

4	<p>Tab 4 - Location of Respondent's Management Office or Project Manager</p> <p>Higher scores will be given to Respondents whose Management Office or Project Manager are in proximity of the entrance to the District's Palatka Headquarters or Jacksonville Service Center. The District shall utilize the website maps.google.com and the shortest driving route to determine mileage to a District office. Points will be awarded as follows:</p> <ul style="list-style-type: none"> • Within 0 - 75 miles = 10 points • Within 76 - 150 miles from the project site = 5 points • Greater than 150 miles from the project site = 0 points 	5%
5	<p>Tab 5 - Volume of District work previously awarded to Respondent</p> <p>Submit documentation as to the volume of work (in dollars) awarded by the District to Respondent in the five years immediately preceding the deadline date for receipt of Submittals for this solicitation, including contracts, work orders, and purchase orders. Points will be allocated from 0 to 10; Respondents with higher awarded contract totals in the last five years based on the solicitation date of this RFQ shall receive fewer award points. Respondents with no previous work awards may receive the highest allocation of points (10). Respondent with the highest volume of work will receive zero points. The District shall rely on its official financial records to resolve any discrepancies. Contracts, work orders, and purchase orders issued by the District in the last five years shall be included in this total even if the Respondent has not yet received payment. The District shall calculate scores as follows: The amount (in dollars) awarded to the Respondent with the highest volume of work in the last five years shall represent the Allocation Basis Total (ABT). The ABT less a Respondent's total volume of work awarded shall be divided by the ABT and then multiplied by 10; the result rounded to the tenths shall represent the Respondent's score for this criterion.</p>	10%
	SUBTOTAL: Written Submittal	100%

18. EVALUATION AND AWARD PROCEDURES

- (a) Qualifications Submittals will be evaluated by an Evaluation Committee (Committee) based upon the criteria and weighting set forth in paragraph entitled "EVALUATION CRITERIA." The Committee will meet at District headquarters or other location as appropriate to discuss the Qualifications Submittals and their evaluations. Each voting Committee member will complete an evaluation form for each Respondent, from which the overall ranking of Qualifications submittals will be compiled. Evaluation forms may be submitted at or subsequent to the Committee meeting.
- (b) Section 286.0113, Fla. Stat., exempts from being open to the public, any portion of a meeting at which: (1) a negotiation with a Respondent is conducted pursuant to a competitive solicitation; (2) a Respondent makes an oral presentation as part of a competitive solicitation; (3) a Respondent answers questions as part of a competitive solicitation; or (4) negotiation strategies are discussed. Also, recordings of, and any records presented at, the exempt meeting are exempt from §119.07(1), Fla. Stat. and §24(a), Art. I of the State Constitution (Public Records) until such time as the District provides notice of an intended decision or until 30 days after opening the bids, proposals, submittals, or final replies, whichever occurs earlier. A complete recording shall be made of any portion of an exempt meeting. No portion of the exempt meeting may be held off the record.