$2,305,000**	**$305,000**	**$405,000**

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
PUBLIC BUILDINGS													
B2005-10* Emergency Operations Center - Debt Service	Debt service for Emergency Operations Center construction	**4,047,305**	100	0	0	4,047,305	0	0	783,300	793,000	806,705	823,950	840,350
B2014-01* West Side Gov't Building - Debt Service	Debt service for purchase of West Side Government Bldg	**1,221,905**	100	0	0	1,221,905	0	0	245,100	244,100	244,855	244,350	243,500
SUBTOTAL PUBLIC BUILDINGS		**5,269,210**	**100.0**	**0**	**0.0**	**5,269,210**	0	**0**	**1,028,400**	**1,037,100**	**1,051,560**	**1,068,300**	**1,083,850**

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
AVIATION													
A2000-04* Crystal River - Construct Hangars	Construction of T-hangars	**3,000,000**	50.0	50.0	0	1,500,000	1,500,000	0	0	0	3,000,000	0	0
A2003-02* Inverness-Corporate Hangars	Construction of hangars	**3,000,000**	50.0	50.0	0	1,500,000	1,500,000	0	0	0	3,000,000	0	0
A2015-03* Inverness - Business Industrial Park	Design, Site Preparation and construction of infrastructure	**1,875,000**	100	0	0	1,875,000	0	0	375,000	375,000	375,000	375,000	375,000
A2019-01* Crystal River- Runway Extension	Extend runway by 645 ft	2,158,602	100	0	0	2,158,602	0	0	158,602	2,000,000	0	0	0
A2020-01 Inverness - Airspace Obstruction Clearing	Remove obstructions per FDOT inspection	3,700,000	2	98	0	74,000	3,626,000	0	300,000	400,000	1,500,000	1,500,000	0
A2021-01* Inverness - Vehicle Parking	Provide automobile parking for existing and future hangars	320,000	27.5	72.5	0	88,000	232,000	0	0	0	320,000	0	0
A2024-02* Crystal River - Acquire Parcels N. of RY18-36	Acquire parcels north of runway for RPZ	1,474,000	20	80	0	294,800	1,179,200	0	0	1,474,000	0	0	0
AVIATION		**15,527,602**	48.2	51.8	0	**7,490,402**	**8,037,200**	**0**	**833,602**	**4,249,000**	**8,195,000**	**1,875,000**	**375,000**

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
PARKS AND RECREATION													
P1998-01 Fort Island Beach Renourishment	Replace sand lost to erosion, wind, rain and storms	**300,000**	100	0	0	300,000	0	0	0	0	0	0	300,000
P2017-01* In-Shore Reefs	Creation of several in-shore reefs to allow smaller vessels to safely navigate	**792,500**	0	100	0	0	792,500	0	170,000	622,500	0	0	0
P2023-02* LED Field Lighting Program	Conversion to LED lighting to allow extended use of fields	**3,125,000**	100	0	0	3,125,000	0	0	625,000	625,000	625,000	625,000	625,000
P2024-13* Parks Master Plan	Master Plan for Parks and Recreation	**100,000**	100	0	0	**100,000**	0	0	100,000	0	0	0	0
P2025-07* Central Ridge Community Park - Outdoor Space	New outdoor public gathering space within Central Ridge Community Park	**550,000**	100	0	0	550,000	0	0	350,000	100,000	100,000	0	0
P2025-08* Suncoast Parkway Multi-Use Trail - Amenities	Amenities for multi use trail	**750,000**	100	0	0	750,000	0	0	150,000	150,000	150,000	150,000	150,000
P2026-09* Bicentennial Park Pickleball Courts	Construct six new pickleball courts	**350,000**	100	0	0	350,000	0	0	0	350,000	0	0	0
P2026-10* Kayak Launch at Ozello Park	Add kayak launch at Ozello Park, Ft. Island Tral Park, Hernando Beach Park	**90,000**	100	0	0	90,000	0	0	0	30,000	30,000	30,000	0

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
PARKS AND RECREATION													
P2026-15* Floral City Park Pickleball Court	Construct six new pickleball courts	**400,000**	100	0	0	400,000	0	0	0	0	400,000	0	0
P2026-18* Central Ridge Community Park Dog Park	Build community dog park	**50,000**	100	0	0	50,000	0	0	50,000	0	0	0	0
P2026-19* Central Ridge Community Park Tennis Court	Expand tennis courts at Central Ridge Community Park	**200,000**	100	0	0	200,000	0	0	0	200,000	0	0	0
P2026-21* Homosassa Ara Multi-Use Sports Field Park	Develop 33-acre Sportsplex	**21,500,000**	100	0	0	21,500,000	0	0	60,000	9,440,000	6,000,000	6,000,000	0
SUBTOTAL		**28,207,500**	97.2	2.8	0	27,415,000	792,500	0	1,505,000	11,517,500	7,305,000	6,805,000	1,075,000

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
STORMWATER													
W2016-01 Co-op Watershed Mgmt Plan - SWFWMD	Phased project for Watershed Management Plan	**200,000**	100	0	0	200,000	0	0	0	50,000	50,000	50,000	50,000
W2019-02 CR WMS BMP Implementation	Watershed studies for BMPs	**450,000**	100	0	0	450,000	0	0	0	0	150,000	150,000	150,000
W2020-03 Cardinal Lane Watershed MgmtPlan BMPs	BMPS for Cardinal Lane	**300,000**	100	0	0	300,000	0	0	0	0	0	150,000	150,000
W2020-04 Center Ridge Watershed Mgmt Plan BMPs	BMPS for Center Ridge	**300,000**	100	0	0	300,000	0	0	0	0	0	150,000	150,000
W2021-02 Homosassa WMS BMP Implementation	BMPs for Homosassa	**300,000**	100	0	0	300,000	0	0	0	0	0	150,000	150,000
W2022-01 Homosassa Springs (Ox Eye Area)	Improve Drainage in Area	**250,000**	100	0	0	250,000	0	0	0	0	75,000	75,000	100,000
W2022-02 Plantation Estates Drainage	Improve Drainage in Area	**750,000**	100	0	0	**750,000**	0	0	750,000	0	0	0	0
W2022-03 N Citrus/ Withlacoochee WSM	Improvements from Watershed Mgmt Study	**300,000**	100	0	0	300,000	0	0	0	0	0	150,000	150,000
W2022-04 Chassahowitzka WSM	Improvements from Watershed Mgmt Study	**300,000**	`	0	0	300,000	0	0	0	0	0	150,000	150,000

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
STORMWATER													
W2023-01 Outfall Infrastructure Retrofit	NPDES permit retrofit rqmts	**1,000,000**	100	0	0	1,000,000	0	0	200,000	200,000	200,000	200,000	200,000
W2023-03 Tsala Apopka WMS BMPs	BMPs for Tsala Apopka	**1,000,000**	100	0	0	1,000,000	0	0	0	0	0	350,000	650,000
W2024-01 Castlelake MH Park - Flood Mitigation	BMP in Tsala Apopka for flood mitigation	**450,000**	100	0	0	450,000	0	0	200,000	250,000	0	0	0
W2024-03 Beverly Hills Neighborhoods	BMP in Beverly Hills for flood mitigation	**50,000**	100	0	0	50,000	0	0	50,000	0	0	0	0
W2024-04 Inverness DRAs - Flood Mitigation	Analyze existing drainage	**50,000**	100	0	0	50,000	0	0	50,000	0	0	0	0
W2024-05 N Discalfani Loop - Flood Mitigation	Flood Mitigation	**75,000**	100	0	0	75,000	0	0	0	0	0	25,000	50,000
W2025-01 Safe Routes to School Phase II Forest Ridge Blvd - Drainage	Drainage along Forest Ridge Blvd from CR-486 to Lake Beverly	**1,185,000**	100	0	0	**1,185,000**	0	0	1,185,000	0	0	0	0
W2025-02 Stormwater Engineering Study - Land Development Code	Drainage along Forest Ridge Blvd from CR-486 to Lake Beverly	**175,000**	100	0	0	**175,000**	0	0	175,000	0	0	0	0
W2026-01 W Cornflower Dr - Drainage Retrofit	Improve conveyance system within Crystal Manor	**275,000**	100	0	0	**275,000**	0	0	200,000	75,000	0	0	0
W2026-02 S Adams St- Drainage Retrofit	Address ongoing erosion concern in Beverly Hills	**75,000**	100	0	0	**75,000**	0	0	75,000	0	0	0	0

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
STORMWATER													
STORMWATER		**$7,485,000**	100	0	0	7,485,000	0	0	2,885,000	575,000	475,000	1,600,000	1,950,000

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
TRANSPORTATION													
T1993-14 Bridge/Guardrail/ Handrail Repair Program	Maintenance of 29 bridges as needed	**750,000**	100	0	0	750,000	0	0	150,000	150,000	150,000	150,000	150,000
T1993-17 Re-Marking/Striping Existing County Roads	Restripe existing roads and traffic safety related projects	**1,700,000**	100	0	0	1,700,000	0	0	300,000	350,000	350,000	350,000	350,000
T1993-32* Intersection Improvements	Intersection improvements as needed	**250,000**	100	0	0	250,000	0	0	50,000	50,000	50,000	50,000	50,000
T2021-05* CR 491 & Hampshire Blvd Turn Lanes	Improve left turn lane & add right turn lane for evac route	**812,000**	100	0	0	812,000	0	0	462,000	350,000	0	0	0
T2022-01 S Apopka Ave - Resurfacing - SCOP	Resurface S Apopka Ave from Anna Jo Dr to SR 44	**1,793,297**	31.8	68.2	0	570,595	1,222,702	0	1,793,297	0	0	0	0
T2023-02 CR470 - Resurfacing - SCOP	Resurface CR470 from N Apopka to SR 44	**3,906,280**	53.7	46.3	0	2,096,665	1,809,615	0	0	3,906,280	0	0	0
T2024-01 Resurface W Dunklin St from CR495 to CS Blvd	Resurface W Dunklin St from CR 495 to CS Blvd.	**4,346,667**	58.4	41.6	0	2,540,000	1,806,667	0	0	1,000,000	3,346,667	0	0
T2025-01 Kensington/Rehill - Resurfacing SCOP	Resurface from SR 44 to Citrus Hills Blvd.	**2,650,960**	32.1	67.9	0	850,960	1,800,000	0	0	0	0	2,650,960	0
T2026-02 E Citrus Springs Blvd SCOP	Resurface from US-41 to C39	**2,604,238**	31.8	68.2	0	828,621	1,775,617	0	0	0	0	0	2,604,238
T2026-03* CR 491 from Pine Ridge to SR200	Widen CR491 from Pine Ridge Blvd to SR200	**1,000,000**	100	0	0	1,000,000	0	0	0	0	0	0	1,000,000

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
TRANSPORTATION													
T2026-04 Cardinal St - Corridor Alignment Study	Study area of Cardinal St	**1,000,000**	100	0	0	1,000,000	0	0	1,000,000	0	0	0	0
T2026-05 Corridor Alignment Study for Major Roads	CR 495, Rock Crusher, Venable, Grover Cleveland, CR 490, Croft Ave	**4,150,000**	100	0	0	4,150,000	0	0	0	1,400,000	750,000	900,000	1,100,000
SUBTOTAL TRANSPORTATION		**24,963,442**	66.3	33.7	0.0	16,548,841	8,414,601	0	3,755,297	7,206,280	4,646,667	4,100,960	5,254,238

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
LIBRARY													
L2009-01* Floral City Library Debt Service	Debt service for Floral City library construction	**342,500**	100	0	0	342,500	0	0	66,300	67,100	68,300	69,700	71,100
L2026-01* Citrus Springs Public Library Build	Full service library in Citrus Springs	**8,000,000**	100	0	0	8,000,000	0	0	0	0	0	0	8,000,000
L2026-02* Central Ridge Library Redesign and Expansion	Renovation and expansion of Central Ridge Library	**1,200,000**	100	0	0	1,200,000	0	0	0	0	0	0	1,200,000
SUBTOTAL LIBRARY		**9,542,500**	**100.0**	**0.0**	**0.0**	**9,542,500**	**0**	**0**	**66,300**	**67,100**	**68,300**	**69,700**	**9,271,100**

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
SOLID WASTE MANAGEMENT													
S2014-02* Landfill Expansion	Design, permitting, and construction	**19,200,000**	0	0	100	0	0	19,200,000	3,600,000	5,000,000	800,000	5,100,000	4,700,000
S2014-03* Land Acquisition	Land acquisition for landfill expansions	**1,000,000**	**0**	0	100	0	0	1,000,000	**0**	0	0	0	1,000,000
S2022-01* *Citizen Service Area-New Site*	New Citizen's Service Area	**8,500,000**	0	0	100	0	0	8,500,000	1,100,000	1,000,000	6,400,000	0	0
SUBTOTAL SOLID WASTE MANAGEMENT		**28,700,000**	**0**	**0**	**100**	**0**	**0**	**28,700,000**	**4,700,000**	**6,000,000**	**7,200,000**	**5,100,000**	**5,700,000**

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
UTILITIES													
U2008-11* Citrus Springs Topeka Line Extensions	Installation of water mains on a requested basis	**7,500,000**	0	0	100	0	0	7,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
U2008-18 Misc. Renewal & Replacement	Renewal & replacement and/or upgrades	**2,100,000**	0	0	100	0	0	2,100,000	300,000	300,000	500,000	500,000	500,000
U2018-03* Old Homosassa Downtown North STS	Connect sewer to up to 325 lots in Old Homosassa area	**6,421,684**	0	71.9	28.1	0	4,617,500	1,804,184	0	5,519,592	902,092	0	0
U2018-04* Old Homosassa Park STS	Connect sewer to up to 189 lots in Old Homosassa area	**6,065,500**	0	81.9	18.1	0	4,969,300	1,096,200	0	0	0	550,000	5,515,500
U2018-05* Old Homosassa Rooks STS	Connect sewer to up to 269 lots in Old Homosassa area	**8,608,000**	0	81.9	18.1	0	7,047,800	1,560,200	0	0	450,000	4,079,000	4,079,000
U2018-06* Old Homosassa Retreats STS	Connect sewer to up to 201 lots in Old Homosassa area	**6,432,000**	0	81.9	18.1	0	5,266,200	1,165,800	0	0	450,000	2,991,000	2,991,000
U2018-07* Old Homosassa Cedars STS	Connect sewer to up to 122 lots in Old Homosassa area	**3,904,000**	0	81.9	18.1	0	3,196,400	707,600	0	450,000	1,727,000	1,727,000	0
U2018-08* Old Homosassa Mason Creek STS	Connect sewer to up to 263 lots in Old Homosassa area	**8,416,000**	0	81.9	18.1	0	6,890,600	1,525,400	0	0	450,000	3,983,000	3,983,000
U2018-16* US 19 Corridor Lift Station Phase 1	Design and construct lift stations along US-19 for road widening	**1,250,000**	0	60	40	0	750,000	500,000	1,250,000	0	0	0	0

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
UTILITIES													
U2022-01* Brentwood Upgrades III	Upgrade Brentwood and expand capacity	**40,000,000**	0	100	0	0	40,000,000	0	0	0	0	1,500,000	38,500,000
U2022-03 FM Point of Woods to Inverness	Abandon existing sewer plant and redirect to City of Inverness system	**550,000**	0	100	0	0	550,000	0	0	0	550,000	0	0
U2022-11* Old Homosassa Phase V	Construct sewer system to connect up to 115 connections	**684,400**	0	0	100	0	0	684,400	684,400	0	0	0	0
U2023-01* Citrus Springs WTP-01	Construct water treatment plant	**1,150,500**	0	0	100	0	0	1,150,500	0	0	0	0	1,150,500
U2024-011* Sweetgum Ct. N - Water Line & Hydrant	Install water line & fire hydrant along Sweetgum Ct. North	**75,000**	0	0	100	0	0	75,000	0	0	0	0	75,000
U2025-04* Floral City Elementary School WWTP Interconnect	Interconnect Floral City Elementary School to City of Inverness	**4,000,000**	0	100	0	0	4,000,000	0	4,000,000	0	0	0	0
U2026-03* Citrus Springs Septic to Sewer Project Ph 1	Connect 822 lots in Citrus Springs	**23,700,000**	0	79.9	20.1	0	18,932,400	4,767,600	0	0	23,700,000	0	0
SUBTOTAL UTILITIES		**120,857,084**	**0.0**	**79.6**	**20.4**	**0**	**96,220,200**	**24,636,884**	**7,734,400**	**7,769,592**	**30,229,092**	**16,830,000**	**58,294,000**

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $	FY 29/30 $
			County %	State %	Other %	County $	State $	Other $					
PUBLIC SAFETY													
F2019-02* Fire Rescue Radio Replacement Plan	Replacement of portable radios	**272,000**	100	0	0	272,000	0	0	51,500	52,500	54,500	56,000	57,500
F2019-03* New Fire Station 25	Design and build new fire station	**4,500,000**	100	0	0	4,500,000	0	0	4,500,000	0	0	0	0
F2026-01* Facility Replacement and Remodel Plan	Design, land purchase, build stations and fire training ctr	**18,736,015**	100	0	0	18,736,015	0	0	300,000	3,605,000	4,704,525	4,939,751	5,186,739
SUBTOTAL PUBLIC SAFETY		**23,508,015**	100	0	0	23,508,015	0	0	4,851,500	3,657,500	4,759,025	4,995,751	5,244,239

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project	Description of Work	Total Cost $	Source			Dollar Amount			FY 24/25 $	FY 25/26 $	FY 26/27 $	FY 27/28 $	FY 28/29 $
			County %	State %	Other %	County $	State $	Other $					
SCHOOLS													
On Site Traffic Circulation Improvements*	Inverness Middle School	**312,500**	0	0	100	0	0	312,500	0	0	312,500	0	0
On Site Traffic Circulation Improvements*	Crystal River Middle School	**312,500**	0	0	100	0	0	312,500	0	0	312,500	0	0
Site testing and surveying for new property purchases *	Location not specified	**251,470**	0	0	100	0	0	251,470	50,294	50,294	50,294	50,294	50,294
Kitchen and Dining Area Expansion *	Floral City Elementary	**801,000**	0	0	100	0	0	801,000	801,000	0	0	0	0
Internal Traffic Circulation Improvements to address emergency ingress/egress*	Citrus Senior High/ Inverness Primary School	**937,500**	0	0	100	0	0	937,500	0	937,500	0	0	0
Master Plan	Citrus Senior High	**79,000**	0	0	100	0	0	79,000	79,000	0	0	0	0
Dedicated Fiber WAN Project Expansion	Marine Science Station	**900,000**	0	0	100	0	0	**900,000**	900,000	0	0	0	0
First Floor Redesign to add student stations*	Lecanto Middle	**1,069,480**	0	0	100	0	0	1,069,480	1,069,480				

Site Master Plan Study to multiple school site*	Rock Crusher Elementary	**100,000**	0	0	100	0	0	**100,000**	100,000	0	0	0	0
Site Master Plan Study *	Inverness Middle	**60,000**	0	0	100	0	0	60,000	60,000	0	0	0	0
New Classroom Wing*	Floral City Elementary	**7,163,505**	0	0	100	0	0	7,163,505	7,163,505	0	0	0	0
SCHOOLS		**11,986,955**	0	0	100	**0**	**0**	**11,986,955**	**10,223,279**	**987,794**	**675,294**	**50,294**	**50,294**

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

* May be eligible for impact fee funding

Description of revenue sources for dollar amounts under "Other" are as listed:

1. Loans/Assessments
2. Non Ad valorum Tax Assessments
3. Connection Fees, Landfill Fees or Tipping Fees
4. Operating Fees
5. Renewal and Replacement (Utilities)
6. Bond Proceeds Revenue as listed in Citrus County School District 5-Year District Facilities Work Program.

Sources: Citrus County BCC Capital Improvements Program Fiscal Years 2025/2026 – 2029/2030, and Citrus County School District 5-Year District Facilities Work Program Fiscal Year 2024/2025 - 2028/2029

Prepared by: Land Development Division, September, 2025

TABLE 12-1
5-YEAR CAPITAL IMPROVEMENTS SCHEDULE

Project Number and Capital Improvement Project	Description of Work	Total Cost $	Source			Dollar Amount			FY ~~24/25~~ 25/26 $	FY ~~25/26~~ 26/27 $	FY ~~26/27~~ 27/28 $	FY ~~27/28~~ 28/29 $	FY ~~28/29~~ 29/30 $
			County %	State %	Other %	County $	State $	Other $					
PUBLIC SAFETY													
F2019-02* Fire Rescue Radio Replacement Plan	Replacement of portable radios	~~323,000~~ 272,000	100	0	0	~~323,000~~ 272,000	0	0	~~64,600~~ 51,500	~~64,600~~ 52,500	~~64,600~~ 54,500	~~64,600~~ 56,000	~~64,600~~ 57,500
F2019-03* New Fire Station 25	Design and build new fire station	~~3,500,000~~ 4,500,000	100	0	0	~~3,500,000~~ 4,500,000	0	0	~~3,500,000~~ 4,500,000	0	0	0	0
F2026-01* Facility Replacement and Remodel Plan	Design, land purchase, build stations and fire training ctr	18,736,015	100	0	0	18,736,015	0	0	300,000	3,605,000	4,704,525	4,939,751	5,186,739
SUBTOTAL PUBLIC SAFETY		~~3,823,000~~ 23,508,015	100	0	0	~~3,823,000~~ 23,508,015	0	0	~~3,564,600~~ 4,851,500	~~64,600~~ 3,657,500	~~64,600~~ 4,759,025	~~64,600~~ 4,995,751	~~64,600~~ 5,244,239

08/11/2025

DEPARTMENT OF GROWTH MANAGEMENT
LAND DEVELOPMENT DIVISION
STAFF FINDINGS REPORT
TO THE
BOARD OF COUNTY COMMISSIONERS

ORDINANCE AMENDMENT NO. OA-2025-00001
ANNUAL UPDATE OF THE 5-YEAR CAPITAL IMPROVEMENTS SCHEDULE
DATE: August 25, 2025
PREPARED BY: Joanna L. Coutu, AICP, Deputy Director; Department of Growth Management

The purpose of this ordinance amendment is to adopt the Annual Update of the 5-year Capital Improvements Schedule for the Capital Improvements Element, Chapter 12, of the Citrus County Comprehensive Plan.

BACKGROUND

In accordance with Chapter 163.3177(3)(b), Florida Statutes, Citrus County is required to review the Capital Improvements Element on an annual basis and, specifically to update the 5-year Capital Improvements Schedule. Adoption of the annual update of the 5-year Capital Improvements Schedule may be accomplished by ordinance and may not be deemed to be an amendment to the local comprehensive plan.

The Capital Improvements Element is required "...to consider the need for and the location of public facilities in order to encourage the efficient use of such facilities..." (F.S. 163.3177(3)(a)). The Element must include a schedule of capital improvements that includes any publicly funded projects to achieve and maintain level-of-service standards. This application will be reviewed in conjunction with adoption of the 2025/2026- 2029/2030 Capital Improvements Program (CIP) by the Board of County Commissioners. Since the State of Florida Department of Education adopts the School District budget at a later date, the School District funds will reference those of the most recently adopted budget (2024/2025).

FINDINGS OF FACT

1. The Board of County Commissioners is required to review the Capital Improvements Element on an annual basis and update the 5-year Capital Improvements Schedule in accordance with Chapter 163.3177(3)(b), Florida Statutes.
2. The Board of County Commissioners will adopt the 5-year Capital Improvement Program for FY 2025-2026 through FY 2029-2030 at an advertised public hearing on September 23, 2025, and this application has been prepared utilizing the data provided in that document.

Attachments

JLC/cfc